



NOTICE OF PUBLIC MEETING & AGENDA
FIRST REVISED AGENDA
Board of Museums and History

November 29 & 30, 2018

Meeting Location

Nevada State Railroad Museum
600 Yucca Street
Boulder City, NV 89005

Site is open and accessible to the public **

November 29, 2018, 12 Noon
November 30, 2018, 8:30am

The Board of Museums and History will conduct a meeting beginning Thursday, November 29, 2018, at 12 Noon and continue on Friday, November 30, 2018 at 8:30am until the Board concludes its business.

To Join the Meeting via Teleconference

1-888-363-4735
Access code: 7603239

STACKED AGENDA: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Board are solely responsible to see that they are present when their item is heard. Public Comment may be limited to three minutes per person at the discretion of the Chair. The Board may only take action on those items denoted as possible action items.

- 1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**
- 2. ROLL CALL AND DETERMINATION OF QUORUM**

3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)

- a) New Board appointments & welcome to Jan Petersen, General Public and E'sha Hoferer representing Nevada American Indian Tribes

4. PUBLIC COMMENT

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

5. ACCEPTANCE OF MINUTES (For Possible Action)

- a) September 27, 2018, East Ely Railroad Depot Museum

6. CALENDAR FOR NEXT MEETING (For Possible Action)

- a) Wednesday, March 20, 2019, Nevada State Museum, Carson City
- b) June 2019, determination of date and venue

7. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

- a) State Register of Historic Places
None to consider
- b) National Register of Historic Places
None to consider

8. AGENCY REPORTS (Information and discussion only unless otherwise noted)

- a) Department of Tourism and Cultural Affairs – Peter Barton for Interim Director David Peterson
- b) State Historic Preservation Office -- Rebecca Palmer, SHPO
 - 1. NRHP status report since 2005 [updated]
- c) Division of Museums and History – Peter Barton, Administrator
 - 1. School Bus Transportation Reimbursement program
 - 2. Battle Born Hall exhibit opening, October 10, 2018
 - 3. Global Tourism Summit, DM&H participation
 - 4. SB 244, Public Workshop set, December 13, 2018
 - 5. SB 37, 1st quarter SFY 2019 proceeds, \$46,006.97, 15% lower than SPLY
 - 6. 2020-2021 State budget
 - 7. Administration transition
 - 8. Museum Showcase – March 19, 2019, NSM-CC
 - 9. DMH personnel report
- d) Public Information Officer – Guy Clifton, PIO
- e) Museum Reports; 1st Quarter SFY 2019
 - 1. Nevada Historical Society, Reno
 - a) Report on the status and future of the NHS *Quarterly*
 - b) Review and possible action to approve a deaccession of 81 glass plates negatives, accessioned as NHS number 379 as part of a Cooperative Agreement with NDOT, NSLAPR, and DM&H concerning return of certain historic glass plate negatives now in the collection of the NHS, known as the "James Smith" donation, dated 1 25/1979. **(For Possible Action)**

- c) Request for category 48 funding in the amount of \$1,744.50 to allow curator Christine Johnson to attend and participate in the 2019 Council of Geographic Names Conference in Baton Rouge, LA. Dr. Johnson is on the NV Board of Geographic Names pursuant to appointment under NRS 327.110. **(For Possible Action)**
 - d) Request for category 48 funding in the amount of \$1,391.00 to allow curator Sheryln Hayes-Zorn to attend the Conference of Inter-Mountain Archivists meeting in Tucson, AZ in May 2019. **(For Possible Action)**
- 2. Nevada State Museum, Carson City
 - a) Request for category 48 funding in the amount of \$3,583.00 to allow curator Rachel Delovio to attend the Society for the Preservation of Natural History Collections annual conference to be held in Chicago in May 2019. **(For Possible Action)**
 - b) Request for category 48 funding in the amount of \$2,012.00 to allow curator Jan Loverin to attend the Costume Society of America national symposium in Seattle in April 2019. **(For Possible Action)**
- 3. Nevada State Railroad Museum, Carson City
- 4. Nevada State Railroad Museum, Boulder City
 - a) Review and possible action to approve a Cooperative Agreement with NDOT concerning maintenance of track and structures related to the I-11 railroad overpass. Requires Board action as over time, the accumulated cost could exceed \$25,000. **(For Possible Action)**
- 5. East Ely Railroad Depot Museum
 - a) Update on efforts to reestablish partnership for sale of site tickets and other matters of mutual benefit
- 6. Lost City Museum, Overton
- 7. Nevada State Museum, Las Vegas
 - a) Review and possible action to approve a contract with Teledata Contractors, Inc., for repairs and modifications to a/v equipment in the Special Events Room at a cost of \$2,909.00. **(For Possible Action)**
 - b) Consideration of a proposal from the Friends of the NSMLV requesting museum family membership donation for low income families **(For Possible Action)**
 - c) Consideration of a proposal from the Friends of the NSMLV requesting establishment of a joint Friends and Museum membership **(For Possible Action)**

