



NOTICE OF PUBLIC MEETING & AGENDA

Board of Museums and History

Friday, March 11, 9:00 AM

Meeting Location

Per the Governor's directive to distance socially during the COVID-19 pandemic, the meeting will be accessible via electronic devices (certain cell phones, iPads and computers) connected to the internet with listening and microphone capabilities. Video camera capability will also allow users to watch others in the meeting who are also using a video camera. A physical location to listen and speak via telephone conference call will be available at the Nevada State Museum at 600 N. Carson St.

To Join the Meeting electronically via Zoom conference

Topic: Board of Museums and History Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81605844749>

Meeting ID: 816 0584 4749

One tap mobile

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Zoom conference is open and accessible to the public using capable electronic devices.

**

+ = WRITTEN REPORT IN BOARD MATERIALS

- Action may be taken on those items denoted “For possible action”.
- Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
- Meetings are audio-recorded and transcribed as part of the public record. Speakers must identify themselves before speaking.

- 1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**
- 2. ROLL CALL AND DETERMINATION OF QUORUM**
- 3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)**
- 4. PUBLIC COMMENT:** Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Pursuant to Governor Sisolak's Declaration of Emergency Directive 006, Section 2, public comment options may include, without limitation, written public comment submitted to the public body via mail or email.
- 5. ACCEPTANCE OF MINUTES (For possible action)**
 - a) December 9 & 10, 2021 Board Meeting, summarized minutes + (full transcript available in DMH office)
- 6. CALENDAR FOR NEXT MEETING (For possible action items a-c)**
 - a) June 17, 2022 in Carson City. Approved 12/10/21.
 - b) September 8 & 9, 2022 in Ely. Approved 12/10/21.
 - c) December 1 & 2, 2022 in Boulder City, back up is NSMLV. Approved 12/10/22.
- 7. AGENCY REPORTS (Information and discussion only unless otherwise noted)**

- a) Department of Tourism and Cultural Affairs – Brenda Scolari, Director
- b) State Historic Preservation Office Report – Rebecca Palmer, Administrator
Information Only +
- c) Division of Museums and History Report – Myron Freedman, Administrator
 - 1. AB84 Bond Funding Update and EDA Grant Requests.
 - 2. NSRM CC and BC Friends Group MOU and control of memberships in museum. Action plan development. (for possible action)

8. Museum Reports; Oct - Dec, SFY 2021, (Information and discussion only unless otherwise noted)

- a. Nevada Historical Society, Reno +
 - 1. Herz Contract + (for possible action)
 - 2. NHS Quarterly Editorial Board Memo + (for possible action)
- b. Nevada State Railroad Museum, Carson City +
 - 1. Travel Request to Receive and Transport Artifact + (for possible action)
 - 2. Travel Request for Museum Store Conference + (for possible action)
 - 3. Request to Exhibit Coach 17 at CSRM + (for possible action)
- c. Nevada State Railroad Museum, Boulder City +
 - 1. Collections Activity Request + (for possible action)
 - 2. Travel: Collections Support Request + (for possible action)
 - 3. Travel: Native American Symposium + (for possible action)
 - 4. Rail Explorers Update (for possible action)
- d. East Ely Railroad Depot Museum +
- e. Nevada State Museum, Carson City +
 - 1. Juneteenth Free Admission Request. + (for possible action)
 - 2. Bremer Donation + (for possible action)
 - 3. Hill Donation + (for possible action)
- f. Lost City Museum, Overton +
 - 1. Travel Request AAM. + (for possible action)
 - 2. Deaccession memo + (for possible action)
 - 3. De-accession inventory list +
- g. Nevada State Museum, Las Vegas +
 - 1. Larson Donation. + (for possible action)
 - 2. Soto-Henry Donation + (for possible action)

9. BOARD POLICY (For possible action)

- a. Discussion, review, and possible action on posting policies. +
- b. Discussion, review, and possible action on NRS required board positions.

10. COMMITTEE REPORTS (For possible action on items a through e)

- a) Finance, Robert Ostrovsky, Chair (members: Stoldal, Timmins)
Morgan Stanley Report +

- b) Marketing & Technology, Seth Schorr, Chair (members: Timmins)
- c) Museum Store, Jan Peterson, Chair (members: Dwyer, Cowie, Schorr)
- d) Membership, Anthony Timmins, Chair (members: Markoff, de la Garza)
- e) East Ely Depot Museum, Doris Dwyer, Chair (members: Markoff, Timmins)

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For possible action)

- a) Changes approved by the Division Administrator
- b) Changes requested from the Board over \$5,000.

12. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

13. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

14. PUBLIC COMMENT AND DISCUSSION: Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Pursuant to Governor Sisolak's Declaration of Emergency Directive 006, Section 2, public comment options may include, without limitation, written public comment submitted to the public body via mail or email.

15. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City

NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada

STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada

EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada

NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas,
Nevada

LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.

Our Vision

Recognized as the most trusted stewards and engaging storytellers of Nevada's heritage.



Board of Museums and History
March 11, 2022 Meeting
National and State Registers – Staff Report
February 22, 2022

National Register of Historic Places Nominations

None

Nevada State Register of Historic Places Nominations

None

Listed Properties Since December 2021 Meeting

First Church of Christ, Scientist (Lear Theater) NRHP Amendment, Reno, Washoe County

The Keeper of the National Register of Historic Places signed the First Church of Christ Amendment on December 20, 2021. The amendment added additional information to the existing listing. SHPO staff notified all parties of the successful amendment and added the amendment to the SHPO website.

Pending Nominations to the National Register

Las Vegas High School Historic District, Las Vegas, Clark County

The Board voted in favor of this district nomination during the December 2021 BMH meeting. SHPO staff finalized the nomination and submitted it to the National Park Service National Register staff on January 6, 2022. The NPS approved the nomination on February 17, 2022. However, NPS identified a minor correction that need to be made, so the consultant is currently preparing a replacement page for submission to NPS. Once NPS accepts the replacement page and updates their records, SHPO staff will send the required listing notifications.

St. Thomas Aquinas Cathedral Complex, Reno, Washoe County

The Board voted in favor of this nomination during the December 2021 BMH meeting. SHPO staff finalized the nomination and submitted it to the National Park Service National Register staff on January 6, 2022. The NPS issued a “technical return” on February 18, 2022 and requested a replacement page for this nomination also. The consultant is currently preparing a replacement page for submission to NPS. Once NPS accepts the replacement page and lists the resource, SHPO staff will send the required listing notifications.

El Rancho Hotel, Wells, Elko County

SHPO staff is currently completing the outstanding edits in-house to finalize the nomination.

NRHP Inquiries Since December 2021 Staff Report

SHPO staff received seven inquiries for potential NRHP nominations: a possible historic district in Ely, a possible historic district in Gardnerville, the Ely High School, the Peehee Mu'huh cultural landscape, the Roberts Ranch in Duckwater Valley, a house at 705 Western Avenue in Lovelock, and an amendment to the existing Lake Shore House listing.

Pending Nominations to the State Register

Copeland Lumber Building, Minden, Douglas County

The Board conditionally approved this nomination during their December 2020 meeting. SHPO staff worked with the nomination author to expand the historic context and incorporate BMH member suggestions. The nomination is now complete. SHPO staff sent the nomination to former Board member Dr. Alicia Barber for review pursuant to her request. Dr. Barber acknowledged that the edits were satisfactory. Chair Stoldal and SHPO Rebecca Palmer both signed the document, and the building was listed in the SRHP on February 14, 2022. SHPO staff notified the building owner of the successful listing and placed the nomination form on the SHPO website.

G.S. Garcia Saddle & Harness Shop, Elko, Elko County

The Board conditionally approved this nomination during their December 2020 meeting. SHPO staff is currently working with the nomination author to expand the historic context and incorporate BMH member suggestions.

SRHP Inquiries Since December 2021 Staff Report

None specifically inquiring about the State Register. However, SHPO staff also transmitted information about the State Register to several of the aforementioned NRHP information requests.

Federal NRHP Nominations

No changes have occurred to this section since the September and December 2021 BMH meetings.

1. The U.S. Forest Service (USFS) submitted a final draft of the Kyle Canyon Ranger Station and CCC Camp Charleston in Clark County on May 14, 2021. The SHPO reviewed the draft and provided final comments to USFS on June 10, 2021. Due to a change in staffing at USFS, SHPO staff conducted a phone meeting with the current USFS District Archaeologist on June 10th to discuss the steps needed to finalize the document; notably obtaining a new set of photographs and creating a new set of continuation sheets with the photos and new site plan.
2. The National Park Service submitted a draft nomination for the Dunkahni Archeological District in Great Basin National Park on April 30, 2021. SHPO staff reviewed the draft and submitted comments to NPS on June 11, 2021.
3. The SHPO is awaiting written documentation of owner support for the two previously reviewed Lincoln Highway and Victory Highway Multiple Property Documentation Forms and accompanying nominated road segments. These nominations were submitted by the Federal Highway Administration and the Nevada Department of Transportation.

NEVADA MUSEUMS & HISTORY

Steve Sisolak | Governor

Myron Freedman | Administrator

Catherine Magee | Director

NEVADA HISTORICAL SOCIETY

1650 North Virginia Street

Reno, NV 89503

NEVADA
MUSEUMS & HISTORY



NEVADA HISTORICAL SOCIETY

**REPORT TO THE
BOARD OF MUSEUMS AND HISTORY MARCH 11, 2022**

I. Private Funds Budget Summary B/A 5035

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	2,023,845	2,023,845	100.00%
Cash Bal Fwr New Fiscal Year	2512			0.00%

Comparison of Revenues Budgeted/ Received:

Memberships*	4008	19,995	8,755	43.79%
Photograph Sales	4010	4,670	6,310	135.12%
Printing Sales	4011	594	148	24.84%
Merchandise Sales*	4025	9,790	5,703	58.25%
Gifts & Donations	4251	3,296	1,216	36.90%
Private Grants	4265	31,686	1,268	4.00%
Treasurer's Interest	4326	46,319	2,872	6.20%
Trans Museum Ded Trust	4665	32,865	3,780	11.50%
Total Revenues:		\$149,215	\$30,052	20.14%

Comparison of Expenditures Budgeted/Expended:

Administration	35	36,927	639	1.73%
Nevada Historical Quarterly	37	34,110	31,366	91.95%
Museum Store*	41	9,355	204	2.18%
Board Appr Special Projects	48	329,067	0	0.00%
Photo	49	580	116	20.05%
Special Projects (Restricted)	55	1,763,021	15,742	0.89%
Total Expenditures:		\$2,173,060	\$48,067	2.21%

Available Unrestricted Cash 2,005,830

Revenue/Expenditure Comparison Narrative:

The above figures reflect first and second quarters of fiscal year 2021 revenues and expenditures as of December 31, 2021.

* Further detail available in the below identified sections.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 2022	2,279	378	532	876	478	1,160	-	-	-	-	-	-	5,703
FY 2021	93	-	-	927	513	685	131	12	198	20	378	57	58,408
FY 2020	1,335	946	1,070	701	847	1,775	1,019	1,598	451	75	70	(4)	63,460
FY 2019	593	528	826	613	677	1,035	925	660	885	525	493	1,188	94,988
YTD	<u>2,279</u>	<u>2,658</u>	<u>3,189</u>	<u>4,066</u>	<u>4,543</u>	<u>5,703</u>	<u>5,703</u>	<u>5,703</u>	<u>5,703</u>	<u>5,703</u>	<u>5,703</u>	<u>5,703</u>	<u>11,406</u>

YTD COMPARISON

2438.85%	2843.74%	3412.44%	398.59%	296.29%	257.10%	242.75%	241.52%	222.85%	221.15%	192.91%	189.28%
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MONTHLY COMPARISON

2438.85%	#DIV/0!	#DIV/0!	94.58%	93.03%	169.35%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada Historical Society
 Report to the Board
 March 11, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues			Expenditures			Total	Net	% Net
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	Profit (Loss)		
July	2,279	-	-	-	-	2,279	100.0%		
August	378	-	-	-	-	378	100.0%		
September	532	-	-	-	-	532	100.0%		
October	876	-	-	-	-	876	100.0%		
November	478	-	-	-	-	478	100.0%		
December	1,160	204	-	-	204	956	82.4%		
January	-	-	-	-	-	-	0.0%		
February	-	-	-	-	-	-	0.0%		
March	-	-	-	-	-	-	0.0%		
April	-	-	-	-	-	-	0.0%		
May	-	-	-	-	-	-	0.0%		
June	-	-	-	-	-	-	0.0%		
FY22 Total	5,703	204	-	-	204	5,499	96.4%		
FY21 Total	3,013	4,120	-	1,080	5,200	(2,187)	(72.6%)		
FY20 Total	9,884	4,661		2,201	6,863	3,021	30.6%		
FY19 Total	8,949	6,047	-	2,186	8,233	716	8.0%		

Museum Store Sales Narrative:

Sales in the museum store reflect limited onsite foot traffic as the NHS has reduced hours due to the COVID-19 pandemic. Report reflects activity through December 31, 2021.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	2	34	6	37					8	71	79
Family	0	6	1	10					1	16	17
Sustaining	0	10	2	11					2	21	23
Contributing	0	0	1	0					1	0	1
Patron	0	2	0	1					0	3	3
Benefactor	0	0	0	0					0	0	0
Senior	0	8	1	7					1	15	16
Student	0	0	0	0					0	0	0
FY 22	2	60	11	66	0	0	0	0	13	126	139
FY 21	6	82	4	90	11	99	0	42	21	313	334
FY 20	43	75	15	67	18	188	0	0	76	330	406
FY 19	25	84	12	72	23	81	33	98	93	335	428
YTD	2	60	13	126	13	126	13	126	13	126	618

YTD COMPARISON

33.33% 73.17% 130.00% 73.26% 61.90% 46.49% 61.90% 40.26%

QUARTERLY COMPARISON

33.33% 73.17% 275.00% 73.33% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$1,365	\$315	\$2,300	\$300	\$880	\$3,595							\$8,755
FY 21	\$60	\$3,819	\$4,451	\$3,179	\$480	\$5,012	\$1,740	\$2,520	\$2,605	\$2,170	\$325	\$1,325	\$27,686
FY 20	\$735	\$3,200	\$1,670	\$2,135	\$1,610	\$1,190	\$2,435	\$5,650	\$260	\$0	\$580	\$420	\$19,885
FY 19	\$1,295	\$580	\$2,635	\$1,085	\$2,665	\$1,355	\$2,295	\$745	\$1,455	\$4,485	\$1,565	\$1,820	\$21,980
YTD	\$1,365	\$1,680	\$3,980	\$4,280	\$5,160	\$8,755	\$0	\$0	\$0	\$0	\$0	\$0	\$8,755

YTD COMPARISON

	4.40%	43.31%	47.78%	37.19%	43.04%	51.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

	2275.00%	8.25%	51.67%	9.44%	183.33%	71.73%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

The NHS also has institutional memberships and eleven renewed this quarter. This reflects memberships through December 31, 2021.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	84	54	50	114	87	239							628
FY 21	20	36	36	63	36	2	32	56	70	87			438
FY 20	578	227	243	388	349	243	334	347	215	0	0	0	2,924
FY 19	539	261	437	182	573	357	393	750	749	537	341	321	5,440
YTD	84	138	188	302	389	628	0	0	0	0	0	0	628

YTD COMPARISON

420.00%	246.43%	204.35%	194.84%	203.66%	325.39%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

420.00%	150.00%	138.89%	180.95%	241.67%	11950.00%	0.00%	0.00%	0.00%	0.00%	#DIV/0!	#DIV/0!
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$315	\$180	\$115	\$15	\$182	\$102	\$0	\$0	\$0	\$0	\$0	\$0	\$909
FY 21	\$25	\$50	\$0	\$95	\$15	\$0	\$15	\$50	\$40	\$190	\$25	\$135	\$640
FY 20	\$465	\$395	\$360	\$605	\$330	\$390	\$295	\$310	\$150	\$0	\$0	\$80	\$3,380
FY 19	\$510	\$745	\$430	\$575	\$395	\$285	\$690	\$970	\$655	\$660	\$480	\$800	\$7,195
YTD	315	495	610	625	807	909	0	0	0	0	0	0	909

YTD COMPARISON

1260.00%	660.00%	0.00%	367.65%	436.22%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

1260.00%	360.00%	#DIV/0!	15.79%	1213.33%	#DIV/0!	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

The NHS reopened to the public with limited hours due to the COVID-19 pandemic and limited staff, docents, and volunteers. The NHS Research Library is open by appointment Wednesday-Friday from 12:00 to 4:00. The Gallery is open to the public Wednesday 10:00 AM to 4:00 PM and by appointment Wednesday-Friday from 12:00 to 4:00. 113 library visitors, 327 gallery visitors during this quarter.

