

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
March 6, 2020

Location
Nevada Historical Society
1650 N. Virginia St.
Reno, NV 89503

BOARD MEMBERS PRESENT

Robert Stoldal, Chairman
Bryan Allison
Dr. Alicia Barber
Dr. Sarah Cowie
Dr. Doris Dwyer
Mercedes de la Garza
Jan Petersen
Anthony Timmons
Daniel Markoff *

BOARD MEMBERS EXCUSED

E'sha Hoferer
Robert Ostrovsky
Seth Schorr

DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES STAFF PRESENT

Myron Freedman, Division of Museums and History, Interim Administrator
Carrie Edlefsen, Division of Museums and History, Administrative Services Officer
Deborah Rabe, Division of Museums and History, Administrative Assistant
Rebecca Palmer, DCNR, State Historic Preservation Office, Administrator*
Kristen Brown, DCNR, State Historic Preservation Office
Harry Ward, Attorney General's Office, Deputy Attorney General
Mary Beth Timm, Lost City Museum, Museum Director *
Myron Freedman, Nevada State Museum, Carson City, Museum Director
Daniel Thielen, Nevada State Railroad Museum, Carson City, Museum Director*
Sean Pitts, Nevada State Railroad Museum, East Ely, Museum Director*
Randall Hees, Nevada State Railroad Museum, Boulder City, Museum Director*
Catherin Magee, Nevada Historical Society, Museum Director
Dennis McBride, Nevada State Museum, Las Vegas, Museum Director*
Mina Stafford, Nevada State Museum, Carson City, Education Curator*
Anna Camp, Nevada State Museum, Carson City, Curator III Anthropology

PUBLIC IN ATTENDANCE

Donna Harper, Friends of the Nevada State Museum LV
Chaunsey Chau-Duong, Springs Preserve
Marla McDade Williams
Nancy Calegar
Dillion Hosier, ICAN*

* via teleconference

1. The Chair called the meeting to order at 8:05 am and confirmed a quorum was present and the meeting was posted in accordance with NRS 241. (1,2)
2. The Chair took Item 4, Public Comment-No Public Comment
3. The Chair announced the new Deputy Attorney General, Harry Ward. Mr. Ward gave us his background History.
4. The Chair took Item 5a-b, Acceptance of Minutes. Alicia Barber made a motion to approve the minutes of December 5, 2019 and December 6, 2019. Bryan Allison seconded. Motion carried without dissent. Doris Dwyer made the Motion to approve the minute of December 10, 2019 NHS Relocation Committee Meeting. Alicia Barber seconded Motion carried without dissent. Marketing and Technology Committee Meeting February 20, 2020 was tabled for next meeting. (5a-b)
5. The Chair took Item 6, Calendar for Next Meeting. Discussion was held as to determine dates of meeting with September 18, 2020 being identified as most suitable. Further discussion was held to determine location meeting is to be held. Mercedes de la Graza made the motion for the September 18, 2020 meeting to be held at the Nevada State Railroad Museum in Boulder City. Member Schorr seconded. Motion carried without dissent. (6b)
6. The Chair took Item 7, Election of the Chair and Vice-Chair. The Board Nomination for Robert Stoldal for Chair and Robert Ostrovsky as Vice-Chair. Member Markoff made the motion to elect Chair and Vice-Chair. Member Petersen seconded. Motion carried without dissent.
7. The Chair took Item 8a, Agency Reports, Department of Tourism and Cultural Affairs. Brenda Nebesky, Director. Report included update to recruitment efforts for the replacement of the recently retired Administrator of the Division of Museums and History. An in-person meeting on the week of March 23, 2020. Sheryl Hack will be visiting the Museums and Staff. Board Member to decide to meet the Candidate. Brenda to provide the Board with the information regarding this candidate. Brenda had no updates on Travel Nevada. Brenda was seeking solutions to the Coronavirus and how it will affect tourism. Brenda had projected visitation growth at over 2% and its already at 0.8 just based on inbound from Asia being significantly lowered by the virus outbreak. (8a)
8. The Chair took Item 8b, State Historic Preservation Office. Rebecca Palmer reported the status of the report for National Register Nominations. There was no update since the report was last provided. Rebecca Palmer requested that the report only be provided when updated and the Board agreed. Requested update on the ten-year preservation plan provided was that the tribal governments needed more time to comment on the draft plan, so the comment period was extended until December 31, 2019. The final document will be ready for the June Board Meeting. Two draft National Register Nominations; one for the El Rancho in wells and one for Trinity Episcopal in Reno. We are currently reviewing and hope to have ready by June Meeting. American Grant from NPS has completed the draft of the historic context and is currently being reviewed by our office and the member of the Advisory Committee for that Grant. We finished soliciting for

consultant proposals for the Woman's History and Suffrage Grant for Nevada and received four proposals from qualified firms. No action was taken. (8b)

