NOTICE OF PUBLIC MEETING & AGENDA

Board of Museums and History

June 8, 2023 at 9 AM

Meeting Location
The meeting will be held at the Nevada State Museum in Las Vegas, 309 S. Valley View Blvd in the Las Vegas Springs Preserve, and will be accessible via telephone conference call:

AUDIO CONFERENCE:
Dial (877) 336-1831, and when prompted enter Access Code: 6221873

+ = ASSOCIATED REPORTS AND DOCUMENTS IN BOARD MATERIALS

• Action may be taken on those items denoted “For possible action.”
• Items on the public agenda may be taken out of order, and the Board may combine two or more agenda items for consideration and action by the Board. In addition, the Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
• Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
• Meetings are audio-recorded and transcribed as part of the public record. Speakers must identify themselves before speaking.

1. Call for the start of the recording of the meeting. Chair of Nevada Board of Museums and History and staff.

2. Call meeting to order, Chair.

3. Call for confirmation that meeting was properly posted. Chair and staff.

4. Call for the roll call of Board members and determination of quorum. Chair and staff.

5. Nominations and election of Chair and Vice-Chair for the Board of Museums and History. Terms upon election. Chair (For possible action.)

6. Board announcements and meeting logistics. Chair (Information only).
7. Public comment announcement. Chair. Public comment is welcomed by the Board. There are three periods of public comment during a meeting of the Nevada Board of Museums and history. The first is at the beginning of meeting and at the end of the meeting of the Board. A third period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Public comment options may include, without limitation, written public comment submitted to the public body via mail or email. Meetings are audio-recorded and transcribed as part of the public record. Speakers, including board members, must identify themselves before speaking.

8. Acceptance of minutes (all items for possible action.) Chair. (Full transcripts available at nvmuseums.org).
   a. March 9, 2023 Board Meeting summary of motions. +
   b. March 24, 2023 Board Meeting summary of motions. +
   c. May 16, 2023 Board followed by Finance Committee summary of motions. +
   d. May 26, 2023 Finance Committee summary of motions. +

9. Review and confirm dates for Board meetings in 2023. Chair (for possible action.)
   Sept 14, 2023 in Ely, December 7 & 8, 2023 in Reno at the NHS.

10. Nevada State Historic Preservation Office. Rebecca Palmer, Administrator (Information only, unless noted otherwise.)
   a. SHPO Report +

11. Nevada Department of Tourism and Cultural Affairs -Brenda Scolari, Director. (Information only, unless noted otherwise.)
   a. Department Update
   b. Marketing and Communications Report. Francine Burge, Public Relations Manager +

12. Administrator’s Report. Myron Freedman, DMH Administrator. (Information only, unless noted otherwise.)
   a. The 82nd Legislature: legislation update
   b. NAGPRA Quarterly Update. (For possible action.)
   c. Capital Projects Update.
   d. 711 South Seventh St. Property Update. DAG Harry Ward. (For possible action.)
   e. Review of proposed fee schedule for all Train Rides, regular and fund raising, for FY 2024. Administrator. (For possible action.)

13. Standing Committees (All items for possible action.)
      1. Morgan Stanley Report
      2. Review and recommendations and approval for FY 24 MDTF Budgets +
   b. Membership Committee. Anthony Timmins, Chair.
c. Museum Store. Jan Peterson, Chair.

14. Q3 Museum Reports, Chair and Museum Directors (Jan-Mar 2023)
   a. Lost City Museum Report +
      1. Deaccession Request Memo 1 (for possible action.) +
      2. Deaccession Request Memo 2 (for possible action.) +
      3. Acceptance of Docent council Donation (for possible action) +
   b. Nevada State Museum in Las Vegas Report +
      1. Acceptance of Innova Restricted Donation (for possible action.) +
   c. Nevada State Museum in Carson City +
      1. Approval to pay FY22 invoice (for possible action.) +
      2. Acceptance of Brown Elementary Restricted Donation (for possible action.) +
      3. Acceptance of Anonymous Restricted Donation (for possible action.) +
      4. Acceptance of Keres Consulting Restricted Donation (for possible action.) +
      5. Acceptance of Libety Baptist Restricted Donation (for possible action.) +
      6. Acceptance of Wyrick Restricted Donation (for possible action.) +
   d. Ely Railroad Depot Museum +
   e. Nevada State Railroad Museum in Boulder City +
      1. MOU agreement with UNLV Engineering to utilize track for research
      2. Reauthorize funds from Magnusson Trust to move Test Site artifacts (for possible action.) +
   f. Nevada State Railroad Museum in Carson City +
   g. Nevada Historical Society Report +
      1. Q Editing Services Contract +
      2. Acceptance of Little Restricted Donation (for possible action.) +

15. Private funds budget adjustments-Current year. Chair and Staff (all items for possible action.)
   a. Changes approved by the Division Administrator.
   b. Changes requested from the Board over $5,000.

16. Board member comment on non-agendized items (discussion only).

17. Future museum board agenda items (discussion only.) Recommendations by Board members
    regarding topics for future agenda items for the Board can be made under this agenda item. Discussion
    on proposals for future Board items shall be limited to whether such proposed items are within the
    purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

18. Public Comment Announcement. Board Chair. (For information only.) Public comment is
    welcomed by the Board. No action can be taken during the public comment period. Public comment on
    both agenda and non-agenda items is welcome. Because of time considerations, the period for public
    comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are
    urged to avoid repetition of comments made by previous speakers. Public comment options may
    include, without limitation, written public comment submitted to the public body via mail or email.

19. ADJOURNMENT
NOTICE POSTING LOCATIONS
https://notice.nv.gov
http://museums.nevadaculture.org
NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2)
by contacting Deb Budo, Administrative Assistant III, Division of Museums and History, (775) 687-7340
or via email to dabudo@nevadaculture.orgSupporting documents are available from the Nevada
Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled
and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada
Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the
meeting.
<table>
<thead>
<tr>
<th>AGENDA #</th>
<th>MEMO</th>
<th>AGENDA ITEM TITLE</th>
<th>MOTION</th>
<th>MOVED</th>
<th>SECONDED</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>8a</td>
<td></td>
<td>12/8/22 Board Mtg Min</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>8a</td>
<td></td>
<td>12/9/22 Board Mtg Min</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>8b</td>
<td></td>
<td>2/9/23 Membership Comm. Mtg Min</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Anthony Timmons</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Future Board Mtg Dates</td>
<td>Approve as submitted</td>
<td>Michelle Schmitter</td>
<td>Mercedes De La Garza</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>13c</td>
<td></td>
<td>Membership Policy</td>
<td>Approve as submitted</td>
<td>Michelle Schmitter</td>
<td>Mercedes De La Garza</td>
<td>D Markoff No Vote Voted with Chair in favor</td>
</tr>
<tr>
<td>14a</td>
<td></td>
<td>Train Ride Fee Policy</td>
<td>Proposed Standardized Form</td>
<td>Anthony Timmons</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>14a 2</td>
<td></td>
<td>CC Train Fee Schedule</td>
<td>Add Title for Signature, Not over $50 per ticket</td>
<td>Robert Stoldahl</td>
<td>Dan Markoff</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>14a 3</td>
<td></td>
<td>BC Train Fee Schedule</td>
<td>Change to 2000 - 3000 per event</td>
<td>Jan Peterson</td>
<td>Doris Dwyer</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>14b 3</td>
<td></td>
<td>Appt Michelle Schmitter to FC Committee</td>
<td>Approve as submitted</td>
<td>Doris Dwyer</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>14b 4</td>
<td></td>
<td>FC Committee Review</td>
<td>Date set for 5/10/23 at 8:00 AM</td>
<td>Robert Ostrovsky</td>
<td>Robert Stoldahl</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>14c 2</td>
<td></td>
<td>Online Store Web 2 Contract</td>
<td>Approve as submitted</td>
<td>Jan Peterson</td>
<td>Doris Dwyer</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 a 1</td>
<td></td>
<td>Free Admission Days</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 a 2</td>
<td></td>
<td>DC Donation $357.73</td>
<td>Approve as submitted</td>
<td>Doris Dwyer</td>
<td>Mercedes De La Garza</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 a 3</td>
<td></td>
<td>DC Donation $375.00</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 a 4</td>
<td></td>
<td>Caproni Trust Donation $16,666.67</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 c 1</td>
<td></td>
<td>Custom Sign Contract</td>
<td>Approve as submitted</td>
<td>Robert Ostrovsky</td>
<td>Mercedes De La Garza</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 c 2</td>
<td></td>
<td>Science Fair Free Adm</td>
<td>Approve as submitted</td>
<td>Jan Peterson</td>
<td>Mercedes De La Garza</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 c 3</td>
<td></td>
<td>Johnson Restricted Donation $1000.00</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 c 4</td>
<td></td>
<td>Annual Appeal Restricted Donation $12,155.00</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Robert Stoldahl</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 f 1</td>
<td></td>
<td>4 Concrete Contract</td>
<td>Approve as submitted</td>
<td>Doris Dwyer</td>
<td>Courtney Mooney</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 f 2</td>
<td></td>
<td>Funds for Forklift</td>
<td>Called a roll for vote 5 nay 5 yay Not passed</td>
<td>NAY RS, MS, SC,DM, CM</td>
<td>YAY AT, DD, RO, JP, MD</td>
<td>Not Passed</td>
</tr>
<tr>
<td>15 f 3</td>
<td>Jones Trust Donation</td>
<td>$5000.00</td>
<td>Approve as submitted</td>
<td>Doris Dwyer</td>
<td>Mercedes De La Garza</td>
<td>Unanimous with Chair in favor</td>
</tr>
<tr>
<td>15 g 1</td>
<td>Herz Contract</td>
<td>Approve as submitted</td>
<td>Mercedes De La Garza</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
<td></td>
</tr>
</tbody>
</table>
### Board of Museums and History Board
### SUMMARY OF MOTIONS
### Special Meeting March 24, 2023