VI. Fundraising Activities:

None this quarter

VII General Museum Activities

Events, interesting tours, and public outreach

- High Noon continues as a virtual program hosted by Neal Cobb, Carol Coleman, and Shery doing the technology, and cohosted by the Washoe County Library
- School tours have come back stronger than pre-COVID numbers- during this quarter we have given six individual school tours totaling 250 children and 56 adults
- Shery continues her fabulous history posts on Facebook and adding new content on the NHS website and PastPerfect online portal
- Docent council continue their talks virtually
- Catherine continues her work co-teaching with UNR Shared History Department Head Dr. Von Nagy. The undergraduate and graduate level courses offer a real-world learning experience to reimagine, redesign, and update NHS galleries
- Docent council provided "History on Wheels" program to 112 students

Daily operations

- NHS still has only two of seven permanent staff, Shery and Catherine
- Shery and Catherine fulfill email, telephone, online and in person research and photo requests
- Shery and Catherine continue to process collections
- Shery and Catherine continue to work hard to keep the NHS operational with only two staff members
- Docents are returning to volunteer including working with data entry, photo scanning, library, admissions, and filming school tours. The docent board continues to hold virtual meetings
- Shery works with Department of Tourism to post the NHS sponsored talks on the NHS website
- Shery continues to work on public outreach and events to schedule, host, promote and post the NHS sponsored talks on the NHS website
- Catherine continues being the Managing editor for the *Nevada Historical Society Quarterly*
- Catherine continues to function as the Curator of Education, booking school tours and managing docents and interns
- Catherine is working with the State Public Works Department for a FY 22 Capitol Improvement Project dealing to replace the HVAC systems
- Catherine continues to provide administrative support to NHS docents, NHS and DMH staff for financial reporting, purchasing, membership, and the museum among other duties

X. NHS Quarterly

The 2022 *Nevada Historical Society Quarterly (NHSQ)* will be one combined issue and the publication will be revitalized and envisioned for 2023.

The *NHSQ* Editorial Board met virtually with *NHSQ* Editor-in-Chief, William Rowley; *NHSQ* Managing Editor and Nevada Historical Society Director, Catherine Magee; and Nevada Historical Society Curator of History, Sherlyn Hayes-Zorn on August 8, 2021.

The goal of the meeting was to determine how make the *NHSQ* more broadly accessible, fiscally responsible and enable expanded content. The *NHSQ* Editorial Board unanimously voted to change the *NHSQ* publication to a hybrid online/print publication, with the new name the *Nevada Historical Society Q (NHSQ)*.

In conjunction with paid online access, the *NHSQ* publication will be printed and sent to subscribers once a year. Paid subscriptions for online access will be provided through a dedicated website provided by the Department of Tourism and Cultural Affairs, similar to the Nevada Magazine website.

The projected timing for rebranding and online publication is mid-2023. *NHSQ* readers will be notified of the changes in the upcoming issue Volume 64, no. 4.

Director Magee is requesting the Division of Museum and History (DMH) Board and Membership Committee to work towards removing the *NHSQ* publication as a membership benefit for participating DMH museums in 2022 thus enabling the *NHSQ* publication to be a paid subscription-based product in 2023. The revenues generated from subscriptions will fund the *NHSQ*.

XI. Mission Statement

Founded in 1904, the Nevada Historical Society seeks to advance the study of the heritage of Nevada, the Great Basin, and the West. The NHS collects manuscripts, rare books, print ephemera, artifacts, maps, photographs, and bound newspapers for the state, and makes its collections available for research, exhibition, and educational purposes.

XII. Current Operations

The NHS is open to the public Wednesdays 10 AM to 4 PM and by appointment Wednesdays, Thursdays, and Fridays. The Research Library is open by appointment Wednesdays, Thursdays, and Fridays from 12PM to 4PM. The staff hours are from 8:00 AM to 5:30 PM Monday through Friday.

Catherine Magee, Director
February 16, 2022



CETS #:	
Solicitation #:	

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
FOR LESS THAN \$50,000**

A Contract Between the State of Nevada
Acting by and Through its

Agency Name:	Division of Museums and History Nevada Historical Society
Address:	412 E Musser Street, Ste 2
City, State, Zip Code:	Carson City, NV 89701
Contact:	Myron Freedman
Phone:	(775) 687-7340
Fax:	(775) 687-4333
Email:	mfreedman@nevadaculture.org

Contractor Name:	Howard Walter Herz
Address:	[REDACTED]
City, State, Zip Code:	[REDACTED]
Contact:	Howard Herz
Phone:	[REDACTED]
Fax:	
Email:	[REDACTED]

WHEREAS, NRS Chapter 381 authorizes the State Board of Museums and History (Board), in whole or in part, to engage in contract services, more specifically:

NRS 381.0035 Private money exempt from statutory requirements governing expenditure of public money; independent contractors.

1. The statutory requirements on the expenditure of public money in chapters 333, 338 and 341 of NRS do not apply to the expenditure of private money.
2. The Board may authorize independent contractors which may be funded in whole or in part from private money. (Added to NRS by 1989, 1519; A 2005, 1091)

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 7, Contract Termination*. Contracts requiring approval of the Nevada Board of Examiners or the Clerk of the Board are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

Effective from:	Upon approval	To:	March 31, 2023
-----------------	---------------	-----	----------------

2. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

CETS #:	
Solicitation #:	

3. **SCOPE OF WORK.** The Scope of Work is described below, which is incorporated herein by reference:

DESCRIPTION OF SCOPE OF WORK:
<p>Scope of work for curation and cataloging the American Gaming Archive collections at the Nevada Historical Society.</p> <p>The Nevada Historical Society (NHS) is seeking a contractor with direct museum cataloging experience to catalog archival and object materials from the American Gaming Archives (AGA). Cataloging encompasses sorting donated materials; working with the NHS staff to determine what to retain and accession, appropriately house, assign object id numbers, label archival and object collections, photograph collections, enter collections into the PastPerfect collections database, create finding aids for the manuscript collection and create an AGA guide to collections. The contractor will also educate and train the NHS curators about the history of gambling in the U.S. and Caribbean (American Style Gambling) to enable them to continue to professionally curate the AGA collections.</p>

An Attachment must be limited to the Scope of Work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 3, Scope of Work* at a cost as noted below:

\$50.00	per	Hour
---------	-----	------

Total Contract or installments payable at:	Within 30 days of receipt of Independent Contractor's Invoice
--	---

Total Contract Not to Exceed:	\$25,000.00
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The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated Attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

5. **BILLING SUBMISSION: TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a state claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a state claim and that this amount will be deducted from the state claim payment due to Contractor.

6. **INSPECTION & AUDIT.** Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the State or United States Government, sufficient information to determine compliance with all State and federal regulations and statutes, and compliance with the terms of this contract, and agrees that such documents will be made available for inspection upon reasonable notice from authorized representatives of the State or Federal Government.

7. **CONTRACT TERMINATION.**

A. Termination Without Cause. Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days' notice in the manner specified in *Section 2, Notice*. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.

B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State

CETS #:	
Solicitation #:	

Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

C. **Termination with Cause for Breach.** A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under *Subsection 7D*. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:

- 1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or
- 2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
- 3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or
- 4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
- 5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
- 6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

D. **Time to Correct.** Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in *Section 2, Notice*, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under *Subsection 7C*, above, shall run concurrently, unless the notice expressly states otherwise.

8. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. For purposes of an award of attorneys' fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys' fees shall be one hundred and fifty dollars (\$150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.
9. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor's tort liability shall not be limited.
10. **INDEMNIFICATION AND DEFENSE.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims,

CETS #:	
Solicitation #:	

actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor's obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Contractor waives any rights of subrogation against the State. Contractor's duty to defend begins when the State requests defense of any claim arising from this Contract.

11. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.

12. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor's automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of the required insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.

A. Workers' Compensation and Employer's Liability Insurance.

- 1) Contractor shall provide proof of worker's compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.
- 2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310 and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed "Affidavit of Rejection of Coverage" form under NRS 616B.627 and NRS 617.210.

B. Commercial General Liability – Occurrence Form. The Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- | | |
|--|-------------|
| 1) General Aggregate | \$2,000,000 |
| 2) Products – Completed Operations Aggregate | \$1,000,000 |
| 3) Personal and Advertising Injury | \$1,000,000 |
| 4) Each Occurrence | \$1,000,000 |

C. Automobile Liability. [Delete if Contract does not involve use of motor vehicle.] The policy shall cover Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

- | | |
|--------------------------------|-------------|
| 1) Combined Single Limit (CSL) | \$1,000,000 |
|--------------------------------|-------------|

D. Professional Liability/Errors and Omissions Liability [Delete if Contract does not involve professional services.] The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Work of this contract. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

- | | |
|---------------------|-------------|
| 1) Each Claim | \$1,000,000 |
| 2) Annual Aggregate | \$2,000,000 |

Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.

CETS #:	
Solicitation #:	

13. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
14. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
15. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract ("State Materials") shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.
16. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.
17. **GENERAL WARRANTY.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.
18. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.
19. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.

Memo

From: *Nevada Historical Society Quarterly* Editorial Board

Kate Berry, Joanne Goodwin, Elizabeth Raymond, Geoff Schumacher,
Carolyn White

Nevada Historical Society Quarterly Editor-in-Chief

William Rowley

Nevada Historical Society Quarterly Managing Editor and Nevada Historical
Society Director, Catherine Magee

Date: February 14, 2022

To: Division of Museums and History Administrator

Myron Freedman

Division of Museums and History Board Members

Robert Stoldal, Chair

Sarah Cowie

Doris Dwyer

Mercedes de la Garza

E'sha Hoferer

Daniel Markoff

Courtney Mooney

Robert Ostrovsky

Janet Petersen

Seth Schorr

Michelle Schmitter

Anthony Timmons

Dear Mr. Freedman and DMH Board Members:

We are pleased to inform you of the decision to revitalize the *Nevada Historical Society Quarterly (NHSQ)*. This unanimous decision was made by the *NHSQ* Editorial Board in conjunction with *NHSQ* Editor-in-Chief, William Rowley; *NHSQ* Managing Editor and Nevada Historical Society Director, Catherine Magee; and Nevada Historical Society Curator of History, Sherlyn Hayes-Zorn.

To be more broadly accessible, fiscally responsible and enable expanded content, the *NHSQ* is changing to a hybrid online/print publication, with the new name the *Nevada Historical Society Q (NHSQ)*.

In conjunction with paid online access, the *NHSQ* publication will be printed and sent to subscribers once a year. Paid subscriptions for online access will be provided through a dedicated website provided by the Department of Tourism and Cultural Affairs, similar to the Nevada Magazine website.

The projected timing for rebranding and online publication is mid-2023. *NHSQ* readers will be notified of the changes in the upcoming issue Volume 64, no. 4.

NEVADA MUSEUMS & HISTORY

Steve Sisolak | Governor

Myron Freedman | Administrator

Dan Thielen | Director

NEVADA STATE RAILROAD MUSEUM

2180 S. Carson Street

Carson City, NV 89701

NEVADA

MUSEUMS & HISTORY



NEVADA STATE RAILROAD MUSEUM-CARSON CITY

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY MARCH 11, 2022

I. Private Funds Budget Summary B/A 5037-01

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	592,274	592,274	100.00%
Cash Bal Fwr New Fiscal Year	2512			0.00%
<u>Comparison of Revenues Budgeted/ Received:</u>				
Facilities Charge	3801	8,650	0	0.00%
Merchandise Sales*	4025	130,000	60,091	46.22%
Gifts & Donations	4251	5,000	34,688	693.75%
Private Grants	4265	20,000	6,536	32.68%
Friends of the RR	4266	5,356	1,671	31.19%
Treasurer's Interest	4326	20,000	0	0.00%
Total Revenues:		\$189,006	\$102,985	54.49%
<u>Comparison of Expenditures Budgeted/Expended:</u>				
Administration	35	12,728	3,456	27.15%
Exhibits	37	50,000	37,557	75.11%
Docent Expenses	43	441	328	74.32%
Museum Store*	45	132,748	47,108	35.49%
Board Appr Special Projects	48	69,927	0	0.00%
Special Projects (Restricted)	55	505,781	65,774	13.00%
Total Expenditures:		\$771,625	\$154,222	19.99%

Revenue/Expenditure Comparison Narrative:

We have sheperded our funds to ensure we are in a commanding position during 4th quarter of 2022.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 2022	\$15,880	\$12,512	\$5,858	\$7,953	\$9,659	\$8,710	\$0	\$0	\$0	\$0	\$0	\$0	\$60,572
FY 2021	\$6,335	\$5,993	\$7,867	\$7,250	\$3,383	\$3,815	\$4,036	\$4,517	\$7,531	\$9,850	\$9,270	\$18,612	\$88,460
FY 2020	\$15,536	\$9,024	\$11,969	\$14,004	\$5,624	\$12,689	\$5,002	\$5,737	\$2,842	\$0	\$20	\$3,533	\$85,977
FY 2019	\$11,482	\$10,042	\$9,475	\$12,629	\$6,604	\$12,093	\$5,455	\$2,609	\$4,661	\$6,350	\$14,656	\$10,324	\$106,381
YTD	\$15,880	\$28,392	\$34,251	\$42,204	\$51,862	\$60,572	\$60,572	\$60,572	\$60,572	\$60,572	\$60,572	\$60,572	\$121,144

YTD COMPARISON

250.66%	230.30%	169.59%	153.77%	168.23%	174.84%	156.60%	140.22%	119.41%	99.99%	86.72%	68.47%
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MONTHLY COMPARISON

250.66%	208.77%	74.46%	109.70%	285.48%	228.29%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Railroad Museum-Carson City
 Report to the Board
 March 11, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues		Expenditures		Total	Net	% Net
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	
July	15,880		2,466	-	2,466	13,414	84.5%
August	12,512	1,172	4,644	-	5,816	6,697	53.5%
September	5,858	3,915	4,683	500	9,098	(3,239)	(55.3%)
October	10,119	197	1,701	135	2,033	8,086	79.9%
November	7,875	1,403	84	78	1,565	6,310	80.1%
December	7,846	1,452		-	1,452	6,394	81.5%
January	-	-	-	-	-	-	0.0%
February	-	-	-	-	-	-	0.0%
March	-	-	-	-	-	-	0.0%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	60,091	8,139	13,578	713	22,429	37,662	62.7%
FY21 Total	88,461	58,592	53,639	3,824	116,055	(27,594)	(31.2%)
FY20 Total	85,977	45,208	57,275	5,411	107,894	(21,917)	(25.5%)
FY19 Total	106,381	56,158	53,501	6,474	116,133	(9,752)	(9.2%)

Museum Store Sales Narrative:

The Store Manager position has been vacant since September 5th, 2021. The search for a museum store manager continues. In contrast to other vacant positions, we have had success in the advertising of the position and have interviewed seven candidates out of nine qualified applicants. The store is generating profits at this time, but it is running on the efforts of 3 staff who are well intentioned but unskilled, at best. The Museum Attendant has been stocking the store and receiving inventory while the Curator of Education has been submitting POs on behalf of the store, when time allows. No new products have been added to the store in October, but some merchandise has been restocked. Store has been open every business day. Museum Attendant worked on inventory for the busy Christmas season, specifically with the museum's annual Santa Train event. Report is through December 31, 2021

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual									0	39	39
Family									0	78	78
Sustaining									0	61	61
Contributing									0	9	9
Patron									0	3	3
Benefactor									0	0	0
Senior Couple									0	130	130
Senior										162	
Students										1	
Lifetime										10	
FY 22	0	0	0	0	0	0	0	0	0	493	493
FY 21	11	53	9	55	20	105	26	69	66	282	348
FY 20	9	115	10	98	12	72	9	128	40	413	453
FY 19	0	0	0	0	0	0	0	0	0	0	0
YTD	0	0	0	0	0	0	0	0	0	493	493

YTD COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

QUARTERLY COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Program Narrative

The Nevada State Railroad Museum does not have a membership program. People wishing to support the museum through membership join the *Friends of the Nevada State Railroad Museum*. This non-profit organization provides cash support for various museum projects and programs. As of this date, the current total of memberships stands at 516. The Museum and Friends are establishing a memorandum of understanding to formally codify the 30-year relationship. Report is through December 31, 2021.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	2,273	1,540	941	1,663	1389	490							8,296
FY 21	1,087	1,100	1,185	1,024	192	402	604	774	1,096	1,360	2,072	2,076	5,836
FY 20	2,131	1,924	2,031	1,506	960	1,238	816	1,188	299	0	0	0	9,705
FY 19	1,880	1,703	1,623	1,141	1,369	1,236	893	340	833	1,787	1,861	2,268	14,959
YTD	2,273	3,813	4,754	6,417	7,806	8,296	0	0	0	0	0	0	8,296

YTD COMPARISON

209.11%	174.35%	140.98%	145.97%	170.14%	166.25%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

209.11%	140.00%	79.41%	162.40%	723.44%	121.89%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$14,550	\$10,137	\$7,063	\$6,560	\$7,184	\$2,600	\$0	\$0	\$0	\$0	\$0	\$0	\$48,094
FY 21	\$8,026	\$7,394	\$8,929	\$7,774	\$1,196	\$2,248	\$2,986	\$3,465	\$6,193	\$8,005	\$10,112	\$15,187	\$81,515
FY 20	\$16,201	\$14,695	\$15,076	\$13,446	\$4,663	\$4,727	\$5,401	\$5,574	\$2,584	\$0	\$0	\$4,062	\$86,428
FY 19	\$12,720	\$10,030	\$9,292	\$8,637	\$6,775	\$3,628	\$5,210	\$1,918	\$3,226	\$6,878	\$13,117	\$12,615	\$94,046
YTD	14,550	24,687	31,750	38,310	45,494	48,094	0	0	0	0	0	0	48,094

YTD COMPARISON

181.30%	160.11%	130.40%	119.26%	136.54%	135.22%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

181.30%	137.10%	79.10%	84.39%	600.67%	115.66%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Museum Attendance has been increasing as Covid-19 mandates and requirements level out. Museum often has lower numbers in the winter months due to less rides, but we are still seeing a steady increase as tourism picks up. We have started getting more tours booked for advanced dates. Annual Harvest Train operations in October and the added steam operation in November of 2021 added to the increase in museum attendance. Rides and visits with Santa are the main reason for visitors during our Santa Train event leading to a larger number of riders.

