THE **HERITAGE LIVES** HERE.

NOTICE OF PUBLIC MEETING & AGENDA

Board of Museums and History

Friday, June 17, 8:00 AM

Meeting Location

The meeting will be accessible via electronic devices (certain cell phones, iPads and computers) connected to the internet with listening and microphone capabilities. Video camera capability will also allow users to watch others in the meeting who are also using a video camera. A physical location to listen and speak via telephone conference call will be available at the Nevada State Museum at 600 N. Carson St.

To Join the Meeting electronically via Zoom conference

Topic: Board of Museums and History Meeting

Time: Jun 17, 2022 08:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/84094920960?pwd=cDdTdWdYcFozU0xPYjcxSm9MV1BEQT09

Meeting ID: 840 9492 0960
Passcode: 675081
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Find your local number: https://us06web.zoom.us/u/kdVPZPG1E4

*Zoom conference is open and accessible to the public using capable electronic devices. ***

+ = ASSOCIATED REPORTS AND DOCUMENTS IN BOARD MATERIALS

- Action may be taken on those items denoted "For possible action".
- Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
- Meetings are audio-recorded and transcribed as part of the public record. Speakers must identify themselves before speaking.

1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED

2. ROLL CALL AND DETERMINATION OF QUORUM

3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)

4. PUBLIC COMMENT: Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Pursuant to Governor Sisolak's Declaration of Emergency Directive 006, Section 2, public comment options may include, without limitation, written public comment submitted to the public body via mail or email.

5. ACCEPTANCE OF MINUTES (all items listed are for possible action)

a. April 22, 2022 Board Meeting +
b. May 2, 2022 Museum Store and Technology/Marketing Committees +
c. May 6, 2022 Membership Committee +
d. May 13, 2022 Board Meeting +

6. CALENDAR FOR NEXT MEETING (For possible action)

a. September September 8 & 9, 2022 meeting. Possible change in location from Ely to Carson City.
b. December 1 & 2, 2022, in Boulder City, back up is NSMLV.
c. Set dates and possible locations for all 2023 State Museum Board meetings.

7. AGENCY REPORTS (Information and discussion only unless otherwise noted)

a. State Historic Preservation Office – Rebecca Palmer, Administrator. +
    1. NRHP Status List +
b. Department of Tourism and Cultural Affairs – Brenda Scolari, Director.
c. Administrator Division of Museums and History – Myron Freedman, Administrator.

1. Administrator's report.
2. Updates on operations and staffing of Museums and the administration.
3. State Museums NAGPRA update.

8. BOARD COMMITTEE REPORTS and POLICY REVIEW (All items listed are for possible action)

a. Standing Committee on Finance (Robert Ostrovsky, Chair)

1. Report on the proposed SFY 2023 Museum Dedicated Trust Fund Budget, and request to approve. Due to meeting schedules, summary documents made available at meeting.
2. Policy Review -Renew-or update. Private Funds Budgeting, Expenditure, & General Control Policy & Procedure. Policy will be posted on DMH website. (For Possible action.)

b. Standing Committee on Museum Stores, (Jan Peterson, Chair) (For possible action)

1. Update Online Store. (For possible action.)
2. Development of Board Store policy. (For possible action.)

c. Standing Committee on Museum Membership (Anthony Timmins, Chair)

1. Update on Membership Committee meeting including a recommendation to remove NHS Quarterly as general benefit. (For possible action)
2. Change museum membership deduction for Nevada Historical Society Quarterly from automatic to option. (For possible action)
3. Development of Board museum membership policy regarding museum non-paid staff.
4. Appoint new member to Standing Committee on Membership.

d. Standing Committee on Facilities rental (Dan Markoff, Chair)

1. Plan to update all facilities agreements (For Possible Action.)
2. Appoint new members to Standing Committee on Facilities Rental.

e. Major Donor Committee (Robert Ostrovsky Chair)

1. Draft policy for naming museum buildings to exhibits for donors.
2. Discussion and possible action on fundraising for Boulder City Railroad Museum and other potential projects.

f. East Ely Depot Museum Committee (Doris (For possible action)

g. Marketing & Technology, Seth Schorr, Chair (For possible action)

h. Appointment of Museum and History Board members to Standing Committees. (For possible action)

9. BOARD POLICIES REVIEW (for possible action)

a. Policy Governing Preparation, Dissemination, and Recording Minutes of the Board of Museums & History. Policy will be posted on DMH website. (for possible action.)

10. Museum Reports; 2nd Quarter, SFY 2021 (All items in section #10 for possible action unless noted otherwise.)

a. Nevada Historical Society, Reno +

1. Rowley Contract +
2. AAUW donation +
3. Bremer donation +

4. NHS Quarterly Publication -Update plans for 2022-2024, including budget plan. Information only.

b. Nevada State Railroad Museum, Carson City +
   1. LV Entertainment Contract +
   2. MOU with the Friends of the Nevada State Railroad-Carson City. (Possible Action Item) +

c. Nevada State Railroad Museum, Boulder City +
   1. M.O.U. with Friends of the Nevada State Railroad Museum-Boulder City. (Possible Action Item) +
   2. Rail Explorers Contract update. (Possible Action Item)

d. Nevada State Museum – Ely +
   1. Update on work at the Depot and Freight building. Informaiton only.

e. Lost City Museum, Overton +
   1. Discovery Museum donation +
   2. Rigoni donation +

f. Nevada State Museum -Carson City +
   1. Briggs Contract +
   2. History Deaccession +
   3. Textiles Deaccession +

g. Nevada State Museum - Las Vegas +
   1. Carlson donation +
   2. Natural History donation +
   3. Imperial Palace daccession +

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For possible action)

a) Changes approved by the Division Administrator

b) Changes requested from the Board over $5,000.

12. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

13. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

14. PUBLIC COMMENT AND DISCUSSION: Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Pursuant to Governor Sisolak's Declaration of Emergency Directive 006, Section 2, public comment options may include, without limitation, written public comment submitted to the public body via mail or email.

15. ADJOURNMENT

NOTICE POSTING LOCATIONS

https://notice.nv.gov
http://museums.nevadaculture.org
NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.

Our Vision

Recognized as the most trusted stewards and engaging storytellers of Nevada's heritage.

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
April 22, 2022

Location
Zoom

BOARD MEMBERS PRESENT
Robert Stoldal, Chairman
Sarah Cowie
Doris Dwyer
Mercedes de la Garza
Robert Ostrovsky
Jan Peterson
Michelle Schmitter
Seth Schorr
Anthony Timmons

BOARD MEMBERS ABSENT
Dan Markoff
E'sha Hoferer

STAFF PRESENT
Myron Freedman, Division of Museums and History, Administrator
Daphne DeLeon, Division of Museums and History, Administrative Services Officer

PUBLIC IN ATTENDANCE
None

- The Chair called the meeting to order at 10:00 am and confirmed a quorum was present and the meeting was posted in accordance with NRS 241. (1,2)
- The Chair took Item 3, Public Comment and Discussion. There was no public comment.
- The Chair took Item 4, Board Announcements. There was none.
- The Chair took Item 5: Provisional Museum Admissions Authority for Administrator. Janet Peterson made a motion to approve request to allow the Division of Museums and History Administrator a 90-day period of declaration to allow free admission for state employees for a one-month period. Seconded by Doris Dwyer. Approved without dissent.
- The Chair took Item 6, Public Comment and Discussion. There was no public comment.
- The meeting concluded at 10:07 am.

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
Membership Committee
May 2, 2022

Location
Zoom

Committee Members Present
Jan Petersen, Chair
Robert Stoldal
Seth Schorr
Doris Dwyer
Anthony Timmons
Sarah Cowie

STAFF PRESENT
Myron Freedman, Division of Museums and History (DMH), Administrator
Harry Ward, Deputy Attorney General (DAG)
Daphne DeLeon, Division of Museums and History, Administrative Services Officer
Mary Beth Timm, Lost City Museum, Director
Madelyn Pecorino, Nevada State Railroad Museum Carson City, Store Manager
Adam Michalski, Nevada State Railroad Museum Carson City, Curator

PUBLIC IN ATTENDANCE
None

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1. The Chair called the meeting to order at 2:00PM and confirmed a quorum was present and the meeting was posted in accordance with NRS 241.
2. There was no public comment.
3. Online Store Update
   A. Daphne DeLeon presented the *Nevada State Museums Online Store Working Group Roadmap*.
      a. Working Group composition and purpose. Working Group is formed under the DMH Administrator. Kick-off meeting tentatively planned for the week of May 30, 2022 – June 3, 2022. Museum Store leads will make up core team with interested Board members and Museum Directors participating as well.
         i. Harry Ward, DAG noted that there would be no violation of Open Meeting Law if Board members participate in the Working Group.

ii. Interested Board Members : Sarah Cowrie, Doris Dwyer, Seth Schorr, Jan Petersen

b. Communication plan to keep all stakeholders current on progress.
c. Content (items) to be featured in the online store, marketing, procedures to keep store current and appealing to customer and fulfillment.
d. Infrastructure/Technology required to "stand-up" online store that leverages the current on-premise store infrastructure.

B. Discussion:
   a. Roadmap is a solid planning document. Working Group should implement the simplest solution possible.
   b. A current fiscal snapshot of store profitability should be completed (net revenue, operations, etc.) in order better track impact of online store.
   c. Fulfillment procedure will need to be developed. Options are centralized fulfillment centers, individual museums, or a hybrid approach. Procedures will be developed by the Working Group.
   d. Not a lot of Nevada merchandise available online. A great opportunity for the online store.
   e. Online store should be easy to navigate. Effective to present items by type (i.e., jewelry, clothing, books, etc.)

C. Store Staff:
   a. Centralized fulfillment centers would work well.
   b. Staff are excited about this project.

4. The Chair took Item , Public Comment and Discussion. There was no public comment.
5. The meeting concluded at 3:00PM

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
Membership Committee
May 6, 2022

Location
Zoom

Committee Members Present
Anthony Timmons, Chair
Mercedes de La Garza

Committee Members Absent
Dan Markoff

STAFF PRESENT
Myron Freedman, Div. of Museums & History, Administrator
Daphne DeLeon, Div. of Museums & History, ASO
Mary Beth Tims, Director of LCM
Dan Thielen, Director of NSRM CC
Catherine Magee, Director of NHS
Christopher MacMahon, Director of NSRMBC
Hollis Gillespie, Director of NSMLV
Harry Ward, Deputy Attorney General

IN ATTENDANCE
Robert Stoldal , Board Chair

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1. The Chair called the meeting to order
2. A quorum was confirmed as present
3. The meeting notice was confirmed as properly posted in accordance with NRS 241.
4. There was no public comment at this time.
5. Membership Committee Update and Action Items
    a. Information Item: Total Active Members Count and Related Membership Budget Items Report comparing SFY 19 and SFY 22. Discussion: 2 year look back showed significant drop in Senior & Student categories. Staff report this was due to pandemic impact. Lost City Museum bouncing back by attracting seniors with store discount to purchase jewelry. Discussion of membership income and expenses. Comment on support of membership program management by Friends, as is done by Railroad museums. Pointed out that Railroad Friends manage membership as part of train volunteer and train ride program,
    b. Discussion of Friends Group Museum Membership.
    Timmins: motion to forward Friends contract to Board for approval. Second: de la Garza. Motion passed without dissent.
    c. Discussion of Quarterly as Membership Benefit. Discussion on decoupling Quarterly as a benefit in its current form and on future funding as electronic "Q". Project Muse online academic journal to carry Q, which will be accessible to NHS members, and available to all other members at discounted rate. Projection is

needed on future funding. Timmins: motion to recommend to the Board to decouple the Quarterly as a member benefit. Second: de la Garza. Motion passed without dissent.

d. Discussion of Future Steps for Possible Action. Comment on digital membership card and development of other benefits. Comment on current benefits that allows entry to all museums and store discount is substantial. Friends of BC RR museum reviewing Friends agreement. Comment on raising fees in future. Comment on museums sending membership form to the committee. Comment on making membership available for purchase online.

6. Public comments requested, no written, no emails, no other comments.
7. Chair moves to adjourn, Mercedes De La Garza seconded, motion passed without dissent.

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
May 13, 2022

Location
Zoom

Committee Members Present
Robert Stoldal, Chair
Doris Dwyer
Courtney Mooney
Sarah Cowie
Robert Ostrovsky
Jan Petersen
Michelle Schmitter
Anthony Timmins

Committee Members Absent
Dan Markoff
Seth Schorr
E'sha Hoferer

STAFF PRESENT
Myron Freedman, Div. of Museums & History, Administrator
Daphne DeLeon, Div. of Museums & History, ASO
Dan Thielen, Director of NSRM CC
Adam Michalski, Education Curator of NSRM CC
Harry Ward, Deputy Attorney General

Public
Todd Moore, Friends of the Nevada State Railroad Museum

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1. Chair took item #1 and called meeting to order at 9 AM and confirmed that the meeting was properly posted.

2. Chair asked for a roll call and a quorum was determined.

3. Chair took item #3 and asked for Board announcements. None given.

4. Chair asked for public comment. None given.

5. Chair took item #5: Nevada State Railroad Museum Requests in Support of Great Western Steam Up Event in July, 2022.
   a) Permission to display the Coach 17 and V&T locomotive 18 *Dayton,* at the California State Railroad Museum in Sacramento. Chair requested research on Coach 17 history be shared with the Board in the future. Motion to approve made by Sarah Cowie, seconded by Jan Petersen. Passed without dissent.

b) For possible action: Request to expend funds from BA 5037 CAT 55 for the Great Western Steam Up exhibition at NSRM. Motion to approve by Robert Stoldal, seconded by Doris Dwyer. Passed without dissent.

c) For possible action: Contract approval to move rolling stock in support of the Great Western Steam Up. Motion to approve by Jan Petersen, seconded by Courtney Mooney. Passed without dissent.

5. **6.** Chair asked for public comment. None given.

7. Meeting was adjourned at

NEVADA
STATE HISTORIC PRESERVATION OFFICE

STATE OF NEVADA
Department of Conservation and Natural Resources

Steve Sisolak, *Governor*
Bradley Crowell, *Director*
Rebecca L. Palmer, *Administrator, SHPO*

Board of Museums and History
June 17, 2022 Meeting
National and State Registers – Staff Report
June 3, 2022

National Register of Historic Places Nominations

None

Nevada State Register of Historic Places Nominations

None

Listed Properties Since March 2022 Staff Report

Las Vegas High School Historic District, Las Vegas, Clark County
The Keeper of the National Register of Historic Places signed the Las Vegas High School Historic District nomination on March 3, 2022. The district listing includes 11 contributing resources, including the three resources that were previously listed. SHPO staff notified all parties of the successful nomination and added the listing to the SHPO website. A press release was distributed on April 26.

St. Thomas Aquinas Cathedral Complex, Reno, Washoe County
The Keeper of the National Register of Historic Places signed the St. Thomas Aquinas Cathedral Complex nomination on February 17, 2022. The listing includes three contributing resources. SHPO staff notified all parties of the successful nomination and added the listing to the SHPO website. A press release was drafted and is currently in its final approval stage before being released.

Pending Nominations to the National Register

El Rancho Hotel, Wells, Elko County
Since the consultant did not complete the nomination, SHPO staff is currently finalizing the nomination in-house. Staff created maps for the nomination and is working to address edits suggested by former Board member Dr. Barber. In addition, staff reached out to the project proponent to discuss obtaining current photographs and simple floor plans for inclusion in the nomination.

NRHP Inquiries Since March 2022 Staff Report

SHPO staff received two inquiries for potential NRHP nominations: Zion Methodist Church in Las Vegas, and an unknown building in Las Vegas (owner did not provide building information and did not respond to email).

Pending Nominations to the State Register

G.S. Garcia Saddle & Harness Shop, Elko, Elko County
The Board conditionally approved this nomination during their December 2020 meeting. The nomination author is currently expanding the historic context and incorporating BMH member suggestions.

SRHP Inquiries Since December 2021 Staff Report

None specifically inquiring about the State Register. However, SHPO staff also transmitted information about the State Register with the NRHP information requests.

Federal NRHP Nominations

1. SHPO staff met separately with NDOT and NPS regarding the two previously reviewed Lincoln Highway and Victory Highway Multiple Property Documentation Forms (MPDF) and accompanying nominated road segments. It was determined that the SHPO would take the lead in obtaining federal agency support for the nominations. In late April, SHPO staff submitted all four documents (two MPDFs and two accompanying nominations) to the Bureau of Land Management Federal Preservation Officer and Acting Deputy Preservation Officer for Nevada for their review.
2. The U.S. Forest Service (USFS) submitted a final draft of the Kyle Canyon Ranger Station and CCC Camp Charleston in Clark County on May 14, 2021. The SHPO reviewed the draft and provided final comments to USFS on June 10, 2021. Due to a change in staffing at USFS, SHPO staff conducted a phone meeting with the current USFS District Archaeologist on June 10th to discuss the steps needed to finalize the document; notably obtaining a new set of photographs and creating a new set of continuation sheets with the photos and new site plan. *(No changes have occurred to this item since the previous staff report)*
3. The National Park Service submitted a draft nomination for the Dunkahni Archeological District in Great Basin National Park on April 30, 2021. SHPO staff reviewed the draft and submitted comments to NPS on June 11, 2021. *(No changes have occurred to this item since the previous staff report)*

Procedural Update

To increase efficiency and maximize staff time, the SHPO will adopt the minimum requirements outlined in 36 CFR § 60 for State Review Board approval of NRHP nominations. The Board of Museums and History serves as Nevada's State Review Board.

The SHPO will no longer require BMH members to sign the NRHP approval forms. Pursuant to the regulations, the Review Board must approve or comment on a nomination at a public meeting. Meeting minutes are sufficient to demonstrate an approval or other action by the Board. As always, BMH members are welcome to submit comments and questions to SHPO staff in writing, or in person during a public meeting.

Status of all National Register Nominations Reviewed by the Board of Museums and History since 2005

Name of Resource	City	County	Date Reviewed by the Board of Museums and History	Current Status	SHPO Comments or Action
Las Vegas High School Historic District	Las Vegas	Clark	12/9/2021	Listed, 3/3/22	District includes the previously listed resources
St. Thomas Aquinas Cathedral Complex	Reno	Washoe	12/9/2021	Listed, 2/17/22	
First Church of Christ, Scientist (Lear Theater)	Reno	Washoe	6/11/2021	Amended, 12/20/21	Amended existing listing to include additional information
Frazier Hall - Las Vegas High School	Las Vegas	Clark	12/4/2020	Amended, 7/23/21	Amended existing listing to include Frazier Hall
Federal Building and U.S. Courthouse	Reno	Washoe	N/A (federal agency nomination)	Listed, 3/22/21	
Trinity Episcopal Cathedral	Reno	Washoe	6/11/2020	Listed, 10/5/20	
Maine Street Historic District	Fallon	Churchill	3/20/2019	Listed, 06/27/2019	
Lund Grade School	Lund	White Pine	9/27/2018	Listed, 12/7/2018	
Fire Stations in Nevada MPDF	State-wide	State-wide	11/30/2017	Approved for use, 2/5/2018	
Pioche Fire House	Pioche	Lincoln	11/30/2017	Listed, 2/5/2018	
Ely City Hall and Fire Station	Ely	White Pine	11/30/2017	Listed 2/5/2018	
Sandstone Ranch - Additional Doc. & Boundary Increase	Blue Diamond	Clark	11/30/2017	Accepted, 4/25/2019	Full history and resource inventory added, including archaeology

Status of all National Register Nominations Reviewed by the Board of Museums and History since 2005

Name of Resource	City	County	Date Reviewed by the Board of Museums and History	Current Status	SHPO Comments or Action
Church of Jesus Christ of Latter Day Saints Administration & Cultural Center (Reed Whipple Center)	Las Vegas	Clark	11/30/2017	Returned by Keeper	Comments received from NPS; forwarded to CLG (Las Vegas) for decision on future action
Tookatudu	Nixon (vicinity)	Washoe	N/A (federal land only)	Comments with BLM - Humboldt River Field Office	SHPO informal review sent to BLM on 8/28/2017
Agriculture on the Carson River in Nevada's Douglas and Ormsby Counties	Multiple	Carson; Douglas	6/15/2017	Approved for use, 3/12/2018	
Lampe, Wilhelm & William, Ranch	Gardnerville	Douglas	6/15/2017	Listed, 4/12/2018	
Bahsahwahbee	Major's Place (vicinity)	White Pine	N/A (federal land only)	Listed, 5/1/2017	Nomination drafted by Goshute Tribe consultant; submitted by BLM
Newlands Heights Historic District	Reno	Washoe	9/14/2016	Listed, 12/27/2016	
Barrel Springs Archaeological District and Traditional Cultural Place	Vya (vicinity)	Washoe	N/A (federal land only)	Comments on review with BLM - Applegate Field Office	SHPO sent comments to BLM on 12/23/2016
It-goom-mum teh-weh-weh ush-shah-ish	Dresslerville Washoe Indian Community (vicinity)	Douglas	N/A (federal land only)	Listed, 2/1/2016	USFS
Douglass-Frey Ranch	near Fallon	Churchill	9/11/2015	Listed, 11/17/2015	

Status of all National Register Nominations Reviewed by the Board of Museums and History since 2005

