



Notice & Agenda of Public Meeting

Board of Museums and History

December 1-2, 2016

Meeting Location

Nevada State Museum
309 S. Valley View Blvd.
Las Vegas, NV 89701

*Site is open and accessible to the public ***

December 1, 2016 @ 11:30am

December 2, 2016 @ 8:00am

The Board of Museums and History will conduct a meeting beginning Thursday, December 1, 2016, at 11:30am and continue on Friday, December 2, 2016 at 8:00am until the Board concludes its business.

STACKED AGENDA: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Board are solely responsible to see that they are present when their item is heard. Public Comment may be limited to three minutes per person at the discretion of the Chair. The Board may only take action on those items denoted as possible action items.

1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED
2. ROLL CALL AND DETERMINATION OF QUORUM
3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)

4. PUBLIC COMMENT

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

5. ACCEPTANCE OF MINUTES (For Possible Action)

- a) October 14, 2016

6. CALENDAR FOR NEXT MEETING (For Possible Action)

- a) March 2017, determination of date and venue
- b) June 2017, determination of date and venue

7. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

- a) State Register of Historic Places
None to consider
- b) National Register of Historic Places
None to consider

8. AGENCY REPORTS (Information and discussion only unless otherwise noted)

- a) Department of Tourism and Cultural Affairs – Claudia Vecchio, Director
- b) State Historic Preservation Office -- Rebecca Palmer, SHPO
 1. NRHP status report since 2005
- c) Division of Museums and History – Peter Barton, Administrator
 1. Legislative Audit 6 month report
 2. Report on actions of the Interim Finance Committee, August 23, 2016 meeting as it relates to museums
 3. Museum Attendance Review: SFY 2016
 4. Personnel report
 5. Litigation report
- d) Public Information Officer – Felicia Archer, PIO
- e) Museum Reports; 4th Quarter SFY 2016 – 1st Quarter SFY 2017
 1. Nevada Historical Society, Reno
 - a) Discussion only: Consideration of imposing a fee for use of the research library at the Nevada Historical Society
 2. Nevada State Museum, Carson City
 3. Nevada State Railroad Museum, Carson City
 - a) Update on V&T Coach No. 17 stabilization
 - b) Review and possible action to approve requested deaccession of 179 items that do not meet the museum's collecting plan, many of the items have little if any historical significance and are unrelated to railroad history, tabled from the June 17 meeting **(For Possible Action)**
 - c) Category 48 request to transfer funds of \$3,083.82 for additional parts and materials to repair the Edwards motor car. **(For Possible action)**
 4. Nevada State Railroad Museum, Boulder City
 5. East Ely Railroad Depot Museum
 6. Lost City Museum, Overton
 7. Nevada State Museum, Las Vegas

9. COMMITTEE REPORTS (For Possible Action)

- a) Collections, Robert Stoldal, Chair
- b) Strategic Planning, Robert Stoldal, Chair
- c) Major Gifts, Robert Ostrovsky, Chair
- d) Facility Use, Dan Markoff
 - 1. Informational item only to set for future discussion the policy of charging admission at special lectures and public programs
- e) Finance, Robert Ostrovsky, Chair
 - 1. Presentation of Morgan Stanley investment reports for April-September 2016
 - 2. Discussion and possible action to accept Independent Auditor report and financial statements for the Museum Dedicated Trust Fund for the fiscal year ending June 30, 2016
- f) Membership, Seth Schorr, Chair
 - 1. Discussion and possible action to enable the sale of memberships on-line using the existing Vendini contract/portal
 - 2. Discussion and possible action to approve various Groupon promotions
- g) Museum Store, Pete Dube, Chair
 - 1. Report on progress on implementation of new Retail Pro point of sale system
- h) Nevada State Prison, Alicia Barber, Chair.

10. BOARD POLICY AND PROCEDURE WORKSHOP & REVIEW (For Possible Action)

Annual review and possible action to adopt Board Policies and Procedures as listed:

- 1. Policy Governing Preparation, Dissemination and Recording Minutes of the Board of Museums and History
- 2. Private Funds Budgeting, Expenditure and General Control
- 3. Membership
- 4. Policy Governing Open Meeting Law Compliance
- 5. Investment Policy
- 6. Admission and Train Ride Fees

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For Possible Action)

a) Restricted Funds/Donations Received:

- 1. Discussion and action to accept restricted funds in the amount of \$500.00 from the Reno Portrait Society for the Nevada Historical Society museum store relocation project and repurposing the existing store space for public exhibition and programming use. Funds will be deposited with the State Treasurer under B/A 5035, Category 55. Requires Board approval pursuant to NRS 381.0075.
- 2. Discussion and action to accept restricted funds in the amount of \$2,000 from Joan Lapan through Schwab Charitable Trust for use in museum programming – children. These funds will be posted in restricted account 3906 [Programming – children] and held in the State Treasurer's Office and expended out of B/A 5039, Category 55. Requires Board approval pursuant to NRS 381.0075.
- 3. Discussion and action to accept restricted funds estimated to be \$2,100,000 from the David J. Tacchino Trust for the Nevada Historical Society. David Tacchino created the Trust on October 30, 2006 and amended it prior to his passing on October 25, 2015. The Nevada Historical Society is a beneficiary of the remainder and residue of Trust assets. Assets must go to specific purposes as outlined in Trust documents. Requires Board approval pursuant to NRS 381.0075.
- 4. Discussion and action to accept restricted funds in the amount of \$4,000 from the Trustees of the John and Grace Nauman Fund for the Nevada State Museum

Nauman fund in support of the Marjorie Russell Textile Center. These funds will be deposited with the State Treasurer, posted to restricted account 3603, and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

5. Discussion and action to accept restricted funds in the amount of \$1,500 from the Robert Stoldal family for the celebration of the 75th anniversary of the Nevada State Museum. These funds will be deposited with the State Treasurer, posted to restricted account 3625, and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

6. Discussion and action to accept restricted funds in the amount of \$1,000 from Louise Inman for the Nevada State Museum's Bretzlaff Fund. These funds will be deposited with the State Treasurer, posted to restricted account 3606, and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

b) Changes approved by the Division Administrator

1. None.

c) Changes requested from the Board over \$5,000.

1. Request to increase authority in Budget Account 5036, Nevada State Museum – Carson City, RGL 3578 by \$114,259 for additional funds received from BLM through the existing funding support agreement. Offset in category 20, by a like amount (\$114,259). Also, through final reconciliation of SFY 2016, an increase in authority of \$3,080 needs to be applied to align total authority with the current Cooperative Agreement total equaling \$58,080. These funds will support BLM curation and interpretation.

2. Request for budget change in Budget Account 5037(a), Nevada State Railroad Museum, Carson City to access \$25,000 from investments to increase authority in category 37, exhibits, from the budgeted amount of \$3,105 to \$28,105. Funds would support several projects identified as critical needs to stabilize artifacts, expand the narrow-gauge component of the public demonstration railroad, and maintain operating equipment, a core program area.

12. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

13. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

14. PUBLIC COMMENT AND DISCUSSION

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

15. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.

Our Vision

Recognized as the most trusted stewards and engaging storytellers of Nevada's heritage.