Train Ride Receipts.

VII General Museum Activities

Museum staff and volunteers participated in the Carson City BOOnanza event on October 28, 2021. It is a fun Halloween event that features over 50 local businesses and organizations and gives families an opportunity to trick or treat in a safe environment. Over 2,000 visitors passed the NSRM booth. Thanks to the outreach from our staff and volunteers, NSRM appeared to receive an attendance boost in the following weeks.

Museum staff and volunteers participated in the 2021 Nevada Day Parade. The museum's float featured the Joe. Douglass locomotive. Thanks to all of the staff and volunteers who made the museum's float unique.

The museum hosted a steam up in mid-November for the first time in years. The steam up happened on a weekend with great weather, which led to larger than expected crowds, giving a boost to attendance and store sales.

On November 29, NSRM hired a new B&G supervisor. His name is J. B. Thompson. J. B. came to us from the Nevada National Guard where he worked in facilities. He has a lot of great skills that will be beneficial to the museum's operations. He has been doing a lot of amazing We are excited to welcome J. B. to the museum!

On December 2, the museum hosted an event called *The Picon Punch and the Railroad*. Presenter Mike Higdon discussed the history of the Picon Punch and the railroad's role bringing the drink to Nevada. Guests sampled picon on its own, a pre-prohibition version of Picon Punch and a post-prohibition version of Picon Punch. The event was sold out and drew over to 50 guests and was very successful.

After taking off 2020, Santa Train returned in 2021. The response from the community was overwhelmingly positive. Visitors were pleased to be able to meet Santa Claus, take a train ride, and participate in the events happening at the museum.

Report is through December 31, 2021

VI. Fundraising Activities:

NSRM CC recieved almost \$10000 in various donations this quarter.



NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Acting Administrator

**NEVADA STATE RAILROAD
 MUSEUM, CARSON CITY**
Dan Thielen | Director
 2180 South Carson Street
 Carson City, NV 89701

March 10, 2022

Memorandum for: Bob Stoldal, Chair of Nevada Board of Museums and History

Through: Myron Freedman, Administrator, Division of Museums and History

From: Daniel Thielen, Director, Nevada State Railroad Museum

Subject: Receive and transport artifact

B/A 5037 Cat. 07 Exhibits

Dear Mr. Stoldal,

The Nevada State Railroad Museum (NSRM) requests funding to send Mr. Chris deWitt to Santa Margarita, California to receive a donation of historic locomotive draft gear. This equipment is appropriate for the locomotive Glenbrook and will provide important stock parts.

Estimated costs staff to retrieve artifacts:

Lodging: 1 nights X \$116.00	\$ 116.00
Per diem: 2 days X \$64 X 1 Staff	\$ 128.00
Mileage: 848 miles X \$.54	\$ 457.92
Total	\$ 701.00

Please sign below to signify your approval.

Approved: _____ Date _____
 Chair, Board of Museums and History



March 10, 2022

Nevada Board of Museums and History
Coach 17 (Stanford Coach) exhibition

Dear Mr. Stoldal,

The Nevada State Railroad Museum requests permission to display the Coach 17 at the California State Railroad Museum (CSRM) in support of the museum's interpretation of the Sacramento Shops. The CSRM has invited the visit in conjunction with the Great Western Steam up in 2022. This will free up some space for the visiting pieces from CSRM, specifically the V&T locomotives *Genoa* and *JW Bowker*. This will strengthen the relationship between CSRM and NSRM as we work for mutually beneficial goals.

This will be a unique event which highlights one of the only surviving pieces built at the Central Pacific Shops.

Tourism and travel to Nevada are essential to the lifeblood of our department and to our museums. This is particularly true for the Railroad Museums, which derive a significant amount of operating revenue from visitation. We feel that using the Coach 17 as an ambassador for Nevada's history will encourage tourists to visit the state.

With your permission, we will pursue the arrangement.

Daniel Thielen
Museum Director
Nevada State Railroad Museum
dthielen@nevadaculture.org

Please sign below to signify your approval.

Approved: _____
Chair, Board of Museums and History

Date

NEVADA MUSEUMS & HISTORY

Steve Sisolak | Governor

Myron Freedman | Administrator

Christopher MacMahon | Director

NEVADA STATE RAILROAD MUSEUM

600 Yucca Street

Boulder City, NV 89005

NEVADA
MUSEUMS & HISTORY



NEVADA STATE RAILROAD MUSEUM-BOULDER CITY

**REPORT TO THE
BOARD OF MUSEUMS AND HISTORY MARCH 11, 2022**

I. Private Funds Budget Summary B/A 5037-02

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	391,332	391,332	100.00%
Cash Bal Fwr New Fiscal Year	2512			0.00%
<u>Comparison of Revenues Budgeted/ Received:</u>				
Facilities Charge	3801	2,000	0	0.00%
Merchandise Sales*	4025	17,532	9,017	51.43%
Gifts & Donations	4251	3,350	263	7.85%
Private Grants	4265	3,800	90	2.38%
Friends of the RR	4266	1,870	0	0.00%
Total Revenues:		\$28,552	\$9,370	32.82%
<u>Comparison of Expenditures Budgeted/Expended:</u>				
Board Appr Special Projects	48	37,349	0	0.00%
Boulder City Railroad	52	29,717	315	1.06%
Special Projects (Restricted)	55	343,769	15,000	4.36%
Total Expenditures:		\$410,835	\$15,315	5.42%

Revenue/Expenditure Comparison Narrative:

No comment.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 2022	\$497	\$496	\$1,329	\$1,782	\$2,310	\$2,604	\$0	\$0	\$0	\$0	\$0	\$0	\$9,017
FY 2021	\$85	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$647	\$732
FY 2020	\$1,578	\$1,042	\$1,838	\$2,303	\$2,307	\$4,833	\$1,026	\$1,653	\$952	\$0	\$0	\$0	\$17,533
FY 2019	\$1,717	\$1,071	\$2,200	\$3,080	\$2,828	\$7,497	\$1,401	\$1,855	\$1,759	\$2,649	\$2,839	\$2,900	\$31,798
YTD	<u>\$497</u>	<u>\$993</u>	<u>\$2,322</u>	<u>\$4,104</u>	<u>\$6,414</u>	<u>\$9,017</u>	<u>\$9,017</u>	<u>\$9,017</u>	<u>\$9,017</u>	<u>\$9,017</u>	<u>\$9,017</u>	<u>\$9,017</u>	<u>\$18,035</u>

YTD COMPARISON

586.27% 1171.86% 2740.02% 4842.38% 7567.63% 10639.91% 10639.91% ##### ##### ##### ##### 1231.89%

MONTHLY COMPARISON

586.27% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.
 Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Railroad Museum-Boulder City
 Report to the Board
 March 11, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues		Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	
July	497	-	-	-	-	497	100.0%	
August	496	-	-	30	30	466	93.9%	
September	1,329	-	-	40	40	1,289	97.0%	
October	1,782	-	-	32	32	1,750	98.2%	
November	2,310	188	-	22	210	2,100	90.9%	
December	2,604	-	-	3	3	2,601	99.9%	
January	-	-	-	-	-	-	0.0%	
February	-	-	-	-	-	-	0.0%	
March	-	-	-	-	-	-	0.0%	
April	-	-	-	-	-	-	0.0%	
May	-	-	-	-	-	-	0.0%	
June	-	-	-	-	-	-	0.0%	
FY22 Total	9,017	188	-	127	315	8,702	96.5%	
FY21 Total	732	111		367	478	254	34.7%	
FY20 Total	85,977	45,208	57,275	5,411	107,894	(21,917)	(25.5%)	
FY19 Total	106,381	56,158	53,501	6,474	116,133	(9,752)	(9.2%)	

Museum Store Sales Narrative:

November and December are the strongest sales months because of holiday purchasing. This remained true in 2021; however, sales remained significantly below pre-pandemic levels.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual									0	0	0
Family									0	0	0
Sustaining									0	0	0
Contributing									0	0	0
Patron									0	0	0
Benefactor									0	0	0
Senior Couple									0	0	0
Senior											
Students											
Lifetime											
FY 22	0	0	0	0	0	0	0	0	0	0	0
FY 21	11	53	9	55	20	105	26	69	66	282	348
FY 20	9	115	10	98	12	72	9	128	40	413	453
FY 19	0	0	0	0	0	0	0	0	0	0	0
YTD	0	0	0	0	0	0	0	0	0	0	0

YTD COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

QUARTERLY COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Program Narrative

NSRMBC has no state membership program. Instead, individuals wanting to support the museum do so by joining/supporting the *Friends of the Nevada Southern Railway*.

Total Friends memberships: 330, representing over 860 individuals.

V. Museum Attendance

Attendance chart (Train Ridership Only)

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	395	520	1,072	1,652	1,379	8,679	0	0	0	0	0	0	13697
FY 21	0	0	0	404	306	0	0	93	473	279	1,266	735	5,836
FY 20	791	698	1,459	796	791	7,021	1,272	2,148	716	0	0	0	9,705
FY 19	1,032	806	1,421	3,044	1,687	11,727	1,158	921	2,053	1,171	827	818	14,959
YTD	395	915	1,987	3,639	5,018	13,697	0	0	0	0	0	0	13,697

YTD COMPARISON

#DIV/0!	0.00%	0.00%	900.74%	706.76%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

#DIV/0!	#DIV/0!	#DIV/0!	408.91%	450.65%	#DIV/0!	#DIV/0!	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Traffic (Display Pavilion Only)

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	379	469	728	935	1,173	885	0	0	0	0	0	0	4,569
FY 21	1,208	907	1,024	654	424	339	399	502	616	717	936	899	8,625
FY 20	2,380	1,189	594	1,774	1,062	2,865	857	1,502	512	0	0	0	12,735
FY 19	871	486	1,236	1,166	745	3,030	280	1,200	1,100	675	728	2,731	14,248
YTD	379	848	1,576	2,511	3,684	4,569	0	0	0	0	0	0	4,569

YTD COMPARISON

31.37%	40.09%	50.21%	66.20%	87.36%	100.29%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

31.37%	51.71%	71.09%	142.97%	276.65%	261.06%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

During the second quarter, trains operated weekends at 10am, 12pm, 2pm, and 4pm. The 4pm train is cut in winter when daylight is limited and ridership is low, as well as mid-summer due to excessive heat. Cutting out the 4pm train when ridership is low in off-peak seasons reduces maintenance and upkeep costs. While ridership numbers have rebounded, they still remain below pre-pandemic levels.

The museum was able to host Santa Trains as part of normal weekend operations in the month of December, as well as the special Pajama Train event held by the Friends on select nights throughout the month. The Pajama Trains attracted nearly 8,000 riders with the Friends renumeration the state \$63,520 in accordance with the special events revenue sharing identified under the current memorandum of understanding. Christopher is working with a select committee of the Friends who are troubleshooting lessons learned from the event and identifying ways the museum and Friends can better coordinate, prepare, and facilitate this and future events.

Train Ride Receipts.

VII General Museum Activities

Pandemic. The museum continued to operate in compliance with state and federal public health guidelines. The museum grounds and facilities fall under the direction of the Governor, but the tourist train is considered public transportation and falls under the health directives of the U.S. Transportation Security Administration. The dual nature of regulatory authority at this institution have created instances where different policies can be in place for the museum and the train. While signs have been put in place explaining federal regulation of the train, guests are not always understanding.

Museum Expansion. Progress continues to be made with all parties concerning Phase I of the museum expansion. The current goal is to be “shovel ready” by July 2023.

The City of Boulder City has finalized designs for the access road for the new museum and future linear park. Construction is anticipated to begin Spring 2022.

Locomotive & Rolling Stock Maintenance Issues. Locomotive 844 has been returned to regular service. Locomotive 1000 requires significant repairs and is presently utilized in limited switching operations only. Locomotive 1855 is currently awaiting repairs. While funding has been secured for the repairs to 1855 utilizing license plate funds, we are waiting for Fairbanks Morse Defense to sign the contract to do the work. Staff continues to diligently follow-up, yet there is no estimated timeframe presently available.

Collection Trailer. John Walker continues to sort and document archival materials when gaps in his schedule permit.

Volunteer Hours. In calendar year 2021, volunteers at NSRMBC donated 22,240 hours of service to the museum. We are extremely grateful for their hard work and dedication that makes this museum possible.

VI. Fundraising Activities:

Nothing to report.

February 22, 2022

Memorandum for: Bob Stoldal, Chair of Nevada Board of Museums and History

Through: Myron Freedman, Administrator, Division of Museums and History

From: Daniel Thielen, Director, Nevada State Railroad Museum 

Subject: Collections activity B/A 5037 Cat. 55-02 BC Restricted Funding (Magnussen)

Dear Mr. Stoldal,

The Nevada State Railroad Museum BC (NSRMBC) requests funding to provide protection for several artifacts on the site and to transport donated items to the museum.

As we do not have firm costs associated with these activities, we seek authority to expend funds as soon as deliberate decisions are made.

This funding will provide protection for three narrow gauge rail cars that have been exposed to the elements for many years. After the restoration staff from Carson City complete their visit to Boulder City, the collections committee will give the NSRMBC director guidance on how to best utilize these funds.

This funding will also provide transportation costs to move equipment from the Nevada Test Site to the museum in Boulder City. Discussions with the federal government presents the State with an opportunity to use both state and federal funds to move these important Jackass and Western pieces to the museum. Previously, the State has passed on these artifacts due to the transportation costs as no federal dollars were available to assist with the move. Currently, the federal government, faced with high disposal costs, is willing to entertain proposals to transport these artifacts with NTS assistance. We desire to have funding approval so we can act fast if we can come to an agreement.

It is proposed that these funds are expended from the Magnussen Trust donation.

Estimated costs for collections activities:

Materials to protect three pieces of rolling stock	NTE \$ 40,000.00
Transportation costs	NTE \$ 50,000.00
Total	\$ 90,000.00

Please sign below to signify your approval.

Approved: _____
Chair, Board of Museums and History

_____ Date



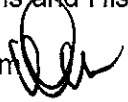
NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Acting Administrator

NEVADA STATE RAILROAD
MUSEUM, CARSON CITY
Dan Thielen | Director
2180 South Carson Street
Carson City, NV 89701

February 22, 2022

Memorandum for: Bob Stoldal, Chair of Nevada Board of Museums and History

Through: Myron Freedman, Administrator, Division of Museums and History

From: Daniel Thielen, Director, Nevada State Railroad Museum 

Subject: Travel: Native American Symposium B/A 5033 Cat.37 Professional Development

Dear Mr. Stoldal,

The Nevada State Railroad Museum BC (NSRMBC) requests funding to send Dr. MacMahon to the Railroads in Native America Symposium (NAS) being held in Ogden, Utah, May 2022. This national conference is dedicated to understanding the complex relationships between railroads and Native American communities in the past and present.

Dr. MacMahon has been selected to present ***Railroads and Native Americans in the Great Basin*** with Dr. Sara Keyes and Dr. Justin Gage of the University of Nevada, Reno.

This symposium meets the mission of the museum, and it is an honor for the Nevada State Railroad Museum to be able to be part of the event.

This request is for a portion of the travel. Dr. MacMahon was awarded a small stipend to attend, and this request is for the remaining funds.

Estimated costs staff to attend NAS conference May 18-21, 2022:

Lodging : 3 nights X \$128.00	\$ 384.00
Per diem: 4 days X \$79 X 1 Staff	\$ 632.00
Vehicle rental: 4 days	\$ 300.00
Airfare:	\$ 300.00
Awarded Stipend	-\$500.00
Total	\$ 1116.00

Please sign below to signify your approval.

Approved:

Chair, Board of Museums and History

Date

NEVADA MUSEUMS & HISTORY

Steve Sisolak | Governor

Myron Freedman | Administrator

Sean Pitts | Director

NEVADA STATE RAILROAD MUSEUM

1100 Avenue A

Ely, NV 89301

NEVADA

MUSEUMS & HISTORY



NEVADA STATE RAILROAD MUSEUM-EAST ELY

**REPORT TO THE
BOARD OF MUSEUMS AND HISTORY March 11, 2022**

I. Private Funds Budget Summary B/A 5037-03

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	57,425	57,425	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
<u>Comparison of Revenues Budgeted/ Received:</u>				
Facilities Charge	3801	2,000	0	0.00%
Gifts & Donations	4251	1,933	120	6.21%
Private Grants	4265	8,000	0	0.00%
Total Revenues:		\$11,933	\$120	1.01%
<u>Comparison of Expenditures Budgeted/Expended:</u>				
Board Appr Special Projects	48	37,349	0	0.00%
Boulder City Railroad	52	39,717	0	0.00%
Special Projects (Restricted)	55	343,769	0	0.00%
Total Expenditures:		\$420,835	\$0	0.00%

Revenue/Expenditure Comparison Narrative:

Report is through December 31, 2021.

