



NOTICE OF PUBLIC MEETING & AGENDA

AGENDA

Board of Museums and History

December 5 & 6, 2019

Meeting Location

**Nevada State Museum
309 S. Valley View Blvd
Las Vegas, NV 89107**

*Site is open and accessible to the public ***

**December 5, 2019, 12 Noon
December 6, 2019, 8:30am**

The Board of Museums and History will conduct a meeting beginning Thursday, December 5, 2019, at 12 Noon and continue on Friday, December 6 at 8:30am until the Board concludes its business.

To Join the Meeting via Teleconference

**1-888-363-4735
Access code: 7603239**

+ = WRITTEN REPORT IN BOARD MATERIALS

STACKED AGENDA: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Board are solely responsible to see that they are present when their item is heard. Public Comment may be limited to three minutes per person at the discretion of the Chair. The Board may only take action on those items denoted as possible action items.

- 1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**
- 2. ROLL CALL AND DETERMINATION OF QUORUM**

3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)

- a) New announcements.

4. PUBLIC COMMENT

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

5. ACCEPTANCE OF MINUTES (For Possible Action)

- a) September 06, 2019, Nevada State Museum +

6. CALENDAR FOR NEXT MEETING (For Possible Action)

- a) Friday, March 06, 2020, Nevada Historical Society, Reno
- b) June 2019, determination of date and venue

7. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

- a) State Register of Historic Places
None to consider
- b) National Register of Historic Places
None to consider

8. AGENCY REPORTS (Information and discussion only unless otherwise noted)

- a) Department of Tourism and Cultural Affairs – Brenda Nebesky
 - 1. Status report on recruiting of DMH Administrator.
- b) State Historic Preservation Office -- Rebecca Palmer, SHPO
 - 1. NRHP status report since 2005 [updated] +
- c) Division of Museums and History – Myron Freedman, Acting Administrator
 - 1. SB 244, LCB Draft Regulations Update. No word from LCB, at this time, on adoption hearing date.
 - 2. DMH personnel report.
- d) Public Information Officer – Guy Clifton, PIO.
- e) Museum Reports; 1st Quarter SFY 2019
 - 1. Nevada Historical Society, Reno +
 - a) Request for Category 48 funding in the amount of \$2115.55 for collections storage materials. **(For Possible Action) +**
 - 2. Nevada State Museum, Carson City +
 - a) Request for authorization to expend BLM funds collected through Anthropology Curatorial Fees for travel and software. **(For Possible Action) +**
 - b) Request for category 48 funding in the amount of \$3,230 to allow curator Jan Loverin to attend the Costume Society of America national symposium in New York in June 2020. **(For Possible Action) +**
 - c) Request for category 48 funding in the amount of \$4,200 for satellite POS in the galleries. **(For Possible Action) +**
 - d) Request for Cat 48 funding in the amount of \$5,162, equally split between BA 5036 and BA 5039, to ship Fremont exhibit from Las Vegas to Carson City.

- e) Offero contract for online volunteer management service. **(For Possible Action) +**
- 3. Nevada State Railroad Museum, Carson City
 - a) Deaccessions. **For Possible Action) +**
 - b) Friends of NSRM Audited Financial Statements. **+**
- 4. Nevada State Railroad Museum, Boulder City **+**
- 5. East Ely Railroad Depot Museum **+**
- 6. Lost City Museum, Overton **+**
 - a) Spacesaver contract. **(For Possible Action) +**
- 7. Nevada State Museum, Las Vegas **+**
 - a) Review and possible action to approve MOU with LVVWD for museum rentals. **(For Possible Action) +**

9. COMMITTEE REPORTS (For Possible Action)

- a) Collections, Robert Stoldal, Chair
- b) Strategic Planning, Robert Stoldal, Chair
- c) Major Gifts, Robert Ostrovsky, Chair
- d) Facility Use, Dan Markoff
- e) Finance, Robert Ostrovsky, Chair
 - 1. Presentation of Morgan Stanley investment reports for July-September 2018 and review of quarterly performance report **+**
- f) Membership, Bryan Allison, Chair
- g) Marketing and Technology, Seth Schorr, Chair (Tech and Marketing Committees combined in November 2018)
- h) Museum Store, Bryan Allison, Chair
- i) Nevada Historical Society Relocation Committee, Alicia Barber, Chair
- j) Nevada State Prison, Alicia Barber, Chair
- k) East Ely Depot, Doris Dwyer, Chair
- l) Nevada Historical Society, *Quarterly*, Alicia Barber, Chair

10. BOARD POLICY AND PROCEDURE WORKSHOP & REVIEW (For Possible Action)

Annual review and possible action to adopt Board Policies and Procedures as listed:

- a) Policy Governing Preparation, Dissemination and Recording Minutes of the Board of Museums and History **+**
- b) Private Funds Budgeting, Expenditure and General Control **+**
- c) Membership **+**
- d) Policy Governing Open Meeting Law Compliance **+**
- e) Investment Policy **+**
- f) Admission and Train Ride Fees **+**

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For Possible Action)

- a) Changes approved by the Division Administrator
 - 1. None.
- b) Changes requested from the Board over \$5,000.
 - 1. Request to decrease revenue in Budget Account 5036, Nevada State Museum – Carson City, RGL 3872 by \$70,000 to an adjusted authority of \$269,450 (sales revenue), and to increase revenue in RGL 4025 by \$70,000 to an adjusted authority of \$220,000. Offset in expense categories 48 and 49, by a like amount (equaling

\$70,000). This on account of Coin Press sales predominantly occurring through store sales. +

CONSENT AGENDA (For Possible Action)

c) Restricted Funds/Donations Received:

1. Discussion and action to accept restricted funds in the amount of \$796.51 from Harolds Club Pioneers for the Nevada Historical Society. Funds will be deposited with the State Treasurer's Office under B/A 5035, Category 55. Requires Board approval pursuant to NRS 381.0075. +
2. Discussion and action to accept restricted funds in the amount of \$500 from Carson City Downtown Business Association for the NSM Day of the Dead fund. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, category 55. Requires Board approval pursuant to NRS. 381.0075. +
- 3 Discussion and action to accept restricted funds in the amount of \$500 from Pyramid Materials, Inc. / Western Nevada Materials for the NSM Special Events fund. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, category 55. Requires Board approval pursuant to NRS. 381.0075. +
4. Discussion and action to accept restricted funds in the amount of \$500 from the Reno Fiber Guild for the Nevada State Museum's Marjorie Russell Textile Center. These funds will be deposited with the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075. +
5. Discussion and action to accept restricted funds in the amount of \$3,500 from the Nevada Mining Association for the NSM Special Events Fund. These funds will be deposited with the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075. +
6. Discussion and action to accept restricted funds in the amount of \$10,000 from Bank of America for the Nevada State Museum Las Vegas for educational programming related to Black and Women's History months. Funds will be deposited with the State Treasurer's Office under B/A 5039, Category 55. +

12. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

13. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

14. PUBLIC COMMENT AND DISCUSSION

Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

15. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City

NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.