Full transcripts available at nvmuseums.org

<table>
<thead>
<tr>
<th>AGENDA #</th>
<th>MEMO</th>
<th>AGENDA ITEM TITLE</th>
<th>MOTION</th>
<th>MOVED</th>
<th>SECONDED</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>5</td>
<td>Forklift Request</td>
<td>Approve as submitted</td>
<td>Robert Stoldal</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
</tbody>
</table>
## SUMMARY OF MOTIONS

### Special and Finance Committee Meetings

**Full transcripts available at nvmuseums.org**

<table>
<thead>
<tr>
<th>AGENDA #</th>
<th>MEMO</th>
<th>AGENDA ITEM TITLE</th>
<th>MOTION</th>
<th>MOVED</th>
<th>SECONDED</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>5</strong></td>
<td></td>
<td><strong>Network Switch</strong></td>
<td>Approve $7,042.99 to purchase switch</td>
<td>Jan Peterson</td>
<td>Doris Dwyer</td>
<td>Passed with one nay (Timmons)</td>
</tr>
<tr>
<td><strong>6</strong></td>
<td></td>
<td><strong>Admission</strong></td>
<td>Approve provisional museum admissions authority</td>
<td>Daniel Markoff</td>
<td>Jan Peterson</td>
<td>Unanimous with Chair in favor</td>
</tr>
</tbody>
</table>

### Finance Committee

No motions were taken. Committee discussed the following FY24 proposed budgets:

- 5033 Board of Museums and History
- 5034 DMH Administrator
- 5036 Nevada State Museum Carson City
- 5038 Lost City Museum
- 5039 Nevada State Museum Las Vegas
### Review FY24 Budget Requests

**MOTION:** Recommend approval by the full Board at the June 8, 2023 meeting.

**Unanimous with Chair in favor**

- **Moved:** Michelle Schmitter
- **Seconded:** Anthony Timmons

**Budgets discussed**

- 5035 Nevada Historical Society
- 5037A Railroad Museum - Carson City
- 5037B Railroad Museum - Boulder City
- 5037C Railroad Museum - East Ely

**Budgets recommended to be presented/approved by the Board at the June 8, 2023 meeting. Includes budgets reviewed at the May 16, 2023 meeting.**

- 5033 Board of Museums and History
- 5034 DMH Administrator
- 5035 Nevada Historical Society
- 5036 Nevada State Museum Carson City
- 5037A Railroad Museum - Carson City
- 5037B Railroad Museum - Boulder City
- 5037C Railroad Museum - East Ely
- 5038 Lost City Museum
- 5039 Nevada State Museum Las Vegas
National Register of Historic Places Nominations
None

Nevada State Register of Historic Places Nominations
None

Listed Properties Since December 2022 Staff Report
None

Pending Nominations to the National Register

Gem Theater, Pioche, Lincoln County
SHPO staff reviewed the first draft and sent comments and edit requests to the author in September 2022. The second draft was received on May 3, 2023. The SHPO will complete its review of the second draft no later than June 30.

El Rancho Hotel, Wells, Elko County
Final edits to this document are in progress. SHPO staff addressed several outstanding edits and began drawing a floor plan for inclusion in the nomination. Depending on the progress of the ongoing building rehabilitation, new NRHP photographs may be required.

REMOVAL – Old Boulder City Hospital, Clark County
A member of the Boulder City Historic Preservation Commission notified SHPO staff that the Old Boulder City Hospital (NRIS 82003211) was demolished in 2015 and requested that the property be removed from the National Register. SHPO staff sent the required notification letters in December 2022. No objections were received. SHPO staff submitted the removal paperwork to NPS in May 2023. NPS will respond to the removal request by June 25.

Leroy and Carrie Christensen House, 500 W. Van Buren Street, Las Vegas, Clark County
The City of Las Vegas submitted a draft nomination for this property on April 13, 2023. The nomination and
a related survey of African American resources in West Las Vegas were funded by an NPS Underrepresented Communities Grant. SHPO staff will complete its review of the first draft no later than June 9. The City is working to have this nomination ready in time for the December 2023 BMH agenda.

Future Nomination, Rafael Rivera Neighborhood, Las Vegas, Clark County
The City of Las Vegas received a second NPS Underrepresented Communities Grant for a historic resources survey, historic context, and NRHP nomination related to the Rafael Rivera neighborhood in eastern Las Vegas. The City will submit the draft documents to SHPO in September 2023.

White Pine Middle School, Ely, White Pine County
SHPO staff reviewed a partial draft in February 2023. A second draft has not yet been received.

NRHP Inquiries Since March 2023 Staff Report

SHPO staff received two inquiries for potential NRHP nominations since the last staff report:

- Phyllis McGuire Estate: 950 Rancho Circle Drive, a 28,000-square-foot structure on two acres in the City of Las Vegas’ Rancho Circle neighborhood. Built for Ms. Phyllis McGuire, the youngest member of the singing trio “The McGuire Sisters” active between 1952–1968 and 1986–2004, the mansion contains a replica of the Eiffel Tower’s base standing forty-five feet high. The current property owner has requested information concerning a possible nomination of the property under Criteria A, B, and C.

- The Henderson Historical Society submitted an inquiry regarding the potential significance and eligibility of the Henderson Fire & Police Station (Station 1; formerly the Townsite Fire Station) at 134 W. Atlantic Avenue in Henderson. The Station was constructed in the Basic Townsite in 1942.

Pending Nominations to the State Register

Cactus Theatre, Hawthorne, Mineral County
SHPO staff reviewed the first draft in February 2023. A second draft was received on April 7, 2023. SHPO staff will review the second draft no later than June 6, 2023.

G.S. Garcia Saddle & Harness Shop, Elko, Elko County
The Board conditionally approved this nomination during their December 2020 meeting. The nomination author is currently expanding the historic context and incorporating BMH member suggestions.

SRHP Inquiries Since December 2022 Staff Report

None.
Federal NRHP Nominations

1. Bahsahwahbee Traditional Cultural Property – No changes or updates since the previous staff report.
2. Lincoln Highway and Victory Highway Multiple Property Documentation Forms (MPDF) and accompanying nominated road segments – No changes or updates since the previous staff report.
3. Kyle Canyon Ranger Station and CCC Camp Charleston in Clark County – No changes or updates since the previous staff report.
4. Dunkahni Archeological District in Great Basin National Park – The SHPO received a revised document from the federal agency on May 22, 2024.
Marketing and Communications
Fiscal Year 2023 +
Highlights
June 2022-June 2023

- Hiring of MAR-COM Team of Samantha Szesciorka and Francine Burge
- Contracts with Media Outlets
- Connecting with media to cover events and initiatives
- Campaign to Increase Usage of the Bus Reimbursement Program
- Legislative Session and Culture Day
- Initial surveying to prep for Strategic planning and marketing plan development
Mar-Com Team

Francine Burge

30+ years in cultural marketing, PR, and special events.

Samantha Szesciorka

20+ years in journalism, media, museum management, and marketing
Advertising Contracts

Reaching across the state with consistent and timely messaging

Greenspun (LV Weekly)
This is Reno
KNPR & KUNR
PBS Reno
Advertising Samples

Working with Good Giant (Advertising Firm)

Climb aboard and experience the sights, sounds, and sensations of railroading in Nevada! The Nevada State Railroad Museum in Carson City features an impressive collection of rare and fully operational locomotives, exhibits, and more.

BECOME A MEMBER FOR FREE ADMISSION TO ALL 7 STATE MUSEUMS. Visit NVMuseums.org for museum locations, exhibits, and events.

WHERE WILL YOUR NEVADA STORY TAKE YOU?

SEVEN UNIQUE MUSEUMS ACROSS THE STATE

BECOME A MEMBER FOR FREE ADMISSION TO ALL 7 STATE MUSEUMS. Visit NVMuseums.org for museum locations, exhibits, and events.

THE HERITAGE LIVES HERE

AT NEVADA STATE MUSEUMS

Adventure through the rich and colorful story of the Silver State. With seven museums that preserve our history, where will your Nevada story take you?

Visit NVMuseums.org for museum locations, exhibits, and events.