* Further detail available in the identified sections.

V. Museum Attendance

Attendance chart

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	1085	930	794	591	298	190	111	0	0	0	0	0	3999
FY 21	710	571	747	626	97	73	102	121	257	471	792	1,089	5656
FY 20	1,117	775	798	570	176	174	110	127	52	0	0	0	3899
FY 19	1,055	732	750	637	232	212	106	93	270	540	850	904	6381
YTD	1,085	2,015	2,809	3,400	3,698	3,888	3,999	0	0	0	0	0	3,999

YTD COMPARISON

152.82%	157.30%	138.51%	128.11%	134.42%	137.68%	136.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

152.82%	162.87%	106.29%	94.41%	307.22%	260.27%	108.82%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Museum attendance continues to increase over last year, primarily because of the changing nature of the pandemic. We have exceeded last year's visitation in nearly every month so far. Ely has accomodated more visitors in the first seven months of this fiscal year than all of FY2021. We expect visitation to continue to increase, esepcially as spring approaches and mandates are lifted.

VI. Fundraising Activities:

Ely's funding from the last Legislative Session (AB 84) has been working its way through the State's financial system. As of February 9, it cleared the IFC. The million dollars will be used to pay for architectural programming and completion of construction documents to continue the restoration of the Freight Building by completing insulation, HVAC, and Fire Supression, and adding sufficient and ADA restrooms. These necessary improvements will allow increased use of the building for community events.

You will recall that we reported on a Community Stakeholder meeting that was held in November to capture what representatives from Education, Business, Tourism, and Preservation felt was important as we moved forward. We received many positive comments and are incorporating them into the restoration plan. Those who participated in the meeting have been very supportive of our efforts to enhance State Funding for the Freight Building project. They have sent letters of support for grant opportunities pursued by the Department.

VII General Museum Activities

Ely has long been aware of a substantial homeschooling community. We have made invitations for families of homeschooled children to visit the Museum to participate in programs that we offer to public schools. There has been limited participation...until now. A group of Reno based families have accepted our offer to come to Ely for a visit to the Museum and other historical sites. What started as a single family has now blossomed to a couple dozen people. As word continues to spread, the number continues to increase. We are inviting local families who homeschool to schedule similar experiences.

The working relationship with Bristlecone Bricks continues. They have been actively advertising their event in our Freight Building for this coming June. They are looking to make it bigger and better than last year and seeking additional participants. Last year the event brought over 800 people on a weekend. They enjoy our Freight Building and contribute donations and volunteer assistance to our operations. As a group, they contributed over 40 volunteer hours to filling cracks in the Freight Building walls. We look forward to their return this summer.

Our neighbor on the property utilizes the historic waiting rooms to sell tickets. They have yet to respond to our request to meet to iron out an agreement by which they will pay the State for the Space they are using. This difficult situation has now been made more difficult by their lack of care for the Depot. They complained that the floor of the waiting room was sagging. Ely staff crawled under the building and braced the sagging floor within a week of being made aware of it. The second problem has been caused by their placing rubber mats on top of the historic wooden floor. The mats have become wet which condenses and allowed a swelling of the maple floor boards that has created a bulge in the floor. Since they seemed unaware of the cause of the problem, we requested their staff roll up the mats every night to eliminate this damaging practice. We are exploring ways to treat the problem without cutting the floor.

Ruben Gonzales has become a valued addition to the Ely staff. He works 16 hours a week and is a great help in allowing us to move forward on project that required more staff. Including Ruben, Ely now has a full time equivalent of 2.75 employees. It isn't enough, but its more than we have had and we are pleased to continue to make progress.

As always, I welcome your comments or concerns.

NEVADA MUSEUMS & HISTORY

Steve Sisolak | Governor

Myron Freedman | Administrator

Vacant | Director

NEVADA STATE MUSEUM

600 North Carson Street

Carson City, NV 89701

NEVADA
MUSEUMS & HISTORY



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NEVADA STATE MUSEUM

**REPORT TO THE
BOARD OF MUSEUMS AND HISTORY MARCH 11, 2022**

I. Private Funds Budget Summary B/A 5036

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	506,766	506,766	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
<u>Comparison of Revenues Budgeted/ Received:</u>				
Facilities Charg	3801	11,871	0	0.00%
Anthropology Fees	3871	39,390	4,944	12.55%
Coin Press Sales	3872	200,000	38,202	19.10%
Memberships*	4008	24,785	7,565	30.52%
Photograph Sales	4010	1,000	185	18.50%
Merchandise Sales*	4025	207,748	54,418	26.19%
Gifts & Donations	4251	6,396	1,324	20.70%
Private Grants	4265	24,608	23,664	96.16%
Treasurer's Interest	4326	8,081	780	9.66%
Outside Bank Acct (MS)	4454	10,000	10,000	100.00%
Total Revenues:		\$533,879	\$141,083	26.43%
<u>Comparison of Expenditures Budgeted/Expended:</u>				
Anthropology	37	15,000	1,466	9.77%
Natural History	39	10,000	569	5.69%
Administration	41	61,377	5,029	8.19%
Education	42	10,707	4,937	46.11%
Exhibits	43	15,000	656	4.37%
History	45	20,384	4,689	23.00%
Board Appr Special Projects	48	359,354	0	0.00%
Museum Store*	49	187,210	53,884	28.78%
Coin Press	50	100,699	2,839	2.82%
Special Projects (Restricted)	55	195,233	12,120	6.21%
Restr Collection Storage Maint	56	65,681	8,771	13.35%
Total Expenditures:		\$1,040,645	\$94,960	9.13%

Coin press was not operating from mid-September through mid December. The hiatus was due to waiting for a repair to the auxiliary motor that runs the press. The press itself was fine. Membership sales are cyclical, and impacted while we waited for new membership manager to start in late October. While attendance and store sales were picking up, both continued to be impacted by pandemic effect, as well as loss of Coin Press programs. Expenses will increase as services and materials are ordered for cultural and coin press programs in upcoming quarters.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	\$24,562	\$27,784	-\$19,552	\$6,252	\$9,288	\$6,228	\$0	\$0	\$0	\$0	\$0	\$0	\$54,562
FY 2021	\$26,205	-\$779	\$22,992	-\$13,098	\$33,232	\$3,044	\$6,926	\$15,963	\$11,946	\$13,451	\$32,779	\$25,302	\$177,964
FY 2020	\$28,512	\$81,778	\$29,889	\$16,118	\$18,073	\$14,698	\$7,092	\$17,194	\$3,879	\$0	\$0	\$3,099	\$220,331
FY 2019	\$16,911	\$17,371	\$16,759	\$22,031	\$17,494	\$23,457	\$10,453	\$7,386	\$10,879	\$17,063	\$14,771	\$24,868	\$199,443
YTD	\$24,562	\$52,346	\$32,794	\$39,045	\$48,333	\$54,562	\$54,562	\$54,562	\$54,562	\$54,562	\$54,562	\$54,562	\$109,124

YTD COMPARISON

93.73%	205.88%	67.73%	110.55%	70.51%	76.21%	69.49%	57.75%	51.26%	45.51%	35.74%	30.66%
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MONTHLY COMPARISON

93.73%	-3568.47%	-85.04%	-47.73%	27.95%	204.59%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Museum
 Report to the Board
 December 9-10, 2021

Museum Store Profit and Loss Chart

FY2022	Revenues		Expenditures		Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	24,562	-	2,688	-	2,688	21,874	89.1%
August	27,784	-	5,507	-	5,507	22,277	80.2%
September	(19,552)	9,223	5,598	779	15,600	(35,152)	179.8%
October	7,080	-	7,758	63	7,821	(741)	(10.5%)
November	4,754	-	6,503	1,171	7,674	(2,920)	(61.4%)
December	9,791	300	8,849	987	10,136	(345)	(3.5%)
January	-	-	-	-	-	-	0.0%
February	-	-	-	-	-	-	0.0%
March	-	-	-	-	-	-	0.0%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	54,418	9,523	36,903	3,000	49,426	4,992	9.2%
FY21 Total	177,964	59,764	64,778	2,808	127,350	50,614	28.4%
FY20 Total	220,331	79,293	68,694	9,598	6,863	3,021	30.6%
FY19 Total	199,443	90,442	70,962	5,885	8,233	716	8.0%

Museum Store Sales Narrative:

Profitable but tracking behind last year. While attendance and store sales were picking up both continued to be impacted by pandemic effect, as well as loss of Coin Press programs.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	3	16	10	5					13	21	34
Family	14	1	7	18					21	19	40
Sustaining	4	2	3	8					7	10	17
Contributing	0	0	0	1					0	1	1
Patron	0	0	0	0					0	0	0
Benefactor	0	0	0	2					0	2	2
Senior	7	17	13	19					20	36	56
Student	0	0	0	0					0	0	0
FY 22	28	36	33	53	0	0	0	0	61	89	150
FY 21	34	60	13	89	21	91	23	87	91	327	418
FY 20	59	122	26	101	65	137	0	0	150	360	510
FY 19	66	127	35	90	71	124	74	152	246	493	739
YTD	28	36	61	89	61	89	61	89	61	89	150

YTD COMPARISON

82.35% 60.00% 129.79% 59.73% 89.71% 37.08% 67.03% 27.22%

QUARTERLY COMPARISON

82.35% 60.00% 253.85% 59.55% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$760	\$785	\$1,800	\$705	\$2,240	\$1,275							\$7,565
FY 21	\$995	\$395	\$1,380	\$4,870	\$430	\$1,420	\$875	\$1,420	\$1,790	\$2,390	\$2,140	\$2,655	\$20,760
FY 20	\$1,545	\$4,360	\$1,840	\$2,355	\$835	\$1,695	\$3,405	\$1,835	\$5,245	\$0	\$0	\$0	\$23,115
FY 19	\$2,280	\$3,390	\$1,995	\$1,760	\$1,225	\$2,650	\$3,700	\$2,300	\$3,835	\$3,725	\$2,880	\$4,590	\$34,330
YTD	\$760	\$1,545	\$3,345	\$4,050	\$6,290	\$7,565	\$0	\$0	\$0	\$0	\$0	\$0	\$7,565

YTD COMPARISON

130.92%	111.15%	120.76%	53.01%	77.94%	79.72%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

76.38%	198.73%	130.43%	14.48%	520.93%	89.79%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

Membership sales impacted by pandemic as well as loss of Coin Press programs. Membership manager came on Board in late October.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	3,360	2,069	1,353	1,654	1,657	906							10,999
FY 21	1,567	1,338	1,380	1,250	240	581	716	943	1,323	1,553	1,886	2,452	15,229
FY 20	4,781	3,204	2,901	5,509	2,436	1,373	1,678	3,579	1,065	890	410	350	28,176
FY 19	4,059	3,065	2,808	5,666	3,713	1,947	1,852	1,341	2,770	3,628	3,947	3,923	38,719
YTD	3,360	5,429	6,782	8,436	10,093	10,999	0	0	0	0	0	0	10,999

YTD COMPARISON

214.42%	186.88%	158.27%	152.41%	174.77%	173.05%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

214.42%	154.63%	98.04%	132.32%	690.42%	155.94%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$16,134	\$15,624	\$7,280	\$8,648	\$5,914	\$6,686	\$0	\$0	\$0	\$0	\$0	\$0	\$60,287
FY 21	\$8,256	\$8,368	\$8,592	\$8,656	\$1,432	\$2,856	\$3,552	\$4,778	\$7,408	\$9,236	\$10,572	\$18,387	\$92,093
FY 20	\$23,060	\$18,236	\$19,712	\$14,936	\$8,184	\$6,484	\$10,172	\$14,184	\$6,048	\$0	\$0	-\$2,103	\$118,913
FY 19	\$22,375	\$18,620	\$17,716	\$15,768	\$11,508	\$8,052	\$11,416	\$6,632	\$9,884	\$14,223	\$16,392	\$22,909	\$175,495
YTD	16,134	31,758	39,038	47,687	53,601	60,287	0	0	0	0	0	0	60,287

YTD COMPARISON

195.42%	191.04%	154.82%	140.79%	151.83%	157.98%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

195.42%	186.71%	84.73%	99.91%	412.99%	234.10%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Attendance tracked ahead of last year as more normal operations returned.

VI. Fundraising Activities:

\$3000 from Nevada Humanities Major Project Grant. Funds to be used for cultural programming.

Planning for major coin press releases in 2022.

VII General Museum Activities

Personnel

Kelly Brant started as Membership Manager in late October. Security Officer recruitment was in effect, as was Museum Director.

Education

Education Department Impact-Staff and volunteers provided museum experiences for 1370 people. This number includes all the individual programs listed below. Many opportunities to interact with people were restricted because of public health concerns.

The Capitol Building opened completely to the public on October 18th. Visitors could explore the building without an appointment. We continued Saturday Capitol Building tours; however, the building was closed Nov 13th and Dec 25th. We served a total of 491 people at the Capitol.

Frances Humphrey Lecture Series-October (Nevada State Museum Turns 80 by Mina Stafford, 10/28), November (History of the Free Masons by Mark Marsh, 11/18) and December (49er Emigrant Trails Through Nevada by Stan Paher, 12/16). All lectures were well received.

Family Fun Saturday- October 10th Bats Night Flyers of the Sky (8 kids and 10 adults total of 18), December 11th Pines are Fine (23 kids and 21 adults).

Coin Press Program- The coin press started minting on Saturday Dec 11th. The museum was closed to the public Saturday, Dec 25th and Saturday, January 1st

Curator's Corner- Curators present an object or group of objects to visitors as they walk through the museum gallery on the first and third Wednesdays of the month from 1:00pm-3:0pm. This Quarter Mina Stafford (Dia de los Muertos symbols, October), Anna Camp (Captain Pete, November) did Curator's Corner presentations. Using social media to promote the objects presented. The objects are also tied to the artist featured on First Lady Presents. We did not have Curator's Corner in December to give the staff a break.

Social Media-Staff has been sharing the responsibility to post on social media. Posts have been going up once a week. It is a collaborative effort.

Management system- Used the new volunteer management software to manage volunteers, Capitol tours, and School tours.

Community Involvement-met with Carson City Jazz and Beyond Music and Arts Festival Planning Committee to coordinate museum involvement in festival. Participated in the festival in August.

Grants-We received \$3000 from Nevada Humanities Major Project Grant for cultural programming

Volunteers-served 596 hours in the Education department during the quarter.

Prepared for Chinese New Year (Feb 5th) and New Tour Guide Training (March 7th-15th) in the coming quarter.

Exhibits Department

Exhibits prepared several cases of artifacts for the NSM Turns 80! exhibit. All curatorial staff involved in selecting and interpreting artifacts.

History Department

PastPerfect Records updated = 4,531

Staff scanned and attached hundreds of Card Catalogs to the database and in October alone, and took pictures and updated close to two thousand Past Perfect entries. . Mary recorded an interview with Bob Nylan about the photo collection and the photographers. That interview yielded many nuggets that help with the history and organization, including interesting tidbits like the fact that Robert Laxalt translated the text on the back of the WWI photographs.

In December, History opened the Men's bathroom vault. It was filled with books and other artifacts. Inventorying, photographing, and re-housing 14 shelves worth of material has begun, but will take some time. It had been sealed in that vault from prior to the time when we started getting computers and a database, so nothing was entered into Past Perfect.

Curator Jan Loverin led the NSM Birthday project, including the Nevada Closet case exhibiting a variety of fun, unusual, and interesting selections from the



Memo

Date: February 16, 2022

To: Robert Stoldal, Chairman
Board of Museums & History

From: Myron Freedman, Director
Nevada State Museum, Carson City

Re: Free Admission event June 25, 2022

The Nevada State Museum, Carson City would like to offer free admission for a Juneteenth Diversity Festival scheduled for Saturday, June 25, 2022. This festival is meant to bring attention to the newly named federal holiday Juneteenth which commemorates the 1865 announcement of General Order No. 3 by Union Army general Gordon Granger, proclaiming freedom for slaves in Texas, which was the last state of the Confederacy with institutional slavery.

Along with community members the museum will host an event including kids activities, crafts, music, and food from 10:00am-3:00pm June 25, 2022.

Approval: _____

Chairman, Board of Museums & History

Date



Memo

Date: March 2, 2022

To: Robert Stoldal, Chairman
Board of Museums & History

From: Myron Freedman, Director
Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received \$25,000 for the Museum’s Marjorie Russell Textile Center Restricted fund from Lynn Bremer through The Mary Bremer Foundation.

These funds will be held in the State Treasurer’s Office and expended out of B/A 5036, Category 55.

Approval: _____

Chairman, Board of Museums & History Date

THE MARY BREMER FOUNDATION

90-7162/3222

114

DATE

Feb 25 2022

PAY TO THE ORDER OF

Nevada State Museum

\$ 25,000.00

DOLLARS

Heat Reactive Ink

J.P. Morgan

J.P. MORGAN CHASE BANK, N.A.