Name of Resource	City	County	Date Reviewed by the Board of Museums and History	Current Status	SHPO Comments or Action
Las Vegas Grammar School - Amendment	Las Vegas	Clark	6/19/2015	Approved by Keeper, 10/2/2015	
Nevada State Prison	Carson City	Carson City	4/8/2015	Listed 10/2/2015	
Nevada Northern Railway - McGill Depot	McGill	White Pine	12/12/2014	Listed 2/17/2015	
Harrison's Guest House	Las Vegas	Clark	12/12/2014	Listed 5/3/2016	
Hampton-Sullivan House	Virginia City	Storey	3/7/2014	Returned by Keeper; already listed in NRHP under selected Area of Significance	No SHPO action pending
de-ek wadapush (Cave Rock)	Lincoln Park	Douglas	4/11/2013	Listed 1/31/2017	
El Cortez Hotel & Casino	Las Vegas	Clark	12/7/2012	Listed 2/13/2013	
Reno Southern Pacific Railroad Depot	Reno	Washoe	9/14/2012	Listed 11/12/2012	
Washoe County Library	Reno	Washoe	9/14/2012	Listed 2/13/2013	
Morelli House	Las Vegas	Clark	12/2/2011	Listed 6/3/2012	
Westside Historic District	Carson City	Carson City	9/9/2011	Listed 11/2/2011	
Galena Creek Schoolhouse	Reno	Washoe	3/11/2011	Listed 5/4/2011	
Piper, Henry, House	Virginia City	Storey	3/11/2011	Listed 5/4/2011	
B-29 Serial No. 45-21847 (Heavy Bomber)	Overton	Clark	N/A (federal land only)	Listed 4/20/2011	NPS
Gypsum Cave	Las Vegas (vicinity)	Clark	N/A (federal land only)	Listed	
"Welcome to Fabulous Las Vegas" Sign	Las Vegas	Clark	3/13/2009	Listed 5/1/2009	

Status of all National Register Nominations Reviewed by the Board of Museums and History since 2005

Name of Resource	City	County	Date Reviewed by the Board of Museums and History	Current Status	SHPO Comments or Action
Las Vegas Post Office and CH - NHL (courtesy review)	Las Vegas	Clark	3/13/2009	Returned by NHL program; National significance not adequately demonstrated	No SHPO action pending
Berkley Square Historic District	Las Vegas	Clark	12/5/2008	Listed 10/23/2009	
Kurangwa (Mount Grant)	Hawthorne (vicinity)	Mineral	N/A (federal land only)	No action pending by U.S. Army	SHPO review sent to Walker River Paiute representative for possible completion
Lorenzi Park	Las Vegas	Clark	12/5/2008	Returned by Keeper – Period of Significance and issues with context	No SHPO action pending
Las Vegas Main Street Historic District	Las Vegas	Clark	12/5/2008 and 12-14-2006	Significant owner objection in nominated area; the Board of Museums and History voted to adjust boundaries and reconsider district; application not resubmitted by the City.	No SHPO action pending. *Note on NRHP boundaries: boundaries should be based on historical extent of nominated area and integrity, not on owner objection. District nominations that exclude contributing elements due to owner objection may be rejected by the Keeper.*
Walking Box Ranch	Searchlight	Clark	9/5/2008	Listed 1/30/2009	
Spanish Trail, Old,--Mormon Road Historic District (Boundary Increase)	Moapa	Clark	N/A (federal land only)	Listed 3/21/2008	BLM

Status of all National Register Nominations Reviewed by the Board of Museums and History since 2005

Name of Resource	City	County	Date Reviewed by the Board of Museums and History	Current Status	SHPO Comments or Action
Cottage Schools, The	Fallon	Churchill	3/19/2008	Listed 6/10/2008	
Veterans of Foreign Wars Building	Reno	Washoe	3/19/2008	Listed 6/10/2008	
Smith Hotel--Cornelius Hotel	Caliente	Lincoln	3/19/2008	Listed 6/10/2008	
Schools in Nevada MPDF	Statewide	Statewide	12/3/2007	Approved by Keeper, 2/19/2008	
Gardnerville Elementary School	Gardnerville	Douglas	12/3/2007	Listed 2/19/2008	
Minden Elementary School	Minden	Douglas	12/3/2007	Listed 2/19/2008	
Bank of Sparks	Sparks	Washoe	6/14/2007	Listed 9/28/2007	
Lamoille Organization Camp	Lamoille	Elko	N/A (federal land only)	Listed 6/14/2007	USFS
Robison House	Sparks	Washoe	6/7/2006	Listed 9/29/2006	
Woodlawn Cemetery	Las Vegas	Clark	6/7/2006	Listed 11/21/2006	
Fleischmann Atmospherium Planeterium - Additional Documentation	Reno	Washoe	3/1/2006	Approved by Keeper, 4/21/2006	Additional documentation argued for national significance for the Planeterium, listed in the NRHP in 1994
Federal Building and Post Office	Fallon	Churchill	12/7/2005	Listed 3/8/2006	
Manhattan School	Manhattan	Nye	12/7/2005	Listed 3/8/2006	
Kind, J. Clarence, House	Reno	Washoe	6/1/2005	Listed 10/5/2005	
US Post Office, Ely, Nevada	Ely	White Pine	6/1/2005	Listed 10/5/2005	
McKeen Motor Car #70	Carson City	Carson City	6/1/2005	Listed 9/6/2005	

Status of all National Register Nominations Reviewed by the Board of Museums and History since 2005

Name of Resource	City	County	Date Reviewed by the Board of Museums and History	Current Status	SHPO Comments or Action
Foreman-Roberts House - Amendment	Carson City	Carson City	4/5/2005	Approved by Keeper, 5/27/2005	Amended to correct construction date to 1863-1864, changed name to Foreman-Roberts house, and period of significance to 1863-1874, along with corrections to errors in 1978 NRHP nomination.
Fernley and Lassen Railway Depot	Fernley	Lyon	4/5/2005	Listed 6/1/2005	
Las Vegas Post Office and CH - Amendment	Las Vegas	Clark	4/5/2005	Approved by Keeper, 5/27/2005	Amended 1983 NRHP listing to include role in the 1950 Kefauver Hearings
Miller-Rowe/Holgate House	Reno	Washoe	4/5/2005	Listed 5/26/2005	
Winnemucca Hotel	Winnemucca	Humboldt	4/5/2005	Listed 5/26/2005	
Dave Canyon, Se'aquada, Table Mountain	Lovelock (vicinity)	Pershing	N/A (federal land only)	Listed 3/23/2005	BLM

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator
Catherine Magee | Director

NEVADA HISTORICAL SOCIETY
1650 North Virginia Street
Reno, NV 89503

NEVADA
MUSEUMS & HISTORY

NEVADA HISTORICAL SOCIETY

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY June 17, 2022

I. Private Funds Budget Summary B/A 5035

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	2,023,845	2,023,845	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Memberships*	4008	19,995	18,035	90.20%
Photograph Sales	4010	4,670	8,300	177.73%
Printing Sales	4011	594	322	54.21%
Merchandise Sales*	4025	9,790	8,654	88.40%
Gifts & Donations	4251	3,296	1,280	38.83%
Private Grants	4265	31,686	3,197	10.09%
Treasurer's Interest	4326	46,319	4,438	9.58%
Trans Museum Ded Trust	4665	32,865	7,020	21.36%
Total Revenues:		$149,215	$51,246	34.34%
Comparison of Expenditures Budgeted/Expended:				
Administration	35	36,927	4,140	11.21%
Nevada Historical Quarterly	37	34,110	14,716	43.14%
Museum Store*	41	9,355	300	3.21%
Board Appr Special Projects	48	329,067	0	0.00%
Photo	49	580	206	35.52%
Special Projects (Restricted)	55	1,763,021	21,136	1.20%
Total Expenditures:		$2,173,060	$40,498	1.86%
Available Unrestricted Cash			2,034,593	

Revenue/Expenditure Comparison Narrative:

The above figures reflect first and third quarters of fiscal year 2022 revenues and expenditures as of March 31, 2022.
* Further detail available in the below identified sections.

Report is through March 31, 2022.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	2,279	378	532	876	478	1,732	357	153	1,869	-	-	-	8,654
FY 2021	93	-	-	927	513	685	131	12	198	20	378	57	58,408
FY 2020	1,335	946	1,070	701	847	1,775	1,019	1,598	451	75	70	(4)	63,460
FY 2019	593	528	826	613	677	1,035	925	660	885	525	493	1,188	94,988
YTD	2,279	2,658	3,189	4,066	4,543	6,275	6,632	6,785	8,654	8,654	8,654	8,654	17,309
YTD COMPARISON	2438.85%	2843.74%	3412.44%	398.59%	296.29%	282.89%	282.30%	287.35%	338.18%	335.60%	292.74%	287.23%	
MONTHLY COMPARISON	2438.85%	#DIV/0!	#DIV/0!	94.58%	93.03%	252.90%	272.30%	#######	945.18%	0.00%	0.00%	0.00%	

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada Historical Society
Report to the Board
June 17, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	2,279	-	-	-	-	2,279	100.0%
August	378	-	-	-	-	378	100.0%
September	532	-	-	-	-	532	100.0%
October	876	-	-	-	-	876	100.0%
November	478	-	-	-	-	478	100.0%
December	1,732	204	-	-	204	1,528	88.2%
January	357	-	-	-	-	357	100.0%
February	153	-	-	-	-	153	100.0%
March	1,869	97	-	-	97	1,773	94.8%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	8,654	301	-	-	301	8,354	96.5%
FY21 Total	3,013	4,120	-	1,080	5,200	(2,187)	(72.6%)
FY20 Total	9,884	4,661		2,201	6,863	3,021	30.6%
FY19 Total	8,949	6,047	-	2,186	8,233	716	8.0%

Museum Store Sales Narrative:

Sales in the museum store reflect limited onsite foot traffic as the NHS has reduced hours due to the COVID-19 pandemic. Report reflects activity through March 31, 2022.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	Qtr 1 July - Sep New	Qtr 1 July - Sep Renew	Qtr 2 Oct - Dec New	Qtr 2 Oct - Dec Renew	Qtr 3 Jan - Mar New	Qtr 3 Jan - Mar Renew	Qtr 4 April - June New	Qtr 4 April - June Renew	TOTAL New	TOTAL Renew	TOTAL Combined
Individual	2	34	6	37	8	55			16	126	142
Family	0	6	1	10	1	12			2	28	30
Sustaining	0	10	2	11	1	14			3	35	38
Contributing	0	0	1	0	0	0			1	0	1
Patron	0	2	0	1	0	1			0	4	4
Benefactor	0	0	0	0	0	0			0	0	0
Senior	0	8	1	7	2	10			3	25	28
Student	0	0	0	0	0	1			0	1	1
FY 22	2	60	11	66	12	93	0	0	25	219	244
FY 21	6	82	4	90	11	99	0	42	21	313	334
FY 20	43	75	15	67	18	188	0	0	76	330	406
FY 19	25	84	12	72	23	81	33	98	93	335	428
YTD	2	60	13	126	25	219	25	219	25	219	933

YTD COMPARISON

33.33%	73.17%	130.00%	73.26%	119.05%	80.81%	119.05%	69.97%

QUARTERLY COMPARISON

33.33%	73.17%	275.00%	73.33%	109.09%	93.94%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Nevada Historical Society
Report to the Board
June 17, 2022

Membership Sales

Membership sales comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$1,365	$315	$2,300	$300	$1,760	$3,595	$2,300	$2,510	$3,590.				$18,035
FY 21	$60	$3,819	$4,451	$3,179	$480	$5,012	$1,740	$2,520	$2,605	$2,170	$325	$1,325	$27,686
FY 20	$735	$3,200	$1,670	$2,135	$1,610	$1,190	$2,435	$5,650	$260	$0	$580	$420	$19,885
FY 19	$1,295	$580	$2,635	$1,085	$2,665	$1,355	$2,295	$745	$1,455	$4,485	$1,565	$1,820	$21,980
YTD	$1,365	$1,680	$3,980	$4,280	$6,040	$9,635	$11,935	$14,445	$18,035	$0	$0	$0	$18,035
YTD COMPARISON	4.40%	43.31%	47.78%	37.19%	50.38%	56.67%	63.68%	67.94%	75.57%	0.00%	0.00%	0.00%	
MONTHLY COMPARISON	2275.00%	8.25%	51.67%	9.44%	366.67%	71.73%	132.18%	99.60%	137.81%	0.00%	0.00%	0.00%	

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

The NHS also has institutional memberships with one new and 26 renewed this quarter. This reflects memberships through March 31, 2022

Nevada Historical Society
Report to the Board
June 17, 2022

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	84	54	50	114	87	239	80	295	137				1140
FY 21	20	36	36	63	36	2	32	56	70	87			438
FY 20	578	227	243	388	349	243	334	347	215	0	0	0	2,924
FY 19	539	261	437	182	573	357	393	750	749	537	341	321	5,440
YTD	84	138	188	302	389	628	708	1,003	1,140	0	0	0	1,140

YTD COMPARISON

420.00%	246.43%	204.35%	194.84%	203.66%	325.39%	314.67%	356.94%	324.79%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

420.00%	150.00%	138.89%	180.95%	241.67%	11950.00%	250.00%	526.79%	195.71%	0.00%	#DIV/0!	#DIV/0!

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$315	$180	$115	$15	$182	$102	$102	$54	$254	$0	$0	$0	$1,319
FY 21	$25	$50	$0	$95	$15	$0	$15	$50	$40	$190	$25	$135	$640
FY 20	$465	$395	$360	$605	$330	$390	$295	$310	$150	$0	$0	$80	$3,380
FY 19	$510	$745	$430	$575	$395	$285	$690	$970	$655	$660	$480	$800	$7,195
YTD	315	495	610	625	807	909	1,011	1,065	1,319	0	0	0	1,319

YTD COMPARISON

1260.00%	660.00%	0.00%	367.65%	436.22%	0.00%	505.50%	426.00%	454.83%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

1260.00%	360.00%	#DIV/0!	15.79%	1213.33%	#DIV/0!	680.00%	108.00%	635.00%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Nevada Historical Society
Report to the Board
June 17, 2022

Museum Attendance Narrative:

The NHS reopened to the public with limited hours due to the COVID-19 pandemic and limited staff, docents, and volunteers. The NHS Research Library is open by appointment Wednesday-Friday from 12:00 to 4:00. The Gallery is open to the public Wednesday 10:00 AM to 4:00 PM and by appointment Wednesday-Friday from 12:00 to 4:00. 133 library visitors, 418 gallery visitors including 279 school tour visitor during this quarter.

VI. Fundraising Activities:

None this quarter

VII General Museum Activities

Events, interesting tours, and public outreach

- Catherine was an invited expert panelist for the Reno Philharmonic discussion about their commissioned symphony
- Shery was an invited expert for a Newcomers Reno Q and A
- High Noon continues as a virtual program hosted by Neal Cobb, Carol Coleman, and Shery doing the technology, and cohosted by the Washoe County Library
- School tours during this quarter: seven individual school tours totaling 212 children and 67 adults
- Writers' Wednesday series restarted with Guest Speaker Lynn Downey about her book *American Dude Ranch*
- Shery continues her fabulous history posts on Facebook and adding new content on the NHS website and PastPerfect online portal
- Docent council continue their talks virtually and are moving to in person talks

Daily operations

- Sarah Patton joined the NHS team as the Archivist and the NHS new have three of seven permanent staff Shery and Catherine fulfill email, telephone, online and in person research and photo requests
- Shery, Sarah, and Catherine continue to process collections
- Docents are returning to volunteer including working with data entry, photo scanning, library, admissions, and filming school tours. The docent board continues to hold virtual meetings
- Shery works with Department of Tourism to post the NHS sponsored talks on the NHS website
- Shery continues to work on public outreach and events to schedule, host, promote and post the NHS sponsored talks on the NHS website
- Catherine continues being the Managing editor for the *Nevada Historical Society Q*
- Catherine continues to function as the Curator of Education, booking school tours and managing docents and interns
- Catherine is working with the State Public Works Department for a FY 22 Capitol Improvement Project dealing to replace the HVAC systems
- Catherine continues to provide administrative support to NHS docents, NHS and DMH staff for financial reporting, purchasing, membership, and the museum among other duties

X. NHS Quarterly

The 2022 *Nevada Historical Society Quarterly (NHSQ)* will be one combined issue and the publication is being revitalized and envisioned for 2023.

XI. Mission Statement

Founded in 1904, the Nevada Historical Society seeks to advance the study of the heritage of Nevada, the Great Basin, and the West. The NHS collects manuscripts, rare books, print ephemera, artifacts, maps, photographs, and bound newspapers for the state, and makes its collections available for research, exhibition, and educational purposes.

XII. Current Operations

The NHS is open to the public Wednesdays 10 AM to 4 PM and by appointment Wednesdays, Thursdays, and Fridays. The Research Library is open by appointment Wednesdays, Thursdays, and Fridays from 12PM to 4PM. The staff hours are from 8:00 AM to 5:30 PM Monday through Friday.

Catherine Magee, Director
June 7, 2022

NEVADA
HISTORICAL SOCIETY

Funding Source	

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR LESS THAN $50,000

A Contract Between the State of Nevada
Acting by and Through its

Agency Name:	**Division of Museums and History**
Address:	412 East Musser Street
City, State, Zip Code:	Carson City, NV 89701
Contact:	Daphne O. DeLeon, Administrative Services Officer
Phone:	775-687-7340 ext. 302
Fax:	775-687-4333
Email:	dadeleon@nevadaculture.org

Contractor Name:	**William Rowley**
Address:	PO Box 1085
City, State, Zip Code:	Verdi, NV 89439-1085
Contact:	William Rowley
Phone:	775-560-6312
Fax:	
Email:	williamr@unr.edu

WHEREAS, NRS 333.700 authorizes officers, departments, institutions, boards, commissions, and other agencies in the Executive Branch of the State Government which derive their support from public money in whole or in part to engage services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 7, Contract Termination*. Contracts requiring approval of the Nevada Board of Examiners or the Clerk of the Board are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

Effective from:	July 1, 2022	To:	June 30, 2023

2. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

Funding Source	

3. **SCOPE OF WORK.** The Scope of Work is described below, which is incorporated herein by reference:

DESCRIPTION OF SCOPE OF WORK:

Scope of work for the Contract Managing Editor of the Nevada Historical Society Q publication

- Advertise calls for submissions, including hanging fliers, e-mailing fliers and meeting with people in the field including Professors and students on UNR's campus
- Create a timeline for the publication of issues and communicate deadlines to authors, reviewers and other editors
- Determine when special issues are warranted and work with an author pool for the special topic
- Communicate and delegate tasks to the associate, assistant and book review editors on all topics and inquiries
- Coordinate the work of copy editors, layout editors and printers when needed
- Communicate with potential authors and encouraging submissions
- Work with authors throughout the entire process from submission to publication including:
    1. Initial read through of submission and accepting or rejecting the paper
    2. If accepted, make editorial suggestions to the author
    3. Once edits have been made, find peer reviewers for the paper and furnish peer reviewers with a guideline for review
    4. Liaise between the peer reviewers and authors (it's a double-blind process); this includes making certain that authors make edits suggested by reviewers- which means I give the paper a final read through and make the final acceptance decision
    5. Liaise between copy editor and author for any final content/wording changes
    6. Assist authors with images and permission to use images
- Communicate with copy editor and proofreader about formatting specifications
- Determine if formatting changes are needed and implement them
- Continue double-blind peer review process begun in early 2019
- Compile finalized papers into a folder to send to the layout editors when all have been copy-edited
- Communicate with layout editors regarding layout specifications, color pages, cover images, and adding in text or images last minute to fill in blank pages within a 4-page signature (the smallest printing signature our printers work with).
- Proofread the proofs along with a volunteer proofreader; proof reading is a detail-oriented task that requires looking over the entire publication with focused eyes. For the past few issues we have had to undergo 4 to 5 rounds of proofing before the publication is ready for print.
- Sign-off on the final proofs and ask the layout editors to send it to the printers and or website for online content (Note this will be a new process subject to the procedures for getting materials online)
- Sign-off on the printer's final proof before directing them to print the issue
- Liaise with printers for any questions/issues or concerns that arise, for example- for color pages what type of paper we want to use, for a color cover what type of print we want to go with to avoid smearing, etc.

Funding Source	

- Determine how many copies are sent to authors and with assistance have them mailed to authors
- Manage other tasks that arise concerning the publication of the journal
- Suggest potential speakers for public programs at NHS from paper submissions
- Meet with NHS staff as requested for communication on status or progress of publication

Hourly wage $25.00

Not to exceed $24,000[i] in any Fiscal year (number of hours per issue varies depending on submission, switch to online publication format, and other factors). This current proposal is to manage the publication for the FY2023 (beginning on July 1, 2022- June 30 2023) which includes changing to an online and print publication. The work duration and number of issues needs to be flexible and depends on funding and NHS staff availability.

Funding Sources

Budget Account 5035 Nevada Historical Society Quarterly Category 37 and Board Approved Special Project Category 48

An Attachment must be limited to the Scope of Work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachment.. This Contract incorporates the following attachment.

ATTACHMENT AA:	CONTRACTOR'S RESPONSE

5. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 3, Scope of Work* at a cost as noted below:

$	per	

Total Contract or installments payable at:	Within 30 days from receipt of invoice

Total Contract Not to Exceed:	$24,000.00

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated Attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

6. **BILLING SUBMISSION: TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars ($100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to Contractor.