BECOME A MUSEUM MEMBER FOR FREE ADMISSION TO ALL STATE MUSEUMS.
Earned Media

Connecting with local journalists to tell the DMH Story:

Double Scoop Blog, Podcast, and Newsletter
KOLO Appearances (some media training)
This is Reno
LV Weekly
Earned Media Samples
Bus Reimbursement Program

Campaign to educators to boost participation

- Professional flyer/poster sent to superintendents and administrators
- Online reservation form
- Awaiting to see impact
82nd NV Legislative Session

Culture Day March 10

- Breakfast and gifts
- Connection with lawmakers on issues
- Created signage for the museums to use for other events
- Invitation to visit museums after the session for more one-on-one time
MAR-COM Policy

Version One

• Outlines goals and vision
• Assigns Responsibilities
• Describes processes
• Assigned a timeline to the needs
• Reviews Brand Guidelines
Coming Up

Strategic Planning
- Clear vision, mission and goals
- Brand characteristics to inform MAR-COM content
- Set up measurements for reporting

Marketing & Communications Planning
- Based on strategic plan’s goals
- Long term calendaring
- In-depth planning for image building and growth

Re-Branding Project
- New Logos
- Website designs
- Identity items
Questions?
LOST CITY MUSEUM

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 8, 2023
## I. Private Funds Budget Summary B/A 5038

### State Fiscal Year 2023

<table>
<thead>
<tr>
<th>GL /Cat#</th>
<th>Budget</th>
<th>Actuals</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2511</td>
<td>86,176</td>
<td>86,176</td>
<td>100.00%</td>
</tr>
<tr>
<td>2512</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Comparison of Revenues Budgeted/ Received:**

<table>
<thead>
<tr>
<th>Description</th>
<th>SFY 2023</th>
<th>Actuals</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memberships*</td>
<td>8,834</td>
<td>4,020</td>
<td>45.51%</td>
</tr>
<tr>
<td>Merchandise Sales*</td>
<td>90,000</td>
<td>63,887</td>
<td>70.99%</td>
</tr>
<tr>
<td>Gifts &amp; Donations</td>
<td>5,924</td>
<td>17,465</td>
<td>294.81%</td>
</tr>
<tr>
<td>Private Grants</td>
<td>5,000</td>
<td>1,386</td>
<td>27.73%</td>
</tr>
<tr>
<td>Treasurer's Interest</td>
<td>475</td>
<td>824</td>
<td>173.50%</td>
</tr>
<tr>
<td>Outside Bank Account</td>
<td>1,243</td>
<td>1,243</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

**Total Revenues:**

- **$111,476**
- **$88,825**
- **79.68%**

### Comparison of Expenditures Budgeted/Expended:

<table>
<thead>
<tr>
<th>Description</th>
<th>SFY 2023</th>
<th>Actuals</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>5,464</td>
<td>4,253</td>
<td>77.83%</td>
</tr>
<tr>
<td>Archeology Special Projects</td>
<td>2,500</td>
<td>407</td>
<td>16.28%</td>
</tr>
<tr>
<td>Buildings &amp; Grounds</td>
<td>2,521</td>
<td>524</td>
<td>20.80%</td>
</tr>
<tr>
<td>Shelving Unit Project</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Museum Store*</td>
<td>103,437</td>
<td>66,774</td>
<td>64.56%</td>
</tr>
<tr>
<td>Special Events</td>
<td>3,950</td>
<td>502</td>
<td>12.71%</td>
</tr>
<tr>
<td>Board Appr Special Projects</td>
<td>70,905</td>
<td>4,631</td>
<td>6.53%</td>
</tr>
<tr>
<td>Special Projects (Restricted)</td>
<td>8,875</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Total Expenditures:**

- **$197,652**
- **$77,091**
- **39.00%**

**Available Unrestricted Cash**

- **97,910**

---

**Revenue/Expenditure Comparison Narrative:**
At the end of the third quarter, Lost City Museum (LCM) is at 71% of projected sales in the museum store, leaving the museum in a comfortable position to try and reach the final projected goal by the end of the 4th quarter.

Membership has also caught up compared to the previous quarter, although it is still down from the projected goal.
II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2023</td>
<td>$3,803</td>
<td>$4,454</td>
<td>$8,386</td>
<td>$6,823</td>
<td>$11,055</td>
<td>$6,700</td>
<td>$7,700</td>
<td>$5,150</td>
<td>$9,815</td>
<td></td>
<td></td>
<td></td>
<td>$63,887</td>
</tr>
<tr>
<td>FY 2022</td>
<td>$6,996</td>
<td>$6,445</td>
<td>$7,569</td>
<td>$7,096</td>
<td>$9,933</td>
<td>$5,795</td>
<td>$5,916</td>
<td>$7,778</td>
<td>$8,127</td>
<td>$11,839</td>
<td>$6,296</td>
<td>$5,439</td>
<td>$89,230</td>
</tr>
<tr>
<td>FY 2021</td>
<td>$3,388</td>
<td>$4,469</td>
<td>$2,679</td>
<td>$4,126</td>
<td>$2,104</td>
<td>$476</td>
<td>$2,956</td>
<td>$5,541</td>
<td>$10,524</td>
<td>$9,351</td>
<td>$6,694</td>
<td>$6,099</td>
<td>$58,408</td>
</tr>
<tr>
<td>FY 2020</td>
<td>$4,567</td>
<td>$5,775</td>
<td>$6,941</td>
<td>$11,610</td>
<td>$9,909</td>
<td>$7,730</td>
<td>$4,477</td>
<td>$8,076</td>
<td>$4,039</td>
<td>$-1</td>
<td>$0</td>
<td>$337</td>
<td>$63,460</td>
</tr>
<tr>
<td>YTD</td>
<td>$3,803</td>
<td>$8,258</td>
<td>$16,643</td>
<td>$23,467</td>
<td>$34,521</td>
<td>$41,222</td>
<td>$48,922</td>
<td>$54,072</td>
<td>$63,887</td>
<td>$63,887</td>
<td>$63,887</td>
<td>$63,887</td>
<td>$63,887</td>
</tr>
</tbody>
</table>

YTD COMPARISON

|                | 54.37% | 61.44% | 79.22% | 83.49% | 90.75% | 94.04% | 98.33% | 93.99% | 97.31% | 82.44% | 76.25% | 71.60% |

MONTHLY COMPARISON

|                | 54.37% | 69.11% | 110.78% | 96.16% | 111.29% | 115.62% | 130.17% | 66.21% | 120.77% | 0.00%  | 0.00%  | 0.00%  |

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against three previous fiscal years.
## FY2023 Revenues Expenditures

<table>
<thead>
<tr>
<th>Month</th>
<th>Merchandise</th>
<th>Personnel</th>
<th>Oper/Other</th>
<th>Expenditure</th>
<th>Profit (Loss)</th>
<th>% Net</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>3,803</td>
<td>-</td>
<td>2,302</td>
<td>-</td>
<td>0.0%</td>
<td>3324.11</td>
</tr>
<tr>
<td>August</td>
<td>4,454</td>
<td>183</td>
<td>2,313</td>
<td>-</td>
<td>0.0%</td>
<td>3173.67</td>
</tr>
<tr>
<td>September</td>
<td>8,386</td>
<td>6,912</td>
<td>3,093</td>
<td>24</td>
<td>0.0%</td>
<td>6497.78</td>
</tr>
<tr>
<td>October</td>
<td>6,823</td>
<td>9,944</td>
<td>2,314</td>
<td>249</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>11,055</td>
<td>7,919</td>
<td>2,313</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>6,700</td>
<td>10,655</td>
<td>2,475</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>7,700</td>
<td>1,005</td>
<td>2,742</td>
<td>7</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>5,150</td>
<td>2,636</td>
<td>2,313</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>9,815</td>
<td>795</td>
<td>6,498</td>
<td>80</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>FY23 Total</td>
<td>63,887</td>
<td>40,052</td>
<td>26,362</td>
<td>360</td>
<td>66,774 (2,887) (4.5%)</td>
<td></td>
</tr>
<tr>
<td>FY22 Total</td>
<td>89,230</td>
<td>50,820</td>
<td>33,643</td>
<td>2,227</td>
<td>86,690 (2,540) 2.8%</td>
<td></td>
</tr>
<tr>
<td>FY21 Total</td>
<td>59,452</td>
<td>26,617</td>
<td>29,264</td>
<td>3,299</td>
<td>59,180 (272) 0.5%</td>
<td></td>
</tr>
<tr>
<td>FY20 Total</td>
<td>63,731</td>
<td>34,415</td>
<td>46,108</td>
<td>3,854</td>
<td>84,377 (20,646) (32.4%)</td>
<td></td>
</tr>
</tbody>
</table>

### Museum Store Sales Narrative:
The museum store had a strong January and March, with a good February regarding sales. The store has already in this quarter surpassed the final FY total for 2020 and 2021 and looks to come close to last year’s numbers.

The Store Manager, Director, and Museum Attendant I did the interviews for the new Museum Attendant I position in early January. Christine Mitchler, a local with many years of retail experience, was selected and accepted. Her first day was January 23rd.
### Membership Figures

Memberships (new and renewals) chart comparison against four previous fiscal years.