MEMO

Russell Fund

Sally B. Huzgar

MP

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7 5 8 1 6 2 5 6 9 1 0 1 1 4

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.



Jan —

I hope this helps
your efforts!

Lynn Bremer



U.S. SENATOR
HARRY REID

Lynn Brenner
2605 Spinnaker Drive
Reno, Nevada 89519

Nevada State Museum
600 No. Carson St.
Carson City, NV 89401-4004

Attn: Jan Loverain





Memo

Date: March 2, 2022

To: Robert Stoldal, Chairman
Board of Museums & History

From: Myron Freedman, Director
Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received \$1,500 from Elaine Hill for the restricted History fund.

These funds will be held in the State Treasurer's Office and expended out of B/A 5036, Category 55.

Approval: _____

Chairman, Board of Museums & History Date



February 11, 2022

Elaine Hill
1850 Smoke Tree Ln
Palm Springs, CA 92264

Dear Elaine,

On behalf of the Nevada State Museum and the board of Museums and History, I wish to thank you for the generous donation of \$1,500 made to the Nevada State Museum's History Fund.

This gift supports the museum's role in preserving and celebrating Nevada's natural and cultural heritage and will serve to enrich the lives of many.

Sincerely,

Myron Freedman
Director, Nevada State Museum



Memo

February 11, 2022

To: Elaine Hill
From: Myron Freedman, Director, Nevada State Museum
Re: \$1,500 restricted donation

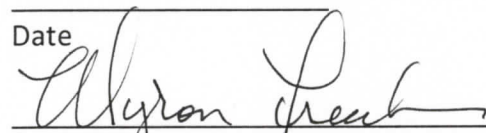
Elaine Hill donates \$1,500 to the Nevada State Museum's History Fund.

Nevada State Museum gratefully acknowledges receipt of this gift for the purposes stated above.

Thank you for your support!

Elaine Hill

Date


Myron Freedman, Director, Nevada State Museum

2/11/2022
Date

Please return one copy to the Nevada State Museum and retain the other copy for your records

ELAINE E HILL
SMOKE TREE RANCH
1850 SMOKE TREE LANE
PALM SPRINGS, CA 92264

16-49 70322
1220

7610

DATE 1-02-2022

PAY TO THE
ORDER OF

Nevada State Museum \$ 1,500 ⁰⁰/₁₀₀

DOLLARS



Security Features
Look for these
marks on checks.



(800) 238-4466
unionbank.com

FOR RESTRICTED HISTORY

Elaine E Hill

⑆⑆⑆22000496⑆⑆0011467149⑆⑆

7610

MP

NEVADA MUSEUMS & HISTORY

Steve Sisolak | Governor

Myron Freedman | Administrator

Mary Beth Timm | Director

LOST CITY MUSEUM

721 South Moapa Valley Blvd.

P.O. Box 807

Overton, NV 89040

NEVADA

MUSEUMS & HISTORY



LOST CITY MUSEUM

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY MARCH 11, 2022

I. Private Funds Budget Summary B/A 5038

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	77,188	77,188	100.00%
Cash Bal Fwr New Fiscal Year	2512			0.00%

Comparison of Revenues Budgeted/ Received:

Memberships*	4008	8,834	1,430	16.19%
Merchandise Sales*	4025	80,931	22,825	28.20%
Gifts & Donations	4251	5,000	610	12.20%
Private Grants	4265	5,000	0	0.00%
Treasurer's Interest	4326	1,580	120	7.57%
Outside Bank Account	4454	0	0	0.00%
Total Revenues:		\$101,345	\$24,984	24.65%

Comparison of Expenditures Budgeted/Expended:

Administration	35	6,048	581	9.61%
Archeology Special Projects	36	2,500	217	8.70%
Buildings & Grounds	37	2,536	102	4.04%
Shelving Unit Project	38	0	0	0.00%
Museum Store*	41	116,744	18,331	15.70%
Special Events	42	3,950	146	3.70%
Board Appr Special Projects	48	41,755	0	0.00%
Special Projects (Restricted)	55	5,000	0	0.00%
Total Expenditures:		\$178,533	\$19,378	10.85%

Available Unrestricted Cash 82,794

Revenue/Expenditure Comparison Narrative:

Lost City Museum appears to be in a comfortable place when comparing revenues to expenditures.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	\$6,996	\$6,445	\$7,569	\$7,096	\$9,933	\$5,795							\$43,835
FY 2021	\$3,388	\$4,469	\$2,679	\$4,126	\$2,104	\$476	\$2,956	\$5,541	\$10,524	\$9,351	\$6,694	\$6,099	\$58,408
FY 2020	\$4,567	\$5,775	\$6,941	\$11,610	\$9,909	\$7,730	\$4,477	\$8,076	\$4,039	-\$1	\$0	\$337	\$63,460
FY 2019	\$6,920	\$4,522	\$9,286	\$7,882	\$8,766	\$9,498	\$6,930	\$7,201	\$9,431	\$9,434	\$9,704	\$5,413	\$94,988
YTD	\$6,996	\$13,441	\$21,010	\$28,106	\$38,040	\$43,835	\$43,835	\$43,835	\$43,835	\$43,835	\$43,835	\$43,835	\$43,835

YTD COMPARISON

206.49%	171.07%	199.41%	191.69%	226.88%	254.23%	217.02%	170.30%	120.88%	96.10%	83.80%	75.05%
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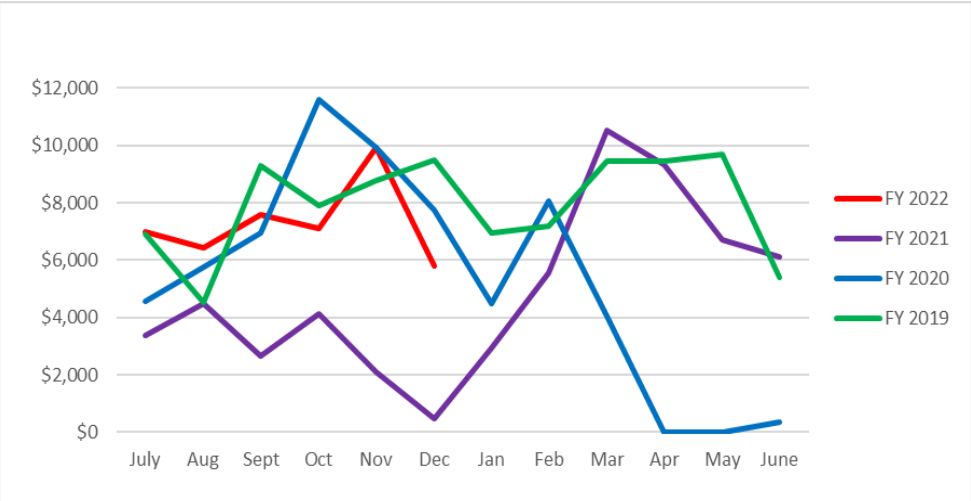
MONTHLY COMPARISON

206.49%	144.22%	282.55%	171.98%	472.10%	1217.20%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against three previous fiscal years.



Lost City Museum
 Report to the Board -March 11, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues		Expenditures		Total	Net	% Net
	Merchandise	Personnel	Oper/Other	Expenditure	Expenditure	Profit (Loss)	Profit (Loss)
July	6,996	-	1,168	-	1,168	5,827	83.3%
August	6,445	-	2,275	44	2,318	4,127	64.0%
September	7,569	5,021	2,419	12	7,452	117	1.6%
October	7,096	3,443	2,419	-	5,862	1,234	17.4%
November	9,933	5,776	3,050	-	8,826	1,108	11.2%
December	5,795	2,111	-	-	2,111	3,685	63.6%
January	-	-	-	-	-	-	0.0%
February	-	-	-	-	-	-	0.0%
March	-	-	-	-	-	-	0.0%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	43,835	16,350	11,331	56	27,737	16,098	36.7%
FY21 Total	59,452	26,617	29,264	3,299	59,180	272	0.5%
FY20 Total	63,731	34,415	46,108	3,854	84,377	(20,646)	(32.4%)
FY19 Total	94,987	47,983	39,607	4,905	92,495	2,491	2.6%

Museum Store Sales Narrative:

The Museum Store is recovering at a good rate. As you can read in the above graph, in comparison to a pre-pandemic year (FY2020) the store earned less revenue. In FY2020, the majority of fall revenue came from private school tours. The Museum Store provides a continuing learning experience to school students as they purchase educational materials to transport to their homes. In fall of 2021, the museum did not host a single school tour. No special programs were held. Instead, museum goers and visitors contributed to the revenue earned this quarter. This indicates an enthusiasm for visiting the museum that is outside of school tours and programming.

Please note, MBT updated the merchandise and personnel columns of this table and inserted the above graph. It was unclear what was counted as Oper/Other within the table in previous reports and quarters. This table will be corrected in future reports after the ASO is hired.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against four previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	1	1	2	2					3	3	6
Family	2	4	5	3					7	7	14
Sustaining		2	1	2					1	4	5
Contributing				1					0	1	1
Patron									0	0	0
Benefactor									0	0	0
Senior	12	14	13	18					25	32	57
Student									0	0	0
FY 22	15	21	21	26	0	0	0	0	36	47	83
FY 21	5	23	0	16	9	25	10	20	24	84	108
FY 20	31	14	22	14	18	16	0	0	71	44	115
FY 19	5	13	5	36	12	11	8	16	30	76	106
YTD	15	21	36	47	36	47	36	47	36	47	83

YTD COMPARISON

300.00% 91.30% 720.00% 120.51% 257.14% 73.44% 150.00% 55.95%

QUARTERLY COMPARISON

300.00% 91.30% #DIV/0! 162.50% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$215	\$200	\$535	\$275	\$870	\$285							\$2,380
FY 21	\$195	\$315	\$180	\$370	\$200	\$425	\$240	\$325	\$335	\$570	\$170	\$580	\$3,905
FY 20	\$115	\$995	\$225	\$135	\$275	\$1,250	\$295	\$375	\$375	\$0	\$60	\$320	\$4,420
FY 19	\$135	\$600	\$220	\$365	\$295	\$415	\$235	\$355	\$15	\$320	\$340	\$295	\$3,590
YTD	\$215	\$415	\$950	\$1,225	\$2,095	\$2,380	\$0	\$0	\$0	\$0	\$0	\$0	\$2,380

YTD COMPARISON

90.70%	81.37%	137.68%	115.57%	166.27%	141.25%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

110.26%	63.49%	297.22%	74.32%	435.00%	67.06%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

The museum is experiencing a return of a healthy membership revenue. Membership continues to be strong at the senior level. This quarter, the operating hours were Wednesday to Sunday- which most likely contributes to the increase in revenue. Last year (FY21), Lost City Museum was closed in November and December- no new memberships were sold during that time. This year (FY22), Family and individual memberships represent a handful of our membership sales. A few sustaining memberships and one contributing membership was sold this quarter.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	648	410	667	842	683	566							3816
FY 21	279	435	334	561	198	7	330	657	932	1,011	573	519	5836
FY 20	833	991	994	2,010	1,429	707	1,069	1,166	506	0	0	0	9705
FY 19	859	655	1,155	1,589	1,275	1,352	969	957	2,015	1,493	1,664	976	14959
YTD	648	1,058	1,725	2,567	3,250	3,816	0	0	0	0	0	0	3,816

YTD COMPARISON

232.26%	148.18%	164.60%	159.54%	179.86%	210.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

232.26%	94.25%	199.70%	150.09%	344.95%	8085.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$2,186	\$1,695	\$2,765	\$3,155	\$3,229	\$1,896	\$0	\$0	\$0	\$0	\$0	\$0	\$14,926
FY 21	\$780	\$1,445	\$1,285	\$2,440	\$800	\$0	\$955	\$2,110	\$4,470	\$3,805	\$2,500	\$2,470	\$23,060
FY 20	\$2,855	\$2,950	\$3,555	\$6,125	\$5,185	\$2,847	\$3,940	\$4,640	\$3,235	\$0	\$0	\$0	\$35,332
FY 19	\$2,756	\$2,680	\$3,469	\$5,465	\$4,050	\$2,615	\$4,471	\$4,345	\$6,326	\$6,385	\$5,565	\$4,070	\$52,197
YTD	2,186	3,881	6,646	9,801	13,030	14,926	0	0	0	0	0	0	14,926

YTD COMPARISON

280.26%	174.43%	189.34%	164.72%	193.04%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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MONTHLY COMPARISON

280.26%	117.30%	215.18%	129.30%	403.63%	#DIV/0!	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Lost City Museum has not yet achieved pre-pandemic levels of attendance. There were no school tours this quarter. Some were scheduled, but ended up cancelling due to COVID19 pandemic related variables. Likewise, no programming was scheduled during this quarter with the exception of the Holiday Open House. That day drew around 100 people, which was roughly one fifth of December 2021's attendance.

LCM is doing well in comparison to last year's admission revenue, but has not yet hit revenue levels from FY20 & FY19. Already, the museum has sold more admissions than the previous fiscal year (FY21). Some of that increase is because the museum was closed from about Thanksgiving through mid-January in 2020. As noted in the above table, Lost City Museum has already earned 64.7% of FY21's revenue (14,926/23,060), 42.2% of FY20's revenue (14,926/35,332), and 28.5% of FY19's revenue (14,926/52,197).

The other increase in revenue is due to raising admission price from \$5 to \$6 for adults. (Members and children continue to enjoy free admission). In the September 2021 meeting, the Board of Museums & History approved this increase. It was enacted on November 1, 2021 after providing notice to the public through social media posts, announcements on its website, and a membership newsletter.

LCM staff postulate that the posted mask requirement contributed to reduced attendance levels in comparison to pre-pandemic levels. In this quarter, the public had a reduced willingness and tolerance to comply with wearing a mask inside the museum. A posted sign requiring mask wearing was outside and visible to cars driving past the front door. While masks were available for a \$1 purchase at the Front Desk (due to a Docent fund-raiser), few guests purchased them. Instead, they opted to not visit the museum. It is unknown how many turn-aways LCM experienced due to the mask requirement during this quarter.

VI. Fundraising Activities:

\$2577 online auction ended November 1, 2022 for design and construction of a museums collections storage building. The Board approved the creation of this restricted account during the December 2021 meeting. Final numbers have been tabulated.

\$4498 Nevada Humanities grant awarded for Native American Day and workshops to include more Native voice and perspectives within Lost City Museum galleries. The grant application was submitted in September and officially awarded in October 2021. Activities for this grant will begin in February 2022.

\$1400 LCM Docent Council raffle fund raiser at Holiday Open House. This annual event occurs at a free admission day for the public. This year, the Docents were successful in raising a comparable sum to pre-pandemic fund-raising years. This money will continue to support educational programming at the museum.

VII General Museum Activities

CIP project updates:

19-M33 Sewar upgrade project. Funded in the 2019 legislative session, this CIP remains incomplete. Architects did a site visit in September to discuss the best location for a water softener for the building to prevent corrosion. The plans are continuing, but no estimates are available for start of work.

Pueblo Assessment and Restoration. Funded in the 2021 legislative session, this CIP remains incomplete. Site visits were conducted this quarter to create proposals for cleaning of bat droppings in the structure. In mid-February (next quarter's report), the contracts were compiled for submittal to NRS 313.121 Intergovernmental Cooperation with SHPO. Concurrence is needed for continuance of this project as the scope of work will affect historic structures listed in the National Register of Historic Places. While it is possible for LCM to include this in its Board report, the late timing of the submittal to SHPO probably will prevent its inclusion in SHPO's Board report for this quarter. LCM is requesting that work conducted during this project be photo documented for possible use in a future exhibit that would describe upkeep and maintenance of the pueblos. As this exhibit would not be written until the completion of this CIP, a timeline for this potential exhibit is not available for this report.

No new CIP's will be submitted in April 2022 for the FY23 Legislative session. LCM will continue pursuing funding for the existing projects that include the design and construction of a new museum collections storage building in the lower parking lot, and increased drainage for the lower parking lot to prevent flooding. Those projects were not funded in the FY21 session and will be submitted for the FY23 session.

Staff Activities:

During this quarter, Lost City Museum staff attended virtual and in-person events at other institutions. The only special event hosted at the museum was the Holiday Open House in early December.

Oct 6-8 NMA conference, virtual conference with in-person viewing at the Springs Preserve. The Director attended.

Oct 9 Pleistocene Palooza, in-person program at Tule Springs Fossil Bed National Monument in north Las Vegas. Curator Lucas attended with a hands-on activity for children and adults.

November- Daniel Perez returned to research ceramics for MA thesis at UNLV

Nov 13 Community resources fair, Jesse Davie represented the museum at an in-person community resource fair in Overton, NV.

Nov 17 school tour visit- small 20 student field trip from a local school.

Dec 2 SNAPCRT mtg, virtual meeting for local federal and museum archaeologists.

Lost City Museum is open from Wednesday to Sunday from 8:30 am to 4:30 pm.