Funding Source	

7. **INSPECTION & AUDIT.** Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the State or United States Government, sufficient information to determine compliance with all State and federal regulations and statutes, and compliance with the terms of this contract, and agrees that such documents will be made available for inspection upon reasonable notice from authorized representatives of the State or Federal Government.

8. **CONTRACT TERMINATION.**

   A. Termination Without Cause. Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days' notice in the manner specified in *Section 2, Notice*. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.

   B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

   C. Termination with Cause for Breach. A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under *Subsection 7D*. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:

      1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

      2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

      3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or

      4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or

      5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

      6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

   D. Time to Correct. Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in *Section 2, Notice*, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under *Subsection 7C*, above, shall run concurrently, unless the notice expressly states otherwise.

9. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation,

Funding Source	

actual damages, and to a prevailing party reasonable attorneys' fees and costs. For purposes of an award of attorneys' fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys' fees shall be one hundred and fifty dollars ($150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

10. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor's tort liability shall not be limited.

11. **INDEMNIFICATION AND DEFENSE.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor's obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Contractor waives any rights of subrogation against the State. Contractor's duty to defend begins when the State requests defense of any claim arising from this Contract.

12. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.

13. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor's automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of the required insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.

A. Workers' Compensation and Employer's Liability Insurance.

1) Contractor shall provide proof of worker's compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.

2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310 and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed "Affidavit of Rejection of Coverage" form under NRS 616B.627 and NRS 617.210.

B. Commercial General Liability – Occurrence Form. The Policy shall include bodily injury, property damage and broad form contractual liability coverage.

1)	General Aggregate	$2,000,000
2)	Products – Completed Operations Aggregate	$1,000,000
3)	Personal and Advertising Injury	$1,000,000
4)	Each Occurrence	$1,000,000

Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.

14. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

Funding Source	

15. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

16. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract ("State Materials") shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.

17. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.

18. **GENERAL WARRANTY.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.

19. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.

20. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.

21. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its Scope of Work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the "not to exceed" value *Section 4, Consideration* equals or exceeds $50,000. This Contract, and any amendments, may be executed in counterparts.

Funding Source	

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

William D. Rowley 06/07/2022 Editor-in-Chief
Independent Contractor's Signature Date Independent Contractor's Title

06/07/2022 Nevada Historical Society Director
State of Nevada Authorized Signature Date Title

6/7/22 Nevada Division of Museums and History Administrator
State of Nevada Authorized Signature Date Title

APPROVED BY BOARD OF MUSEUMS & HISTORY

On: June 17, 2022
Date

Approved as to form by:

Deputy Attorney General for Attorney General

On: 6/8/22
Date

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA HISTORICAL SOCIETY
Catherine Magee Ph.D. | Director
1650 North Virginia Street
Reno, NV 89503

MEMORANDUM

DATE: 05/18/2022

TO: Robert Stoldal, Chairman
Board of Museums and History

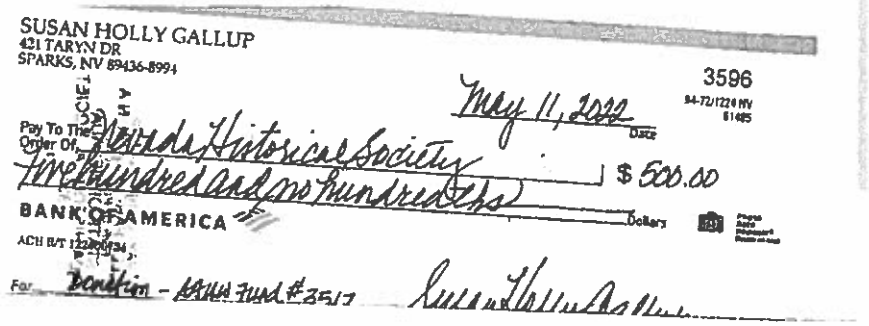
Myron Freeman, Administrator
Division of Museums and History

FROM: Catherine Magee, Director
Nevada Historical Society

RE: AAUW restricted donation acceptance

The Nevada Historical Society requests acceptance of restricted funds in the amount of $500.00 to BA 5035 account number 3517, the American Association of University Women Conservation fund. These funds are provided by the AAUW to purchase materials for conservation housing of the AAUW collection at the NHS.

Robert Stoldal, Chairman of the Board of Museums and History Date


SUSAN HOLLY GALLUP
421 TARYN DR
SPARKS, NV 89436-8994

3596

May 11, 2022

Pay To The Order Of Nevada Historical Society $ 500.00

Five hundred and no hundredths Dollars

BANK OF AMERICA

For Donation - AAUW Fund #3517

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA HISTORICAL SOCIETY
Catherine Magee Ph.D. | Director
1650 North Virginia Street
Reno, NV 89503

MEMORANDUM

DATE: 04/13/2022

TO: Robert Stoldal, Chairman
Board of Museums and History

Myron Freedman, Administrator
Division of Museums and History

FROM: Catherine Magee, Director
Nevada Historical Society

RE: Mary Bremer Foundation restricted donation acceptance

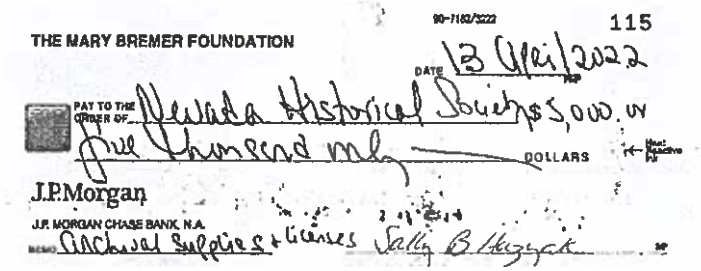
The Nevada Historical Society requests acceptance of restricted funds in the amount of $5000.00 to BA 5035 account number 3522, NHS Collections fund. These funds are to purchase archival supplies for collections and software licenses for collections processing.

Robert Stoldal, Chairman of the Board of Museums and History Date

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA HISTORICAL SOCIETY
Catherine Magee Ph.D. | Director
1650 North Virginia Street
Reno, NV 89503

Item / Justification	Cost
One-year Pro license for AirTable - Software, spreadsheet/database hybrid - Will be used for data organization and visualization, specifically to create a master inventory of manuscript collections and track information about them through relational tables	$240.00
One-year Standard license for Abbyy FineReader - Software, PDF creation and editing, OCR capabilities - Will be used for editing scans of material and producing searchable PDFs for ease of use by researchers	$117.00
Archival supplies - Manuscript boxes, flat boxes, paper folders, cassette cases - Will be used to house/re-house manuscript material	$650 - $5000


THE MARY BREMER FOUNDATION
90-7182/3222
115
DATE 13 Apr 2022
PAY TO THE ORDER OF Nevada Historical Society $5,000.00
Five thousand only
DOLLARS
J.P.Morgan
J.P. MORGAN CHASE BANK, N.A.
MEMO Archival Supplies + licenses
Sally B Hazzard

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator
Dan Thielen| Director

NEVADA STATE RAILROAD MUSEUM
2180 S. Carson Street
Carson City, NV 89701

NEVADA
MUSEUMS & HISTORY

NEVADA STATE RAILROAD MUSEUM-CARSON CITY

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY June 17, 2022

I. Private Funds Budget Summary B/A 5037-01

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	592,274	592,274	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Facilities Charge	3801	8,650	0	0.00%
Merchandise Sales*	4025	130,000	75,942	58.42%
Gifts & Donations	4251	5,000	1,358	27.16%
Private Grants	4265	20,000	378,200	1891.00%
Friends of the RR	4266	5,356	4,396	82.08%
Treasurer's Interest	4326	20,000	2,840	14.20%
Total Revenues:		$189,006	$462,736	244.83%
Comparison of Expenditures Budgeted/Expended:				
Administration	35	12,728	5,639	44.31%
Exhibits	37	50,000	38,210	76.42%
Docent Expenses	43	441	328	74.32%
Museum Store*	45	132,748	51,599	38.87%
Board Appr Special Projects	48	69,927	0	0.00%
Special Projects (Restricted)	55	505,781	72,051	14.25%
Total Expenditures:		$771,625	$167,827	21.75%

Revenue/Expenditure Comparison Narrative:

We have sheparded our funds to ensure we are in a commanding position during 4th quarter of 2022.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	$15,880	$12,512	$5,858	$7,953	$9,659	$8,710	$3,792	$4,806	$6,771	$0	$0	$0	$75,942
FY 2021	$6,335	$5,993	$7,867	$7,250	$3,383	$3,815	$4,036	$4,517	$7,531	$9,850	$9,270	$18,612	$88,460
FY 2020	$15,536	$9,024	$11,969	$14,004	$5,624	$12,689	$5,002	$5,737	$2,842	$0	$20	$3,533	$85,977
FY 2019	$11,482	$10,042	$9,475	$12,629	$6,604	$12,093	$5,455	$2,609	$4,661	$6,350	$14,656	$10,324	$106,381
YTD	$15,880	$28,392	$34,251	$42,204	$51,862	$60,572	$64,365	$69,171	$75,942	$75,942	$75,942	$75,942	$151,884
YTD COMPARISON	250.66%	230.30%	169.59%	153.77%	168.23%	174.84%	166.40%	160.13%	149.71%	125.36%	108.73%	85.85%	
MONTHLY COMPARISON	250.66%	208.77%	74.46%	109.70%	285.48%	228.29%	93.96%	106.41%	89.91%	0.00%	0.00%	0.00%	

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Railroad Museum-Carson City
Report to the Board
June 17, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	15,880		-	-	-	15,880	100.0%
August	12,512	1,172	-	-	1,172	11,340	90.6%
September	5,858	3,915	7,958	500	12,373	(6,515)	(111.2%)
October	10,119	10,768	4,683	135	15,586	(5,467)	(54.0%)
November	7,875	10,920	1,701	286	12,908	(5,032)	(63.9%)
December	7,846	1,579			1,579	6,267	79.9%
January	3,792	2,442	-	261	2,703	1,089	28.7%
February	4,806	3,388	-	115	3,504	1,303	27.1%
March	6,771	1,603	84	79	1,766	5,005	73.9%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	75,461	35,788	14,427	1,376	51,591	23,870	31.6%
FY21 Total	88,461	58,592	53,639	3,824	116,055	(27,594)	(31.2%)
FY20 Total	85,977	45,208	57,275	5,411	107,894	(21,917)	(25.5%)
FY19 Total	106,381	56,158	53,501	6,474	116,133	(9,752)	(9.2%)

Nevada State Railroad Museum-Carson City
Report to the Board
June 17, 2022

Museum Store Sales Narrative:

The Store Manager position has been filled! Madelyn Pecorino has extensive experience in running a tourism based toy shop and gift store in the Lake Tahoe area. She has immediately become a central part of our staff supporting musuem operations and developing promotional programs. As there are many issues with managing an exceptional store, the director has requested training in retail operations for many years. This has again been denied due to restrictions in funding. Professional development is required as we strive to go from good to great. We can expect good results for the short term. Board report is through March 31, 2022

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	Qtr 1 July - Sep New	Qtr 1 July - Sep Renew	Qtr 2 Oct - Dec New	Qtr 2 Oct - Dec Renew	Qtr 3 Jan - Mar New	Qtr 3 Jan - Mar Renew	Qtr 4 April - June New	Qtr 4 April - June Renew	TOTAL New	TOTAL Renew	TOTAL Combined
Individual	2	16	0	7	2	6			4	39	43
Family	12	17	4	14	6	11			22	78	100
Sustaining	1	12	1	9	1	8			3	61	64
Contributing	0	0	0	1	1	1			1	9	10
Patron	0	1	0	2	0	0			0	3	3
Benefactor	0	0	1	0	0	0			1	0	1
Senior Couple	4	31	1	27	2	18			7	130	137
Senior	4	27	7	37	0	28			11	162	173
Students	0	0	0	0	0	0			0	1	1
Lifetime	0	1	0	1	0	0			0	10	10
FY 22	23	105	14	98	12	72	0	0	49	493	542
FY 21	11	53	9	55	20	105	26	69	66	282	348
FY 20	9	115	10	98	12	72	9	128	40	413	453
FY 19	0	0	0	0	0	0	0	0	0	0	0
YTD	23	105	37	203	49	275	49	275	49	493	542

YTD COMPARISON

209.09% 198.11% 185.00% 187.96% 122.50% 129.11% 74.24% 97.52%

QUARTERLY COMPARISON

209.09% 198.11% 155.56% 178.18% 60.00% 68.57% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Program Narrative

The Nevada State Railroad Museum does not have a membership program. People wishing to support the museum through membership join the *Friends of the Nevada State Railroad Museum*. This non-profit organization provides cash support for various museum projects and programs. As of this date, the current total of memberships stands at 542 a nice improvement. Report is through March 31, 2022.

Nevada State Railroad Museum-Carson City
Report to the Board
June 17, 2022

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	2,273	1,540	941	1,663	1389	490	828	1098	1166				11,388
FY 21	1,087	1,100	1,185	1,024	192	402	604	774	1,096	1,360	2,072	2,076	5,836
FY 20	2,131	1,924	2,031	1,506	960	1,238	816	1,188	299	0	0	0	9,705
FY 19	1,880	1,703	1,623	1,141	1,369	1,236	893	340	833	1,787	1,861	2,268	14,959
YTD	2,273	3,813	4,754	6,417	7,806	8,296	9,124	10,222	11,388	0	0	0	11,388

YTD COMPARISON

209.11%	174.35%	140.98%	145.97%	170.14%	166.25%	163.10%	160.52%	152.57%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

209.11%	140.00%	79.41%	162.40%	723.44%	121.89%	137.09%	141.86%	106.39%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$14,550	$10,137	$7,063	$6,560	$7,184	$2,600	$4,576	$5,792	$6,432	$0	$0	$0	$64,894
FY 21	$8,026	$7,394	$8,929	$7,774	$1,196	$2,248	$2,986	$3,465	$6,193	$8,005	$10,112	$15,187	$81,515
FY 20	$16,201	$14,695	$15,076	$13,446	$4,663	$4,727	$5,401	$5,574	$2,584	$0	$0	$4,062	$86,428
FY 19	$12,720	$10,030	$9,292	$8,637	$6,775	$3,628	$5,210	$1,918	$3,226	$6,878	$13,117	$12,615	$94,046
YTD	14,550	24,687	31,750	38,310	45,494	48,094	52,670	58,462	64,894	0	0	0	64,894

YTD COMPARISON

181.30%	160.11%	130.40%	119.26%	136.54%	135.22%	136.62%	139.14%	134.61%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

181.30%	137.10%	79.10%	84.39%	600.67%	115.66%	153.25%	167.16%	103.86%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Museum Attendance has been increasing as Covid-19 mandates and requirements level out. The museum attendance and reciepts are improving. We note that we had record numbers in February and March.

Nevada State Railroad Museum-Carson City
Report to the Board
June 17, 2022

Train Ride Receipts.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$8,230	$519	$834	$9,286	$5,997	$16,080	$0	$0	$0	$0	$0	$0	$40,946
FY 21	$3,194	$806	$3,640	$4,112	$1,697	$0	$0	$0	$0	$1,846	$2,308	$7,188	$24,791
FY 20	$15,620	$4,588	$6,288	$9,956	$0	$11,670	$0	$0	$0	$0	$0	$0	$48,122
FY 19	$5,559	$569	$3,634	$5,520	$5,402	$22,908	$0	$0	$0	$3,119	$7,311	$2,833	
YTD	$8,230	$8,749	$9,583	$18,869	$24,866	$40,946	$0	$0	$0	$0	$0	$0	$40,946

YTD COMPARISON

257.7%	218.7%	125.4%	160.6%	184.9%	304.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

MONTHLY COMPARISON

257.7%	64.4%	22.9%	225.8%	353.4%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0.0%	0.0%	0.0%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Train Ride Receipts Narrative:

The Museum has no scheduled operation for the winter months (Jan-March). Report is through March 31, 2022

VII General Museum Activities

Retiring Historian Wendell Huffman presented a terrific program titled Lumbering for the Comstock. It began our in-person public offerings. It was well attended.

Dan Osborne presented a program on President Harding's cross country trip by rail.

Author Ed Davis thrilled our guests with a reading of his new book *The Last Professional.* He also regaled us with tales of his life hopping trains across the country and the history of hobos.

The Museum was the setting for an episode of Chrisley Knows Best. It will air this fall.

We welcome our new custodian, Jason Udey to our team. Jason comes from the National Guard and has extensive experience in the building trades. He has made an immediate impact.

We also welcome Madeline Pecorino as our Store manager. See the store notes for more.

The Museum is in final design for roof replacement and HVAC upgrades. This $2M capital improvement will install a standing seam metal roof on the Jacobson Interpretive Center (JIC), a new asphalt roof on the comfort station and a single-ply membrane on the annex and shop. These upgrades will keep the buildings watertight and will last 30 years or more. The standing seam metal roof should last the life of the building. Further, the west wall of the JIC will be replaced. The T1-11 (plywood) siding has started to fail and will be replaced with architectural steel siding. The facility will also install a new heating and cooling system. For the first time, the JIC will be cooled in the summer. The heating component will be a central plant and will make the building quieter. Finally, the entire system will take advantage of passive cooling during nighttime hours to be as efficient as possible.
The Shop will also have their heating systems replaced and have a evaporative cooling system installed.
The project should be complete by February 2023.

Report is through March 31, 2022

VI. Fundraising Activities:

NSRM CC is conducting the Great Western Steam Up to celebrate the completion of the V&T Railroad 150 years ago. It has consumed most of the Staff's efforts to ensure a successful event. A successful event will develop funds for other activities.

Funding Source	

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR LESS THAN $50,000

A Contract Between the State of Nevada
Acting by and Through its

Agency Name:	**Division of Museums and History**
Address:	412 East Musser Street
City, State, Zip Code:	Carson City, NV 89701
Contact:	Daphne O. DeLeon, Administrative Services Officer
Phone:	775-687-7340 ext. 302
Fax:	775-687-4333
Email:	dadeleon@nevadaculture.org

Contractor Name:	**Las Vegas Entertainment Productions**
Address:	4295 Wagon Trail Avenue
City, State, Zip Code:	Las Vegas, NV 89118
Contact:	
Phone:	702-871-9007
Fax:	
Email:	info@lasvegasparties.com

WHEREAS, NRS 333.700 authorizes officers, departments, institutions, boards, commissions, and other agencies in the Executive Branch of the State Government which derive their support from public money in whole or in part to engage services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 7, Contract Termination*. Contracts requiring approval of the Nevada Board of Examiners or the Clerk of the Board are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

Effective from:	Upon Approval	To:	July 31, 2022

2. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

Funding Source	

3. **SCOPE OF WORK.** The Scope of Work is described below, which is incorporated herein by reference:

DESCRIPTION OF SCOPE OF WORK:
Task/s **Provide event tentage for the Great Western Steam Up** **Introduction** This project will provide tenting for exhibitors, the public and vendors during the event at the Nevada State Railroad Museum in Carson City during the Independence Day weekend. **Scope of Work** The vendor will provide, set up, take down and return the following items: • 1 40x40 tent • 20 10x10 festival tents • 1 20x20 peak top festival tent with 10' legs • Tents must be wind resistant and stable. **Schedule:** Set up may occur June 29-30, 2022. Break down and removal will be July 5-6, 2022. All equipment must be removed by July 8, 2022. **Conditions:** this will take place on the exterior portion of the Museum. **Location:** 2180 South Carson Street, Carson City, NV 89701 **Reason why this work cannot be accomplished by agency:** Lack of skills, time or tools.

An Attachment must be limited to the Scope of Work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. **INCORPORTAED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachment.. This Contract incorporates the following attachment.

ATTACHMENT AA:	CONTRACTOR'S RESPONSE

5. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 3, Scope of Work* at a cost as noted below:

Total Contract or installments payable at:	$9,065.00 due upon approval and receipt of invoice $9,065.00 due upon conclusion of event and receipt of invoice

Total Contract Not to Exceed:	$18,130.00

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated Attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

6. **BILLING SUBMISSION: TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars ($100.00). The parties hereby agree this is a reasonable estimate of

Funding Source	

the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to Contractor.

7. **INSPECTION & AUDIT.** Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the State or United States Government, sufficient information to determine compliance with all State and federal regulations and statutes, and compliance with the terms of this contract, and agrees that such documents will be made available for inspection upon reasonable notice from authorized representatives of the State or Federal Government.

8. **CONTRACT TERMINATION.**

A. Termination Without Cause. Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days' notice in the manner specified in *Section 2, Notice*. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.

B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

C. Termination with Cause for Breach. A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under *Subsection 7D*. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:

1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or

4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or

5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

D. Time to Correct. Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in *Section 2, Notice*, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under *Subsection 7C*, above, shall run concurrently, unless the notice expressly states otherwise.

Funding Source	

9. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. For purposes of an award of attorneys' fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys' fees shall be one hundred and fifty dollars ($150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

10. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor's tort liability shall not be limited.

11. **INDEMNIFICATION AND DEFENSE.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor's obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Contractor waives any rights of subrogation against the State. Contractor's duty to defend begins when the State requests defense of any claim arising from this Contract.

12. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.

13. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor's automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of the required insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.

A. Workers' Compensation and Employer's Liability Insurance.

1) Contractor shall provide proof of worker's compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.

2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310 and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed "Affidavit of Rejection of Coverage" form under NRS 616B.627 and NRS 617.210.

