



Notice of Public Meeting

Board of Museums and History

Friday, March 11, 2016: 9:00am (see note)

Meeting Location

**Nevada State Legislature
Room 1214
401 S. Carson Street
Carson City, NV 89701**

NOTE: The Board will recess at approximately 11:30am to participate in a ceremony at the State Capitol and go back in to session at 1:30pm

Site is open and accessible to the public **

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- Action may be taken on those items denoted "Action".
 - Items on this agenda may be taken in a different order than listed.
 - Two or more agenda items may be combined for consideration.
 - An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.
 - Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
 - Meetings are audio-recorded and transcribed as part of the public record. Speakers must identify themselves before speaking.
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- 1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**
- 2. ROLL CALL AND DETERMINATION OF QUORUM**
- 3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)**

4. PUBLIC COMMENT

Public comment is welcomed by the Board. A period of public comment will be allowed at the beginning and at the end of the meeting and after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. No action may be taken on any matter brought up under public comment until that matter has been specifically included on an agenda as an item upon which action may be taken.

(NRS241.020)

5. ELECTION OF BOARD CHAIR AND VICE-CHAIR PURSUANT TO NRS 381.002(3) (For Possible Action)

6. CALENDAR FOR NEXT MEETING (For Possible Action)

- A. June 8-9, 2016, Ely Nevada
- B. September 2016, determination of date and venue

7. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

- A. State Register of Historic Places
 - None to consider
- B. National Register of Historic Places
 - 1. Request by the Washoe Tribe of Nevada and California to reconsider the Board's April 11, 2013 decision to recommend that the transportation-related features at Cave Rock, Douglas County be considered contributing and be added to the National Register nomination.

8. AGENCY REPORTS (Information and Discussion only unless otherwise noted)

- A. Department of Tourism and Cultural Affairs – Claudia Vecchio, Director
- B. State Historic Preservation Office – Rebecca Palmer, SHPO
- C. Division of Museums and History – Peter Barton, Administrator
 - 1. Legislative Audit Corrective Action Plan
 - 2. Blue Star program participation **(For Possible Action)**
 - 3. Report on NRS 482.37901, Sesquicentennial license plate
 - 4. Website update
 - 5. Initial budget instructions: SFY 2018-2019 State budget
 - 6. Personnel report
- D. Public Information Officer – Felicia Archer, PIO
- E. Museum Reports; 2nd quarter SFY 2016
 - 1. Nevada Historical Society, Reno
 - a) Request for consideration of use of Special Projects (category 48) funds to procure small metal shelves for the NSM/NHS collections storage project. Not to exceed \$5,000. **(For Possible Action)**
 - b) Request for consideration of use of Special Projects (category 48) funds to cover backflow tamper equipment replacement and modification of the French drainage system for the concrete vault. Not to exceed \$3,500. **(For Possible Action)**
 - c) Request for consideration of use of Special Projects (category 48) funds to procure general operational supplies needed to primarily support MDTF activities. Not to exceed \$3,500. **(For Possible Action)**
 - 2. Nevada State Museum, Carson City