<table>
<thead>
<tr>
<th>Membership Categories</th>
<th>Qtr 1 July - Sep</th>
<th>Qtr 2 Oct - Dec</th>
<th>Qtr 3 Jan - Mar</th>
<th>Qtr 4 April - June</th>
<th>TOTAL</th>
<th>TOTAL Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual</td>
<td>4</td>
<td>2</td>
<td>5</td>
<td>1</td>
<td>2</td>
<td>7</td>
</tr>
<tr>
<td>Family</td>
<td>5</td>
<td>2</td>
<td>4</td>
<td>5</td>
<td>5</td>
<td>14</td>
</tr>
<tr>
<td>Sustaining</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Contributing</td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Patron</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Benefactor</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Senior</td>
<td>6</td>
<td>18</td>
<td>8</td>
<td>13</td>
<td>10</td>
<td>15</td>
</tr>
<tr>
<td>Student</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>FY 23</td>
<td>16</td>
<td>21</td>
<td>15</td>
<td>27</td>
<td>17</td>
<td>26</td>
</tr>
<tr>
<td>FY 22</td>
<td>15</td>
<td>21</td>
<td>21</td>
<td>26</td>
<td>9</td>
<td>15</td>
</tr>
<tr>
<td>FY 21</td>
<td>5</td>
<td>23</td>
<td>0</td>
<td>16</td>
<td>9</td>
<td>25</td>
</tr>
<tr>
<td>FY 20</td>
<td>31</td>
<td>14</td>
<td>22</td>
<td>14</td>
<td>18</td>
<td>16</td>
</tr>
<tr>
<td>YTD</td>
<td>16</td>
<td>21</td>
<td>31</td>
<td>48</td>
<td>48</td>
<td>74</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>106.67</td>
<td>100.00</td>
<td>102.13</td>
<td>106.67</td>
<td>119.35</td>
</tr>
<tr>
<td></td>
<td>86.11</td>
<td>102.13</td>
<td>102.13</td>
<td>106.67</td>
<td>73.85</td>
</tr>
<tr>
<td></td>
<td>106.67</td>
<td>119.35</td>
<td>119.35</td>
<td>119.35</td>
<td>94.87</td>
</tr>
</tbody>
</table>

**QUARTERLY COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>106.67</td>
<td>100.00</td>
<td>102.13</td>
<td>103.85</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>71.43</td>
<td>103.85</td>
<td>103.85</td>
<td>188.89</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>106.67</td>
<td>188.89</td>
<td>188.89</td>
<td>173.33</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.
Membership sales comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$0</td>
<td>$280</td>
<td>$250</td>
<td>$1,215</td>
<td>$235</td>
<td>$710</td>
<td>$625</td>
<td>$415</td>
<td>$290</td>
<td></td>
<td></td>
<td></td>
<td>$4,020</td>
</tr>
<tr>
<td>FY 22</td>
<td>$215</td>
<td>$200</td>
<td>$535</td>
<td>$275</td>
<td>$870</td>
<td>$285</td>
<td>$630</td>
<td>$230</td>
<td>$160</td>
<td>$1,045</td>
<td>$445</td>
<td>$315</td>
<td>$5,205</td>
</tr>
<tr>
<td>FY 21</td>
<td>$195</td>
<td>$315</td>
<td>$180</td>
<td>$370</td>
<td>$200</td>
<td>$425</td>
<td>$240</td>
<td>$325</td>
<td>$335</td>
<td>$570</td>
<td>$170</td>
<td>$580</td>
<td>$3,905</td>
</tr>
<tr>
<td>FY 20</td>
<td>$115</td>
<td>$995</td>
<td>$225</td>
<td>$135</td>
<td>$275</td>
<td>$1,250</td>
<td>$295</td>
<td>$375</td>
<td>$375</td>
<td>$0</td>
<td>$60</td>
<td>$320</td>
<td>$4,420</td>
</tr>
</tbody>
</table>

**YTD**

<table>
<thead>
<tr>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$4,020</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<p>| | | | | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>#DIV/0!</td>
<td>67.47%</td>
<td>55.79%</td>
<td>142.45%</td>
<td>94.51%</td>
<td>113.03%</td>
<td>110.13%</td>
<td>115.12%</td>
<td>118.24%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**MONTHLY COMPARISON**

<p>| | | | | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td>140.00%</td>
<td>46.73%</td>
<td>441.82%</td>
<td>27.01%</td>
<td>249.12%</td>
<td>99.21%</td>
<td>180.43%</td>
<td>181.25%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**
New memberships and renewals are up compared to the previous two years. The losses from last quarter were made up during this one. LCM is staying consistent with membership numbers and more than likely will be on track for similar numbers from last year.
V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>436</td>
<td>398</td>
<td>522</td>
<td>1018</td>
<td>928</td>
<td>702</td>
<td>805</td>
<td>744</td>
<td>1425</td>
<td></td>
<td></td>
<td></td>
<td>6978</td>
</tr>
<tr>
<td>FY 22</td>
<td>648</td>
<td>410</td>
<td>667</td>
<td>842</td>
<td>683</td>
<td>566</td>
<td>718</td>
<td>1006</td>
<td>1473</td>
<td>1113</td>
<td>677</td>
<td>562</td>
<td>9365</td>
</tr>
<tr>
<td>FY 21</td>
<td>279</td>
<td>435</td>
<td>334</td>
<td>561</td>
<td>198</td>
<td>7</td>
<td>330</td>
<td>657</td>
<td>932</td>
<td>1,011</td>
<td>573</td>
<td>519</td>
<td>5836</td>
</tr>
<tr>
<td>FY 20</td>
<td>833</td>
<td>991</td>
<td>994</td>
<td>2,010</td>
<td>1,429</td>
<td>707</td>
<td>1,069</td>
<td>1,166</td>
<td>506</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>9705</td>
</tr>
<tr>
<td>YTD</td>
<td>436</td>
<td>834</td>
<td>1,356</td>
<td>2,374</td>
<td>3,302</td>
<td>4,004</td>
<td>4,809</td>
<td>5,553</td>
<td>6,978</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>6,978</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

- 67.28%  78.33%  78.61%  92.48%  104.93%  106.07%  100.23%  99.50%  0.00%  0.00%  0.00%

**MONTHLY COMPARISON**

- 67.28%  97.07%  78.26%  120.90%  135.87%  124.03%  112.12%  73.96%  96.74%  0.00%  0.00%  0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Attendance Receipts**

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$1,714</td>
<td>$1,414</td>
<td>$2,724</td>
<td>$3,557</td>
<td>$3,127</td>
<td>$2,138</td>
<td>$3,356</td>
<td>$4,338</td>
<td>$4,766</td>
<td></td>
<td></td>
<td></td>
<td>$27,134</td>
</tr>
<tr>
<td>FY 22</td>
<td>$2,186</td>
<td>$1,695</td>
<td>$2,765</td>
<td>$3,155</td>
<td>$3,229</td>
<td>$1,896</td>
<td>$3,355</td>
<td>$4,458</td>
<td>$4,268</td>
<td>$5,566</td>
<td>$3,433</td>
<td>$3,508</td>
<td>$39,514</td>
</tr>
<tr>
<td>FY 21</td>
<td>$780</td>
<td>$1,445</td>
<td>$1,285</td>
<td>$2,440</td>
<td>$800</td>
<td>$0</td>
<td>$955</td>
<td>$2,110</td>
<td>$4,470</td>
<td>$3,805</td>
<td>$2,500</td>
<td>$2,470</td>
<td>$23,060</td>
</tr>
<tr>
<td>FY 20</td>
<td>$2,855</td>
<td>$2,950</td>
<td>$3,555</td>
<td>$6,125</td>
<td>$5,185</td>
<td>$2,847</td>
<td>$3,940</td>
<td>$4,640</td>
<td>$3,235</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$35,332</td>
</tr>
<tr>
<td>YTD</td>
<td>1,714</td>
<td>3,128</td>
<td>5,852</td>
<td>9,409</td>
<td>12,536</td>
<td>14,674</td>
<td>18,030</td>
<td>22,368</td>
<td>27,134</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>27,134</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

- 78.41%  80.59%  88.05%  96.00%  96.21%  98.31%  98.63%  98.37%  100.47%  0.00%  0.00%  0.00%

**MONTHLY COMPARISON**

- 78.41%  83.40%  98.52%  112.74%  96.84%  112.76%  100.03%  97.31%  111.67%  0.00%  0.00%  0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.
Museum Attendance Narrative:

We held our annual Spring Kid’s Day on March 25th. We had 52 children in attendance for the event.

During the quarter, Archaeologist Virginia Lucas made educational connections with over 1,000 people:

January 2023
SNAP Meeting – approx. 20 people
Tour with NPS and BLM – folks from Zion, Parashant, and the Arizona Strip (approximately 25 people)
Worked with Lake Mead on NAGPRA assessment

March 2023
UNLV Field School class – approximately 25 students
NSRMBC Open House - approx. 1000 in attendance
Human and Non-Human Bone Identification workshop for SHPO - approx. 15 people
VI. Fundraising Activities:

We are targeting to accrue funds in the restricted account for the Design and Construction of a Museum Storage building in the lower parking lot at Lost City Museum.
### VII  General Museum Activities

**CIP Projects**

**19-M33 Sewar upgrade project.** Funded in the 2019 legislative session, this CIP remains incomplete at the writing of this report. The architect, public works project manager, and contractor ASW have spent some time at the museum finalizing the plans for the plumbing and water softener part of the project. They plan to start demo soon and update the plans to complete the project by the end of May.

**Pueblo Assessment and Restoration.** Funded in the 2021 session, this project has one more component until it is complete. A conservationist who specialized in historic lumber collected data on the wooden beams. While his findings are complete, the report is still pending. It was determined that one of the beams in one section of the pueblos needs to be supported. Public Works will be looking to find a contractor to make the repair at some point soon. Once that repair is done, we will be able to reopen the pueblos to the public.

**Staff Activities:**

In-person events were held this quarter at the Lost City Museum as noted in the attendance narrative earlier in this report. A part-time Museum Attendant I position has been filled, and a Curator II position remains unfilled, with interviews on March 16th and March 21st.