9. The Chair took Item 8c1, Division of Museums and History. Myron Freedman, Acting Administrator, update on the MOU between the Division and the Las Vegas Valley Water District. Acting Administrator reported to hopefully have a draft further along. We put together a draft and are making progress. We will take all the information, put it into a final draft and the information will come from the Water District and Springs Preserve, from the Friends, from other parties and it would go to the DAG to make sure the language is all in legal and meets all the requirements. Special Public Meeting of the Board to discuss and possibly come to an agreement. There were no further updates to report. (8c1)

10. The Chair took Item 8c2, SB244. Anna Camp reported the LCB suggested between the permitting, which is governed by the Nevada State Museum and the abandoned properties portion which needs to be governed by the Administrative Office because we have multiple Museums. (8c2)

11. The Chair took Item 8c3, Holocaust Learning Center Update. Dillion Hosier from ICAN reports they are going to send out a request for proposals to companies that can lead them through a feasibility study process and has been researching and developing a list of firms to send that too. Dillion is confident that they can achieve soon. (8c3)

12. The Chair took Item 8c4, Smithsonian Magazine Museum Day Participation Request April 4, 2020. Acting Administrator reported this is usually in September and are shifting it to Spring and the Nevada State Museum Carson City would like to participate. What occurs is that we send out media releases saying we are open to free admission that day to anyone who brings the coupon from The Smithsonian Magazine's website and will be admitted free. Member de la Graza made the motion to approve. Member Dwyer seconded. Motion carries without dissent. (8c4)

13. The Chair took Item 8c5, Personnel Report. Acting Administrator reported DMH for AAIV will be filled 4/23/20 with Patricia Malloy. NHS are recruiting for Librarian. Curator III Collections, Library Tech I and Curator II are still open. NSRMCC just hired two part time Museum Attendants and full time Custodial Worker. Ely RR hired Custodial worker. Las Vegas Museum is going to fill Preparator position. NSMCC is underway the hiring of a Curator I. Also have a few other positions to hire. (8c5)

14. The Chair Moved Item 8c6, Update on the Deputy Attorney General for DMH to Item 3. (8c6)

15. The Chair moved Item 8c7, Board Member Terminations. Acting Administrator reported Robert Stoldal, Bryan Allison and Doris Dwyer are expiring in June 2020. Advised to please sign up again. (8c7)

16. The Chair moved Item 8c8, NSM Bob Nysten Lifetime Membership Consideration. Member Dwyer made the motion to Bob Nysten Lifetime Membership. Member de la Graza seconded. Motion carries without dissent. (8c8)
17. The Chair took Item 8d, Public Information Officer. Guy Clifton reported that museums had a solid quarter. Mint 150 was our big event of the last quarter. Wanted to acknowledge Dennis and Sara are doing in Southern Nevada, every time I send out a press release of one of their events a new one is ready to go. Their great programming is bringing in great results. For this next quarter Stewart Indian School will have their grand opening of the cultural center on May 9, so we have 5,000 to spend for advertising. Treasurers of the Museum is a new program we are going to try and hope much success with it. No action was taken. (8d)
18. The Chair took Item 8e1, Nevada Historical Society. A request to keep Michelle Roberts on as a vendor to finish the 2020 Quarterly. Per Carrie you can't hire a State employee as a Vendor for the State of Nevada. We have several staff changes to cover the needs of the Museum. A reorganization chart was still in the works not completed yet. No action was taken. (8e1)
19. The Chair took Item 8e1a, Joy Lake Deaccession Materials. Bryan Allison made the motion to deaccession the Joy Lake Materials. Member Timmons seconded. Motion carries without dissent. (8e1a)
20. The Chair took Item 8e1b, Approval of Sheridan Contract for Newsletter Publishing. Two quotes are for the same contract but for two separate years. Alicia Barber made a motion to approve. Member de la Graza seconded. Motion carries without dissent. (8e1b)
21. The Chair took Item 8e2a, Nevada State Museum, Carson City. A request for use of Category 48 funds was submitted for 32500 from cat 48 to purchase Planchets in this fiscal year, ensuring a timely delivery for a medallion release event in August. Doris Dwyer motioned to approve the transfer to cat 48. Member de la Graza seconded. Motion carried. (8e2a)
22. The Chair took Item 8e3a, Nevada State Railroad Museum, Carson City. A request for approval for the Equipment Exhibition Agreement for the Glenbrook Steam Engine. Dan Markoff made the motion to approve. Member Cowie seconded. Motion carried without dissent. (8e3a)
23. The Chair took Item 8e4, Nevada State Railroad Museum, Boulder City. Museum Director Randy Hees provided quarterly report. No action was taken. (8e4)
24. The Chair took Item 8e5, East Ely Railroad Depot Museum. Museum Director, Sean Pitts was not available for questions. Acting Administrator Myron Freedman provided update on Northern Nevada Railway situation. Informational only, no action was taken. (8e5)
25. The Chair took Item 8e6a, Lost City Museum, Overton. The request for a Professional Development for Virginia Lucas, Society for American Archaeology annual meeting.