To: Robert Stoldal, Chair, Board of Museums & History

Through: Myron Freedman, Administrator, Division of Museums & History

From: Mary Beth Timm, Director, Lost City Museum

B/A 5033 Cat.37 Professional Development

Date: March 11, 2022

Re: Request for \$2,674 from BA 5033 for Museum Director to attend American Alliance of Museums annual conference May 19 -22, 2022 in Boston, Massachusetts

Justification: The American Alliance of Museum's annual conference is striving to present solutions for the greater museum community in response to the greatest challenge in our lifetime, the COVID19 pandemic. This year's theme, "come back together," allows museums in a national arena to discuss four key focus areas: museums in society (defining what being a community anchors means), organizational culture (inclusive, equitable, and healthier workplaces), innovation (using technology to create long-term solutions that are also dynamic), and financial wellness (strategies for fundraising). It is timely for Nevada museums to learn strategies to improve our museums. Before the pandemic, this conference drew 5,000 attendees. Director Timm submitted a proposal for a roundtable discussion for CEO's in small history museums.

Optimizing Community Partnerships in Small Museums: Small museums depend on partnerships with local communities for memberships, store revenues, and attendance at educational programming. From selling local products in Museum Stores to finding local experts to lead inclusive programs, this roundtable will discuss successful strategies to engage rural communities with their small history museums.

\$2,674 Estimated Cost

\$595 Conference registration \$595

\$560 Roundtrip airfare (LAS to BOS) \$560

\$1,124 Hotel (\$281 x 4)

\$395 per diem (\$79 x 5 days)



To: Robert Stoldal, Chair Board of Museums & History

Through: Myron Freedman, Administrator, Division of Museums & History

From: Mary Beth Timm, Director, Lost City Museum

Date: March 11, 2022

MEMO RE: Deaccession for Native American Protection and Repatriation Act (NAGPRA) associated materials at Lost City Museum

In 2017 and 2018, Lost City Museum received an inter-museum transfer of materials from the Nevada Historical Society. These materials were relocated to Overton, Nevada, a geographically closer location to their site of recovery. Upon inventorying the materials, it was discovered that some were pursuant to the Native American Protection and Repatriation Act (NAGPRA).

While state museums have processed ancestors (human skeletal remains), associated and unassociated funerary objects were not uniformly processed. In order to comply with NAGPRA, Lost City Museum must first deaccession these materials. After deaccession, they will be transferred to the control of the landowners for further NAGPRA compliance including notice publication, consultation, and repatriation.

The Bureau of Reclamation (BOR) and Lake Mead National Recreation Area (LAKE) have both expressed interest in regaining control of the attached list.

Signature indicating deaccession concurrence of items on list titled:
LCM OBJECTS TO BE DE-ACCESSIONED, MARCH 11, 2022

:

Robert Stoldal, Chair, Board of Museums & History

Date

LCM OBJECTS TO BE DE-ACCESSIONED MARCH 11, 2022

Accession 2017.2 Interagency transfer from Nevada Historical Society

- 2017.2.7 – Small cooking pot, blackened (Burial 72)
- 2017.2.8 – Small cooking pot; blackened by fire
- 2017.2.12 – Small cooking pot; blackened by fire
- 2017.2.13 – Black on gray bowl
- 2017.2.15 – plain ware olla
- 2017.2.16 – plain ware bowl
- 2017.2.17 – Cooking pot; blackened by fire
- 2017.2.21 – Small cooking pot; blackened by fire
- 2017.2.22 – Plainware pottery; olla; blackened by fire
- 2017.2.27 – Black-on-white bowl (Burial 72)
- 2017.2.34 – Plain ware bowl fragment; blackened in spots
- 2017.2.38 – ceramic sherds
- 2017.2.39 – ceramic sherds
- 2017.2.40 – Black-on-white sherds (Burial 57)
- 2017.2.41 – Black-on-white sherds (Burial 57)
- 2017.2.81 – Yellow dog hair (Burial 10)
- 2017.2.93 – Restored Corrugated Pot
- 2017.2.95 – Plain ware; irregular shaped mouth (Burial 72)

Accession 2019.19 Interagency transfer from Nevada Historical Society

- 2019.19.7 – larger plain ware pot; blackened by fire
- 2019.19.9 – Painted bowl
- 2019.19.21 – Gray ware jar with handle; burned; chipped
- 2019.19.30A-B – fur and cotton textiles
- 2019.19.38 - Samples of cordage
- 2019.19.39– Samples of cordage
- 2019.19.43 – black seeds (Vial)
- 2019.19.47 – Very fine black seeds (Burial 70)
- 2019.19.48 – Human Hair (Burial 72)
- 2019.19.49 – Yellow Dog Hair (Burial 116)
- 2019.19.50 – Seeds, small and dark (Burial 70)
- 2019.19.51 – Ground food (Burial 70)
- 2019.19.52 – Maize kernels
- 2019.19.54 – Squash seeds (Burial 70)
- 2019.19.55 – textiles
- 2019.19.57 – Brown cloth – possible blanket (Burial 62)
- 2019.19.59 - Basketry
- 2019.19.61 - Cordage
- 2019.19.62– Cordage

NEVADA MUSEUMS & HISTORY

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NEVADA STATE MUSEUM LAS VEGAS

309 S. Valley View Blvd

Las Vegas, NV 89107

NEVADA
MUSEUMS & HISTORY



NEVADA STATE MUSEUM LAS VEGAS

**REPORT TO THE
BOARD OF MUSEUMS AND HISTORY MARCH 11, 2022**

I. Private Funds Budget Summary B/A 5039

<u>State Fiscal Year 2022</u>	<u>GL /Cat#</u>	<u>SFY 2022 Budget</u>	<u>Actuals YTD</u>	<u>Percentage YTD</u>
Cash From Prev Fiscal Year	2511	66,879	66,879	100.00%
Cash Bal Fwr New Fiscal Year	2512			0.00%
<u>Comparison of Revenues Budgeted/ Received:</u>				
Facilities Charge	3801	2,100	0	0.00%
Memberships*	4008	9,000	720	8.00%
Merchandise Sales*	4025	50,000	23,341	46.68%
Gifts & Donations	4251	2,000	303	15.16%
Private Grants	4265	14,986	2,630	17.55%
Treasurer's Interest	4326	1,500	109	7.30%
Total Revenues:		\$79,586	\$27,104	34.06%
<u>Comparison of Expenditures Budgeted/Expended:</u>				
Administration	35	41,139	808	1.96%
Collections	39	1,000	0	0.00%
Natural History	47	1,500	0	0.00%
Board Appr Special Projects	48	30,769	0	0.00%
Museum Store*	49	30,951	21,967	70.97%
Special Projects (Restricted)	55	41,106	0	0.00%
Total Expenditures:		\$146,465	\$22,775	72.94%

Revenue/Expenditure Comparison Narrative:

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 2022	\$3,972	\$3,613	\$3,509	\$3,586	\$5,900	\$2,761	\$0	\$0	\$0	\$0	\$0	\$0	\$23,341
FY 2021	\$836	\$40	\$329	\$878	\$643	\$0	\$0	\$0	\$1,560	\$4,032	\$5,038	\$3,976	\$17,334
FY 2020	\$4,133	\$4,975	\$2,843	\$4,191	\$2,944	\$5,726	\$3,939	\$4,431	\$3,163	\$0	\$0	\$0	\$36,344
FY 2019	\$2,204	\$2,149	\$2,272	\$3,336	\$4,941	\$3,883	\$4,344	\$4,261	\$4,848	\$5,207	\$4,277	\$4,740	\$46,463
YTD	<u>\$3,972</u>	<u>\$7,585</u>	<u>\$11,094</u>	<u>\$14,680</u>	<u>\$20,580</u>	<u>\$23,341</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$23,341</u>

YTD COMPARISON

474.84%	865.41%	920.06%	704.35%	754.54%	855.77%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
---------	---------	---------	---------	---------	---------	-------	-------	-------	-------	-------	-------	-------

MONTHLY COMPARISON

474.84%	9026.46%	1065.51%	408.24%	917.13%	#DIV/0!	#DIV/0!	#DIV/0!	0.00%	0.00%	0.00%	0.00%
---------	----------	----------	---------	---------	---------	---------	---------	-------	-------	-------	-------

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Museum Las Vegas
 Report to the Board
 March 11, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues		Expenditures		Total	Net	% Net
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	
July	3,972	260	1,113	-	1,373	2,598	65.4%
August	3,613	1,095	1,933	-	3,029	584	16.2%
September	3,509	1,491	1,550	-	3,041	468	13.3%
October	3,586	6,559	1,925	-	8,484	(4,898)	(136.6%)
November	5,900	2,508	1,501	-	4,009	1,891	32.1%
December	2,761	na	1,476	555	2,031	731	26.5%
January	-	-	-	-	-	-	0.0%
February	-	-	-	-	-	-	0.0%
March	-	-	-	-	-	-	0.0%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	23,341	11,914	9,498	555	21,967	1,374	5.9%
FY21 Total	17,334	402	-	1,580	1,982	15,352	88.6%
FY20 Total	36,342	21,670	-	2,931	24,600	11,742	30.6%
FY19 Total	46,464	22,498	196	4,063	26,758	19,706	8.0%

Museum Store Sales Narrative:

During FY2022 2nd Quarter, the NSMLV Museum Store saw good sales in line with previous non-COVID years. However, a surge in COVID infection rates in Las Vegas toward the end of the quarter severely impacted museum attendance and, directly related, Museum Store sales. Attendance on holidays has been better than expected under the circumstances and Museum Store sales have benefited on those days.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	0	1	0	3					0	4	4
Family	3	3	2	3					5	6	11
Sustaining	0	0	0	3					0	3	3
Contributing	0	0	0	0					0	0	0
Patron	0	0	0	0					0	0	0
Benefactor	0	0	0	0					0	0	0
Senior	0	4	3	6					3	10	13
Student	0	0	0	0					0	0	0
FY 22	3	8	5	15	0	0	0	0	8	23	31
FY 21	7	12	9	5	0	0	0	0	16	17	33
FY 20	18	41	7	23	6	15	0	0	31	79	110
FY 19	8	17	15	19	5	21	0	0	28	57	85
YTD	3	8	8	23	8	23	8	23	8	23	31

YTD COMPARISON

42.86% 66.67% 50.00% 135.29% 50.00% 135.29% 50.00% 135.29%

QUARTERLY COMPARISON

42.86% 66.67% 55.56% 300.00% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$0	\$370	\$180	\$370	\$120	\$230							\$1,270
FY 21	\$215	\$20	\$55	\$330	\$315	\$170	\$0	\$100	\$525	\$640	\$760	\$330	\$3,460
FY 20	\$940	\$885	\$745	\$2,190	\$2,105	\$1,070	\$521	\$129	\$380	\$0	\$0	\$0	\$8,965
FY 19	\$245	\$785	\$135	\$355	\$420	\$610	\$390	\$3,940	\$615	\$235	\$415	\$990	\$9,136
YTD	\$0	\$370	\$550	\$920	\$1,040	\$1,270	\$0	\$0	\$0	\$0	\$0	\$0	\$1,270

YTD COMPARISON

#DIV/0!	157.45%	189.69%	148.40%	111.24%	114.95%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
---------	---------	---------	---------	---------	---------	-------	-------	-------	-------	-------	-------	-------

MONTHLY COMPARISON

0.00% #####	327.45%	112.12%	38.10%	135.32%	#DIV/0!	0.00%	0.00%	0.00%	0.00%	0.00%
-------------	---------	---------	--------	---------	---------	-------	-------	-------	-------	-------

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
 Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative



V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	1926	2287	3012	4382	4901	3444							19952
FY 21	350	0	204						128	2952	4247	2552	10433
FY 20	6709	6598	4774	7734	6502	4724	5131	6221	0	0	0	0	48393
FY 19	5890	6257	4727	6196	6365	5043	5932	8007	9811	9553	7881	8946	84608
YTD	1,926	4,213	7,225	11,607	16,508	19,952	0	0	0	0	0	0	19,952

YTD COMPARISON

550.29% 0.00% 1304.15% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

MONTHLY COMPARISON

550.29% #DIV/0! 1476.47% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 22	\$53,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,172
FY 21	\$53,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,172
FY 20	\$53,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,172
FY 19	\$53,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,172
YTD	53,172	0	0	0	0	0	0	0	0	0	0	0	53,172

YTD COMPARISON

100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

MONTHLY COMPARISON

100.00% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0!

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Attendance access at NSMLV is controlled by our site host, Springs Preserve. Due to COVID, advance reservations through Springs Preserve's ticketing website are required to enter NSMLV. Ticket fees include both sites, so the cost to purchase a ticket is higher at our location than at other DMH locations and is collected and paid through a unique agreement with the Springs Preserve.

The fiscal year second quarter, October through December, has historically been our highest or second highest attendance period, along with the spring months. However, a dip in expected attendance occurred at the same time Covid infection rates surged in Las Vegas through the 2021 holiday months and into 2022.

VI. Fundraising Activities:

A large, empty rectangular box with a thin black border, occupying most of the page below the section header. It is currently blank, suggesting that the content for this section has not been entered or is redacted.

VII General Museum Activities

Facilities, Custodial, and Security

Facilities Supervisor Dewayne Johnson resigned during the second quarter of FY2022. Supervision of four Facilities staff was assigned to AAIV Maureen McDonough, and Supervision of Facilities Maintenance Duties was assigned to Exhibits Manager Wes Southerland. A search to fill vacancies in both the Facilities Supervisor and the Repair Maintenance Worker positions will be conducted during FY 2022 Quarter 3. '

Exhibits

Construction/ modification to AV exhibit in the **Entertainers Section** of the **Permanent Exhibits** gallery. Install new 75" screen display, new media player and custom mounts to play AV files of Entertainment shows from the 1950's and 1960's. Friends of NSMLV paid for digitizing original film reels.

Design 4' x 6' Entertainers panel of **Las Vegas, Historic West Side** and **Downtown Las Vegas, Fremont St.** to replace broken AV screens.

Design new geology panels to fit custom built cabinet drawers, for the **Geology Upgrade** of the **Permanent Exhibits** gallery.

Design wall panel and mount for 2022, 5 millionth marriage license in Las Vegas. This installs Feb 2022 when the 5 millionth license is projected to be issued.

Collections and Curatorial

Continued bi weekly accessions meetings to review limited artifacts and manuscripts. Owing to the lack of a History Curator, many prospective donations continue to be tabled until position approved to be filled. Natural History has been active renewing loan agreements with federal partners and updating disaster planning for respective collections in all locations.

Learning and Public Engagement

Long time education curator left the museum but used the final quarter to update strategic direction of programs and public engagement. K-12 Schools still unable to visit museum for field programs. However, the traveling trunks outreach has increased its capacity to over 90 percent utilization.

Harold Larson

10401 W Charleston #D-313
Las Vegas
NV 89135

October 14th, 2021

To Whom It May Concern:

We would like to stipulate that our \$1000.00 check to the Nevada State Museum, Las Vegas be restricted for use in account 3905 [Costumes and Textiles].



Donor: Harold Larson

10/21/21
Date

HAROLD ALBERT LARSON
10401 CHARLESTON BLVD. D313
LAS VEGAS, NV 89135-8705

IRA CONTRIBUTORY

154

62-15/311
150

10/8/21
Date

Pay to the
Order of

Nevada State Museum

\$ 1000⁰⁰

One thousand and no/100

Dollars



The Bank of New York Mellon
1 Wall Street
New York, NY 10286

No Federal or State Taxes Withheld

For

Maintain Costumes & Textile

Harold Larson



MEMO

To:	State of Nevada Division of Museums & History Board of Directors; Carrie Edlefsen
From:	Hollis J. Gillespie, Director, Nevada State Museum Las Vegas
Date:	10/27/2021
Re:	Request to Accept of Requested Donation from Harold Larson

Comments:

Please accept the attached donation from Mr. Harold Larson in the amount of \$1,000. Mr. Larson has instructed that the full amount of the donation be restricted for use in the Costumes and Textiles Collection, Account 3905, at the Nevada State Museum Las Vegas.

A signed Letter of Restriction and payment documentation are included with this memo.

These funds will be held in the State Treasurer's Office and expended out of B/A 5039, Category 55.

Approval: _____

Chairman, Board of Museums & History

Date



DONATION FORM

Donor Information:

First Name: Maria	Last Name: Soto-Henry		
Organization:			
Address: 232 Emerald Vista Way	City: Las Vegas	State: NV	Zip: 89144
Phone: 702-499-1031	E-mail: rovrmmom@msn.com		

I would like to be included on the Nevada State Museum, Las Vegas Information and Announcements E-mail contact list (Please check one):

YES: Preferred E-mail address: rovrmmom@msn.com
 NO: I should only be contacted for administrative purposes related to my donation.

Donation Designation:

I would like to donate \$ 1000.00 to the Nevada State Museum, Las Vegas for the following purpose(s):

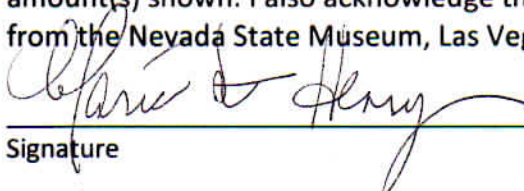
(Please indicate the amount of your donation you would like applied to the category or categories of your choice)

Fund	Purpose	Acct	Amount
Unrestricted	Museum general support as needed	4251	
Collection Development	Acquisition of artifacts	3902	
Exhibits Development	Installation of exhibits	3903	
Programming	Educational activities for the general public	3904	
Costume & Textiles Collection	Preservation/acquisition of costumes & textiles	3905	
Programming-Children	Educational activities for children	3906	
Natural History Collection	Preservation/acquisition of natural artifacts	3907	1000.00
Library	Preservation/acquisition of library artifacts	3908	
Audiovisual Collection	Preservation/acquisition of audiovisual materials	3909	

Verification:

(Please sign and date the acknowledgement below, return with your form of payment and retain a copy for your records. A payment receipt will be returned to you upon transaction completion. Please consult a tax advisor for allowable deductions.)