B. Commercial General Liability – Occurrence Form. The Policy shall include bodily injury, property damage and broad form contractual liability coverage.

1)	General Aggregate	$2,000,000
2)	Products – Completed Operations Aggregate	$1,000,000
3)	Personal and Advertising Injury	$1,000,000
4)	Each Occurrence	$1,000,000

C. Automobile Liability. The policy shall cover Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

1) Combined Single Limit (CSL) $1,000,000

Funding Source	

D. Professional Liability/Errors and Omissions Liability The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Work of this contract. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

1) Each Claim	$1,000,000
2) Annual Aggregate	$2,000,000

Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.

14. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

15. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

16. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract ("State Materials") shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.

17. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.

18. **GENERAL WARRANTY.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.

19. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.

20. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.

Funding Source	

21. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its Scope of Work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the "not to exceed" value *Section 4, Consideration* equals or exceeds $50,000. This Contract, and any amendments, may be executed in counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

	6/5/22	VP
Independent Contractor's Signature	Date	Independent Contractor's Title
	6/8/22	Nevada State Railroad Museum Carson City Director
State of Nevada Authorized Signature	Date	Title
	6/8/22	Nevada Division of Museum s and History Administrator
State of Nevada Authorized Signature	Date	Title

APPROVED BY BOARD OF MUSEUMS AND HISTORY

On: June 17, 2022
Date

Approved as to form by:

Deputy Attorney General for Attorney General

On: 6/8/22
Date

ATTACHMENT AA

LAS VEGAS
ENTERTAINMENT PRODUCTIONS

"Your Complete Full Line Party and Event Planning Company"

Invoice

4295 Wagon Trail Ave
Las Vegas, Nv 89118
702-871-9007
info@lasvegasparties.com

Quotation Date: 4/20/2022

Invoice No: E-070122-6-NSRM

Billing Information

To: Nevada State Railroad Museum
Attn: Dan Phielen
Address: 2180 S. Carson St.
Carson City, NV 89702
Phone Wk:
Phone Cell:
Email:

Delivery Information

To: Nevada State Railroad Museum
Attn:
Address: 2180 S. Carson St
Carson City, NV 89702
Location/ Ballroom:
On Site Phone 1:
On Site Cell Phone 2:

Sales Person	Job	Status	Payment Terms	PO Number	DELIVERY DATE & TIME	
Rhett	Rental	P	50% Deposit due at signing, balance due day of event		Pick Up	June 30 @ 9:00am
Category: R	Event Date:	7/1-7/4	Event Time n/a		Return	July 5 @ 9:00am

QTY	Description	Return	UNIT PRICE	LINE TOTAL
	Tents - All will be staked			
1	40' x 40' Frame Tent	1.5	$2,400.00	$3,600.00
20	10' x 10' Peak Top Festival Tents	1.5	$150.00	$4,500.00
1	20' x20' Peak Top Festival Tents with 10' Legs	1.5	$500.00	$750.00

Payment: Deposits (50% of total) are non-refundable. Cancelations/ Changes must be approved in writing by both parties 30 days before event. Please note that there is a 4% administrative fee for processing credit cards. Net payment terms are available for pre approved returns customers. All past due remaining amounts will be billed a finance charge of 10% per month (per 30 day period). Rentals/Events are 100% NON REFUNDABLE if canceled within a 2 day period of event. Rentals/Events are 75% NON REFUNDABLE if canceled 3-5 days before event.

Must Agree To: You will be charged for any damaged or missing/stolen items no matter if weather related or not. Rentals should be inspected and any damages reported to LVEP (Las Vegas Entertainment Productions) prior to the event or no refund will be issued. All equipment must be returned clean & dry or you will be charged an additional cleaning fee. No refunds for unused equipment. LVEP is not responsible for any drayage/union fees associated with above items. This includes union labor and electrical fees. Rental is non refundable if LVEP is not approved to deliver due to venue/HOA restrictions. It is the duty of the renter to get delivery approvals from venues/HOA's prior to confirming the rental agreement. Client will be charged $50/ LVEP employee (on their crew) if crew is not allowed on property due to HOA/Management rules. $75 marshaling wait time fee for every 30 minutes spent waiting for union load/unload services. All inflatables must be deflated if wind exceeds 15mph. No refunds will be issued for rides/games that are taken down due to wind/weather conditions. All Rides/Games must have a LVEP attendant onsite at all times. Any deliveries/pick ups before 8am or after 5pm will incur OT delivery charges. Sunday deliveries/pick ups and Sunday warehouse pick ups/returns will also incur an OT fee and Shop Opening Fee unless pre arranged by LVEP management. A "moving fee" will be in effect if client has LVEP staff move a pre placed item after it has been set up. LVEP is not responsible for damages to clients furniture/equipment if LVEP is requested to move/relocate while on site.

_____Initial Here: Acknowlege Acceptance of the clients resposibility for damaged or missing items while in possession from delivery to pick up.

Items damaged or lost will be billed at current market value for a new replacement. Rental fee will still be charged on top of Replacement Fee.

HOLD HARMLESS: Customer will take all necessary precautions regarding the items rented, and protect all persons and property from injury or damage. Customer agrees to hold harmless LVEP from and against any and all liability, claims, judgements, attorneys' fees and costs of every kind and nature, including but not limited to, injuries or death to persons and damage to property, arising out of the use, maintenance, instruction, operation, possession, ownership or rental of the rented items, however caused, except claims or litigation arising through the sole negligence or willful misconduct of rental center.

GS
Agreed:

Print Name:

Amounts	$	8,850.00
Applicable Tax		
Set/Strike/Agency	$	1,770.00
Delivery	$	7,500.00
OT Pick Up/Strike		
Fuel Surcharge	$	10.00
Subtotal	$	18,130.00
4% Credit Card Fee		
Discount		
Grand Total	$	18,130.00
Deposit Paid		
Paid By		
Amount Due	$	18,130.00

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www.LasVegasParties.com

Thanks for using Las Vegas Entertainment Productions for all your event needs. Please call us 24/7 and we will be here to help!

Memorandum of Understanding
By and Between
The State of Nevada, Acting By and Through The Nevada State Railroad Museum, Carson City, an Institution of the Division of Museums and History, and The Nevada Board of Museums and History,
And
Friends of the Nevada State Railroad Museum, The Virginia & Truckee Division, a Nevada nonprofit corporation

WHEREAS, the Nevada State Railroad Museum, Carson City (hereafter NSRMCC or Museum) is a cultural resource dedicated to educating the broadest possible audience about the contributions of railroads and railroading to the development of Nevada. This mission is realized through the collection, preservation and interpretation of significant locomotives, rolling stock, artifacts, photographs, documents and ephemera directly relating to railroads and railroading in Nevada.

WHEREAS, the Nevada Board of Museums and History (hereafter BMH) is empowered to establish categories of memberships in the NSRMCC, the fees to be charged for memberships, fees for admissions to the institution, fees for train rides provided by the NSRMCC, and policies and charges for the incidental use, rental and lease of the buildings, equipment, fixtures and other property of the NSRMCC.

WHEREAS, the Friends of the Nevada State Railroad Museum, Virginia & Truckee Division, (hereafter FNSRMCC), is a non-profit corporation duly organized under Chapter 81 of the Nevada Revised Statutes on December 31, 1984 and is a non-profit organization within the meaning of Section 501(c)(3) of the United States Internal Revenue Code.

WHEREAS, the FNSRMCC is organized and operated in order to establish a perpetual trust fund to assist in the support of the NSRMCC together with any other NSRMCC property, events or activities reasonably related to the NSRMCC. All persons who holds membership in the FNSRMCC are members of the NSRMCC.

WHEREAS, the State of Nevada acting through the NSRMCC and the FNSRMCC desire to enter into this Memorandum of Understanding ("MOU") in order to identify the roles and responsibilities of each party as they relate to the Museum, its members and its activities.

NOW, therefore the State of Nevada and FNSRMCC mutually agree to the following:

TERM: This agreement shall be valid and effective from January 1, 2022, until January 1, 2025, unless extended in a writing signed by the parties hereto.

ACTIONS AND RESPONSIBILITIES OF THE FNSRMCC: The parties hereto agree that the FNSRMCC:

1. Shall be the support organization of the Nevada State Railroad Museum, Carson City;
2. Shall administer the membership program of the NSRMCC, including recruiting and retaining members and charging and collecting membership fees as established under Nevada law for membership in the NSRMCC;
3. Shall provide membership categories and fees to the public based on the annually reviewed and approved structure of the BMH;

4. Shall pay not less than 50% of all net NSRMCC membership fees received quarterly to the NSRMCC private fund account (but in no event less than 25% of the gross amount of such quarterly membership fees) and retain the remainder of such membership fees to support NSRMCC. This division of the membership fees will be reviewed annually by the BMH and FNSRMCC;
5. Shall report a quarterly accounting of membership by category to the director of the NSRMCC;
6. Shall report a quarterly accounting of funds expended on behalf of NSRMCC to the Director of the NSRMCC;
7. May recruit individuals to support the NSRMCC's operation of historic equipment and museum volunteer activities;
8. May develop and support strategic plans and special events that are duly authorized and approved by the NSRMCC in advance;
9. May raise funds other than membership fees to support the activities and mission of the NSRMCC, subject to all necessary approvals of the NSRMCC;
10. The FNSRMCC may use the logos and other intellectual property of the NSRMCC in furtherance of the activities set forth in sections (A)(1) through (6), above with the approval in advance of the Director of the NSRMCC.
11. The FNSRMCC shall provide the DMH, BMH and Director of the NSRMCC with a publicly available annual audited accounting of all income and expenditures of the FNSRMCC;
12. Non-cash donations will only be accepted with the approval of the Director of the NSRMCC;
13. All expenditures by FNSRMCC affecting State of Nevada property, collections, materials, or personnel shall be approved by the Director of the NSRMCC.

LIMITATION OF LIABILITY: The parties hereto agree that all individuals who perform any train operations duties (including but not limited to engineer, motorman, fireman, conductor, brakeman, car attendant, crossing guard or station agent duties) and museum volunteer activities (including but not limited to tour guides, museum attendants, store workers, researchers, docents, restoration workers and maintenance workers) for the NSRMCC need not be members of the FNSRMCC. Any individual engaged in such activities shall do so solely in his or her capacity as a volunteer in state service for the NSRMCC and not in his or her capacity as a member, officer or director of the FNSRMCC. The FNSRMCC shall have no responsibility or liability for the supervision or training of such person nor for the acts or omissions of any individual participating in any train operations and museum volunteer activities. The responsibility for training and supervising such individuals for such train operation and museum volunteer activities lies solely with the NSRMCC and its volunteers, not the FNSRMCC.

All volunteers in state service must comply with Federal, State and other applicable rules and regulations and codes of conduct. The State of Nevada reserves the right to withdraw volunteer status to anyone who does not comply with these rules, regulations, and codes regardless of whether such person is a member of the NSRMCC or FNSRMCC.

INDEMNIFICATION: To the fullest extent permitted by law, the State of Nevada shall indemnify, hold harmless and defend FNSRMCC and its members from and against any claims that relate in any manner to train operation or museum volunteer activities, as if the individuals providing said volunteer service are employees of the State within the scope and meaning of NRS 41.0339 provided that said activities reasonably appear to be within the course and scope of the public duty assumed by the FNRSM or volunteer, appears to have been performed or omitted in good faith, and was done under the control and direct supervision of the NSRMCC and in furtherance of the NSRMCC's mission or business.

INSURANCE: FNSRMCC members providing train operations and/or museum volunteer in service to the NSRMCC shall be afforded any coverage under any applicable liability insurance maintained by the State while engaged in the performance of train operations and/or museum volunteer activities as if an employee of the State within the scope and meaning of NRS 41.0339. However, said individuals are excluded from participation in any employee rights, benefits or plans, including, without limitation, those found in NRS Title 23. Said individuals shall receive workers' compensation coverage in accordance with NRS 616A.130 while engaged in the performance of train operations or museum volunteer activities and said workers' compensation coverage shall be the sole-remedy for personal injury.

MODIFICATION: The agreement shall not be modified without the written consent of the parties.

TERMINATION: This agreement may be terminated by either party, with cause, upon 60 days advance written notice.

Signed:

_____

Daniel Thielen, Director
Nevada State Railroad Museum

_____

Todd Moore, President FNSRMCC

_____

Bob Stoldal, Chairman
NV Board of Museums and History

_____

Myron Freedman, Administrator
Nevada Division of Museums and History

_____

State of Nevada, Attorney General
Approved as to form

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator
Christopher MacMahon| Director

NEVADA STATE RAILROAD MUSEUM
600 Yucca Street
Boulder City, NV 89005

NEVADA
MUSEUMS & HISTORY

NEVADA STATE RAILROAD MUSEUM-BOULDER CITY

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 17, 2022

Nevada State Railroad Museum-Boulder City
Report to the Board
June 17, 2022

I. Private Funds Budget Summary B/A 5037-02

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	391,332	391,332	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Facilities Charge	3801	2,000	0	0.00%
Merchandise Sales*	4025	17,532	15,246	86.96%
Gifts & Donations	4251	3,350	769	22.95%
Private Grants	4265	3,800	90	2.38%
Friends of the RR	4266	1,870	1,154	61.70%
Total Revenues:		$28,552	$17,259	60.45%
Comparison of Expenditures Budgeted/Expended:				
Board Appr Special Projects	48	37,349	0	0.00%
Boulder City Railroad	52	29,717	5,215	17.55%
Special Projects (Restricted)	55	343,769	17,747	5.16%
Total Expenditures:		$410,835	$22,962	22.71%

Revenue/Expenditure Comparison Narrative:

During the previous meeting, the Board approved $40,000 for the protection of three narrow gauge passenger cars and $50,000 towards transportation of possible donations from the Nevada National Security Site (formerly Nevada Test Site). Following this approval, museum staff worked with restoration staff from Carson City to determine the best course of action for protecting the narrow gauge equipment. It was determined that it would be best to wait until the end of summer before erecting protection around the cars to ensure the wood was thoroughly dried out preventng to the greatest extent possible any future rot. Supplies will be purchased in the coming months for this project and the Board will be updated on progress. Museum staff also met with personnel at the Nevada National Security Site regarding the potential dontation of further railroad equipment and are awaiting a quote from Dielco Crane and Trucking for transpoartation costs. The museum is also working to develop an action plan to be submitted to the U.S. Department of Energy outlining next steps and which agency will be responsible for which costs before moving forward.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	$497	$496	$1,329	$1,782	$2,310	$2,604	$1,520	$2,629	$2,079	$0	$0	$0	$15,246
FY 2021	$85	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$647	$732
FY 2020	$1,578	$1,042	$1,838	$2,303	$2,307	$4,833	$1,026	$1,653	$952	$0	$0	$0	$17,533
FY 2019	$1,717	$1,071	$2,200	$3,080	$2,828	$7,497	$1,401	$1,855	$1,759	$2,649	$2,839	$2,900	$31,798
YTD	$497	$993	$2,322	$4,104	$6,414	$9,017	$10,538	$13,167	$15,246	$15,246	$15,246	$15,246	$30,493

YTD COMPARISON	586.27%	1171.86%	2740.02%	4842.38%	7567.63%	10639.91%	12433.73%	#########	#########	#########	#########	2082.85%
MONTHLY COMPARISON	586.27%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.
Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Railroad Museum-Boulder City
Report to the Board
March 11, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	497	-	-	-	-	497	100.0%
August	496	-	-	30	30	466	93.9%
September	1,329	-	-	40	40	1,289	97.0%
October	1,782	-	-	63	63	1,718	96.4%
November	2,310	188	-	52	240	2,070	89.6%
December	2,604	-		33	33	2,571	98.7%
January	1,520	-	-	265	265	1,255	82.6%
February	2,629	2,620	-	377	2,997	(368)	(14.0%)
March	3,079	722	-	825	1,547	1,533	49.8%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	16,246	3,530	-	1,685	5,215	11,031	67.9%
FY21 Total	732	111		367	478	254	34.7%
FY20 Total	85,977	45,208	57,275	5,411	107,894	(21,917)	(25.5%)
FY19 Total	106,381	56,158	53,501	6,474	116,133	(9,752)	(9.2%)

Museum Store Sales Narrative:

Nothing to report.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	Qtr 1 July - Sep		Qtr 2 Oct - Dec		Qtr 3 Jan - Mar		Qtr 4 April - June		TOTAL		TOTAL
	New	Renew	New	Renew	New	Renew	New	Renew	New	Renew	Combined
Individual									0	0	0
Family									0	0	0
Sustaining									0	0	0
Contributing									0	0	0
Patron									0	0	0
Benefactor									0	0	0
Senior Couple									0	0	0
Senior											
Students											
Lifetime											
FY 22	0	0	0	0	0	0	0	0	0	0	0
FY 21	11	53	9	55	20	105	26	69	66	282	348
FY 20	9	115	10	98	12	72	9	128	40	413	453
FY 19	0	0	0	0	0	0	0	0	0	0	0
YTD	0	0	0	0	0	0	0	0	0	0	0

YTD COMPARISON

0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

QUARTERLY COMPARISON

0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Program Narrative

NSRMBC has no state membership program. Instead, individuals wanting to support the museum do so by joining/supporting the *Friends of the Nevada Southern Railway.*

Total Friends memberships: 309, representing over 731 individuals.
Family: 104
Senior Family: 47
Individual: 6
Senior Individual: 13
Volunteer: 131
Honorary: 8

V. Museum Attendance

Attendance chart (Train Ridership Only)

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	395	520	1,072	1,652	1,379	8,679	1246	2218	1685	1503	2935	0	23284
FY 21	0	0	0	404	306	0	0	93	473	279	1,266	735	5,836
FY 20	791	698	1,459	796	791	7,021	1,272	2,148	716	0	0	0	9,705
FY 19	1,032	806	1,421	3,044	1,687	11,727	1,158	921	2,053	1,171	827	818	14,959
YTD	395	915	1,987	3,639	5,018	13,697	14,943	17,161	18,846	20,349	23,284	0	23,284

YTD COMPARISON

	#DIV/0!	0.00%	0.00%	900.74%	706.76%	0.00%	0.00%	2137.11%	1476.96%	1308.62%	825.38%	0.00%

MONTHLY COMPARISON

	#DIV/0!	#DIV/0!	#DIV/0!	408.91%	450.65%	#DIV/0!	#DIV/0!	2384.95%	356.24%	538.71%	231.83%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Traffic (Display Pavilion Only)

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	379	469	728	935	1,173	885	0	0	0	0	0	0	4,569
FY 21	1,208	907	1,024	654	424	339	399	502	616	717	936	899	8,625
FY 20	2,380	1,189	594	1,774	1,062	2,865	857	1,502	512	0	0	0	12,735
FY 19	871	486	1,236	1,166	745	3,030	280	1,200	1,100	675	728	2,731	14,248
YTD	379	848	1,576	2,511	3,684	4,569	0	0	0	0	0	0	4,569

YTD COMPARISON

	31.37%	40.09%	50.21%	66.20%	87.36%	100.29%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

	31.37%	51.71%	71.09%	142.97%	276.65%	261.06%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

During the previous quarter, trains operated on Saturdays and Sundays at 10am, 12pm, 2pm, and 4pm. In addition to our regular weekend operations, the museum worked with the Friends of the Nevada Southern Railway to host our first ever Boulder City Bunny Express. This special event oeprated three weekends in April, drew approximately 1,300 riders, and had multiple live news broadcasts from the train that featured the event and the museum.

Boulder City currently has no way to track overall visitors to the museum.

Nevada State Railroad Museum-Boulder City
Report to the Board
June 17, 2022

Train Ride Receipts.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$8,230	$519	$7,245	$10,748	$9,860	$72,063	$0	$0	$0	$0	$0	$0	$108,665
FY 21	$0	$5,805	$6,075	$10,310	$22,692	$12,285	$16,875	$11,475	$15,891	$12,435	$9,070	$53,971	$176,884
FY 20	$6,507	$4,796	$10,691	$15,200	$36,850	$94,631	$17,680	$20,016	$22,144	$6,135	$0	$0	$234,650
FY 19	$7,192	$7,217	$8,748	$21,615	$43,732	$83,844	$12,465	$17,012	$19,953	$22,535	$11,996	$11,972	$268,281
YTD	$8,230	$8,749	$15,994	$26,742	$36,602	$108,665	$0	$0	$0	$0	$0	$0	$108,665

YTD COMPARISON

	#DIV/0!	150.7%	134.6%	120.5%	81.6%	190.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

MONTHLY COMPARISON

	#DIV/0!	8.9%	119.3%	104.2%	43.5%	586.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Train Ride Receipts Narrative:

The Boulder City Bunny Express resulted in $11, 872 additional revnue in April.

VII General Museum Activities

Museum Expansion. Progress continues to be made with all parties concerning Phase I of the museum expansion. The contract for completing 100% construction documents was approved by the Board of Examiners, and museum and division staff are holding bi-weekly meetings with the architecture firm and the subconstractors they have hired for interprative planning and museum store planning. Regular stakeholder meetings are also held to ensure a wide range of voices are incorporated.

The City of Boulder City has finalized designs for the access road for the new museum and future linear park and chosen a contractor. Construction on the access road is anticipated to begin July 2022.

The State and City of Henderson are working toward a final agreement that will allow the museum's excursion trains to operate on an additional mile of track over the I-11 bridge and down to Paradise Hills Drive near Nevada State College.