9. COMMITTEE REPORTS (For Possible Action)

- a) Collections, Robert Stoldal, Chair
- b) Strategic Planning, Robert Stoldal, Chair
- c) Major Gifts, Robert Ostrovsky, Chair
- d) Facility Use, Dan Markoff
 - 1. Follow-up on request of the Friends of the NSM-LV to establish a program to enhance facility rentals.
- e) Finance, Robert Ostrovsky, Chair
 - 1. Presentation of Morgan Stanley investment reports for July-September 2018 and review of quarterly performance report
 - 2. Discussion and possible action to accept Independent Auditor report and financial statements for the Museum Dedicated Trust Fund for the fiscal year ending June 30, 2018.
- f) Membership, Seth Schorr, Chair

g) Technology, Seth Schorr, Chair

h) Museum Store, Vacant, Chair

i) Nevada Historical Society Relocation Committee, Alicia Barber, Chair

1. Report on agreement by and between the Nevada Division of State Lands, the Division of Museums and History and NSHE for a property exchange of the current NHS building and unrelated boundary line adjustments for the University-owned Warren Nelson property at 401 W. 2nd Street, Reno. Being brought before Board of Regents on November 29, Board of Examiners on December 4, and the Interim finance Committee in early 2019.

j) Nevada State Prison, Alicia Barber, Chair

1. Possible Board action to go on record mandating that a comprehensive feasibility study and business plan be conducted for the possible redevelopment of the retired prison facility as a museum prior to endorsing Division direct participation.

k) East Ely Depot, Doris Dwyer, Chair

l) Marketing, Anthony Timmons, Chair

m) Nevada Historical Society, *Quarterly*, Alicia Barber, Chair

n) Review and possible decision regarding Board committee appointments from membership of the Board. The Board will review its committee assignments and determine whether changes are needed. The Museum Store Committee Chair position is currently vacant and action on this item may be to appoint a Board member to fill that role as well as action on additional appointments on other committees.

10. BOARD POLICY AND PROCEDURE WORKSHOP & REVIEW (For Possible Action)

Annual review and possible action to adopt Board Policies and Procedures as listed:

- a) Policy Governing Preparation, Dissemination and Recording Minutes of the Board of Museums and History
- b) Private Funds Budgeting, Expenditure and General Control
- c) Membership
- d) Policy Governing Open Meeting Law Compliance
- e) Investment Policy
- f) Admission and Train Ride Fees

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For Possible Action)

a) Changes approved by the Division Administrator

1. None.

b) Changes requested from the Board over \$5,000.

1. Request to increase authority in Budget Account 5036, Nevada State Museum – Carson City, RGL 4025 by \$50,000 to an adjusted authority of \$188,370 (sales revenue). Offset in categories 48 and 49, by a like amount (\$50,000). This on account of higher than anticipated sales in the Coin Press No. 1 program.

CONSENT AGENDA (For Possible Action)

c) Restricted Funds/Donations Received:

1. Discussion and action to accept restricted funds in the amount of \$1,000.00 from Harold Larson for the Nevada State Museum, Las Vegas costume and textiles fund. Funds will be deposited with the State Treasurer's Office under B/A 5039, Category 55. Requires Board approval pursuant to NRS 381.0075.

2. Discussion and action to accept restricted funds in the amount of \$1,000 from Cora Johnson for the Nevada State Museum's Education Fund. These funds will be

held in the State Treasurer's Office and expended out of B/A 5036, category 55. Requires Board approval pursuant to NRS. 381.0075.

3. Discussion and action to accept restricted funds estimated to be \$1,250 from the Carson City Culture and Tourism Authority for the Nevada State Museum *Day of the Dead* community programming. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

4. Discussion and action to accept restricted funds in the amount of \$500 from Pyramid Metals/Western Nevada Materials for the Nevada State Museum *Day of the Dead* community programming. These funds will be deposited with the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

12. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

13. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

14. PUBLIC COMMENT AND DISCUSSION

Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

15. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.