Doris Dwyer motioned to approve the Professional Development Request. Member de la Graza seconded. Motion carried without dissent. (8e6a)

26. The Chair took Item 8e7a, Nevada State Museum, Las Vegas. The repair of the AV System for 2000.00 in cat 48. Alicia Barber motioned to approve the AV System repair in cat 48. Member Mercedes seconded. Motion carries without dissent. Taken out of text to 8c7. (8e7a)
27. The Chair took Item 9a, Collections Committee. Nothing to report. (9a)
28. The Chair took Item 9b, Strategic Planning Committee. Nothing to report. (9b)
29. The Chair took Item 9c, Major Gifts Committee. Robert Ostrovsky reports there is progress for Boulder City but nothing to note. Will report if things change. Member Barber wonders if the Board should continue the conversation of hiring someone specific for pursuing grants. Chair Stoldal mentions that the Historical Society could use a full-time fundraising staff person. There could be a need of tens of millions of dollars. Acting Administrator Myron Freedman suggests outlining strategy and goals. (9c)
30. The Chair took Item 9d, Facility Use Committee. Nothing to report. (9d)
31. The Chair took Item 9e, Finance Committee. Robert Ostrovsky, Discussion and possible action to accept Independent Auditor report and financial statements for the Museums Dedicated Trust Fund for the fiscal year ending June 30, 2020. Doris Dwyer motioned to approve. De la Graza seconded. Motion carries without dissent. (9e)
32. The Chair took Item 9e2, Presentation of Morgan Stanley investments reports for October-December 2019. No action taken.
33. The Chair took Item 9f, Membership Committee. Bryan Allison reported that a subcommittee meeting was held. Types of memberships being offered are becoming more aligned. Discussion regarding Friends of the Railroads groups needing to be formalized. Portion of the discussion tabled for 12/6/2019 to include representation by the Friends groups. No action was taken. Taken out of text to 8e3a1. (9f)
34. The Chair took Item 9g, Museum Store Committee. Bryan Allison. Nothing to report. (9g)
35. The Chair took Item 9h, Marketing and Technology Committee. Seth Schorr reported that there had been no subcommittee meetings since the last Board meeting. He is currently working to put together some social media best practices. Seth Schorr also reported that he had reached out to find information on digital signage at each museum. No further updates. (9h)
36. The Chair took item 9i, East Ely Depot Committee. Doris Dwyer reported pending on the meeting in April. (9i)
37. The Chair too item 9j, Nevada Historical Society Quarterly Committee. Alicia Barber Nothing to report. Taken out of text 8e1. (9j)

38. The Chair took Item 9k, Nevada State Prison Committee. Alicia Barber reported that there had been a new Director appointed at Corrections. There has been no update by the Nevada State Prison Preservation Society in quite some time. The only real information has only been received through local media. Member Barber suspects that the NSPPS will go back to the Legislature during the next session to request funding for a feasibility study. No action was taken. (9k).

39. The Chair took Item 9l, Nevada State Historical Society Relocation Committee. Myron Freedman reported on the Nevada Historical Society relocation to the Warren Nelson building, 401 W 2nd Street, Reno. Approved by NSHE in November 2018, BOE in December 2018, and IFC August 2019. Project advancing to escrow looking to close end of March 2020. Member Barber mentioned that a subcommittee meeting scheduled for December 10, 2019 we got a tour of the facility. The building is occupied by the previous tenants. In attendance was Doris Dwyer, Mercedes de la Graza, Bob Stoldal, Myron Freedman, Carrie Edlefsen, Lauri Brown, State Lands and Troy Miller of UNR. Updates and questions were addressed. Also, a tour of the building to discuss the repair and such before it could be occupied. Taken out of text 8e1. (9l)

40. The Chair took item 10a (taken out of order, after item 8e3a), Howell Donation to the NSRM-CC. Discussion and action to accept restricted funds in the amount of \$106,690.24 from the James Howell Living Trust for the repair and restoration of rolling stock for the Nevada State Railroad Museum in Carson City and expended out of B?A 5037 category 55. Dan Markoff made a motion to approve. Member Petersen seconded. Motion carries without dissent. (10a)

41. The Chair took item 11 Consent Agenda. Dan Markoff made the motion to approve the consent agenda. Member Cowie seconded. Motion carried without dissent. (11)

42. The Chair adjourned the meeting at 2:16 pm.