Locomotive & Rolling Stock Maintenance. The museum will stop railroad operations in the month of July to facilitate the inspection and annual maintenance of locomotive 844 that is required by federal law. We will also be undertaking repairs to our ADA accessible car during this time.

The contract for the blower repair to 1855 was delayed. We are hoping to have the contract finalized and ready for the start of the new fiscal year in July.

Several board members have asked about painting the excursion train. We have sourced a bulk quote for Imron paint at a total of $28,350 for seven cars. We were hoping to utilize funds captured from Rail Explorers and special events to facilitate this expense, however constraints caused by the state's fiscal process has meant we will not be able to do so this fiscal year. We are working to find ways to achieve this in FY23.

Donations. NV Energy donated their GE 100 ton center cab locomotive used at the Reid Gardner Generating Facility to the museum in 2019, yet it remains at Moapa. Union Pacific Railroad has been unresponsive to our requests to help move the locomotive by rail to the museum, therefore, we have sought a quote from Dielco crane and trucking. Because this quote was previously sought and no action taken three previous times, Dielco informed me this would be the last time it would be provided. As with the paint, we had hoped to accomodate this move using revenue generated by Rail Explorers and special events, but were stymied by the state's fiscal process and are looking at ways to accomplish this task in the coming year. Although Dielco has not yet provided an updated quote, based on previous estimates, we can expect this move to cost approximately $35,000.

The museum received a donation of a 1930s Sheffield 40B from the family of Robin Finch in memory of their late father. There were no conditions on the donation. The speeder is currently being stored in Virginia City and will be transported to Boulder City by museum volunteers the first week of July.

40 & 8 Car. The museum hosted a special event on May 29 in conjunction with the 40&8 Grand du Nevada Local Voiture 306 and American Legion Post 149 that educated the public about the unique history of the 40 & 8 car and Merci Train. The group was very excited to represent Nevada's car and are discussing another public information day in the autumn.

Great Western Steam Up. Dr. MacMahon and 15 volunteers from Boulder City will be traveling to Carson City to assist with the event. Volunteers from Boulder City are currently signed up for 39 shifts over the course of the weekend and are excitied to work toward a sucessful event with their sister museum.

VI. Fundraising Activities:

Nothing to report.

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator
Sean Pitts| Director

NEVADA STATE RAILROAD MUSEUM
1100 Avenue A
Ely, NV 89301

NEVADA
MUSEUMS & HISTORY

NEVADA STATE RAILROAD MUSEUM-EAST ELY

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 17, 2022

Nevada State Railroad Museum-East Ely
Report to the Board
June 17, 2022

I. Private Funds Budget Summary B/A 5037-03

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	57,425	57,425	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Facilities Charge	3801	2,000	0	0.00%
Gifts & Donations	4251	1,933	120	6.21%
Private Grants	4265	8,000	0	0.00%
Total Revenues:		$11,933	$120	1.01%
Comparison of Expenditures Budgeted/Expended:				
Board Appr Special Projects	48	24,898	0	0.00%
East Ely Railroad	51	19,483	3,840	19.71%
Special Projects (Restricted)	55	9,000	0	0.00%
Total Expenditures:		$53,381	$3,840	19.71%

Revenue/Expenditure Comparison Narrative:

Report is through December 31, 2021.

* Further detail available in the identified sections.

Nevada State Railroad Museum-East Ely
Report to the Board
December 9-10, 2021

V. Museum Attendance

Attendance chart

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	1085	930	794	591	298	190	111	158	283	569	875	0	5884
FY 21	710	571	747	626	97	73	102	121	257	471	792	1,089	5656
FY 20	1,117	775	798	570	176	174	110	127	52	0	0	0	3899
FY 19	1,055	732	750	637	232	212	106	93	270	540	850	904	6381
YTD	1,085	2,015	2,809	3,400	3,698	3,888	3,999	4,157	4,440	5,009	5,884	0	5,884

YTD COMPARISON

152.82%	157.30%	138.51%	128.11%	134.42%	137.68%	136.67%	136.43%	134.38%	132.69%	128.84%	0.00%

MONTHLY COMPARISON

152.82%	162.87%	106.29%	94.41%	307.22%	260.27%	108.82%	130.58%	110.12%	120.81%	110.48%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Museum attendance continues to increase over last year. We have served more visitors in the first 11 months than all of last year. We expected the rising price of fuel to be a limiting factor but have not seen a slow down in visitation. The first weekend in June saw our largest visitation day ever because of an event in our Freight Building. Our small staff has risen to the challenge to provide a quality experience for each visitor.

VI. Fundraising Activities:

Ely is utilizing funding from 2019's Legislative Session where AB 84 funded the study of the Freight Building Restoration. LGA Architects have been hired to work with State Public Works Board to complete the planning. The initial meeting in Ely has yeilded some tremendous ideas and solutions as we look to turn a 116 year old building into something that meets modern needs with an archive storage space, reading room, community use space for revenue generating rental and maintenance space. LGA brings a number of professionals who will produce a terrific product.

Ely has been awarded nearly $20,000 to rework the Freight Building's south side walkway. This area is in constant need of attention since it bears the brunt of eastern Nevada weather. The deck continues to deteriorate due to winter, water, sun exposure, and repeated freeze/thaw cycles. The Great Basin Heritage Area Partnership awarded the funding for us to purchase the materials. Labor will be done by our staff over the course of the summer. We are pleased to receive these funds and make the walkway a safer area for our visitors.

We are seeing greater interest in the Freight Building rental for this summer. People are beginning to book for 2023 as the venue increases in popularity. We are carefuly watching the construction timeline, which will begin in spring of 2024 for actual construction. Our efforts will focus on what our staff can do to prepare as we conclude this summer's rental season.

VII General Museum Activities

Ely's last report included an outreach to the homeschooling community, offering Museum visits and programs that can benefit the homeschool effort. A Reno Home School Cooperative took us up on the invitation and visited the Museum over two days in May. The intital request was for eight children but more than twenty arrived. We utilized the Freight Building to present programs on Nevada, Railroad, and eastern Nevada history then concluded with a guided fieldtrip to some Ely's most significant historic sites. The programs were well recieved and the parents seemed appreciative.

A historic event occurred in Ely. Using the Freight Building as the venue, Great Basin College Ely Center held its first live graduation ever. Here-to-for all graduations were only held in Elko. We offered the Freight Building in our community scoping meeting a few months back. They followed up with a site visit and scheduled their first live Nurses Pinning Ceremony in our facility. As they began preparations they determined it would also be a proper venue for the graduates of 2022. In two separate events the Freight Building was filled as family and well wishers gathered to marke a milestone in Ely's educational history. We appreciate this valuable partnership that we have worked hard to foster.

The Freight Building saw its highest visitation day ever on June 4th. One of our community stake holders, KGHM-Robison Mine asked to use the building for it's employee appreciation day. That mine is eastern Nevada's largest employer with over 640 employees. In the first two hours over 500 people attended their event in our building. By the end of the day nearly 1,200 people had attended. KGHM's parent company is in Poland and the Consulate in Las Vegas arranged for Polish entertainment. The traditional music, song, and dance was well received and the building provided the perfect venue. The event showcased the building and our continued efforts to improve the structure to provide just such cultural events to Ely and the surrounding area.

Ely's next large event is June 10-11 with Bristlecone Bricks, the highly successful LEGO show. Our planning conversations look to a larger event than last year, which was our highest visitation day on record. Participants are coming from as far away as Salt Lake City to show their construction skills. A children's LEGO competition is scheduled along with some model train displays. This is a highly energetic group and we expect a larger event than last year. You will recall this is the group that donates funds and volunteers to assist in a project after their event. We welcome them and their enthusiasm.

The Freight Building was the venue for White Pine High School's Prom. The Student Council felt it perfectly reflected their theme of "A Night in the Country." Nights can be a cold in eastern Nevada, but 130 dancing high school students generated enough heat to keep everyone warm. We appreciate our partnership with Ely's educational community.

We are preparing to utilize the Great Basin Heritage Area Partnership funding to make the Freight Building's south walkway safer. The nearly $20,000 grant will pruchase the materials to replace all the worn and deteriorated boards and provide a water proof coating. The project will use our in house labor and take most of the summer since the walkway is over 400 feet long.

We continue to make progress on many fronts. As always, I welcome your comments or concerns.

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator
Mary Beth Timm | Director

LOST CITY MUSEUM
721 South Moapa Valley Blvd.
P.O. Box 807
Overton, NV 89040

NEVADA
MUSEUMS & HISTORY

LOST CITY MUSEUM

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 17, 2022

I. Private Funds Budget Summary B/A 5038

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	77,188	77,188	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Memberships*	4008	8,834	3,400	38.49%
Merchandise Sales*	4025	80,931	65,656	81.13%
Gifts & Donations	4251	5,000	1,433	28.66%
Private Grants	4265	5,000	2,874	57.48%
Treasurer's Interest	4326	1,580	190	12.03%
Outside Bank Account	4454	0	0	0.00%
Total Revenues:		$101,345	$73,553	72.58%
Comparison of Expenditures Budgeted/Expended:				
Administration	35	6,048	2,581	42.68%
Archeology Special Projects	36	2,500	456	18.24%
Buildings & Grounds	37	2,536	600	23.66%
Shelving Unit Project	38	0	0	0.00%
Museum Store*	41	116,744	59,586	51.04%
Special Events	42	3,950	3,095	78.35%
Board Appr Special Projects	48	41,755	0	0.00%
Special Projects (Restricted)	55	5,000	0	0.00%
Total Expenditures:		$178,533	$66,318	37.15%
Available Unrestricted Cash			84,423	

Revenue/Expenditure Comparison Narrative:

Lost City Museum appears to be in a comfortable place when comparing revenues to expenditures.

Report is through December 31, 2021.

* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

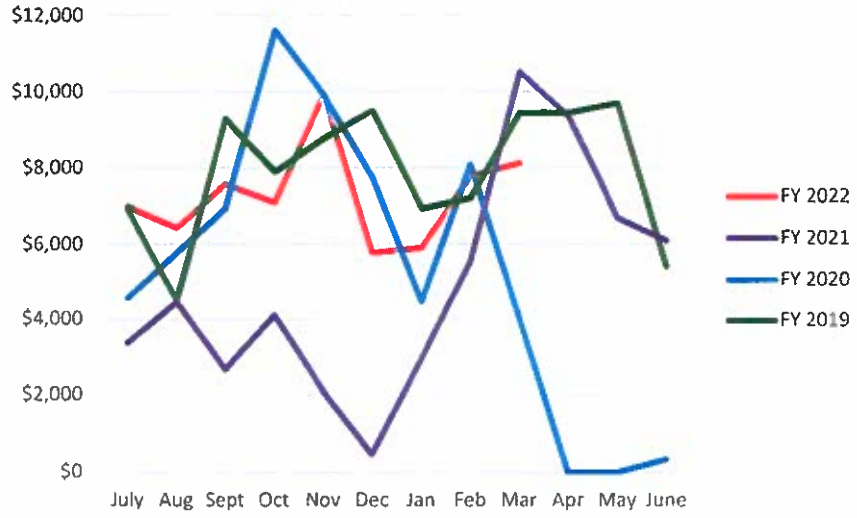
Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	$6,996	$6,445	$7,569	$7,096	$9,933	$5,795	$5,916	$7,778	$8,127				$65,656
FY 2021	$3,388	$4,469	$2,679	$4,126	$2,104	$476	$2,956	$5.541	$10,524	$9,351	$6,694	$6,099	$58,408
FY 2020	$4,567	$5,775	$6,941	$11,610	$9,909	$7,730	$4,477	$8.076	$4,039	-$1	$0	$337	$63,460
FY 2019	$6,920	$4,522	$9,286	$7,882	$8,766	$9,498	$6,930	$7,201	$9,431	$9,434	$9,704	$5,413	$94,988
YTD	$6,996	$13,441	$21,010	$28,106	$38,040	$43,835	$49,750	$57,528	$65,656	$65,656	$65,656	$65,656	$65,656

YTD COMPARISON	206.49%	171.07%	199.41%	191.69%	226.88%	254.23%	246.31%	223.50%	181.05%	143.94%	125.52%	112.41%
MONTHLY COMPARISON	206.49%	144.22%	282.55%	171.98%	472.10%	1217.20%	200.12%	140.36%	77.23%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against three previous fiscal years.



Museum Store Profit and Loss Chart

FY2022	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	6,996	-	1,168	-	1,168	5,827	83.3%
August	6,445	-	2,275	44	2,318	4,127	64.0%
September	7,569	5,021	3,790	12	8,822	(1,253)	(16.6%)
October	7,096	3,543	2,419	157	6,120	976	13.8%
November	9,933	6,813	3,050	92	9,955	(21)	(0.2%)
December	5,795	2,111	-	145	2,256	3,539	61.1%
January	5,916	10,055	-	-	10,055	(4,139)	(70.0%)
February	7,778	2,439	-	285	2,724	5,054	65.0%
March	8,127	6,886	9,130	152	16,168	(8,040)	(98.9%)
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	65,656	36,868	21,832	887	59,586	6,070	9.2%
FY21 Total	59,452	26,617	29,264	3,299	59,180	272	0.5%
FY20 Total	63,731	34,415	46,108	3,854	84,377	(20,646)	(32.4%)
FY19 Total	94,987	47,983	39,607	4,905	92,495	2,491	2.6%

Museum Store Sales Narrative:

As noted in the table above, at 75% through the fiscal year, the Museum Store has earned more revenue than in previous years during the COVID19 pandemic. The store has earned more revenue than FY 20 by almost $2,000. The Store earner more revenue than FY 21 by over $6,000.

The Museum Store has succeeded for a few reasons. The Museum has had expanded operating hours during this fiscal year in comparison to the previous years. More outdoor programs were offered this year due to an increased confidence of the public and also the availability of outdoor space during our mild winter season. Finally, our STore Manager has spent countless hours ensuring that merchandise we ordered was actually delivered due to shipping and supply chain challenges.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against four previous fiscal years.

Membership Categories	Qtr 1 July - Sep New	Qtr 1 July - Sep Renew	Qtr 2 Oct - Dec New	Qtr 2 Oct - Dec Renew	Qtr 3 Jan - Mar New	Qtr 3 Jan - Mar Renew	Qtr 4 April - June New	Qtr 4 April - June Renew	TOTAL New	TOTAL Renew	TOTAL Combined
Individual	1	1	2	2	3	1			6	4	10
Family	2	4	5	3		3			7	10	17
Sustaining		2	1	2	1	2			2	6	8
Contributing				1					0	1	1
Patron									0	0	0
Benefactor									0	0	0
Senior	12	14	13	18	5	9			30	41	71
Student									0	0	0
FY 22	15	21	21	26	9	15	0	0	45	62	107
FY 21	5	23	0	16	9	25	10	20	24	84	108
FY 20	31	14	22	14	18	16	0	0	71	44	115
FY 19	5	13	5	36	12	11	8	16	30	76	106
YTD	15	21	36	47	45	62	45	62	45	62	107

YTD COMPARISON

300.00%	91.30%	720.00%	120.51%	321.43%	96.88%	187.50%	73.81%

QUARTERLY COMPARISON

300.00%	91.30%	#DIV/0!	162.50%	100.00%	60.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Lost City Museum
Report to the Board - June 17, 2022

Membership Sales

Membership sales comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$215	$200	$535	$275	$870	$285	$630	$230	$160				$3,400
FY 21	$195	$315	$180	$370	$200	$425	$240	$325	$335	$570	$170	$580	$3,905
FY 20	$115	$995	$225	$135	$275	$1,250	$295	$375	$375	$0	$60	$320	$4,420
FY 19	$135	$600	$220	$365	$295	$415	$235	$355	$15	$320	$340	$295	$3,590
YTD	$215	$415	$950	$1,225	$2,095	$2,380	$3,010	$3,240	$3,400	$0	$0	$0	$3,400
YTD COMPARISON													
	90.70%	81.37%	137.68%	115.57%	166.27%	141.25%	156.36%	144.00%	131.53%	0.00%	0.00%	0.00%	
MONTHLY COMPARISON													
	110.26%	63.49%	297.22%	74.32%	435.00%	67.06%	262.50%	70.77%	47.76%	0.00%	0.00%	0.00%	

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

The museum is experiencing a return of a healthy membership revenue. Membership continues to be strong at the senior level. This quarter, the operating hours were Wednesday to Sunday- which most likely contributes to the increase in revenue. Last year (FY21), Lost City Museum was closed in November and December- no new memberships were sold during that time. This year (FY22), Family and individual mamberships represent a handful of our membership sales. A few sustaining memberships and one contributing membership was sold this quarter.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	648	410	667	842	683	566	718	1006	1473				7013
FY 21	279	435	334	561	198	7	330	657	932	1,011	573	519	5836
FY 20	833	991	994	2,010	1,429	707	1,069	1,166	506	0	0	0	9705
FY 19	859	655	1,155	1,589	1,275	1,352	969	957	2,015	1,493	1,664	976	14959
YTD	648	1,058	1,725	2,567	3,250	3,816	4,534	5,540	7,013	0	0	0	7,013

YTD COMPARISON

232.26%	148.18%	164.60%	159.54%	179.86%	210.36%	211.47%	197.79%	187.86%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

232.26%	94.25%	199.70%	150.09%	344.95%	8085.71%	217.58%	153.12%	158.05%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$2,186	$1,695	$2,765	$3,155	$3,229	$1,896	$3,355	$4,217	$4,892	$0	$0	$0	$27,390
FY 21	$780	$1,445	$1,285	$2,440	$800	$0	$955	$2,110	$4,470	$3,805	$2,500	$2,470	$23,060
FY 20	$2,855	$2,950	$3,555	$6,125	$5,185	$2,847	$3,940	$4,640	$3,235	$0	$0	$0	$35,332
FY 19	$2,756	$2,680	$3,469	$5,465	$4,050	$2,615	$4,471	$4,345	$6,326	$6,385	$5,565	$4,070	$52,197
YTD	2,186	3,881	6,646	9,801	13,030	14,926	18,281	22,498	27,390	0	0	0	27,390

YTD COMPARISON

280.26%	174.43%	189.34%	164.72%	193.04%	0.00%	237.26%	229.22%	191.74%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

280.26%	117.30%	215.18%	129.30%	403.63%	#DIV/0!	351.31%	199.86%	109.44%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Lost City Museum had an increase in visitation this quarter. EAch month, a different program was offered to the public. In January, Staff hosted an Archaeology Fair. Over 20 archaeologists from federal, state, and museum entities led activity booths. This drew over 100 members of the public. In February, a smaller indoor program was offered based on Lost City Museum ceramic collections and through a partnership with the State Historic Preservation Office. In March, LCM had a Native American heritage festival that was partially funded through Nevada Humanities and the National Endowment for the Humanities. The Board supported this event through offering a free admission day.

Nevada State Mask mandates lifted this quarter.

VI. Fundraising Activities:

During this quarter, Director Timm attended a Creative Aging Workshop. Through that participation, she was able to recruit a local artist to lead a class at LCM in June and July for adults ages 55+. The artist was awarded a grant through the Nevada Arts Council to complete this program.

Funds continued to accrue in the restricted account for the Design and Construction of a Museum Storage building in the lower parking lot at Lost City Museum. Information regarding those donations are attached to this report.

VII General Museum Activities

CIP project updates:
19-M33 Sewar upgrade project. Funded in the 2019 legislative session, this CIP remains incomplete. Architects did a site visit in September 2021 to discuss the best location for a water softener for the building to prevent corrosion. The plans are continuing, but no estimates are available for start of work.

Pueblo Assessment and Restoration. Funded in the 2021 session, this project is underway. A conservationist who specializes on historic lumbar collected data on the wooden beams. Once the report is received, quotes will be solicited for the restoration work. While the project was underway, photographs were collected that could be used in a future outdoor exhibit interpreting the pueblos.

Staff Activities:
In-person events were held this quarter at Lost City Museum as noted in the attendance narrative earlier in this report.

Staff turnover- The Curator of Exhibits retired mid-January. As of this report, the recruitment is complete. The returning hire will start on June 6, 2022. A part-time Museum Attendant I position in the Museum Store remains unfilled. The recruitment is not yet open.

Jan 19- Director Timm performed an online presentation for the Nevada Site Stewards called Lunch with an Archaeologist.
Jan 29- Archaeology Fair. Over 20 archaeologists from federal, state, and area museums led activity-based stations for the public. About 100 members of the public attended.
End of January- Director Timm attended a Creative Aging workshop about leading classes for learners ages 55+.
Feb 5- Curator Lucas held a private animal bone identification workshop that was sold during the online auction in November 2021.
Feb 19- Ceramics ID workshop was available for a small group of members and NV site stewards. Eleven people were in attendance. This was an indoor workshop that was held while mask mandates were still active. It was through a collaborative partnership with the Nevada Site Steward program.
Mar 8- The Southern Nevada Agency Partnership Cultural Resource Team held a meeting in the indoor galleries. About 20 people were in attendance. This was held on a Tuesday afternoon when the museum was closed to the public.
Mar 12- Native American Day- a cultural heritage program celebrating Native American cultures was held at LCM. This program has been ongoing since the mid-1980's. This year, it was partially funded through a program grant by the Nevada Humanities and the National Endowment for the Humanities. BMH supported this program through offering a free admission day. 378 members of the public were in attendance. In FY20 (November 2019), 372 people attended. It is possible that this event is now limited by the amount of parking available at the museum site. If this festival were to grow, other options would need to be pursued.
Mar 22- LCM staff recognized docents and volunteers at a luncheon event. This was held on a Tuesday outside of operating hours.