I acknowledge that my donation should be restricted to support the above indicated fund(s) in the amount(s) shown. I also acknowledge that I will receive no goods or services or other private benefit from the Nevada State Museum, Las Vegas in consideration for my contribution.



 Signature

11/23/2021

 Date

Nevada State Museum Las Vegas.

Please use my donation for the
purchase of the entomology cabinet
for the Natural History Collection
Department.

Thank You.

Alvin S. Henry
12/23/2021

Division of Museums & History: Policy Governing Preparation, Dissemination and Recording Minutes of the Board of Museums & History

Overview NRS 381.0002 establishes the Board of Museums and History and sets forth duties and responsibilities for the Board. The Board meets regularly, typically once per quarter in an open, public meeting. Sub-Committees of the Board meet as needed. Minutes, documenting the proceedings of all such meetings are recorded by the staff of the Division of Museums and History. This policy describes how meeting minutes are compiled, reviewed, distributed and recorded.

Documenting Meeting Proceedings Staff of the Division of Museums and History shall be responsible for keeping the record of attendance and actions for all meetings of the Board and its committees. All proceedings shall be recorded in digital format and maintained in perpetuity. The summary and transcript files shall be maintained for a minimum of five (5) years per NRS 241.035(2)) following state records retention schedules, at the office of the Division of Museums and History after which they are transferred to the State Library and Archives.

Preparation of Meeting Minutes Within 30 working days of a meeting, the Division shall make available an audio recording and/or transcript from the full meeting posted as "Draft" on the Board webpage under <https://nvmuseums.org>

Dissemination & Recording of Meeting Minutes Staff will prepare a summary of the meeting substance and actions that shall be published for review and action at the next scheduled meeting of the Board or Subcommittee for which the minutes were derived from. The Board or Subcommittee shall officially review, modify and take action to approve the meeting record. Once approved by the Board or Subcommittee, the final summary and transcript will be placed in the records of the Division for public review. Additionally, Board-approved meeting summary and transcript will be published at <https://nvmuseums.org>.

Minutes from a closed meeting may not be available.

Annual Review The Board of Museums and History shall review this policy annually.



011596 MSD0AH05 000000

STATE OF NEVADA DIVISION OF MUSEUMS
ATTN ROBERT OSTROVSKY
412 E MUSSER ST
SUITE 2
CARSON CITY NV 89701



Information as of: December 31, 2021

Performance Summary

Prepared for: STATE OF NEVADA DIVISION OF MUSEUMS
Account No. 171-XXX259

DIVISION OF MUSEUMS
AND HISTORY
FEB 07 2022
RECEIVED
ADMINISTRATION OFFICE

THE ALLISON GROUP

Cary Allison
Financial Advisor
Executive Director
Tel: +1 916 797-7742
Cary.Allison@morganstanley.com
<https://advisor.morganstanley.com/cary.allison>

Mark Payne
Financial Advisor
Tel: +1 916 797-7707
Mark.C.Payne@morganstanley.com

Your Branch:
1478 STONE POINT DR SUITE 500
ROSEVILLE, CA 95661

Prepared on: January 18, 2022



TABLE OF CONTENTS

Account(s) Included In This Report	3
Asset Allocation: Actual Vs. Target - Advisory Assets	4
Time Weighted Performance Summary - Advisory Assets	5
Investment Summary Dollar Weighted Returns - Advisory Assets	6
Disclosures	7

Please review the disclosures and definitions throughout this Document.
Various sub-sections of this Document may not contain information on all accounts/positions covered in this Document

ACCOUNT(S) INCLUDED IN THIS REPORT



STATE OF NEVADA DIVISION OF MUSEUMS 171-XXX259 - Consulting Group Advisor

Reporting Currency: USD

MORGAN STANLEY WEALTH MANAGEMENT

Account Name and Address	Account Type/ Manager Name	Advisory/ Brokerage	Account Number	Date Opened	Date Closed
STATE OF NEVADA DIVISION OF MUSEUMS 412 E MUSSEY ST SUITE 2 CARSON CITY	Consulting Group Advisor	Advisory	171-XXX259	07/08/92	-

Investment, insurance and annuity products offered through Morgan Stanley Smith Barney LLC are: NOT FDIC INSURED | MAY LOSE VALUE | NOT BANK GUARANTEED | NOT A BANK DEPOSIT | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY.
 All content within this Document applies to the accounts listed above or a subset thereof, unless otherwise indicated.

ASSET ALLOCATION: ACTUAL VS. TARGET - ADVISORY ASSETS

STATE OF NEVADA DIVISION OF MUSEUMS 171-XXX259 - Consulting Group Advisor

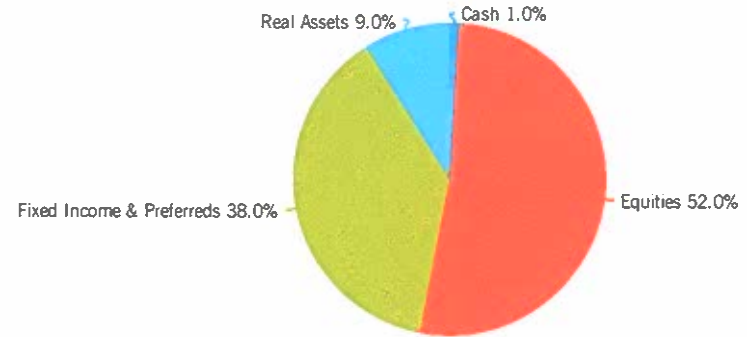
As of December 31, 2021 | Reporting Currency: USD

ACTUAL VS. TARGET

Actual



Target



ASSET ALLOCATION: ACTUAL VS. TARGET WITH MIN-MAX RANGE

Asset Class	Actual 12/31/2021		Target		Difference		Min-Max Range (%)
	(\$)	(%)	(\$)	(%)	(\$)	(%)	
Cash	10,852.28	0.69	15,737.54	1.00	-4,885.26	-0.31	0 - 16
Equities	825,643.21	52.46	818,352.20	52.00	7,291.01	0.46	37 - 67
Fixed Income & Preferreds	540,325.58	34.33	598,026.61	38.00	-57,701.03	-3.67	23 - 53
Alternatives	196,933.16	12.51	0.00	0.00	196,933.16	12.51	-
Total Assets	1,573,754.23	100.00	1,573,754.23	100.00			

Target Allocation as determined by you and your Financial Advisor for this account only.

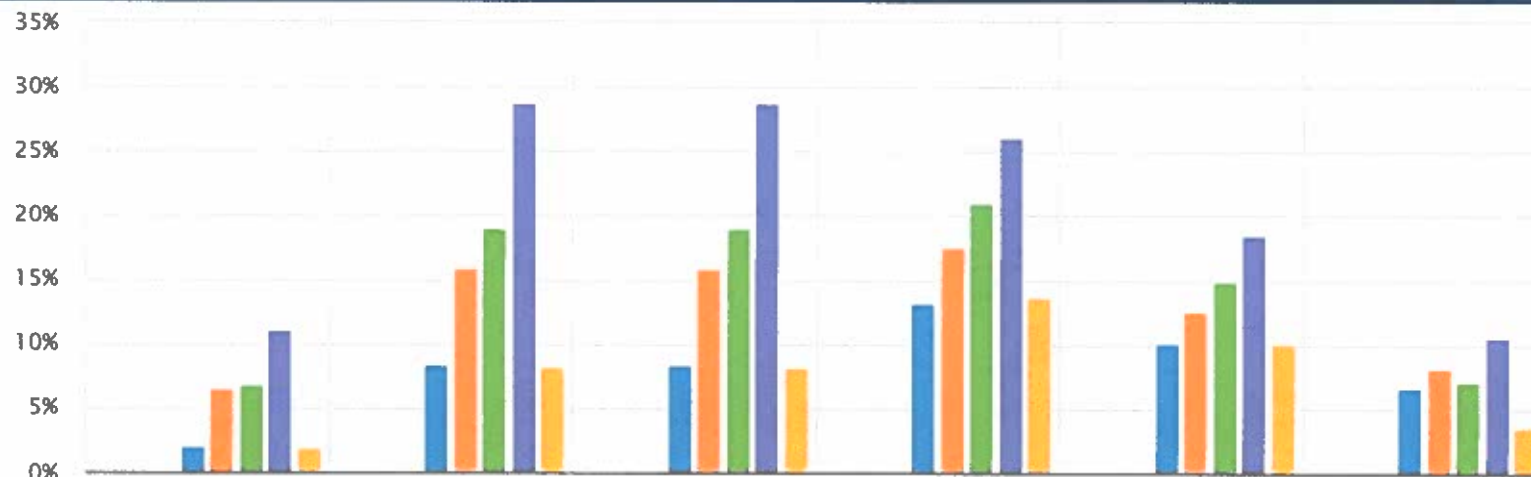
TIME WEIGHTED PERFORMANCE SUMMARY - ADVISORY ASSETS



STATE OF NEVADA DIVISION OF MUSEUMS 171-XXX259 - Consulting Group Advisor

As of December 31, 2021 | Reporting Currency: USD

RETURN % (NET OF FEES) VS. BENCHMARKS (ANNUALIZED)



	Quarter to Date	Year to Date	Last 12 Months	Last 3 Years	Last 5 Years	Performance Inception
	09/30/21 - 12/31/21	12/31/20 - 12/31/21	12/31/20 - 12/31/21	12/31/18 - 12/31/21	12/31/16 - 12/31/21	06/25/07 - 12/31/21
Beginning Total Value (\$)	1,544,053.86	1,467,330.74	1,467,330.74	1,248,819.74	495,831.92	372,500.45
Beginning Accrued Income (\$)	0.00	0.00	0.00	0.00	556.49	0.00
Net Contributions/Withdrawals (\$)	0.00	-17,002.82	-17,002.82	-197,101.80	539,872.29	481,046.78
Investment Earnings (\$)	30,985.63	124,711.57	124,711.57	523,321.55	539,335.28	721,492.26
Ending Total Value (\$)	1,575,039.49	1,575,039.49	1,575,039.49	1,575,039.49	1,575,039.49	1,575,039.49
Ending Accrued Income (\$)	0.00	0.00	0.00	0.00	0.00	0.00
Return % (Net of Fees)	2.01	8.39	8.39	13.27	10.15	6.67
60% S&P 500 40% BC Agg (%)	6.57	15.86	15.86	17.54	12.62	8.27
MSCI AC World Index - USD (%)	6.77	19.04	19.04	20.97	14.98	7.18
S&P 500 Total Return (%)	11.03	28.71	28.71	26.07	18.48	10.52
MSCI AC World ex US Gross (%)	1.88	8.29	8.29	13.70	10.13	3.56
Barclays Aggregate (%)	0.01	-1.54	-1.54	4.79	3.57	4.19

Reception dates for advisory account(s) reflect the most recent advisory program or discretion change.

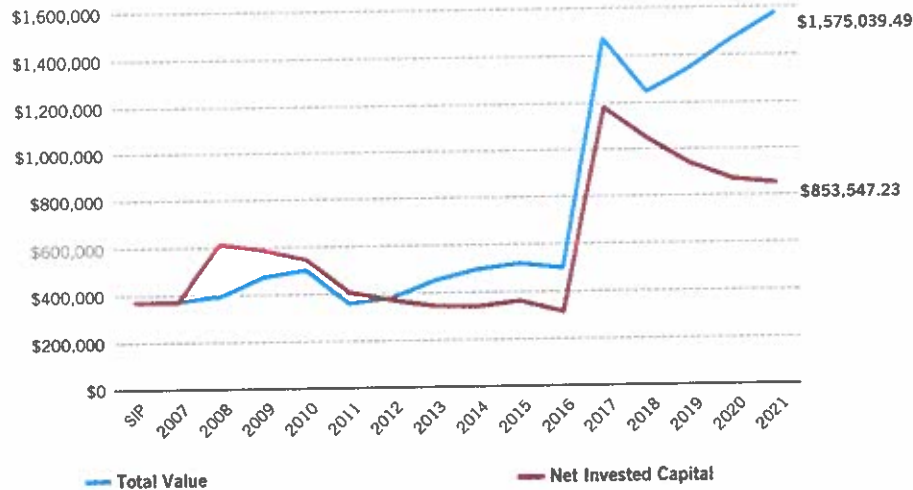
The investment returns shown on this page are time-weighted measurements which exclude the effect of the timing and amount of your contributions and withdrawals.

INVESTMENT SUMMARY DOLLAR WEIGHTED RETURNS - ADVISORY ASSETS

STATE OF NEVADA DIVISION OF MUSEUMS 171-XXX259 - Consulting Group Advisor

As of December 31, 2021 | Reporting Currency: USD

TOTAL VALUE VS. NET INVESTED CAPITAL



Does not include Performance Ineligible Assets.

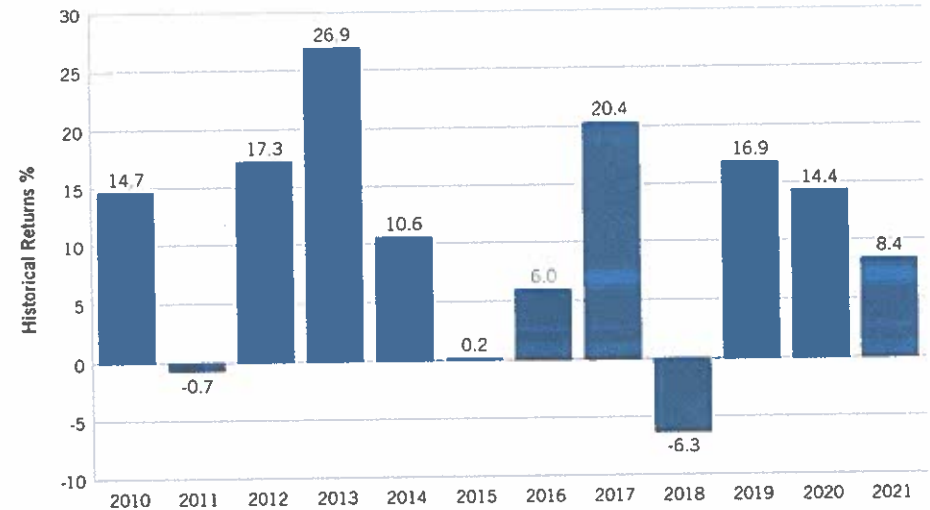
CHANGE IN VALUE AND RETURN % (NET OF FEES)

	Quarter to Date 09/30/21-12/31/21	Year to Date 12/31/20-12/31/21	Performance Inception 06/25/07-12/31/21
Beginning Total Value	\$1,544,053.86	\$1,467,330.74	\$372,500.45
Beginning Accrued Income	\$0.00	\$0.00	\$0.00
Net Contributions/Withdrawals	0.00	-17,002.82	481,046.78
Investment Earnings	30,985.63	124,711.57	721,492.26
Ending Total Value	\$1,575,039.49	\$1,575,039.49	\$1,575,039.49
Ending Accrued Income	\$0.00	\$0.00	\$0.00
DOLLAR WEIGHTED RATE OF RETURN (Annualized for periods over 12 months)			
Return % (Net of Fees)	2.01%	8.49%	5.99%

Does not include Performance Ineligible Assets.

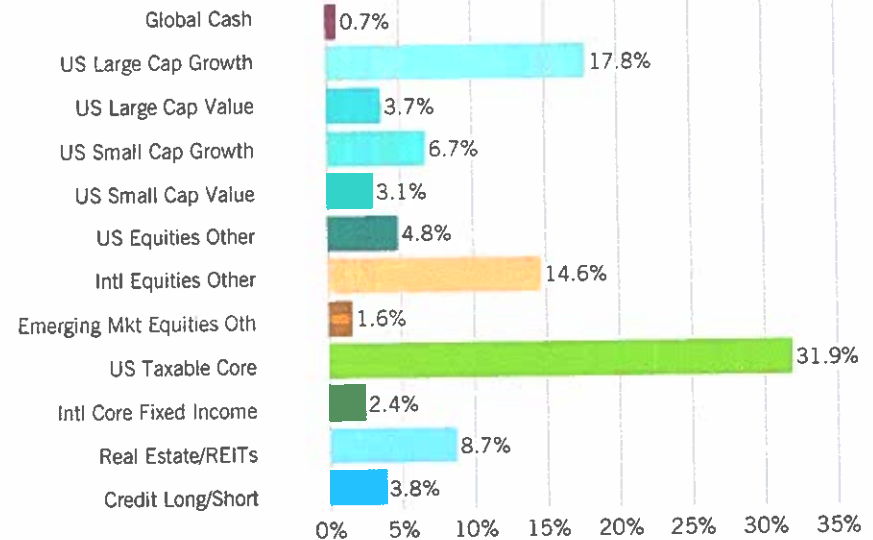
Inception dates for advisory account(s) reflect the most recent advisory program or discretion change.

