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Meeting Minutes SUMMARY

BOARD OF MUSEUMS AND HISTORY

Thursday, December 8, 2022, 8:00 AM

Meeting Location

Bureau of Reclamation Building, 500 Date Street, Boulder City, NV

BOARD MEMBERS PRESENT

Robert Stoldal, Chairman
Michelle Schmitter
Dr. Sarah Cowie
Dr. Doris Dwyer
Anthony Timmons
Daniel Markoff
Robert Ostrovsky
Jan Petersen
Seth Schorr
Courtney Mooney

BOARD MEMBERS EXCUSED

Mercedes de la Garza
E'sha Hoferer

OTHERS PRESENT

Myron Freedman, Division of Museums and History, Interim Administrator
Harry Ward, Attorney General's Office, Deputy Attorney General
Christopher McMahon
Daphne DeLeon, Division of Museums and History, ASO
Brenda Scolari, Tourism and Cultural Affairs, Director
Rebecca Palmer
Robin Reed, Nevada State Historic Preservation Office
Kirsten Nalley, Public Works
Sean Pitts
Francine Burge, Nevada Department of Tourism and Cultural Affairs
Jill Lagan
Tracey Sprague
Anna Camp
Daniel Thielen, Nevada State Railroad Museum, Carson City, Museum Director
Hollis Gillespie
Rachel Delovio
Catherine Magee, Nevada Historical Society, Reno, Museum Director

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1. The Chair called the meeting to order. Roll call was taken and confirmed a quorum was present and the meeting was posted in accordance with NRS 241. (1,2,3,4)
2. The Chair took Item 5, board announcements and meeting logistics. He discussed breaks during the meeting, allocating time to tour museums at meetings. A discussion took place. Bob Ostrovsky noted he had to leave for a while today and needed to schedule a time for Morgan Stanley to be at the meeting on the 9th. Stoldal noted they would move Ostrovsky's presentation, board reports from finance committee and potential update on fiscal policy to tomorrow morning. (5)
3. The Chair took Item 6, public comment announcement. Myron Freedman noted he received a request for the board packet in an email, which he put online and sent a link to the inquirer. There was no other public comment. (6)
4. The Chair took Item 7, public notification. He noted the report from Morgan Stanley may come up on the agenda today but, if so, it will be moved to tomorrow. (7)
5. The Chair took Item 8a-d, acceptance of minutes. A discussion took place about needing the full transcripts online, rather than just summaries. Doris Dwyer moved to approve the minutes for September 8, 2022. Sarah Cowie noted one correction on her title. Jan Petersen seconded. Motion carried unanimously. Doris Dwyer moved to approve the minutes for September 9, 2022. A note was made that E'sha was not listed as present or absent. Bob Ostrovsky seconded. Motion carried unanimously. Jan Petersen moved to accept the minutes from the October 11, 2022. Doris Dwyer seconded. Motion carried unanimously. Jan Petersen moved to accept the minutes for November 16, 2022. Doris Dwyer seconded. Motion carried unanimously. (8a-d)
6. The Chair took Item 9a, calendar 2023 for board meeting. Dates were tentatively set for March 9th in Carson City with Cultural Day at the legislature on the 10th, budget meeting on June 8th and 9th in Las Vegas, September 14th in Ely, December 7th and 8th in Reno. Jan Petersen made a motion to accept. Anthony Timmons seconded. Motion carried unanimously. (9a)
7. The Chair to Item 10a-c, State Historic Preservation Office. A discussion took place regarding the two departments, Department of Tourism and Cultural Affairs and the Department of Conservation and Natural Resources and their roles and regulations. Rebecca Palmer gave an update on the Nevada State Historic Preservation Office and the two action item requests, one on matters relating to the Historic Preservation Plan and one on the State Historic Preservation Office. A discussion took place regarding her letter. Anthony Timmons made a motion

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that they draft an advisory letter to State Public Works recommending that they use the Department of Interior Historical standards and incorporate them into this East Ely freight building rehabilitation project. Sarah Cowie seconded. Motion carried unanimously. Rebecca Palmer then gave an overview the history of the Commission for Cultural Centers and Historic Preservation, the members, plans for rehabilitation of El Rancho, CCCHP grant recipients and plans . (10a-c)

8. The Chair took Item 11a-b, Department of Tourism and Cultural Affairs. Brenda Scolari gave an update and review regarding the museum system. A discussion took place. (11a-b)
9. The Chair took Item 12a-e, administrator's report. Myron Freedman gave an overview on staffing and museum opening update. He discussed two major CIP projects. Anna Camp gave an overview of her report for NAGPRA quarterly update. Dan Thielen gave an update on the loan agreement between California and Nevada for trains, status report on updated legal loan agreements. The Chair reviewed the status report on Online Board Manual. (12a-e)
10. The Chair took Item 13a-f, board policies. He reviewed the policy review process. Jan Petersen gave an update on existing board policies and procedures on museum stores. She made a motion to approve the board policy as presented on September 8, 2022. Doris Dwyer seconded. Motion carried unanimously. Michelle Schmitter gave an update on the draft of the museum deaccessioning policy and a discussion was held. Unknown speaker moved to accept the policy. Doris Dwyer seconded. Motion carried with a no vote from Anthony Timmons. Courtney Mooney gave a review of the draft artifact loan policy. After discussion, Anthony Timmons moved to table this policy for further input by museum staff and directors, consult NRS and bring it forth at the March 9th meeting. Doris Dwyer seconded. Motion carried unanimously. Chair Stoldal reviewed the admissions and train ride fee policy. Unknown speaker made a motion to accept the policy. Courtney Mooney seconded. Motion carried unanimously. Chair Stoldal reviewed special train ride fees recommendations. Seth Schorr made a motion to approve the train ride fees. Jan Petersen seconded. Motion carried unanimously. Chair Stoldal reviewed the museum facilities and equipment. Anthony Timmons made a motion to approve the policy for facilities, fixtures and other properties of the division as presented. Jan Petersen seconded. Motion carried unanimously. Chair Stoldal reviewed the fee schedules for train rides for the remainder of fiscal year 23. The Chair made a motion to approve the Nevada State Railroad Museum in Carson City, approve Story Time motorcars between January and March, the Extravaganza, 2 days in spring, Independence Day for 2 to 4 days in July, approve a rate of \$10 per ticket for both Boulder City and Carson City, and in Boulder City, permission for the Boulder City Bunny Express for 9 days in March and April, fee is standard for \$10. Also that any fundraising efforts with the train tickets, the cap on that ticket would be no more than \$50, that we approve the Nevada Day, we waive the ticket fee for children who are Nevada Day and that

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the music train ride would be up to \$50 but only one because of January and June of this year. Dan Markoff seconded. Motion carried unanimously. (13a-f)

11. The Chair took Item 14a-b, board committee reports. Daphne DeLeon gave a report on the Standing Museum Store. A discussion took place regarding the store's report, recommendations and funding request. Jan Petersen made a motion to approve the online store funding proposal for the pilot of six months. Seth Schorr seconded. Motion carried unanimously. Seth Schorr gave an update on the standing tech committee board minutes and improvement options. Seth Schorr moved to purchase an Owl web conference solution. Courtney Mooney seconded. Motion carried unanimously. (14a-b)
12. The Chair adjourned the meeting until tomorrow morning.