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

LOST CITY MUSEUM
Mary Beth Timm | Director

MUSEUM LOCATION
721 South Moapa Valley Blvd.
Overton, NV 89040

MAILING ADDRESS
P.O. Box 807
Overton, NV 89040

Discovery Children's Museum
360 Promenade Place
Las Vegas, NV 89106

February 25, 2022

Dear Discovery Children's Museum,

Thank you very much for your donation of $300. Per your indication, this will be a restricted donation for the design and construction of a museum collections building.

As you are aware, the museum started raising funds for a new construction in the lower parking lot in August 2021 during the Hot & Dusty Fine Art Invitational's online auction. This is a large, on-going project with a 2.1 million dollar goal.

Donations, such as yours, have been accruing. These funds are measurable demonstrations of community support towards the museum and its mission. Each month, we have been getting closer to our goal, but we have a long way to go together.

All the best,

Mary Beth Timm
Mbtimm@nevadaculture.org

DISCOVERY CHILDREN'S MUSEUM

To: Lost City Museum

Date: 2/28/2022

21654

Invoice Number	Date	Description	Amount	Discount	Net Amount
02242022	2/24/2022	Donation to the collections storage building	$300.00	$0.00	$300.00
		Totals:	$300.00	$0.00	$300.00

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

LOST CITY MUSEUM
Mary Beth Timm | Director

MUSEUM LOCATION
721 South Moapa Valley Blvd.
Overton, NV 89040

MAILING ADDRESS
P.O. Box 807
Overton, NV 89040

To: Bob Stoldal, Chair, Board of Museums & History

Through: Myron Freedman, Administrator, Division of Museums & History

From: Mary Beth Timm, Director, Lost City Museum

Date: June 16, 2022

Re: Acceptance of a restricted donations totaling $300 for the design and construction of a museum collections storage building. **For possible action**

Lost City Museum requests acceptance of restricted funds in the amount of $300 to BA 5038 for the design and construction of an onsite museum collections storage building. These funds were donated by the Discovery Children's Museum in February 2022.

Signature approval:

_____

Robert Stoldal, Chairman of the Board of Museums & History Date

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

LOST CITY MUSEUM
Mary Beth Timm | Director

MUSEUM LOCATION
721 South Moapa Valley Blvd.
Overton, NV 89040

MAILING ADDRESS
P.O. Box 807
Overton, NV 89040

To: Bob Stoldal, Chair, Board of Museums & History

Through: Myron Freedman, Administrator, Division of Museums & History

From: Mary Beth Timm, Director, Lost City Museum

Date: June 16, 2022

Re: Acceptance of a restricted donation of $1000 for the design and construction of a museum collections storage building. **For possible action**

Lost City Museum requests acceptance of restricted funds in the amount of $1000 to BA 5038 for the design and construction of an onsite museum collections storage building. These funds were donated by L Rigoni in April 2022.

Signature approval:

_____

Robert Stoldal, Chairman of the Board of Museums & History Date

Rigoni

[redacted] • Overton, Nevada 89040

4-15-22

Regarding check #5942 amt $1,000 to this Auxiliary to be used for the Collections Building.

Respectfully,
Lynn Rigoni

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

LOST CITY MUSEUM
Mary Beth Timm | Director

MUSEUM LOCATION
721 South Moapa Valley Blvd.
Overton, NV 89040

MAILING ADDRESS
P.O. Box 807
Overton, NV 89040

Rigoni
Po Box 1070
Overton, NV 89040

April 6, 2022

Dear Ms. Rigoni,

Thank you very much for your donation of $1000. Per your indication, this will be a restricted donation for the design and construction of a museum collections building.

As you are aware, the museum started raising funds for a new construction in the lower parking lot in August 2021 during the Hot & Dusty Fine Art Invitational's online auction. This is a large, on-going project with a 2.1 million dollar goal.

Donations, such as yours, have been accruing. These funds are measurable demonstrations of community support towards the museum and its mission. Each month, we have been getting closer to our goal, but we have a long way to go together.

I hope to see you here again soon. In particular, we have a free eight-week course that you might be interested in attending. This is funded through the Nevada Arts Council. At the end of the course, participants will be able to take home their own hand-made journal. Each week, Jana Ward will instruct one part of the process from papermaking to signatures and binding the journal together. It will be on Tuesdays from 9:30 am to 11:30 am from May 3 to June 22, 2022. Please let us know if you are interested so that we can save your spot.

All the best,

Mary Beth Timm
Mbtimm @ nevadaculture.org

A RIGONI
PO BOX 1070
OVERTON NV 89040-1070

5942

94-72/1224 NV
61266

3-28-22
Date

Pay To The Order Of Lost City Museum $ 1,000.00

One thousand + 00/100 Dollars

Photo Safe Deposit® Details on back

BANK OF AMERICA

ACH R/T 122400724

For Donation

Aaron Rigoni

⑆ ⑈

Harland Clarke

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator
Vacant | Director

NEVADA STATE MUSEUM
600 North Carson Street
Carson City, NV 89701

NEVADA
MUSEUMS & HISTORY

z

NEVADA STATE MUSEUM

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 17, 2022

I. Private Funds Budget Summary B/A 5036

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	506,766	506,766	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Facilities Charg	3801	11,871	0	0.00%
Anthropology Fees	3871	39,390	7,914	20.09%
Coin Press Sales	3872	200,000	48,763	24.38%
Memberships*	4008	24,785	19,405	78.29%
Photograph Sales	4010	1,000	208	20.80%
Merchandise Sales*	4025	207,748	93,927	45.21%
Gifts & Donations	4251	6,396	2,854	44.62%
Private Grants	4265	24,608	1,695	6.89%
Treasurer's Interest	4326	8,081	1,222	15.12%
Outside Bank Acct (MS)	4454	10,000	10,000	100.00%
Total Revenues:		$533,879	$185,988	34.84%
Comparison of Expenditures Budgeted/Expended:				
Anthropology	37	15,000	2,824	18.83%
Natural History	39	10,000	943	9.43%
Administration	41	61,377	19,913	32.44%
Education	42	10,707	1,444	13.49%
Exhibits	43	15,000	656	4.37%
History	45	20,384	6,779	33.26%
Board Appr Special Projects	48	359,354	0	0.00%
Museum Store*	49	187,210	78,518	41.94%
Coin Press	50	100,699	6,150	6.11%
Special Projects (Restricted)	55	195,233	19,237	9.85%
Restr Collection Storage Maint	56	65,681	6,514	9.92%
Total Expenditures:		$1,040,645	$142,978	13.74%

While expenses are well within revenues, the overall budget is lagging compared to FY 19 and 20, as hours and visitation continue to recover from pandemic impact. Coin press sales bounced back a bit after a long period of being offline while the auxiliary motor was fixed. Saturday attendance and store sales benefitted as well from the return of the press. The press again ceased operation the last week of March in order to remove a send a part to be recast. Press operation is not expected to return until late summer.

Report is through March 31, 2022.

Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	$24,757	$29,777	-$21,384	$6,694	$9,388	$6,228	$8,089	$14,220	$16,158	$0	$0	$0	$93,927
FY 2021	$26,205	-$779	$22,992	-$13,098	$33,232	$3,044	$6,926	$15,963	$11,946	$13,451	$32,779	$25,302	$177,964
FY 2020	$28,512	$81,778	$29,889	$16,118	$18,073	$14,698	$7,092	$17,194	$3,879	$0	$0	$3,099	$220,331
FY 2019	$16,911	$17,371	$16,759	$22,031	$17,494	$23,457	$10,453	$7,386	$10,879	$17,063	$14,771	$24,868	$199,443
YTD	$24,757	$54,534	$33,150	$39,844	$49,232	$55,460	$63,549	$77,770	$93,927	$93,927	$93,927	$93,927	$187,854

YTD COMPARISON												
	94.48%	214.48%	68.47%	112.81%	71.82%	77.46%	80.93%	82.31%	88.25%	78.35%	61.53%	52.78%
MONTHLY COMPARISON												
	94.48%	-3824.48%	-93.01%	-51.11%	28.25%	204.59%	116.79%	89.08%	135.25%	0.00%	0.00%	0.00%

'ear-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Museum Store Profit and Loss Chart

Y2022	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
uly	24,757	-		31	31	24,726	99.9%
ugust	29,777	-		31	31	29,746	99.9%
eptember	(21,384)	9,223	9,043	802	19,069	(40,453)	189.2%
ctober	6,694	1,688	5,598	94	7,379	(685)	(10.2%)
lovember	9,388	4,020	7,758	1,202	12,980	(3,592)	(38.3%)
ecember	6,228	7,500		1,018	8,518	(2,290)	(36.8%)
anuary	8,089	2,354	-	245	2,599	5,490	67.9%
ebruary	14,220	-	-	331	331	13,889	97.7%
larch	16,158	5190	21,904	483	27,577	(11,419)	(70.7%)
pril	-	-	-	-	-	-	0.0%
lay	-	-	-	-	-	-	0.0%
une	-	-	-	-	-	-	0.0%
Y22 Total	93,927	29,975	44,303	4,239	78,517	15,410	16.4%
Y21 Total	177,964	59,764	64,778	2,808	127,350	50,614	28.4%
Y20 Total	220,331	79,293	68,694	9,598	6,863	3,021	30.6%
Y19 Total	199,443	90,442	70,962	5,885	8,233	716	8.0%

Museum Store Sales Narrative:

It was a good quarter for sales, comparable to previous year, and profits are in the black. The large expense of $21,904 is a cumulative figure for the previous 4 months.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	Qtr 1 July - Sep		Qtr 2 Oct - Dec		Qtr 3 Jan - Mar		Qtr 4 April - June		TOTAL		TOTAL
	New	Renew	New	Renew	New	Renew	New	Renew	New	Renew	Combined
ndividual	3	16	10	5	14	41			27	62	89
Family	14	1	7	18	14	45			35	64	99
Sustaining	4	2	3	8	4	34			11	44	55
Contributing	0	0	0	1	0	3			0	4	4
Patron	0	0	0	0	0	3			0	3	3
Benefactor	0	0	0	2	0	1			0	3	3
Senior	7	17	13	19	24	69			44	105	149
Student	0	0	0	0	0	0			0	0	0
FY 22	28	36	33	53	56	196	0	0	117	285	402
FY 21	34	60	13	89	21	91	23	87	91	327	418
FY 20	59	122	26	101	65	137	0	0	150	360	510
FY 19	66	127	35	90	71	124	74	152	246	493	739
YTD	28	36	61	89	117	285	117	285	117	285	402

YTD COMPARISON

82.35% 60.00% 129.79% 59.73% 172.06% 118.75% 128.57% 87.16%

QUARTERLY COMPARISON

82.35% 60.00% 253.85% 59.55% 266.67% 215.38% 0.00% 0.00%

'ear-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$760	$785	$1,800	$705	$2,240	$1,275	$2,535	$4,380	$4,925				$19,405
FY 21	$995	$395	$1,380	$4,870	$430	$1,420	$875	$1,420	$1,790	$2,390	$2,140	$2,655	$20,760
FY 20	$1,545	$4,360	$1,840	$2,355	$835	$1,695	$3,405	$1,835	$5,245	$0	$0	$0	$23,115
FY 19	$2,280	$3,390	$1,995	$1,760	$1,225	$2,650	$3,700	$2,300	$3,835	$3,725	$2,880	$4,590	$34,330
YTD	$760	$1,545	$3,345	$4,050	$6,290	$7,565	$10,100	$14,480	$19,405	$0	$0	$0	$19,405
YTD COMPARISON													
	130.92%	111.15%	120.76%	53.01%	77.94%	79.72%	97.44%	122.87%	142.95%	0.00%	0.00%	0.00%	
MONTHLY COMPARISON													
	76.38%	198.73%	130.43%	14.48%	520.93%	89.79%	289.71%	308.45%	275.14%	0.00%	0.00%	0.00%	

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

Memberships are up for the quarter, due in part to the work of the new Membership Manager communicating with members and encouraging new sales.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	3,360	2,069	1,353	1,654	1,657	906	990	1,251	1,798				15,038
FY 21	1,567	1,338	1,380	1,250	240	581	716	943	1,323	1,553	1,886	2,452	15,229
FY 20	4,781	3,204	2,901	5,509	2,436	1,373	1,678	3,579	1,065	890	410	350	28,176
FY 19	4,059	3,065	2,808	5,666	3,713	1,947	1,852	1,341	2,770	3,628	3,947	3,923	38,719
YTD	3,360	5,429	6,782	8,436	10,093	10,999	11,989	13,240	15,038	0	0	0	15,038

YTD COMPARISON

214.42%	186.88%	158.27%	152.41%	174.77%	173.05%	169.53%	165.19%	161.04%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

214.42%	154.63%	98.04%	132.32%	690.42%	155.94%	138.27%	132.66%	135.90%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$16,134	$15,624	$7,280	$8,648	$5,914	$6,686	$8,020	$7,470	$11,916	$0	$0	$0	$87,693
FY 21	$8,256	$8,368	$8,592	$8,656	$1,432	$2,856	$3,552	$4,778	$7,408	$9,236	$10,572	$18,387	$92,093
FY 20	$23,060	$18,236	$19,712	$14,936	$8,184	$6,484	$10,172	$14,184	$6,048	$0	$0	-$2,103	$118,913
FY 19	$22,375	$18,620	$17,716	$15,768	$11,508	$8,052	$11,416	$6,632	$9,884	$14,223	$16,392	$22,909	$175,495
YTD	16,134	31,758	39,038	47,687	53,601	60,287	68,307	75,777	87,693	0	0	0	87,693

YTD COMPARISON

195.42%	191.04%	154.82%	140.79%	151.83%	157.98%	163.76%	163.00%	162.70%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

195.42%	186.71%	84.73%	99.91%	412.99%	234.10%	225.79%	156.34%	160.85%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Attendance up from same period last year. The museum hired a second security officer and increased its operating days during this quarter.

VI. Fundraising Activities:

VII General Museum Activities

Personnel

David Ornellas started as Security officer in January. Museum scheduled increased to 5 days a week. Administrative Assistant Payson announced resignation effective in April. Store Manager Phillips announced resignation effective in May. Search for Museum Director will conclude in April.

Education

Education Department Impact-Staff and volunteers provided museum experiences for 1370 people. This number includes all the individual programs listed below. Many opportunities to interact with people were restricted because of public health concerns.

The Capitol Building opened completely to the public. Visitors could explore the building on their own, schedule a tour guide led tour and take a walk-in tour by a tour guide on Saturdays. We served a total of 357 people at the Capitol.

Frances Humphrey Lecture Series-January ("In The Footsteps of the Donner Party" by Frank Mullen, 01/27 in person 40 people, via zoom 32 people; total 72 people), February (From San Francisco Eastward: Victorian Theatre in the American West" by Carolyn Eichin, 02/24 in person 27 people, via zoom 22 people; total 49 people) and the March ("American Dude Ranch" by Lynn Downey, 03/24 in person 20 people, via zoom 20 people; total 40 people). All lectures were well received.

Family Fun Saturday- January 8th Beastly Encounters (22 kids and 20 adults total of 42), February 5th Chinese New Year (123 all ages), March 12th Fun With Fossils (16 kids and 13 adults total 29).

Chinese New Year celebration on February 5 was attended by over 100 people. Supported by Nevada Humanities grant.
Coin Press Program- There was regular minting on Saturdays throughout the quarter. On March 13th we held a Nevada Women's History Medallion release event to debut the Agnes Scott Train medallion. Soon after that the coin press was taken offline for repair.

Held New Tour Guide Training March 7th, 8th, 14th, and 15th. 26 volunteers attended. 4 new volunteers.

Curator's Corner- Curators present an object or group of objects to visitors as they walk through the museum concourse on the first and third Wednesdays of the month from 1:00pm-3:0pm. This Quarter Mina Stafford (Chinese Americans in Nevada, January), Anna Camp (Grafton Tyler Brown, February), and Jan Loverin (Underneath It All, March) did Curator's Corner presentations. Using social media to promote the objects presented. The March objects are also tied to the artist featured on First Lady Presents

.

Social Media-Staff rotate posting stories and artifact features once a week.

Museum will participate with Carson City Jazz and Beyond Music and Arts Festival forAugust festival.

Education Curator attended Nevada Arts Council Creative Aging training to coordinate future pilot program at the museum.

Volunteers-served 926 hours in the Education department during the quarter.

Prepared for Lei Day (April 30th) and intense school tour schedule in the coming quarter.

Exhibits Department
Production largely completed on new video, "Architectural Secrets of the Mint".

History Department
Staff work steadily to inventory, photograph, re-house artifacts and update Past Perfect entries.

ACCESSIONS & DONATION INQUIRIES
History Dept. research requests and donation inquiries = 33, Declined = 5, Referred = 1, Accepted = 4
Accessions = 7, Objects = 61

LOANS
Loans Current = 46
Loans in Progress = 8

PAST PERFECT - PastPerfect Records updated = 3774

Pulled artifacts for Chinese New Year celebrations and corresponding Curator's Corner and Black History Month Curator's Corner. Ongoing – provided materials for Mint Landing and Architectural Secrets video. Conducted research for the Agnes Train Medallion. Completed rotation in Capitol exhibit. Upgrade to History collections storage for firearms.

Marjorie Russell Clothing and Textiles Center
BEHIND THE SCENES, TOURS AND PROGRAMS, 77 visitors for the quarter.

CONSULTATIONS/REQUEST REQUESTS
Stephanie Fry – National Auto Museum
Stewart Indian School Cultural Center & Museum - assist w mounting costumes
Carson City Historical Society – assist w their costume exhibition, text and mounting costumes
Linda Clements – Dayton Historical Society – assist w photo identification
Sue Fawn Chung – dragon robe

Tammy Buzick – Bowers Mansion – mannequins
Other inquiries included: paper dress, alencon lace, hanging techniques for flat textile,

CATALOGUING AND LOANS
Work w intern Aurora Dansie, cataloguing eyeglass collections (NHS and NSM)
Claire Ponn donation to NSMLV
Work in Past Perfect – Borland, bustle,
Identify and photograph objects and duplicate library books for deaccession
Made space for buttonhook collection

NEVADA HISTORICAL SOCIETY
Photograph, document and enter in Past Perfect NHS eyeglass collection

PROJECTS
Re-cataloguing library books
Social Media – Face book posts
Curator's Corner presentation – pantaloons, bloomers, drawers

Anthropology Department
Curator's Corner & Social Media (Feb.);
Outreach Service-Member, UNR NAGPRA specialist search committee.
Lei Day preparation;
Curator's Corner preparation;
Outreach Service-Member, NHS Registrar search committee.
Guest lecture UNR Anthropology class.

NAGPRA
NAGPRA Notice of Inventory Completion for NSM Native American human remains from California (Mar.);
Nevada Administrative Code (NAC for NRS-381/SB244) completed small business impacts statements (Feb);
Nevada Administrative Code final draft amendments public meeting (March 14th);
NAGPRA: NSM is in on-going discussions with and assisting the following agencies and universities regarding transfer of NAGPRA remains to NSM, determining if NSM possesses remains under agency control; archaeological site location and project information regarding NAGPRA remains:
BLM;
Bureau of Reclamation;

Univ. of California San Diego;
San Francisco State Univ. (NAGPRA + non-NAGPRA collections).
Various Behind the Scenes tours, including Gatekeepers Museum, Nevada Museum of Art, UNR Anthropology;
Responding to information requests from Bureau of Indian Affairs (BIA) and Bureau of Indian Education regarding NSM curation of BIA's Stewart Indian School Museum collections.

Mission

The Nevada State Museum engages diverse audiences in understanding and celebrating Nevada's natural and cultural heritage.
The museum preserves heritage for long-term public benefit.
The museum presents heritage through unique and authentic educational experiences, enhanced by an environment of comfort, interaction, and inspiration.
Audiences learn what makes Nevada special. They gain stronger identity, connection, and validation. They develop a broader point of view and a sense of responsibility.
The museum extends benefits to the greatest audience, provides leadership in heritage education, and adheres to the highest standards of public-trust stewardship.

Current Operations

The museum is open five days a week, Wednesday through Sunday.

Funding Source	

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR LESS THAN $50,000

A Contract Between the State of Nevada
Acting by and Through its

Agency Name:	**Division of Museums and History**
Address:	412 East Musser Street
City, State, Zip Code:	Carson City, NV 89701
Contact:	Daphne O. DeLeon, Administrative Services Officer
Phone:	775-687-7340 ext. 302
Fax:	775-687-4333
Email:	dadeleon@nevadaculture.org

Contractor Name:	**Briggs Electric, Inc.**
Address:	5111 Convair Drive
City, State, Zip Code:	Carson City, NV 89706
Contact:	Scotty Frybarger
Phone:	775-887-9901
Fax:	775-887-9454
Email:	lisa@briggselectric.com

WHEREAS, NRS 333.700 authorizes officers, departments, institutions, boards, commissions, and other agencies in the Executive Branch of the State Government which derive their support from public money in whole or in part to engage services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in ***Section 7, Contract Termination***. Contracts requiring approval of the Nevada Board of Examiners or the Clerk of the Board are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

Effective from:	**Upon Approval**	To:	**August 31, 2022**

2. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

Funding Source	

3. **SCOPE OF WORK**. The Scope of Work is described below, which is incorporated herein by reference:

DESCRIPTION OF SCOPE OF WORK:
Re-Build failing lighting system in Firearms exhibit. Replace all fluorescents with LED fixtures and add surge protector to LED lighting on mint landing exhibit.