PERIOD RETURN % (NET OF FEES)



Does not include Performance Ineligible Assets.

ASSET ALLOCATION



Morgan Stanley

CLIENT STATEMENT | For the Period January 1-31, 2022

STATEMENT PACKAGE FOR:
STATE OF NEVADA DIVISION OF MUSEUMS
ATTN ROBERT OSTROVSKY

TOTAL VALUE OF YOUR ACCOUNTS (as of 1/31/22) **\$1,537,617.29**
Includes Accrued Interest
Excludes Bank Loan Balances (See detail on Overview page)

Morgan Stanley Smith Barney LLC. Member SIPC.

#BWNJGWM

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STATE OF NEVADA DIVISION OF MUSEUMS
ATTN ROBERT OSTROVSKY
412 E MUSSEY ST
SUITE 2
CARSON CITY NV 89701-4527

DIVISION OF MUSEUMS
AND HISTORY

FEB 07 2022

RECEIVED
ADMINISTRATION OFFICE

Your Financial Advisor Team
THE ALLISON GROUP

Your Financial Advisors

Cary Allison
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Client Service Center (24 Hours a Day; 7 Days a Week): 800-869-3326

Access Your Accounts Online: www.morganstanley.com/online

INVESTMENTS AND INSURANCE PRODUCTS: NOT FDIC INSURED • NOT A BANK DEPOSIT •
NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY • NOT BANK GUARANTEED •
MAY LOSE VALUE



Standard Disclosures

The following Disclosures are applicable to the enclosed statement(s). Expanded Disclosures are attached to your most recent June and December statement (or your first Statement if you have not received a statement for those months). The Expanded Disclosures are also available by selecting Account Documents when you log on to www.morganstanley.com/online or, call 800-869-3326.

Questions?

Questions regarding your account may be directed to us by using the contact information on the statement cover page, or the Client Service Center at (800) 869-3326.

Errors and Inquiries

Be sure to review your statement promptly, and immediately address any concerns regarding entries that you do not understand or believe were made in error by contacting the Branch Manager of the office where you maintain your account. Oral communications regarding any inaccuracy or discrepancy in this statement should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). Your statement will be deemed correct unless we receive a written inquiry of a suspected error. See your account documentation for special rules regarding your rights and responsibilities with respect to erroneous electronic fund transfers, including a description of the transfers covered. For concerns or complaints, contact our Client Relations Department at (866) 227-2256.

Senior Investor Helpline

In order to provide Morgan Stanley's senior investor clients a convenient way to communicate with us, we offer a Senior Investor Helpline. Senior investors or those acting on their behalf may call (800) 280-4534, Monday-Friday 9am-7pm Eastern Time.

Availability of Free Credit Balances and Financial Statements

Under the customer protection rules of the SEC [17 CFR §240.15c3-3], we may use funds comprising free credit balances carried for customer accounts here, provided that these funds are payable to customers on demand (i.e., are free of a lien or right of set-off in our favor or on behalf of some third party to whom you have given control). A financial statement of this organization is available for your personal inspection at its offices, or a copy will be mailed to you upon your written request.

Listed Options

Information with respect to commissions and other charges related to the execution of options transactions has been included in confirmations of such transactions previously furnished to you and such information will be made available to you promptly at your request. Promptly advise us of any material change in your investment objectives or financial situation.

Important Information if you are a Margin Customer (not available for certain retirement accounts)

If you have margin privileges, you may borrow money from us in exchange for pledging assets in your accounts as collateral for any outstanding margin loan. The amount you may borrow is based on the value of the eligible securities in your margin accounts. If a security has eligible shares, the number of shares pledged as collateral will be indicated below the position.

Margin Interest Charges

We calculate interest charges on margin loans as follows: (1) multiply the applicable margin interest rate by the daily close of business net settled debit balance, and (2) divide by 360 (days). Margin interest accrues daily throughout the month and is added to your debit balance at month-end. The month-end interest charge is the sum of the daily accrued interest calculations for the month. We add the accrued interest to your debit balance and start a new calculation each time the applicable interest rate changes and at the close of every statement month. For interest rate information, log into your Morgan Stanley account at www.morganstanley.com/online. Select your account with a Margin agreement and click Interest Rates for more information.

Information regarding Special Memorandum Account

If you have a Margin Account, this is a combined statement of your Margin Account and Special Memorandum Account maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the Special Memorandum Account as required by Regulation T is available for your inspection at your request.

Important Information About Auction Rate Securities

For certain Auction Rate Securities there is no or limited liquidity. Therefore, the price(s) for these Auction Rate Securities are indicated by N/A (not available). There can be no assurance that a successful auction will occur or that a secondary market exists or will develop for a particular security.

Structured Investments Risks and Considerations

Structured Investments (Structured Products) are complex products and may be subject to special risks. Investors should consider the concentration risk of owning the related security and their total exposure to any underlying asset. Structured Investments, which may appear in various statement product categories and are identified on the Position Description Details line as "Asset Class: Struct Inv," may not perform in a manner consistent with the statement product category where they appear and therefore may not satisfy portfolio asset allocation needs for that category. For information on the risks and conflicts of interest related to Structured Investments generally, log in to Morgan Stanley Online and go to

www.morganstanley.com/structuredproductsrisksandconflicts.

Security Measures

This statement features several embedded security elements to safeguard its authenticity. One is a unique blue security rectangle, printed in heat-sensitive ink on the back of every page. When exposed to warmth, the color will disappear, and then reappear.

SIPC Protection

We are a member of Securities Investor Protection Corporation (SIPC), which protects securities of its customers up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org. Losses due to market fluctuation are not protected by SIPC and assets not held with us may not be covered by SIPC protection. To obtain information about SIPC, including an explanatory SIPC brochure, contact SIPC at 1-202-371-8300 or visit www.sipc.org.

Transaction Dates and Conditions

Upon written request, we will furnish the date and time of a transaction and the name of the other party to a transaction. We and/or our affiliates may accept benefits that constitute payment for order flow. Details regarding these benefits and the source and amount of any other remuneration received or to be received by us in connection with any transaction will be furnished upon written request.

Equity Research Ratings Definitions and Global Investment Manager Analysis Status

Some equity securities may have research ratings from Morgan Stanley & Co. LLC or Morningstar, Inc. Research ratings are the research providers' opinions and not representations or guarantees of performance. For more information about each research provider's rating system, see the Research Ratings on your most recent June or December statement (or your first statement if you have not received a statement for those months), go to www.morganstanley.com/online or refer to the research provider's research report. Research reports contain more complete information concerning the analyst's views and you should read the entire research report and not infer its contents from the rating alone. If your account contains an advisory component or is an advisory account, a GIMA status will apply.

Credit Ratings from Moody's Investors Service and Standard & Poor's
The credit rating from Moody's Investors Service and Standard & Poor's may be shown for certain securities. All credit ratings represent the opinions of the provider and are not representations or guarantees of performance. Please contact us if you need further information or assistance in interpreting these credit ratings.

Revised 05/2021

Consolidated Summary

OVERVIEW OF YOUR ACCOUNTS (includes accrued interest)

Although only whole dollar amounts are displayed below, both dollars and cents are used to calculate all totals. Manually summing the individual line items may not equal the actual total displayed. Refer to Account Statements for details. Excludes Bank Loan Balances (including Liquidity Access Lines, Tailored Lending Loans and Mortgage Balances).

Account Number	Beginning Value (1/1/22)	Funds Credited/(Debitied)	Security/Currency Transfers Rcvd/(Divd)	Change in Value	Ending Value (1/31/22)	Income/Dist This Period/YTD	YTD Realized Gain/(Loss) (Total ST/LT)	Unrealized Gain/(Loss) (Total ST/LT)	Page
TOTAL FOR ALL ACCOUNTS	\$1,627,360	\$(1,214)	—	\$(88,528)	\$1,537,617	—	—	\$(10,807)	
Business Accounts									
STATE OF NEVADA DIVISION OF MUSEUMS ATTN ROBERT OSTROVSKY	171-044095-140 53,606	—	—	—	53,606	—	—	—	7
STATE OF NEVADA DIVISION OF MUSEUMS ATTN ROBERT OSTROVSKY <i>Invest Advisory</i>	171-101259-140 1,573,754	(1,214)	—	(88,529)	1,484,010	—	—	(10,807)	11
Total Business Accounts	\$1,627,360	\$(1,214)	—	\$(88,528)	\$1,537,617	—	—	\$(10,807)	
								\$96,446	

This summary may include assets held in either brokerage and/or advisory accounts. Visit <https://www.morganstanley.com/wealth-relationshipwithms/pdfs/understandingyourrelationship.pdf> to understand the differences between brokerage and advisory accounts. Refer to individual Account Gain/(Loss) Summary and Expanded Disclosures for additional information. Accounts with no balances, holdings or activity year-to-date are not displayed on this page. >: Wash sale rules apply to some portion of this total.

Consolidated Summary

CHANGE IN VALUE OF YOUR ACCOUNTS (includes accrued interest)

	This Period (1/1/22-1/31/22)	This Year (1/1/22-1/31/22)
TOTAL BEGINNING VALUE	\$1,627,360.60	\$1,627,360.60
Credits	—	—
Debits	(1,214.75)	(1,214.75)
Security Transfers	—	—
Net Credits/Debits/Transfers	\$(1,214.75)	\$(1,214.75)
Change in Value	(88,528.56)	(88,528.56)
TOTAL ENDING VALUE	\$1,537,617.29	\$1,537,617.29

Net Credits / Debits include investment advisory fees as applicable. See Activity section for details.

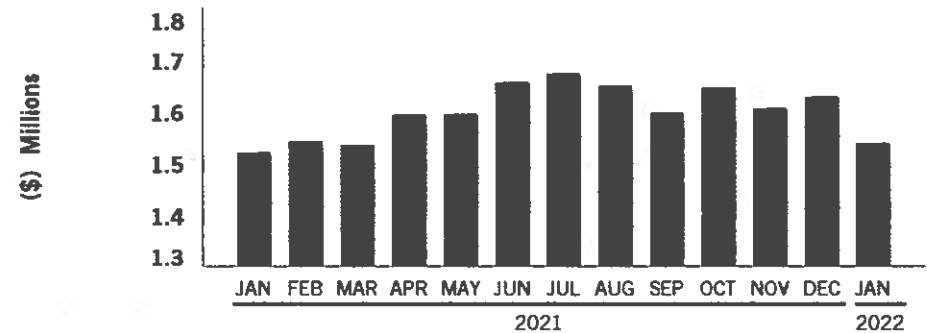
ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	\$63,244.45	4.11
Equities	761,463.47	49.52
Fixed Income & Preferreds	526,859.19	34.26
Alternatives	186,050.18	12.10
TOTAL VALUE	\$1,537,617.29	100.00%

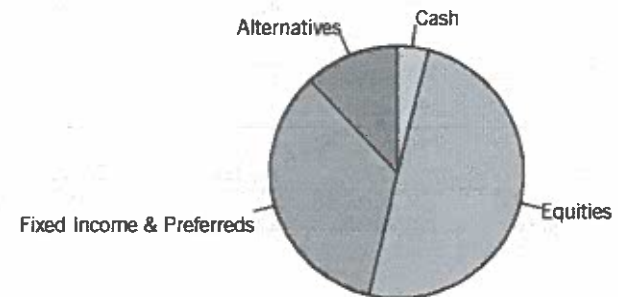
FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures. Values may include assets externally held, which are provided to you as a courtesy, and may not be covered by SIPC. For additional information, refer to the corresponding section of this statement.

MARKET VALUE OVER TIME

The below chart displays the most recent thirteen months of Market Value.



This chart does not reflect corrections to Market Value made subsequent to the dates depicted. It may exclude transactions in Annuities or positions where we are not the custodian, which could delay the reporting of Market Value.



This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.

Consolidated Summary

BALANCE SHEET (* includes accrued interest)

	Last Period (as of 12/31/21)	This Period (as of 1/31/22)
Cash, BDP, MMFs	\$64,458.65	\$63,244.45
Mutual Funds	1,562,901.95	1,474,372.84
Total Assets	\$1,627,360.60	\$1,537,617.29
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	\$1,627,360.60	\$1,537,617.29

Total liabilities excludes Bank Loan Balances (including Liquidity Access Lines, Tailored Lending Loans and Mortgage Balances).

CASH FLOW

	This Period (1/1/22-1/31/22)	This Year (1/1/22-1/31/22)
OPENING CASH, BDP, MMFs	\$64,458.65	\$64,458.65
Dividend Reinvestments	(1,285.25)	(1,285.25)
Income and Distributions	1,285.80	1,285.80
Total Investment Related Activity	\$0.55	\$0.55
Other Debits	(1,214.75)	(1,214.75)
Total Cash Related Activity	\$(1,214.75)	\$(1,214.75)
Total Card/Check Activity	—	—
CLOSING CASH, BDP, MMFs	\$63,244.45	\$63,244.45



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Security Mark
at Right



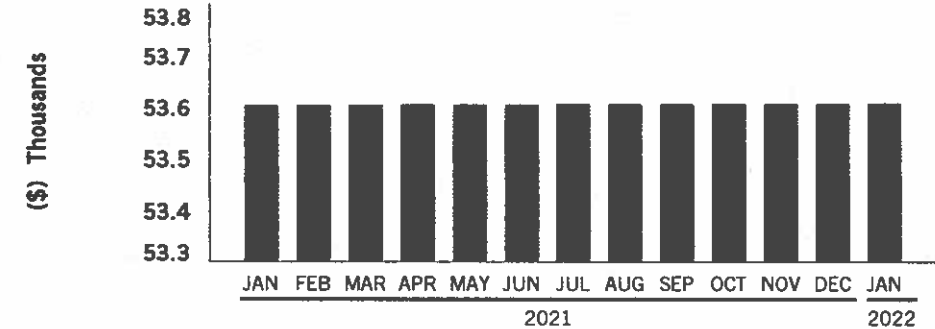
Account Summary

Active Assets Account
171-044095-140STATE OF NEVADA DIVISION OF MUSEUMS
ATTN ROBERT OSTROVSKYCHANGE IN VALUE OF YOUR ACCOUNTS (includes accrued interest)

	This Period (1/1/22-1/31/22)	This Year (1/1/22-1/31/22)
TOTAL BEGINNING VALUE	\$53,606.38	\$53,606.38
Credits	—	—
Debits	—	—
Security Transfers	—	—
Net Credits/Debits/Transfers	—	—
Change in Value	0.45	0.45
TOTAL ENDING VALUE	\$53,606.83	\$53,606.83

MARKET VALUE OVER TIME

The below chart displays the most recent thirteen months of Market Value.



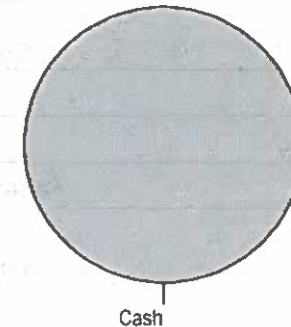
This chart does not reflect corrections to Market Value made subsequent to the dates depicted. It may exclude transactions in Annuities or positions where we are not the custodian, which could delay the reporting of Market Value.

ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	\$53,606.83	100.00
TOTAL VALUE	\$53,606.83	100.00%

FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures.

Values may include assets externally held, which are provided to you as a courtesy, and may not be covered by SIPC. For additional information, refer to the corresponding section of this statement.



This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.

Account Summary

Active Assets Account
171-044095-140

STATE OF NEVADA DIVISION OF MUSEUMS
ATTN ROBERT OSTROVSKY

BALANCE SHEET (^ includes accrued interest)

	Last Period (as of 12/31/21)	This Period (as of 1/31/22)
Cash, BDP, MMFs	\$53,606.38	\$53,606.83
Total Assets	\$53,606.38	\$53,606.83
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	\$53,606.38	\$53,606.83

INCOME AND DISTRIBUTION SUMMARY

	This Period (1/1/22-1/31/22)	This Year (1/1/22-1/31/22)
Interest	\$0.45	\$0.45
Income And Distributions	\$0.45	\$0.45
Tax-Exempt Income	—	—
TOTAL INCOME AND DISTRIBUTIONS	\$0.45	\$0.45

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

CASH FLOW

	This Period (1/1/22-1/31/22)	This Year (1/1/22-1/31/22)
OPENING CASH, BDP, MMFs	\$53,606.38	\$53,606.38
Income and Distributions	0.45	0.45
Total Investment Related Activity	\$0.45	\$0.45
Total Cash Related Activity	—	—
Total Card/Check Activity	—	—
CLOSING CASH, BDP, MMFs	\$53,606.83	\$53,606.83

GAIN/(LOSS) SUMMARY

	Realized This Period (1/1/22-1/31/22)	Realized This Year (1/1/22-1/31/22)	Unrealized Inception to Date (as of 1/31/22)
TOTAL GAIN/(LOSS)	—	—	—

The Gain/(Loss) Summary, which may change due to basis adjustments, is provided for informational purposes and should not be used for tax preparation. Refer to Gain/(Loss) in the Expanded Disclosures.