On March 25th, 2023, Lost City Museum hosted its spring Kid’s Day. 52 attendees joined us for the event.

From Jan. 1st to Jan. 24th, LCM had a photo exhibit at the Nevada Humanities Gallery in Las Vegas that covered the history of the CCC and the building of the museum. The whole exhibit run, which was installed Dec. 1st, 2022, was visited by around 467 people.

Archaeologist Virginia Lucas participated in the following offsite outreach events:

- **January 2023**
  - Jan 12 - SNAP Meeting - approx. 20 people
  - Jan 21 - Tour with NPS and BLM – folks from Zion, Parashant, and the Arizona Strip (approximately 25 people)
  - Jan 31 - Worked with Lake Mead on NAGPRA assessment

- **March 2023**
  - March 11 - UNLV Field School class – approximately 25 students
  - March 5 – Director Tracey Sprague and Archaeologist Virginia Lucas participated in the NSRMBC’s open house – 1000 people
  - March 25 - Human and Non-Human Bone Identification workshop for SHPO - approx. 15 people

*Lost City Museum is open from Wednesday to Sunday from 8:30 am to 4:30 pm.*
To: Board of Museums & History

Through: Myron Freedman, Administrator, Division of Museums & History

From: Tracey Sprague, Director, Lost City Museum

Date: June 8, 2023

MEMO RE: Deaccession of items, to be transferred to Lake Mead Recreation Area

The accessioned collection 2010.3 are objects that were obtained and are directly linked to the Pueblo Grande de Nevada site, which is housed within the Lake Mead National Recreation Area. The listed items (photograph and box with various stone tools, worked bone and turquoise) date back to the excavation from the 1920s and should be returned to the agency where they were originally found.

Lake Mead National Recreation Area has expressed interest in regaining control of the attached list.

Signature indicating deaccession concurrence of items on list titled:
LCM OBJECTS TO BE DE-ACCESSIONED, JUNE 8, 2023

__________________________________________
Date

Board of Museums & History
LCM OBJECTS TO BE DE-ACCESSIONED JUNE 8, 2023

Accession 2010.3 Transferring to Lake Mead National Recreation Area – site is located at Lake Mead

2010.3.1 – Sherd, painted
2010.3.2 – Scraper, lithic
2010.3.3 – Sherd, corrugated
2010.3.4 – Point, Projectile
2010.3.5 – Point, Projectile
2010.3.6 – Turquoise
2010.3.7 – Bone, worked
2010.3.8 – Beryl
2010.3.9 – Print, photographic
Print, Photographic

Donor: Pulver, Dr. and Mrs. Steven M.

A black and white photograph of a Lost City burial in a frame along with a letter describing how the photograph and accompanying artifacts were given to Mrs. Alton Roberts by Governor Scruggham in October 1925.

Title: Lost City Burial
Photographer
Nationality
Place: Pueblo Grande de Nevada
People

Date
Storeloc
**Sherd, Painted**  
*2010.3.1*

**Donor** Pulver, Dr. and Mrs. Steven M.  
Black-on-white bowl rim fragment possibly found in association with a burial located below the floor of a pueblo ruin.

Note: As of 12/17/2010, the artifact was glued to a black

**Artist**

**Nationality**

**Born/Died**

**Origin** Moapa Valley, NV

**Medium**

**Date** 0 - 0

**Homeloc** LCM

**Temploc**

**Scraper, Lithic**  
*2010.3.2*

**Donor** Pulver, Dr. and Mrs. Steven M.  
White chert side scraper with brown inclusions and a serrated edge possibly found in association with a burial located below the floor of a pueblo ruin.

Note: As of 12/17/2010 the artifact was glued to a velvet

**Artist**

**Nationality**

**Born/Died**

**Origin** Moapa Valley, NV

**Medium**

**Date** 0 - 0

**Homeloc** LCM

**Temploc**

**Sherd, Corrugated**  
*2010.3.3*

**Donor** Pulver, Dr. and Mrs. Steven M.  
Corrugated gray ware body sherd possibly found in association with a burial located below the floor of a pueblo ruin.

Note: As of 12/17/2010 the artifact was glued to a velvet

**Artist**

**Nationality**

**Born/Died**

**Origin** Moapa Valley, NV

**Medium**

**Date** 0 - 0

**Homeloc** LCM

**Temploc**
Point, Projectile  

**Donor** Pulver, Dr. and Mrs. Steven M.  

Tan chert with brown inclusions projectile point possibly found in association with a burial located below the floor of a pueblo ruin.  

*Note:* As of 12/17/2010 the artifact was glued to a velvet background.  

**Artist**  
**Nationality**  
**Born/Died**  
**Origin** Moapa Valley, NV  
**Medium**  
**Date** 0 - 0  
**Homeloc** LCM  
**Temloc**  

Point, Projectile  

**Donor** Pulver, Dr. and Mrs. Steven M.  

Purplish brown chert with black inclusions projectile point possibly found in association with a burial located below the floor of a pueblo ruin. The typology of the projectile point indicates that it is a Desert Side Notched point.  

**Artist**  
**Nationality**  
**Born/Died**  
**Origin** Moapa Valley, NV  
**Medium**  
**Date** 1000 - 1900  
**Homeloc** LCM  
**Temloc**  

Turquoise  

**Donor** Pulver, Dr. and Mrs. Steven M.  

Polished turquoise pebble possibly found in association with a burial located below the floor of a pueblo ruin.  

*Note:* As of 12/17/2010 the artifact was glued to a velvet background. The artifact will not be removed until a  

**Artist**  
**Nationality**  
**Born/Died**  
**Origin** Moapa Valley, NV  
**Medium**  
**Date** 0 - 0  
**Homeloc** LCM  
**Temloc**
### Bone, Worked

**Donor** Pulver, Dr. and Mrs. Steven M.

Bone that has been modified into a ring and appears to have been burned. The edge of the ring appears to have been worked and polished. The ring was possibly found in association with a burial located below the floor of a pueblo ruin.

<table>
<thead>
<tr>
<th>Artist</th>
<th>Nationality</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Born/Died</th>
<th>Origin</th>
<th>Medium</th>
<th>Date</th>
<th>Homeloc</th>
<th>Temploc</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Moapa Valley, NV</td>
<td>0 - 0</td>
<td>LCM</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Beryl

**Donor** Pulver, Dr. and Mrs. Steven M.

Beryl crystal possibly found in association with a burial located below the floor of a pueblo ruin. Based on the color inclusions in the crystal the source of the crystal could be Millard County, Utah or Juab County, Utah. A geologist will be consulted to determine the source of the...

<table>
<thead>
<tr>
<th>Artist</th>
<th>Nationality</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Born/Died</th>
<th>Origin</th>
<th>Medium</th>
<th>Date</th>
<th>Homeloc</th>
<th>Temploc</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Moapa Valley, NV</td>
<td>0 - 0</td>
<td>LCM</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
To: Board of Museums & History  

Through: Myron Freedman, Administrator, Division of Museums & History  

From: Tracey Sprague, Director, Lost City Museum  

Date: June 8, 2023  

MEMO RE: Deaccession of items, to be transferred to Springs Preserve  

The accessioned collection 1938.3 are objects that were obtained near the Big Springs House in Las Vegas. The listed items (various stone tools) date back to excavations in Las Vegas during the 1930s. The collection came to Lost City Museum in the 1940s after the death of William S. Park, who helped with some excavations in the Moapa Valley. They do not directly relate to our collection or mission and should be returned to the agency where they were originally found.  

The Springs Preserve has expressed interest in regaining control of the attached list.  

Signature indicating deaccession concurrence of items on list titled:  
LCM OBJECTS TO BE DE-ACCESSIONED, JUNE 8, 2023  

Board of Museums & History 

Date
LCM OBJECTS TO BE DE-ACCESSIONED JUNE 8, 2023

Accession 1938.3 Transferring to Springs Preserve – site is located on their property.

1938.3.1 – knife
1938.3.2 – Scraper, ceramic
1938.3.3 – knife
1938.3.4 – knife
1938.3.5 – Point, Projectile
1938.3.6 – sherds, plain
1938.3.7 – point, projectile
1938.3.8 – point, projectile
1938.3.9 – drill
1938.3.10 – point, projectile
1938.3.11 – point, projectile
1938.3.12 – point, projectile
1938.3.13 – point, projectile
1938.3.14 – point, projectile
1938.3.15 – point, projectile
1938.3.16 – point, projectile
1938.3.17 – point, projectile
1938.3.18 – point, projectile
1938.3.19 – point, projectile
1938.3.20 – drill
1938.3.21 – point, projectile
1938.3.22 – knife
1938.3.23 – knife
1938.3.24 – point, projectile
1938.3.25 – point, projectile
1938.3.26 – point, projectile
1938.3.27 – point, projectile
1938.3.28 – scraper, lithic
1938.3.29 – sherds, painted
1938.3.30 – sherds, plain
1938.3.31 – knife
1938.3.32 – drill
1938.3.33 – point, projectile
1938.3.34 – point, projectile
Collection: Big Springs House Collection
Other#: SK24P
Old#: 26CK00-133
Accession#: 1938.3
Received as: Purchase
Cataloged by: Olson, K.
Source: Perkins, R.F.
Catalog date: 09/07/2014

Home loc: LCM:Library Storage:U4:S3:Box 3

Description: Chert knife, triangular, basal edge broken, gray. Found on the surface near Big Springs House 3 miles west from Las Vegas