An Attachment must be limited to the Scope of Work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachment.. This Contract incorporates the following attachment.

ATTACHMENT AA:	CONTRACTOR'S RESPONSE

5. **CONSIDERATION**. The parties agree that Contractor will provide the services specified in ***Section 3, Scope of Work*** at a cost as noted below:

$	per	

Total Contract or installments payable at:	

Total Contract Not to Exceed:	$5,130.00

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated Attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

6. **BILLING SUBMISSION: TIMELINESS**. The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars ($100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to Contractor.

7. **INSPECTION & AUDIT**. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the State or United States Government, sufficient information to determine compliance with all State and federal regulations and statutes, and compliance with the terms of this contract, and agrees that such documents will be made available for inspection upon reasonable notice from authorized representatives of the State or Federal Government.

8. **CONTRACT TERMINATION.**

   A. Termination Without Cause. Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days' notice in the manner specified in ***Section 2, Notice***. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.

   B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the

Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

C. Termination with Cause for Breach. A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under ***Subsection 7D***. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:

1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or

4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or

5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

D. Time to Correct. Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in ***Section 2, Notice***, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under ***Subsection 7C***, above, shall run concurrently, unless the notice expressly states otherwise.

9. **REMEDIES**. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. For purposes of an award of attorneys' fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys' fees shall be one hundred and fifty dollars ($150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

10. **LIMITED LIABILITY**. The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor's tort liability shall not be limited.

11. **INDEMNIFICATION AND DEFENSE**. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor's obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Contractor waives any rights of

Funding Source	

subrogation against the State. Contractor's duty to defend begins when the State requests defense of any claim arising from this Contract.

12. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.

13. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor's automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of the required insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.

A. Workers' Compensation and Employer's Liability Insurance.

1) Contractor shall provide proof of worker's compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.

2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310 and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed "Affidavit of Rejection of Coverage" form under NRS 616B.627 and NRS 617.210.

B. Commercial General Liability – Occurrence Form. The Policy shall include bodily injury, property damage and broad form contractual liability coverage.

1)	General Aggregate	$2,000,000
2)	Products – Completed Operations Aggregate	$1,000,000
3)	Personal and Advertising Injury	$1,000,000
4)	Each Occurrence	$1,000,000

Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.

14. **WAIVER OF BREACH**. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

15. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

16. **STATE OWNERSHIP OF PROPRIETARY INFORMATION**. Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract ("State Materials") shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.

17. **PUBLIC RECORDS**. Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.

18. **GENERAL WARRANTY**. Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.

Funding Source	

19. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.

20. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.

21. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its Scope of Work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the "not to exceed" value ***Section 4, Consideration*** equals or exceeds $50,000. This Contract, and any amendments, may be executed in counterparts.

Funding Source	

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Independent Contractor's Signature	Date	Independent Contractor's Title
State of Nevada Authorized Signature	Date	Nevada State Museum Carson City Director Title
State of Nevada Authorized Signature	Date	Nevada Division of Museum s and History Administrator Title

APPROVED BY BOARD OF MUSEUMS & HISTORY

On: June 17, 2022
Date

Approved as to form by:

Deputy Attorney General for Attorney General

On: _____
Date

ATTACHMENT AA

Briggs Electric, Inc.

5111 Convair Drive, Carson City, Nevada 89706 (775) 887-9901 Fax (775) 887-9454 NV C2-41943, B2-57351, C5-78260, CA C10-297836

PROPOSAL

April 26, 2022

Laurel Weil
Nevada State Museum

Re: LED LIGHTING RETROFIT FOR GUN ARTIFACTS DISPLAY
600 N CARSON ST, CARSON CITY, NV 89701

Briggs Electric, Inc. (BEI) respectfully submit the following proposal based upon the following scope of work. This proposal is contingent on the following clarifications and exclusions.

Clarifications

GENERAL:

- This proposal includes normal working hours only. (7:00am-3:30pm)
- Provide and install LED ballast bypass tubes in existing light fixtures where florescent tubes are operating in. These LED tubes will be color adjustable and 120/277v direct voltage. No ballasts or drivers will be required to operate these lamps. There will be different length tubes installed in all the existing fixtures. It appeared during the site walk that there are a combination of 2-foot tubes and 4-foot tubes.
- Provide and install new tombstones in all existing light fixtures. Tombstones are the ends that the lamp plugs into. All these will be replaced to new condition.
- Provide and install surge protection devices on all incoming circuits for these light fixtures. These surge protectors will be an inline type and installed before all new lamps are retrofitted to LED.
- Briggs Electric will recycle and dispose of existing florescent tubes and ballasts.

BASE BID ..... $ 4,650.00

(Four Thousand, Six Hundred and Fifty Dollars and 00/00 cents)

SPARE LAMPS ADDER #1:

- Briggs Electric will provide additional lamps for spares in the future.

BASE BID ADDER #1: EACH ..... $ 20.00

(Twenty Dollars and 00/00 cents)

SURGE PROTECTION 2ND FLOOR PANEL ADDER #2:

- Briggs Electric will provide and install whole panel surge protector in single phase panel on second floor. 2 pole, 30amp breaker will be included.

BASE BID ADDER #2: ..... $ 400.00

(Twenty Dollars and 00/00 cents)

EXCLUSIONS

- Bonding cost, permits, permit fees, plan check fees, and utility company fees
- Overtime, shift work, accelerated schedule
- Temporary power, heating and lighting
- Cutting, patching, painting and coring of walls
- Any problems with existing circuitry that would inhibit the ability to complete project
- Addition of circuits
- Emergency Lights
- Cutting any holes in furniture or cabinetry
- Lighting Controls
- Lightning protection
- Fire alarm system wiring and equipment
- Telecom data cabling and equipment
- Security system cabling and equipment
- UPS equipment and batteries
- Dust control

FINAL ACCEPTED AMOUNT ..... **$ 4,650.00**

(Four Thousand, Six Hundred and Fifty Dollars and 00/00 cents)

SPARE LAMPS: ADDER #1 ..... **$ 20.00**

(Twenty Dollars and 00/00 cents)

SURGE PROTECTION SECOND FLOOR PANEL: ADDER #2 ..... **$ 400.00**

(Four Hundred Dollars and 00/00 cents)

Briggs Electric has an Unlimited License. This proposal is valid for (30) days.

IF THE ABOVE MEETS WITH YOUR APPROVAL, PLEASE SIGN AND RETURN ORIGINAL COPY.

TERMS:

Net 30

ACCEPTED:

Date:

OFFERED BY:

Scotty Frybarger

Service Manager
Project Manager

Please Circle, initial, and indicate how many if adder is accepted.

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA STATE MUSEUM
CARSON CITY
Myron Freedman | Director
600 North Carson Street
Carson City, NV 89701

June 17, 2022

Authorization is requested to deaccession 46 items (listed on the attached sheet) from the Nevada State Museum's permanent collection. 31 items are duplicates, and 15 items are not related to the Mission of the NSM, CC.

Disposition will be in the deaccession process order, first offered to other reference libraries and the Volunteers library within NSM, then other sister institutions in the Division of Museums and History, and so on, as spelled out in Collections Management Policy A 3-2.

Approved by Date

_____ _____
Curator

_____ _____
Museum Director

_____ _____
Administrator, Division of Museums & History

_____ _____
Chair, Board of Museums & History

To: Board of Museums and History
From: Mary W. Covington, Registrar/History Collections Manager

April 8, 2022

Re: History Deaccession Candidates

The following books are duplicates and in one case, not mission related. Disposition will be in the deaccession process order, first offered to other reference libraries and the Volunteers library within NSM, then other sister institutions in the Division of Museums and History, and so on, as spelled out in Collections Management Policy A 3-2.

Number	Item	Justification
CM-1751-G-411	Political History of Nevada - Fourth Edition	Duplicate
CM-1751-G-412	Political History of Nevada - Fourth Edition (Copy 2)	Duplicate
CM-5281-G-0667	Political History of Nevada -Fourth Edition (copy 4)	Duplicate
CM-1751-G-414	Political History of Nevada - Fifth Edition	Duplicate
CM-1751-G-415	Political History of Nevada - Fifth Edition (copy 5)	Duplicate
CM-2909-G-008	Political History of Nevada - 1965 (Fifth Edition) (copy 3)	Duplicate
CM-0421-G-012	The History of the Comstock Lode 1850-1920	Duplicate
CM-4015-G-6	Mark Twain in Nevada	Duplicate
CM-5865-G-0053	Battleship Nevada: the epic story of the ship that wouldn't sink	Duplicate
CM-1751-G-271	Nevada Historical Papers - Vol. II - 1917 - 1920	Duplicate
CM-1751-G-274	Nevada State Historical Society Papers Vol. IV 1923 - 1924 (copy 2)	Duplicate
CM-1751-G-284	The Desert Lake: The Story of Nevada's Pyramid Lake	Duplicate
CM-3816-G-102b	The History of the Comstock 1850 -1920	Duplicate
CM-3816-G-307	The story of Weepah, Esmeralda County, Nevada	Duplicate
CM-3816-G-39	Aged in Sage	Duplicate
CM-3816-G-48	Here's Death Valley	Duplicate
CM-3816-G-64	Nevada's Northeast Frontier / by Edna B. Patterson, Louise A. Ulph, and Victor Goodwin.	Duplicate
CM-0177-G-009	Nevada's Golden Stars	Duplicate
CM-3816-G-88	The Nevada Adventure: A History	Duplicate
CM-5865-G-010	History of fifty years of mining at Tonopah, 1900-1950	Duplicate
CM-5865-G-032	The unspiked rail: memoir of a Nevada rebel	Duplicate
CM-5865-G-055	Desert challenge: an interpretation of Nevada	Duplicate
CM-5865-G-056	Lost legends of the Silver State	Duplicate
CM-5865-G-057	Nevada official bicentennial book	Duplicate
CM-5865-G-064	This was Nevada	Duplicate
CM-1857-G-13A	Death Valley - A Guide (Copy 2)	Duplicate
CM-1857-G-14A	A Sagebrush Heritage: the story of Ben Edwards and his family	Duplicate
CM-3816-G-125ab	Memorial Addresses given in Congress Key Pittman	Duplicate
CM-5073-G-110 a b	Goldfield: the Last Gold Rush on the Western Frontier	Duplicate
CM-3816-G-80	Eilley Orrum: Queen of the Comstock	Duplicate
CM-3816-G-124a-c	Book on the Statue of Patrick Anthony McCarran, Presented In the Rotunda United States Capitol.	Duplicate
CM-2742-G-1 to 15	Set of The New International Encyclopedia 1925	Not Mission related

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA STATE MUSEUM
CARSON CITY
Myron Freedman | Director
600 North Carson Street
Carson City, NV 89701

June 17, 2022

Authorization is requested to deaccession 28 duplicate books and 15 deteriorated or insignificant. textile items (listed on the attached sheet) from the Nevada State Museums Marjorie Russell Clothing and Textile Center's permanent collection.

Disposition of the books if approved will be to the Carson City Historical Society. The textile items will be discarded.

Approved by **Date**

_____ _____
Curator

_____ _____
Museum Director

_____ _____
Administrator, Division of Museums & History

_____ _____
Chair, Board of Museums & History

To: Board of Museums and History
From: Jan Loverin, Curator of Clothing and Textiles

May 6, 2022

Re: Duplicate books

Authorization is requested to deaccession the following list of duplicate library books.

The Marjorie Russell Clothing and Textile Research Center has an extensive collection of books related to various aspects of fashion. When originally accessioned, many volumes were catalogued with the same Dewy number, such as 391.00, without breaking out the various subcategories, e.g., tailoring, fashion biographies, shoes, hats, etc. This made it difficult to find a specific volume. This past fall, NSM Friend, Lin Nary, a retired librarian, offered to re-catalog every book in the library. This work has taken many months, as she assigned a new specific Dewy number for each volume. This has allowed various subcategories to be grouped together, making retrieval for a specific title much easier. During this process, Lin identified many duplicate books. I have selected those duplicate books which are in the best condition to retain in the library, and I would like to deaccession the duplicate volumes, which are in poor condition.

In accordance with our CMP, A-3.2, Disposition 1-D, After approval to deaccession, I would like to offer and subsequently transfer these books to the Carson City Historical Society.

CM-5552-G – Phyl Stewart, donor
G – 011 The Arts of Costume and Personal Appearance

CM-5282-G – Marilyn Horn Bohmont, donor
G-007 Creative Hands
G-038 The History of Home Economics in Nevada
G-042 Corsets and Crinolines
G-046 World of Fashion
G-055 A History of Costume
G-062 Costume in Detail
G-065 Five Centuries of American Costume
G-119 How to Mend your Treasures
G-120 Accessories of Dress
G-131 The Arts of Costume and Personal Appearance
G-148 The Dictionary of Costume
G-203 Costumes Through the Ages
G-228 and G-229 Resources in the Form of Collections of Historic Costumes, Accessories
G-230 The Index of American Design, Textiles, Costume and Jewelry
G-235 The Gallery of English Costume -- Costume for Sport
G-242 The Gallery of English Costume -- a Brief View
G-244 Costume a General Bibliography
G-247 Philosophy in Clothing
G-258 New Perspectives on The History of Western Dress
G-275 European Costume

CM-5638-G –Noreen Humphrey, donor

G-100 The Collector's Encyclopedia of Buttons,
G-103 Costume Throughout the Ages
G-109 The Pictorial Encyclopedia of Fashion

CM-5643-G – Grace Fuji, donor

CM-017 The Wonderful World of Ladies Fashion

CM-6051-G – Noreen Humphrey, donor

G- 017 History of American Costume

CM-6126-G-Inez Brooks Myers, donor

G-047 In Fashion: Dress in the Twentieth Century
G-014 Bloomingdale's Illustrated 1886 Catalog

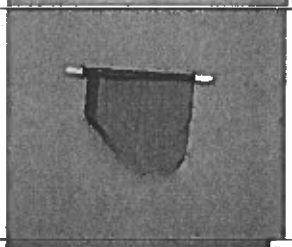
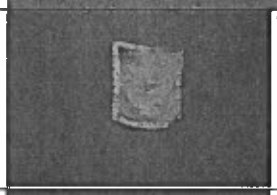
To: Board of Museums and History
From: Jan Loverin, Curator of Clothing and Textiles
May 6, 2022

Authorization is requested to deaccession the following 15 items.

With the installation of new cabinetry, staff had the opportunity to re-evaluate these artifacts, which were located in the old wooden cabinets. While the objects vary considerably, all of them should be considered for deaccession. Many of these items should have never been accessioned, as they are incomplete, dirty, torn, insignificant and not relevant to our mission.

The CMP requires that potential deaccession objects must be offered to other museums. It is staff's opinion that these objects are either insignificant or deteriorated, and therefore will not be of value to another institution. Therefore no other museum has been contacted. With approval, these items will be discarded.

OBJECT ID AND DONOR	OBJECT DESCRIPTION	JUSTIFICATION FOR DEACCESSION	PHOTO
CM-619-G-52 Silas Ross	Blue sash or part of a drapery	Insignificant, not relevant	
CM-619-G-55 Silas Ross	Pink knit shawl	Deteriorated, insignificant, not relevant	
CM-664-G-1 Theresa Frugoli	Silk handkerchief	Torn, deteriorated, stained, incomplete	
CM-747-G-38 Mrs. Ayers	Printed knitting bag	Deteriorated, stained, dirty, not relevant	
CM-1011-G-12 R.F. Dority	Black scarf	Deteriorated, holes, shredding	

CM-1281-G-185 Helen Shipley estate	White net/mohair shawl	Deteriorated, stained, dirty, holes	
CM-1254-G-18 Mrs. Clayton	Black partial shawl	Incomplete	
CM-1370-G-26	Fabric on a roll - memorial drapery from Spanish American War vets	Insignificant	
CM-1408-g-5 Mrs. Meder	Handkerchief	Deteriorated, stained,	
CM-1408-g-6 Mrs. Meder	Handkerchief	Deteriorated, holes, stained	
CM-2689-G-7	Fabric on a roll – supposed to used to make a parasol cover	Insignificant	
CM-2736-G-11 Mrs. Milo	Hair comb	Shattered, pieces missing	
UNR-63-2-2 Arvine Smith	Slip	Torn, stained	

UNR-64-0-18	Green dress w belt	Heavily altered, no provenience	
UNR-81-0-19	Child's shoe	No provenience, poor condition, have many similar	

NEVADA MUSEUMS & HISTORY
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NEVADA STATE MUSEUM LAS VEGAS
309 S. Valley View Blvd
Las Vegas, NV 89107

NEVADA
MUSEUMS & HISTORY

NEVADA STATE MUSEUM, LAS VEGAS

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 17, 2022

Nevada State Museum Las Vegas
Report to the Board
June 17, 2022

I. Private Funds Budget Summary B/A 5039

State Fiscal Year 2022	GL /Cat#	SFY 2022 Budget	Actuals YTD	Percentage YTD
Cash From Prev Fiscal Year	2511	66,879	66,879	100.00%
Cash Bal Fwrd New Fiscal Year	2512			0.00%
Comparison of Revenues Budgeted/ Received:				
Facilities Charge	3801	2,100	0	0.00%
Memberships*	4008	9,000	1,785	19.83%
Merchandise Sales*	4025	50,000	37,980	75.96%
Gifts & Donations	4251	2,000	668	33.40%
Private Grants	4265	14,986	3,834	25.58%
Treasurer's Interest	4326	1,500	449	29.93%
Total Revenues:		$79,586	$44,716	56.19%
Comparison of Expenditures Budgeted/Expended:				
Administration	35	41,139	4,317	10.49%
Collections	39	1,000	0	0.00%
Natural History	47	1,500	0	0.00%
Board Appr Special Projects	48	30,769	0	0.00%
Museum Store*	49	30,951	20,655	66.73%
Special Projects (Restricted)	55	41,106	0	0.00%
Total Expenditures:		$146,465	$24,972	77.23%

Revenue/Expenditure Comparison Narrative:

Most of the variance between projected and year to date reflect the slow emergence from Covid shutdowns. Fixed expenses are not fully matched by revenues, Yet, there has been increasing visitation and store sales from last July that are encouraging signs that we may end up in good territory by the end of fourth quarter.

Report is through March 31, 2022.

* Further detail available in the identified sections.

Nevada State Museum Las Vegas
Report to the Board
June 17, 2022

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 2022	$3,386	$4,234	$3,633	$3,586	$5,900	$2,761	$2,752	$5,571	$6,158	$0	$0	$0	$37,980
FY 2021	$836	$40	$329	$878	$643	$0	$0	$0	$1,560	$4,032	$5,038	$3,976	$17,334
FY 2020	$4,133	$4,975	$2,843	$4,191	$2,944	$5,726	$3,939	$4,431	$3,163	$0	$0	$0	$36,344
FY 2019	$2,204	$2,149	$2,272	$3,336	$4,941	$3,883	$4,344	$4,261	$4,848	$5,207	$4,277	$4,740	$46,463
YTD	$3,386	$7,620	$11,253	$14,839	$20,739	$23,500	$26,252	$31,822	$37,980	$0	$0	$0	$37,980
YTD COMPARISON	404.87%	869.42%	933.25%	711.98%	760.37%	861.60%	962.49%	1166.73%	885.84%	0.00%	0.00%	0.00%	
MONTHLY COMPARISON	404.87%	10576.14%	1103.13%	408.24%	917.13%	#DIV/0!	#DIV/0!	#DIV/0!	394.73%	0.00%	0.00%	0.00%	

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Museum Las Vegas
Report to the Board
June 17, 2022

Museum Store Profit and Loss Chart

FY2022	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	3,386			-	-	3,386	100.0%
August	4,234			-	-	4,234	100.0%
September	3,633			3,047	3,047	587	16.1%
October	3,586	7,593		1,933	9,527	(5,941)	(165.7%)
November	5,900	1,314		911	2,225	3,674	62.3%
December	2,761	2,648		2,740	5,387	(2,626)	(95.1%)
January	2,752	-	-	-	-	2,752	100.0%
February	5,571	-	-	-	-	5,571	100.0%
March	6,158	305	-	165	469	5,688	92.4%
April	-	-	-	-	-	-	0.0%
May	-	-	-	-	-	-	0.0%
June	-	-	-	-	-	-	0.0%
FY22 Total	37,980	11,860	-	8,796	20,655	17,325	45.6%
FY21 Total	17,334	402	-	1,580	1,982	15,352	88.6%
FY20 Total	36,342	21,670	-	2,931	24,600	11,742	30.6%
FY19 Total	46,464	22,498	196	4,063	26,758	19,706	8.0%

Museum Store Sales Narrative:

After the holiday season sales, we requested and were granted increased budget authority to replenish inventory in the Museum Store. While we waited for the funds to be available, we continued to operate on the inventory that remained. Our sales in the store began to surge back to pre-COVID levels, despite a limited selection of merchandise. New purchases have now been approved and our store is fully stocked and ready for summer sales.