- a) Request for consideration of use of Special Projects (category 48) funds to cover equipment rentals for the NSM / NHS collections storage project. Not to exceed \$3,195. **(For Possible Action)**
 - b) Request for consideration of use of Special Projects (category 48) funds to cover the procurement of equipment and supplies for the NSM / NHS collections storage project. Not to exceed \$1,705. **(For Possible Action)**
 - c) Request for consideration of use of Special Projects (category 48) funds to cover four (4) part-time contract staff to work on the NSM / NHS collections storage project. Not to exceed \$11,752. **(For Possible Action)**
 - d) Request for consideration of use of Special Projects (category 48) funds to reimburse travel costs (transportation, lodging and per diem) for potential long distance candidates for the recently vacated Curator of Education position. Not to exceed \$980. **(For Possible Action)**
 - e) Request for consideration to allow the Division Administrator to negotiate and amend the existing contract with Columbia Machine Works and of use of Special Projects (category 48) funds due to additional repairs required to return Coin Press No. 1 to operating status. Not to exceed \$20,000. **(For Possible Action)**
- 3. Nevada State Railroad Museum, Carson City
 - a) Request to deaccession item RM-5409-G-041, bag of ten (10) railroad spikes, nails and pieces. **(For Possible Action)**
 - 4. Nevada State Railroad Museum, Boulder City
 - 5. East Ely Railroad Depot Museum
 - 6. Lost City Museum, Overton
 - 7. Nevada State Museum, Las Vegas
 - a) Report on renewal of Interlocal Contract by and between the Las Vegas Valley Water District on behalf of the Springs Preserve and the State of Nevada, on behalf of the Department of Cultural Affairs, Division of Museums and History, Nevada State Museum – Las Vegas.
 - b) Letter received February 16, 2016 from Volunteers and Docent Council, NSM-LV.

9. COMMITTEE REPORTS & APPOINTMENTS (Information and Discussion only unless otherwise noted below)

- A. Collections, Robert Stoldal, Chair
- B. Facility Use, Dan Markoff, Chair
- C. Finance, Robert Ostrovsky, Chair **(For Possible Action)**
 - 1. Morgan Stanley Investment reports: October, November, and December 2015 performance report
 - 2. Presentation of Morgan Stanley Investment accounts by Morgan Stanley account manager.
 - 3. Review and possible action on a contract amendment with Michael Bertrand and Associates, CPA to extend the current contract for MDTF auditing services two years and to add additional costs for fiscal years 2016 and 2017 of \$9,250 each. The amendment increases the total not to exceed to \$36,350.
 - 4. Determine date and location for Finance Committee meeting to review SFY 2017 MDTF budgets.
- D. Membership, Seth Schorr, Chair
- E. Museum Store, Pete Dubé, Chair (Report distributed at meeting) **(For Possible Action)**

1. Report on progress toward procurement and deployment of a new Point of Sale [POS] system. Possible action to secure hardware and begin implementation.
- F. Nevada State Prison, Alicia Barber, Chair
- G. Strategic Planning, Robert Stoldal, Chair **(For Possible Action)**
 1. Report on February 23-24, 2016 strategic planning session and next steps
- H. Major Donor, Robert Ostrovsky, Chair

10. PRIVATE FUNDS BUDGETS ADJUSTMENTS (CURRENT YEAR) (Information and Discussion only unless otherwise noted)

- A. Changes approved by the Division Administrator
 1. Establish authority in Budget Account 5034, Museums and History Administration, RGL 4251 to receive a donation in the amount of \$3,700. Offset in category 35, by a like amount (\$3,700).
- B. Changes requested from the Board over \$5,000.
 1. Increase authority in Budget Account 5037, Nevada State Railroad Museum (East Ely), RGL 4251 by \$48,000 to receive a donation in the amount of \$48,000. Offset in category 51, by a like amount (\$48,000). **(For Possible Action)**
- C. Restricted Funds/Donations Received:
 1. Discussion and action on request to accept restricted funds in the amount of \$2,500 from the Clark J. Guild Jr. Charitable for the Museum's Clark J. Guild Jr. Foundation Fund for collections, exhibits, and education programs. These funds will be held in the State Treasurer's Office under B/A 5036, Category 55. **(For Possible Action)**

11. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS

12. FUTURE AGENDA ITEMS

13. PUBLIC COMMENT AND DISCUSSION

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(NRS 241.020)

14. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA STATE LEGISLATURE, 401 S. Caron Street, Carson City
NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson Street, Carson City
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart Street, Carson City
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia Street, Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson Street, Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson Street, Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca Street, Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 ext. 301, or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.

Our Vision

Recognized as the most trusted stewards and engaging storytellers of Nevada's heritage.