Date
Year Range: 0 - 0
Condition

Height: 0.000 cm
Length: 5.990 cm
Diameter: 0.000 cm
Weight: 16.230 gr

Collector: Park, W.S.
Excavated by: 
Identified by: Olson, K.
Site name: Big Springs

Material: chert

Dating Method
Feature

Unit
Level
Stratum: surface

Provenance
Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:34 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection
Other#: PS3P
Object name 2
Old#: 26CK00-248
Object name 3
Accession#: 1938.3
Othername
Received as: Purchase
Accession date: 12/05/1973
Cataloged by: Fierer-Donaldson, M.
Catalog date: 01/08/2015
Source: Perkins, R.F.
Creditline
Home loc: LCM:Library Storage:U4:S3:Box 3
Description: Ceramic scraper, Basketmaker III. Found near the surface of room #4 of the Big Springs House ruin, 3 miles west from Las Vegas. (catalog card)

Date
Year Range: 0 - 0

Condition
Height: 0.000 cm
Width: 0.000 cm
Depth: 0.000 cm
Circum: 0.000 cm
Count: 1

Height: 0.000 cm
Length: 0.000 cm
Diameter: 0.000 cm

Weight: 16.230 gr

Collector: Park, W.S.
Excavated by
Identified by
Site name: Big Springs
Material: ceramic
Dating Method
Feature

Unit
Level
Stratum: surface

X-Coordinate: 0.00
Y-Coordinate: 0.00
Z-Coordinate: 0.00

Datum
Box Number
Bag Number

Provenance: Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Status date: 07/27/2015
Status by: Fierer-Donaldson, M.
Status: OK

Coll date: 01/01/1938
Excav date: / /
Ident date: / /
Site#: 26CK948

Updated by: 11/02/2015 10:34 AM Fierer-Donaldson, M.
### Collection
Big Springs House Collection

### Other#
Object name 2

### Old#
26CK00-557

### Accession#
1938.3

### Received as
Purchase

### Cataloged by
Fierer-Donaldson, M.

### Source
Perkins, R.F.

### Catalog date
01/08/2015

### Home loc
LCM:Library Storage:U4:S3:Box 3

### Description
Chert knife fragment, brown/mauve, midsection. Found associated with room #5 of the Big Springs House ruin, 3 miles west from Las Vegas. (catalog card)

### Date

<table>
<thead>
<tr>
<th>Year Range</th>
<th>0 - 0</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Condition</th>
</tr>
</thead>
</table>

| Height   | 0.000 cm |
| Length   | 2.900 cm |
| Diameter | 0.000 cm |
| Weight   | 16.230 gr |

| Width     | 1.900 cm |
| Depth     | 0.800 cm |
| Circum    | 0.000 cm |
| Count     | 1        |

| Dim Notes | depth = thickness |

<table>
<thead>
<tr>
<th>Collector</th>
<th>Park, W.S.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Excavated by</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Identified by</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Site name</th>
<th>Big Springs</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Material</th>
<th>chert</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Dating Method</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Feature</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Unit</th>
<th>X-Coordinate</th>
<th>0.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level</td>
<td>Y-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Stratum</td>
<td>Z-Coordinate</td>
<td>0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provenance</th>
<th></th>
</tr>
</thead>
</table>

Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

<table>
<thead>
<tr>
<th>Updated/by</th>
<th>11/02/2015 10:35 AM Fierer-Donaldson, M.</th>
</tr>
</thead>
</table>
Collection  Big Springs House Collection
Object name 2
Old#  26CK00-558
Object name 3
Accession#  1938.3
Othername
Received as  Purchase
Accession date  12/05/1973
Cataloged by  Fierer-Donaldson, M.
Catalog date  01/08/2015
Source  Perkins, R.F.
Creditline

Home loc  LCM: Library Storage: U4:S3:Box 3
Description  Chert knife fragment, meave, pointed end. Found associated with room #5 of the Big Springs House ruin, 3 miles west from Las Vegas. (catalog card)

Date
Year Range  0 - 0
Condition
Status date
Status by
Status

Height  0.000 cm
W.dth  2.500 cm
Dim Notes depth = thickness
Length  2.700 cm
Depth  0.700 cm
Diameter  0.000 cm
Circum  0.000 cm
Weight  16.230 gr
Count  1

Collector  Park, W.S.
Coll date  01/01/1938
Excav by
Excav date  //
Ident by
Ident date  //
Site name  Big Springs
Site#
26CK948

Material  chert

Dating Method
Feature

Unit
Level
Stratum  surface

Provenance  Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by  11/02/2015 10:35 AM Fierer-Donaldson, M.
**1938.3.5 - Point, Projectile**

- **Collection**: Big Springs House Collection
- **Object name 2**:
- **Object name 3**: Othername
- **Accession date**: 12/05/1973
- **Catalog date**: 01/08/2015
- **Home loc**: LCM:Library Storage:U4:S3:Box 3
- **Description**: Chert projectile point fragment, white, midsection. Found associated with room #5 of the Big Springs House ruin, 3 miles west from Las Vegas. (catalog card)

**Date**
- **Year Range**: 0 - 0
- **Condition**:
- **Height**: 0.000 cm
- **Width**: 2.000 cm
- **Length**: 1.800 cm
- **Depth**: 0.600 cm
- **Diameter**: 0.000 cm
- **Circum**: 0.000 cm
- **Weight**: 16.230 gr
- **Count**: 1

**Collector**: Park, W.S.
- **Excavated by**: 
- **Identified by**: 
- **Site name**: Big Springs
- **Material**: chert
- **Dating Method**: 
- **Feature**:
- **X-Coordinate**: 0.00
- **Y-Coordinate**: 0.00
- **Z-Coordinate**: 0.00
- **Datum**: 
- **Box Number**: 
- **Bag Number**: 

**Provenance**: Collected by William S. Park, 1938
- Acquired by R.F. Perkins after Park's death, 1946
- Acquired from R.F. Perkins by the State of Nevada, 1973

**Updated/by**: 11/02/2015 10:35 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection

Object name 2

Object name 3

Othername

Accession date 12/05/1973

Catalog by Fierer-Donaldson, M.

Catalog date 01/08/2015

Source Perkins, R.F.

Home loc LCM:Library Storage:U4:S3:Box 3

Description Ceramic sherds, plain gray ware. Found associated with room #5 of the Big Springs House ruin, 3 miles west from Las Vegas. (catalog card)

Date

Year Range 0 - 0

Condition

Height 0.000 cm

Length 0.000 cm

Diameter 0.000 cm

Weight 16.230 gr

Width 0.000 cm

Depth 0.000 cm

Circum 0.000 cm

Count 2

Status date

Status by

Status

Coll date 01/01/1938

Excav date / /

Ident date / /

Site# 26CK948

Collector Park, W.S.

Excavated by

Identified by

Site name Big Springs

Material ceramic

Dating Method

Feature

Unit

Level

Stratum surface

X-Coordinate 0.00

Y-Coordinate 0.00

Z-Coordinate 0.00

Datum

Box Number

Bag Number

Provenance Collected by William S. Park, 1938

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by 11/02/2015 10:35 AM Fierer-Donaldson, M.
**1938.3.7 ~ Point. Projectile**

<table>
<thead>
<tr>
<th>Collection</th>
<th>Big Springs House Collection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other#</td>
<td>A218P</td>
</tr>
<tr>
<td>Old#</td>
<td>26CK00-51</td>
</tr>
<tr>
<td>Accession#</td>
<td>1938.3</td>
</tr>
<tr>
<td>Received as</td>
<td>Purchase</td>
</tr>
<tr>
<td>Cataloged by</td>
<td>Fierer-Donaldson, M.</td>
</tr>
<tr>
<td>Source</td>
<td>Perkins, R.F.</td>
</tr>
<tr>
<td>Creditline</td>
<td></td>
</tr>
</tbody>
</table>

**Home loc** LCM:1981 Gallery:C1:Inside

**Description** Chert projectile point, light tan, leaf shaped. Found on the surface near Big Springs House 3 miles west from Las Vegas

<table>
<thead>
<tr>
<th>Date</th>
<th>Status date 09/02/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
</tr>
<tr>
<td>Condition</td>
<td></td>
</tr>
<tr>
<td>Height</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Width</td>
<td>1.100 cm</td>
</tr>
<tr>
<td>Length</td>
<td>2.500 cm</td>
</tr>
<tr>
<td>Depth</td>
<td>0.300 cm</td>
</tr>
<tr>
<td>Diameter</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Circum</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Weight</td>
<td>0.000 gr</td>
</tr>
<tr>
<td>Count</td>
<td>1</td>
</tr>
<tr>
<td>Collector</td>
<td>Park, W.S.</td>
</tr>
<tr>
<td>Excavated by</td>
<td></td>
</tr>
<tr>
<td>Identified by</td>
<td></td>
</tr>
<tr>
<td>Site name</td>
<td>Big Springs</td>
</tr>
<tr>
<td>Material</td>
<td>chert</td>
</tr>
<tr>
<td>Dating Method</td>
<td></td>
</tr>
<tr>
<td>Feature</td>
<td></td>
</tr>
<tr>
<td>Unit</td>
<td></td>
</tr>
<tr>
<td>Level</td>
<td></td>
</tr>
<tr>
<td>Stratum</td>
<td>surface</td>
</tr>
<tr>
<td>X-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Y-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Z-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Provenance</td>
<td>Collected by William S. Park, 1938</td>
</tr>
<tr>
<td></td>
<td>Acquired by R.F. Perkins after Park's death, 1946</td>
</tr>
<tr>
<td></td>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
</tr>
</tbody>
</table>

**Updated by** 09/02/2017 01:58 PM Timm, M.B.
Collection: Big Springs House Collection

Other#: A220P

Old#: 26CK948-1

Accession#: 1938.3

Received as: Purchase

Cataloged by: Fierer-Donaldson, M.