Part of our increasing success has been due to having a temporary Manpower employee available to work in our store during the museum's open hours. The cost for this employee makes an impact on our profit margin, as an expense we have not had to cover out of store funds for the last several years. However, the cost for this employee is far less than the cost of paying a state employee for the position, allowing us to be open for sales to our guests, while also allowing us to devote the most money possible to sales-generating merchandise purchases.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	Qtr 1 July - Sep		Qtr 2 Oct - Dec		Qtr 3 Jan - Mar		Qtr 4 April - June		TOTAL		TOTAL
	New	Renew	New	Renew	New	Renew	New	Renew	New	Renew	Combined
Individual	0	1	0	3	0	0			0	4	4
Family	3	3	2	3	2	2			7	8	15
Sustaining	0	0	0	3	0	0			0	3	3
Contributing	0	0	0	0	0	0			0	0	0
Patron	0	0	0	0	0	0			0	0	0
Benefactor	0	0	0	0	0	0			0	0	0
Senior	0	4	3	6	1	2			4	12	16
Student	0	0	0	0	0	0			0	0	0
FY 22	3	8	5	15	3	4	0	0	11	27	38
FY 21	7	12	9	5	4	6	0	0	20	23	43
FY 20	18	41	7	23	6	15	0	0	31	79	110
FY 19	8	17	15	19	5	21	0	0	28	57	85
YTD	3	8	8	23	11	27	11	27	11	27	38

YTD COMPARISON

42.86%	66.67%	50.00%	135.29%	55.00%	117.39%	55.00%	117.39%

QUARTERLY COMPARISON

42.86%	66.67%	55.56%	300.00%	75.00%	66.67%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Nevada State Museum Las Vegas
Report to the Board
June 17, 2022

Membership Sales

Membership sales comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$0	$370	$180	$370	$120	$230	$135	$240	$140				$1,785
FY 21	$215	$20	$55	$330	$315	$170	$0	$100	$525	$640	$760	$330	$3,460
FY 20	$940	$885	$745	$2,190	$2,105	$1,070	$521	$129	$380	$0	$0	$0	$8,965
FY 19	$245	$785	$135	$355	$420	$610	$390	$3,940	$615	$235	$415	$990	$9,136
YTD	$0	$370	$550	$920	$1,040	$1,270	$1,405	$1,645	$1,785	$0	$0	$0	$1,785

YTD COMPARISON

#DIV/0!	157.45%	189.69%	148.40%	111.24%	114.95%	127.16%	136.53%	103.19%	0.00%	0.00%	0.00%

MONTHLY COMPARISON

0.00%	########	327.45%	112.12%	38.10%	135.32%	#DIV/0!	240.00%	26.67%	0.00%	0.00%	0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Membership Program Narrative

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	1926	2287	3012	4382	4901	3444	3753	4562	4602				32869
FY 21	350	0	204	0	0	0	0	0	128	2952	4247	2552	10433
FY 20	6709	6598	4774	7734	6502	4724	5131	6221	0	0	0	0	48393
FY 19	5890	6257	4727	6196	6365	5043	5932	8007	9811	9553	7881	8946	84608
YTD	1,926	4,213	7,225	11,607	16,508	19,952	23,705	28,267	32,869	0	0	0	32,869

YTD COMPARISON

550.29% 0.00% 1304.15% 0.00% 0.00% 0.00% 0.00% 0.00% 4819.50% 0.00% 0.00% 0.00%

MONTHLY COMPARISON

550.29% #DIV/0! 1476.47% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! 3595.31% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 22	$53,172	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$53,172
FY 21	$53,172	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$53,172
FY 20	$53,172	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$53,172
FY 19	$53,172	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$53,172
YTD	53,172	0	0	0	0	0	0	0	0	0	0	0	53,172

YTD COMPARISON

100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

MONTHLY COMPARISON

100.00% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0!

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Museum Attendance Narrative:

Though our attendance is slowly improving, we are still limited by the reservation system at the Springs Preserve. The majority of our attendance is generated by Springs attractions and events, and secondarily by our own. Both sites have reduced these types of programs that draw visitors. In addition, we continue with fewer days open to the public than we've done in the past, so comparisons to previous years must take that into account. With reduced staffing and limitations in place from the Springs that require fewer days of public operation, our attendance numbers are challenged, but are nevertheless, making progress.

VI. Fundraising Activities:

VII General Museum Activities

Facililties, Custodial, and Security
Facilities Supervisor Dewayne Johnson resigned during the second quarter of FY2022. Supervision of four Facilities staff was assigned to AAIV Maureen McDonough, and Supervision of Facilities Maintenance Duties was assigned to Exhibits Manager Wes Southerland. A search to fill vacancies in both the Facilities Supervisor and the Repair Maintenance Worker positions will be conducted during FY 2022 Quarter 3. '

Exhibits
Built and painted two new pedestals, with Volunteer for Natural History Animals, A Kit Fox, and Badger. This is to ad into permanent gallery. Specimens we paid for by Friends of NSMLV.
Taught UNLV intern Nick how to make plexiglass mounts for upcoming Herbarium exhibit in Curator's Canyon Hallway.
Designed and fabricated new front entrance case with 3 evening dresses from the 1930's, 1960's and 1970's with accessories titled, ***Glitz and Glamour.***
Helped new Curator of Manuscripts put together the Research Library window exhibit case. The exhibit is titled ***GI, Glamour*** and includes letters, postcards, and hand drawings. These items were sent from Barbara Gates of Las Vegas to her parents, while she was part of the Women's Army Air Corp and posted in Dutch New Guinea and the Philippines.
While there is no maintenance staff on site, as acting Facilities Supervisor, I have been working the bulk of my time with contractors, Johnson Controls and Otis Elevator to get several issues addressed, problems fixed and scheduled maintenance throughout the building.

Collections and Curatorial
Registrar activities summary:

The curator of natural history (S. Underwood) has taken on the registrar duties since the retirement of Michelle Lord in June of 2020. The tables below summarize this quarter's activities.

Table 1: Collections summary

New Temporary Custody
Returned Temporary Custody
Accessions Added
Catalog Records Added
Modified records
Natural History
0
0

0
0
375
847
History
3
3
3
6
412
Manuscripts/Photo
3
3
3
123
762
Mix of materials
0
0
0
0
0
Total
6
6
6
504
2021
Notes:

Table 2. Loan Summary

Loan Type	

Number
Modified records
New Incoming Loans
0
0
Active Incoming Loans
28
2
Incoming Loans Returned
2
0
Incoming Renewed
1
0

Active Outgoing Loans
8
0
New Outgoing Loans
0
0
Outgoing Renewed Loans
1
0
Outgoing Returned Loans
0
0

This quarter's Registrar in-process projects include updating 3-D collection name and finishing the site assignments to be only archaeological or paleontological. All history objects have been disassociated with a site name or number as this is not the purpose of the site module in Past Perfect.

Another ongoing goal is the recalling as many Outgoing Loans as possible over the past year or updating to renewals as due dates are pending.

Natural history activities summary:

Dusk to Dawn Taxidermy was cleaned by the Natural History intern and condition reports updated and uploaded to Past Perfect as well as 2 taxidermy specimens were repaired and placed back on exhibit. Two Ichthyosaur researchers (1 from UNR, and 1 from Utah Museum of NH) accessed the collections to assess jacketed material for future preparation of fetal ichthyosaur material and 3-D scanning project.

Library, Manuscripts and Photos

The new curator of Library, Photographs, and Manuscripts started on January 3, 2022. The first three months of the year were spent getting acquainted with the job role and duties as well as the collection. Three new acquisitions were brought in, the most significant being a collection of class photographs from the 1950s to the 1970s which show Clark Country going from a segregated school district to an integrated one. The Curator also created and installed, with help from the Manager of Exhibits, a new exhibit, "GI Glamour:" Barbara Gates and the Women's Army Corps. The Curator answered thirteen research requests and had three in-person researchers. The Curator also began working in creating Past Perfect records for uncatalogued books.

Past Perfect Records

Photographs
15 new records
Manuscript
7 new records
Library
31 new records

Learning and Public Engagement

Discovery Saturdays

This is a free drop-in family-oriented program with a combination of a monthly STEM theme, such as Women's History Month, Nevada Animals or Pioneer Toys, plus a new related craft activity every week. It is designed to provide creative thinking activities along with playful learning opportunities about Nevada for multi-generational with kids of various ages. It is offered every Saturday from 10am – 2pm.

Attendance has increased significantly, up from 200 visitors per month to averaging 120 – 200 guests per session. This can also be 50% of the attendance of the museum for the whole day. Total attendance Feb and Mar (no stats were recorded for January) was 675 adults and children (note – one Saturday was closed due to the Black History event that day).

An example imagery being used online and social media:

NSMLV Travelling Trunk Program

In January, with the temporary re-introduction of COVID restrictions, we promoted the Travelling Trunk offering to Las Vegas schools as an alternative to a field trip. This program, through a grant obtained by the Friends of NSMLV, delivers and picks up a themed trunk full of artifacts, activities, lesson plans and schools standards, to the schools.

In the January – March quarter, 88 deliveries of trunks were made, reaching more than 7700 students.

Nevada Animals trunk contents

Learning – contd.

School Field trips

There were 7 field trips from Jan – March, with 477 students and associated teachers and chaperones.
Clark County School District has had an ongoing issue with a lack of bus drivers, which has caused them to cancel any extra-curricular activities using buses, hence most of the field trips have been with charter and academies in the Las Vegas Valley. Also, all booked field trips in January were cancelled and rescheduled due to COVID restrictions.
School field trips are being redesigned to offer a two-tier approach of curated and self-guided (although these will still need to be booked). This approach will allow more students to visit the museum on an annual basis while still providing a pre-designed activity sheet and program. Curated field trips, offered on days when the museum is closed, will include a hands-on and craft activity as well as a gallery tour with related activity sheets.
Photo opportunity for Rhodes Elementary School, Feb 10th 2022:

Teacher Meet-Up

Clark County School District offers sessions to educators (for credits) with local organizations talking about their institutions and topics for the classroom. We participated holding a session which 100 teachers attended via Zoom to hear about the museum, held a virtual gallery tour and discussed its educational offerings.

Learning – contd.

Nevada Reading Week

The museum took part in Nevada Reading Week on February 26th by reading the ichthyosaur related book "Dinosaur Lady" about Mary Anning who identified the first ichthyosaurs in the world. We read to 200 children over the course of a day at Marc Kahre Elementary School and brought the museum to them by way of hands-on artifacts.

Volunteers

There is currently only one volunteer assisting on a regular basis with learning programs. New volunteer role descriptions and paperwork are being designed with a view to recruiting and training during Summer 2022 in preparation for the new school year.
Page Break

Public Engagement

Black History Month event

The museum held a Black History Month event entitled "The Social Side of Westside" which was a panel introduced by Carmen Beals, associate curator and outreach director of the Nevada Museum of Art, facilitated by Claytee White, director of the University of Nevada, Las Vegas, Oral History Research Center with panelists Las Vegas Councilman Cedric Crear, Community activist Ida M. Gaines, Commissioner William McCurdy and Eva Simmons is a retired educator and former area superintendent in the Clark County School District.
The program included discussions about the history of Historic Westside, in Las Vegas, and how the community campaigned for desegregation, racial equality, and the end of systemic racism through social, civic, and spiritual organizations. They also debated the current redevelopment and investment in the area and

and the end of systemic racism through social, civic, and spiritual organizations. They also debated the current redevelopment and investment in the area and the vision for its future.
Image shows the promotional material used online and social media.

Curator Guided Gallery Tours
Historically the museum has not offered a curator guided tour, however it is thought that this offering would enhance the visitor experience to some guests. Content was planned for two tours – Nevada Fossils and Early Las Vegas History for execution as a trial in April. Results will be included in the next board report.

Public Engagement – contd.

Adult Programs
We are currently working with the Nevada Arts Council with a grant program they have for local artists for offering six-week programs oriented towards older adults. We will be working with literary artist Joylynn M Ross, on a program entitled "Write the Story You Haven't Told" to be held in the special events room. We anticipate the grant being awarded in April and promotion for registration to start in May for execution in July / August.

Explorer Activity Trials
We have been designing new Explorer Activity sheets which are available to all visitors based on different themes which they may want to learn more about during their visit. Primarily focused on being child friendly with adult assistance, it helps multi-generational families explore and discover the content of the museum together. The activities are playful – scavenger hunts, counting with Christopher the Columbian Mammoth and word searches.
Topics include:
Nevada Animals
Butterflies in Nevada
Nevada Desert Adaptations
Women of Nevada
Nevada in Spring
Textiles of Nevada
Counting with Christopher
Children's Explorer Trail (a general overall museum trail)
Nevada State Symbols - 3rd / 4th grade
Nevada State Symbols - 6th / 7th grade

Strategic Plan

Strategic Plan

Being new to the learning and public engagement role, the first quarter has also been focused on designing a 3-year plan for the department to focus activities and broaden the offering to include all ages, not just school age children and enhance the visitor experience. This will be available in April.

NEVADA MUSEUMS & HISTORY
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Las Vegas, NV 89107

MEMO

To:	**State of Nevada Division of Museums & History Board of Directors; Daphne DeLeon**
From:	**Hollis J. Gillespie, Director, Nevada State Museum Las Vegas**
Date:	**08 June 2022**
Re:	**Request to Accept of Requested Donation from the estate of Robert and Edith Carlson**

Comments:

Please accept the attached donation and bequest from the Estate of Robert H. Carlson and Edith P. Carlson in the amount of $80,000.00. The bequest makes no restrictions, but I request the funds be considered as a restricted endowment for the Nevada State Museum Las Vegas. As such, we would like approval to place the entirety of funds in an interest-bearing account, 5039 category fifty-five until and unless there is a more appropriate location for a growing NSMLV endowment account.
Associated payment documentation is included with this memo.

Thank you.

Approved by Board of Museums and History

Robert Stoldal, Chair Date

MORRIS
ESTATE PLANNING ATTORNEYS
Succession Planning | Asset Protection | Probate

March 17, 2022

CM/RRR 7020 0640 0002 1204 3807

Nevada State Museum and Historical Society
309 S. Valley View
Las Vegas, NV 89107

RE: THE ESTATE OF ROBERT H. CARLSON AND EDITH P. CARLSON

To Whom It May Concern:

Our office represents Ann Victoria Carlson as Trustee of the Robert H. Carlson and Edith P. Carlson Living Trust (the "Trust"). Robert H. Carlson passed away on November 28, 2016 and Edith P. Carlson passed away on June 4, 2020.

After the passing of Robert H. Carlson, Edith P. Carlson executed the First Amendment to the Trust on December 22, 2017 and the Second Amendment to the Trust on January 19, 2018. The Second Amendment controls the distribution of the Trust. Under the terms and provisions of the Second Amendment, you are a beneficiary and are entitled to receive the sum of Eighty Thousand Dollars ($80,000.00) upon the death of both Robert H. Carlson and Edith P. Carlson. Included with this letter is a redacted copy of the Second Amendment that sets forth the amount of your distribution from the Trust Estate.

Enclosed is a check in the amount of Eighty Thousand Dollars ($80,000.00), as payment in full of the amount to be distributed to the Nevada State Museum and Historical Society. Also enclosed is a Final Distributee's Receipt for distribution. Please sign and date this Receipt and return it to our office in the enclosed return envelope. If you have any questions, please do not hesitate to contact our office.

Sincerely,

MORRIS ESTATE PLANNING ATTORNEYS

Gregory J. Morris, Esq.

GJM/kt
Enclosures

3333 E. Serene Ave. | Suite 200 | Henderson, Nevada 89074
702.471.0990 OFFICE | 702.471.7629 FAX
probate-estatelaw.com

ANN V CARLSON TTEE
630 FOX RD
LINO LAKES MN 55014-1966

Cash Management Account®

105

87-175/843
30

21 February 2022
Date

Pay to the Order of Nevada State Museum and Historical Society $ 30,000 00/100

Eighty thousand dollars and no/100 Dollars

Photo Safe Deposit®

MERRILL
A BANK OF AMERICA COMPANY

For Robert H. + Edith P. Carlson

⑆084301767⑆ 9602 5185912⑈0105

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA STATE MUSEUM
LAS VEGAS
Hollis J. Gillespie | Director
309 South Valley View Blvd.
Las Vegas, NV 89107

MEMO

To:	**State of Nevada Division of Museums & History Board of Directors; Daphne DeLeon**
From:	**Hollis J. Gillespie, Director, Nevada State Museum Las Vegas**
Date:	**08 June 2022**
Re:	**Request to Accept of Requested Donation from Friends of the Nevada State Museum, Las Vegas**

Comments:

Please accept the attached donation from the Friends of the Nevada State Museum, Las Vegas in the amount of $1,040.00. Mr. James Parish, FNSMLV President has instructed that the full amount of the donation be restricted for use in the Natural History Collection, Account 3907 to purchase a specialized cabinet to preserve butterflies, at the Nevada State Museum Las Vegas.

A signed Letter of Restriction and payment documentation are included with this memo.

Approved by Board of Museums and History

_____

Robert Stoldal, Chair Date

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
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NEVADA STATE MUSEUM
LAS VEGAS
Hollis J. Gillespie | Director
309 South Valley View Blvd.
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NEVADA
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NEVADA STATE MUSEUM
LAS VEGAS
Hollis J. Gillespie | Director
309 South Valley View Blvd.
Las Vegas, NV 89107

DONATION FORM

Donor Information:

First Name: JAMES	Last Name: PARISH		
Organization: Friends of Nevada State Museum, Las Vegas			
Address: 309 Valley View Blvd	City: Las Vegas	State: NV	Zip: 89107
Phone:	E-mail: Friends@nsmlv.org		

I would like to be included on the Nevada State Museum, Las Vegas Information and Announcements E-mail contact list (Please check one):

YES: ____ Preferred E-mail address: _____
NO: X I should only be contacted for administrative purposes related to my donation.

Donation Designation:

I would like to stipulate that my donation of Money (check enclosed)
Valued at $ 1,040.00 to the Nevada State Museum, Las Vegas should be used only for the following purpose(s):

(Please indicate the amount of your donation you would like applied to the category or categories of your choice)

Fund	Purpose	Acct	Amount
Unrestricted	Museum general support as needed	4251	
Collection Development	Acquisition of artifacts	3902	
Exhibits Development	Installation of exhibits	3903	
Programming	Educational activities for the general public	3904	
Costume & Textiles Collection	Preservation/acquisition of costumes & textiles	3905	
Programming-Children	Educational activities for children	3906	
Natural History Collection	Preservation/acquisition of natural specimens	3907	$1040.00
Library	Preservation/acquisition of library materials	3908	
Audiovisual Collection	Preservation/acquisition of audiovisual materials	3909	

Verification:

(Please sign and date the acknowledgement below and retain a copy for your records. Please consult a tax advisor for allowable deductions.)

I acknowledge that my donation is restricted to support the above indicated fund(s) in the amount(s) shown. I also acknowledge that I will receive no goods or services or other private benefit from the Nevada State Museum, Las Vegas in consideration for my contribution.

Signature _____ Date March 04, 2022

Print Name JAMES L. PARISH

Thank you for your generous support!

Friends of Nevada State Museum Las Vegas
309 South Valley View Blvd.
Las Vegas, NV 89107

377
97-7751/3243

March 7, 2022
Date

Pay to the Order of Nevada State Museum $ 1,040.00

One Thousand + Forty Dollars

America First Credit Union
P.O. Box 9199
Ogden, UT 84409

For Butter Fly Cabinets

[redacted]

NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Acting Administrator

NEVADA STATE MUSEUM
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Las Vegas, NV 89107

MEMO

To: Robert Stoldal, Chair Board of Museums & History

Through: Myron Freedman, Administrator, Division of Museums & History

From: Hollis J. Gillespie, Director, Nevada State Museum, Las Vegas

Date: May 4, 2022

RE: Deaccession of VM-G-3000 Imperial Palace prop material gifted 12/2/1982 to NSMLV

It is proposed by the Nevada State Museum, Las Vegas (NSMLV) that accession VM-G-3000 be deaccessioned in its entirety from the NSMLV collections due to irrelevance to the mission. Location history for a portion of the items is lost, possibly due to use as exhibit props that were eventually replaced.. VM-G-3000 was the Nevada State Museum and Historical Society's (Now Nevada State Museum, Las Vegas) first accession on the books from December 2, 1982. It consists of prop material from the Imperial Palace in Las Vegas donated by Ralph Englstad. (See attached accession file provided by Mary Covington of NSM.)

The original accession consists of:
Pony cart x 1, horse mannequins, dog mannequin, a collection of tack including blinders, stirrups, bits, straps, saddles, fly nets, horse collars, etc. (unknown number of items) currently located at NSM in Carson City. Other items listed in accession but missing: 1 harness maker's bench with harness maker's stretcher, 9 female and male mannequins with associated clothing.

There is no record of custody by NSMLV. Records from 40 years ago identify a portion of the items in use in Carson City, on exhibit and in storage, including an antique pony cart on display in the permanent galleries of NSM in Carson City, 2 horse mannequins stored at the NDOT off site storage in Carson City, and the tack at Indian Hills Collections Center in Carson City. There are no records of items having been located at NSMLV.

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NSMCC has expressed interest in keeping the Antique Pony Cart and one of the life-sized horse mannequins. The Marzen House Museum of Lovelock, NV is interested in having some of the stored items. NSM agrees to facilitate a donation after approval of de-accession.

Signature indicating deaccession of list titled, "Deaccession of NSMLV VM-G-3000 Imperial Palace prop material gifted 12/2/1982 to NSMLV, on June 17, 2022"

_____

Robert Stoldal, Chair, Board of Museums & History Date