Source: Perkins, R.F.

Creditline:

Home loc: LCM:Library Storage:U4:S3:Box 3

Description: Chert projectile point, purple, Desert Side Notched. Found on the surface near Big Springs House 3 miles west from Las Vegas. (catalog card)

Date: Desert Side Notch

Year Range: 0 - 0

Condition:

Height: 0.000 cm

Length: 2.800 cm

Diameter: 0.000 cm

Weight: 0.000 gr

Width: 1.000 cm

Depth: 0.200 cm

Circum: 0.000 cm

Count: 1

Collector: Park, W.S.

Excavated by:

Identified by:

Site name: Big Springs

Material: chert

Dating Method:

Feature:

Unit: X-Coordinate: 0.00

Level: Y-Coordinate: 0.00

Stratum: Z-Coordinate: 0.00

Datum: 

Box Number: 

Bag Number: 

Provenance: Collected by William S. Park, 1938

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:36 AM Fierer-Donaldson, M.
Collection | Big Springs House Collection  
Other# | A112P  
Old# | 26CK948-2  
Accession# | 1938.3  
Received as | Purchase  
Cataloged by | Fierer-Donaldson, M.  
Source | Perkins, R.F.  
Creditline |  
Home loc | LCM:Library Storage:U4:S3:Box 3  
Description | Chert drill, dark brown. Found in the over burden in room #1, 3 inches above the floor of the Big Springs House, 3 miles west from Las Vegas. (catalog card)  

| Date | Status date  
Year Range | 0 - 0  
Condition |  
Height | 0.000 cm  
Length | 2.800 cm  
Diameter | 0.000 cm  
Weight | 0.000 gr  
Width | 1.000 cm  
Depth | 0.200 cm  
Circum | 0.000 cm  
Count | 1  

| Dim Notes | depth = thickness  
Collector | Park, W.S.  
Excavated by |  
Identified by |  
Site name | Big Springs  
Material | chert  
Dating Method |  
Feature |  

| Unit | Room 1  
Level |  
Stratum | over burden above floor  
Datum |  
Box Number |  
Bag Number |  

Provenance | Collected by William S. Park, 1937  
Acquired by R.F. Perkins after Park's death, 1946  
Acquired from R.F. Perkins by the State of Nevada, 1973  

Updated/by | 11/02/2015 10:36 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection
Object name 2
Object name 3
Other name
Accession date 12/05/1973
Catalog date 02/24/2015

Home loc: LCM: Library Storage: U4:S3: Box 3
Description: Chert projectile point, pink, Rose Springs Corner Notch. Found in room #4 on first floor. Depth 15 inches below the surface. The first floor seems to be a small pueblo like room, a few sherds of plain Lost City type pottery. Circular room, floor depth 15 inches, clay floor, and some clay on walls (wattle and daub) room size 8 foot 3 inches in diameter. Very poorly constructed room, probably short usage. (catalog card)

<table>
<thead>
<tr>
<th>Date</th>
<th>Rose Springs</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
<td>Status by</td>
</tr>
<tr>
<td>Condition</td>
<td></td>
<td>Status</td>
</tr>
<tr>
<td>Height</td>
<td>0.000 cm</td>
<td>Dim Notes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>depth = thickness</td>
</tr>
<tr>
<td>Length</td>
<td>3.800 cm</td>
<td>Coll date</td>
</tr>
<tr>
<td>Diameter</td>
<td>0.000 cm</td>
<td>Excav date</td>
</tr>
<tr>
<td>Weight</td>
<td>0.000 gr</td>
<td>Ident date</td>
</tr>
<tr>
<td>Collector</td>
<td>Park, W.S.</td>
<td>Site#</td>
</tr>
<tr>
<td>Excavated by</td>
<td></td>
<td>26CK948</td>
</tr>
<tr>
<td>Identified by</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site name</td>
<td>Big Springs</td>
<td></td>
</tr>
<tr>
<td>Material</td>
<td>chert</td>
<td></td>
</tr>
<tr>
<td>Dating Method</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feature</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unit</td>
<td>Room 1</td>
<td>X-Coordinate 0.00</td>
</tr>
<tr>
<td>Level</td>
<td></td>
<td>Y-Coordinate 0.00</td>
</tr>
<tr>
<td>Stratum</td>
<td>over burden</td>
<td>Z-Coordinate 0.00</td>
</tr>
<tr>
<td>Provenance</td>
<td>Collected by William S. Park, 1938</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Acquired by R.F. Perkins after Park's death, 1946</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
<td></td>
</tr>
</tbody>
</table>

Updated by 11/02/2015 10:37 AM Fierer-Donaldson, M.
<table>
<thead>
<tr>
<th>Collection</th>
<th>Big Springs House Collection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other#</td>
<td>A122P</td>
</tr>
<tr>
<td>Old#</td>
<td>26CK948-4</td>
</tr>
<tr>
<td>Accession#</td>
<td>1938.3</td>
</tr>
<tr>
<td>Received as</td>
<td>Purchase</td>
</tr>
<tr>
<td>Cataloged by</td>
<td>Fierer-Donaldson, M.</td>
</tr>
<tr>
<td>Source</td>
<td>Perkins, R.F.</td>
</tr>
<tr>
<td>Catalog date</td>
<td>02/24/2015</td>
</tr>
</tbody>
</table>

**Home loc**  
LCM: Library Storage: U4:S3:Box 3

**Description**  
Chert projectile point, reddish brown, Elko Side Notched. Found on the floor in room #4, circular room 11 feet 3 inches, natural ground floor located 32 inches below surface, Big Springs House (catalog card).

**Date**

<table>
<thead>
<tr>
<th>Date</th>
<th>Elko</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
</tr>
<tr>
<td>Status by</td>
<td>Status</td>
</tr>
<tr>
<td>Condition</td>
<td></td>
</tr>
</tbody>
</table>

**Height**  
0.000 cm

**Width**  
1.800 cm

**Length**  
3.800 cm

**Depth**  
0.300 cm

**Diameter**  
0.000 cm

**Circum**  
0.000 cm

**Weight**  
0.000 gr

**Coll date**  
//

**Excav date**  
//

**Ident date**  
//

**Site#**  
26CK948

**Collector**  
Park, W.S.

**Material**  
chert

**Site name**  
Big Springs

**Feature**

<table>
<thead>
<tr>
<th>Unit</th>
<th>Room 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>X-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Y-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Z-Coordinate</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Provenance**  
Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

**Updated by**  
11/02/2015 10:37 AM Fierer-Donaldson, M.
Collection Big Springs House Collection

Other# A137P

Old# 26CK948-5

Accession# 1938.3

Received as Purchase

Cataloged by Fierer-Donaldson, M.

Source Perkins, R.F.

Creditline

Home loc LCM:Library Storage:U4:S3:Box 3

Description Limestone projectile point preform, gray, chipped on one side only. Found four inches above the floor of circular room #2, which was located 29 inches below the surface, Big Springs House (catalog card).

Date Elko

Year Range 0 - 0

Condition

Height 0.000 cm

Length 3.800 cm

Diameter 0.000 cm

Weight 0.000 gr

Width 1.800 cm

Depth 0.300 cm

Circum 0.000 cm

Count 1

Collector Park, W.S.

Excavated by

Identified by

Site name Big Springs

Material limestone

Dating Method

Feature

Unit Room 2

Level

Stratum on floor

X-Coordinate 0.00

Y-Coordinate 0.00

Z-Coordinate 0.00

Datum

Box Number

Bag Number

Provenance Collected by William S. Park, 1938

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated/by 11/02/2015 10:37 AM Fierer-Donaldson, M.
### 1938.3.13 - Point, Projectile

**Collection**
Big Springs House Collection

**Other#**
A112P

**Old#**
26CK948-6

**Accession#**
1938.3

**Received as**
Purchase

**Cataloged by**
Fierer-Donaldson, M.

**Source**
Perkins, R.F.

**Catalog date**
02/24/2015

**Home loc**
LCM:Library Storage:U4:S3:Box 3

**Description**
Chert projectile point, mottled white, Rose Springs Corner Notched. Found in room #2, 21 inches below the surface (catalog card).

<table>
<thead>
<tr>
<th>Date</th>
<th>Rose Springs</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
<td>Status by</td>
</tr>
<tr>
<td>Condition</td>
<td>Status</td>
<td></td>
</tr>
<tr>
<td>Height</td>
<td>0.000 cm</td>
<td>Width 1.500 cm</td>
</tr>
<tr>
<td>Length</td>
<td>3.800 cm</td>
<td>Depth 0.300 cm</td>
</tr>
<tr>
<td>Diameter</td>
<td>0.000 cm</td>
<td>Circum 0.000 cm</td>
</tr>
<tr>
<td>Weight</td>
<td>0.000 gr</td>
<td>Count 1</td>
</tr>
</tbody>
</table>

**Dim Notes**
depth = thickness

**Collector**
Park, W.S.

**Excavated by**

**Identified by**

**Site name**
Big Springs

**Material**
chert

**Dating Method**

**Feature**

<table>
<thead>
<tr>
<th>Unit</th>
<th>Room 2</th>
<th>X-Coordinate</th>
<th>0.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level</td>
<td>21 inches below surface</td>
<td>Y-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Stratum</td>
<td></td>
<td>Z-Coordinate</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Provenance**
Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

**Updated by**
11/02/2015 10:38 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection

Other#: A113P

Old#: 26CK948-7

Accession#: 1938.3

Received as: Purchase

Cataloged by: Fierer-Donaldson, M.

Source: Perkins, R.F.

Catalog date: 02/24/2015

Home loc: LCM:Library Storage:U4:S3:Box 3

Description: Chert projectile point, brown, Elko. Found on the floor of room #2. The floor was located 33 inches below the surface. The room is circular 12 feet 4 inches in diameter. Natural earth floor, fire pit in the center of the room, 2 feet in diameter. Post holes around room area about 48 inches apart. No pottery present. This projectile point was north of the fire pit, 32 inches from the north wall (catalog card).

<table>
<thead>
<tr>
<th>Date</th>
<th>Elko</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
<td>Status by</td>
</tr>
<tr>
<td>Condition</td>
<td></td>
<td>Status</td>
</tr>
</tbody>
</table>

| Height     | 0.000 cm | Width | 2.200 cm |
| Length     | 6.300 cm | Depth | 0.400 cm |
| Diameter   | 0.000 cm | Circum | 0.000 cm |
| Weight     | 0.000 gr | Count | 1 |

<table>
<thead>
<tr>
<th>Collector</th>
<th>Park, W.S.</th>
<th>Coll date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excavated by</td>
<td></td>
<td>/ /</td>
</tr>
<tr>
<td>Identified by</td>
<td></td>
<td>/ /</td>
</tr>
<tr>
<td>Site name</td>
<td>Big Springs</td>
<td>Site#</td>
</tr>
<tr>
<td>Material</td>
<td>chert</td>
<td></td>
</tr>
<tr>
<td>Dating Method</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Unit       | Room 2 | X-Cordinate | 0.00 |
| Level      | 33 inches below surface | Y-Cordinate | 0.00 |
| Stratum    | on floor | Z-Cordinate | 0.00 |

<table>
<thead>
<tr>
<th>Provenance</th>
<th>Collected by William S. Park, 1938</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Acquired by R.F. Perkins after Park’s death, 1946</td>
</tr>
<tr>
<td></td>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
</tr>
</tbody>
</table>

Updated/by: 11/02/2015 11:17 AM Fierer-Donaldson, M.
**Collection**  Big Springs House Collection

**Other#**  A111P  
**Old#**  26CK948-8  
**Accession#**  1938.3  
**Received as**  Purchase  
**Cataloged by**  Fierer-Donaldson, M.  
**Source**  Perkins, R.F.  
**Creditline**

**Home loc**  LCM:Library Storage:U4:S3:Box 3

**Description**  Chert projectile point, white, retouched. Found in the fill room #1, 18 inches below ground surface near the east wall, at Big Springs house(catalog card).

<table>
<thead>
<tr>
<th>Date</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>Status by</td>
</tr>
<tr>
<td>0 - 0</td>
<td>Status</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Condition</th>
<th>Dim Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>depth = thickness</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Height</th>
<th>Width</th>
<th>Depth</th>
<th>Circum</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.000 cm</td>
<td>2.300 cm</td>
<td>0.300 cm</td>
<td>0.000 cm</td>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Collector</th>
<th>Park, W.S.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excavated by</td>
<td>01/01/1937</td>
</tr>
<tr>
<td>Identified by</td>
<td>/</td>
</tr>
<tr>
<td>Site name</td>
<td>Big Springs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Material</th>
<th>chert</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Dating Method</th>
<th>Feature</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Unit</th>
<th>X-Coordinate</th>
<th>Datum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 1</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Level</th>
<th>Y-Coordinate</th>
<th>Box Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 inches below surface</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Stratum</th>
<th>Z-Coordinate</th>
<th>Bag Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provenance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collected by William S. Park, 1938</td>
</tr>
<tr>
<td>Acquired by R.F. Perkins after Park's death, 1946</td>
</tr>
<tr>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
</tr>
</tbody>
</table>

| Updated by | 11/02/2015 10:39 AM Fierer-Donaldson, M. |
Collection: Big Springs House Collection
Other#: A114P
Old#: 26CK948-9
Accession#: 1938.3
Received as: Purchase
Cataloged by: Fierer-Donaldson, M.
Source: Perkins, R.F.
Creditline:

Home loc: LCM:Library Storage:U4:S3:Box 3
Description: Chert projectile point, dark blue, Desert Side Notched. Found near the surface in room #1 of the Big Springs House, 3 miles west from Las Vegas (catalog card).

<table>
<thead>
<tr>
<th>Date</th>
<th>Desert Side Notch</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
<td>Status by</td>
</tr>
<tr>
<td>Condition</td>
<td></td>
<td>Status</td>
</tr>
<tr>
<td>Height</td>
<td>0.000 cm</td>
<td>Dim Notes</td>
</tr>
<tr>
<td>Length</td>
<td>2.600 cm</td>
<td>depth = thickness</td>
</tr>
<tr>
<td>Diameter</td>
<td>0.000 cm</td>
<td></td>
</tr>
<tr>
<td>Width</td>
<td>0.900 cm</td>
<td></td>
</tr>
<tr>
<td>Depth</td>
<td>0.200 cm</td>
<td></td>
</tr>
<tr>
<td>Circum</td>
<td>0.000 cm</td>
<td></td>
</tr>
<tr>
<td>Count</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Collector: Park, W.S.
Excavated by: / / 
Identified by: / /
Site name: Big Springs
Material: chert
Dating Method: / /
Feature:

Unit: Room 1
Level: / /
Stratum: / /

Provenance: Collected by W.S. Park, 1937-1938
Acquired by R.F. Perkins after his death, 1946
Acquired from R.F. Perkins by the State of Nevada, December 5, 1973

Updated by: 11/02/2015 10:39 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection
Other#: A118P
Old#: 26CK948-10
Accession#: 1938.3
Received as: Purchase
Cataloged by: Fierer-Donaldson, M.
Source: Perkins, R.F.

Description: Chert projectile point, dark blue, corner notched. Found on the floor of room #2. Floor depth 33 inches. Circular room 12 feet 4 inches in diameter. The artifact was located 3 feet four inches south of the fire pit (catalog card).

Date
Year Range: 0 - 0
Condition: Status

Height: 0.000 cm
Length: 3.800 cm
Diameter: 0.000 cm
Weight: 0.000 gr

Status date
Width: 1.300 cm
Depth: 0.300 cm
Circum: 0.000 cm

Dim Notes: depth = thickness

Collector: Park, W.S.
Excavated by: / /
Identified by: / /
Site name: Big Springs

Ident date: Site#
Material: chert

Coll date: 01/01/1937

Site#: 26CK948

Provenance: Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:39 AM Fierer-Donaldson, M.
**Collection**: Big Springs House Collection

**Other#**: A121P

**Old#**: 26CK948-11

**Accession#**: 1938.3

**Received as**: Purchase

**Cataloged by**: Fierer-Donaldson, M.

**Catalog date**: 02/24/2015

**Source**: Perkins, R.F.

**Home loc**: LCM:Library Storage:U4:S3:Box 3

**Description**: Obsidian projectile point, corner notched. Found at Big Springs House ruin, at 2 feet above floor level in room #2, 9 feet below ground level (catalog card).

<table>
<thead>
<tr>
<th>Date</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>Status by</td>
</tr>
<tr>
<td>0 - 0</td>
<td>Status</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Height 0.000 cm Width 1.300 cm</td>
</tr>
<tr>
<td>Length 3.800 cm Depth 0.300 cm</td>
</tr>
<tr>
<td>Diameter 0.000 cm Circum 0.000 cm</td>
</tr>
<tr>
<td>Weight 0.000 gr Count 1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dim Notes</th>
<th>depth = thickness</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Collector</th>
<th>Coll date 01/01/1937</th>
</tr>
</thead>
<tbody>
<tr>
<td>Park, W.S.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Excavated by</th>
<th>Ident date / /</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Identified by</th>
<th>Site name 26CK948</th>
</tr>
</thead>
<tbody>
<tr>
<td>Big Springs</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Material</th>
<th>obsidian</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Dating Method</th>
<th>Feature</th>
</tr>
</thead>
</table>
|               | Unit: Room 2 X-Coordinate 0.00 Datum
|               | Level: 2 feet above floor Y-Coordinate 0.00 Box Number |
|               | Stratum Z-Coordinate 0.00 Bag Number |

<table>
<thead>
<tr>
<th>Provenience</th>
<th>Collected by William S. Park, 1938</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Acquired by R.F. Perkins after Park's death, 1946</td>
</tr>
<tr>
<td></td>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Updated by</th>
<th>11/02/2015 10:39 AM Fierer-Donaldson, M.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Collection</strong></td>
<td>Big Springs House Collection</td>
</tr>
<tr>
<td><strong>Other#</strong></td>
<td>A240P</td>
</tr>
<tr>
<td><strong>Old#</strong></td>
<td>26CK948-12</td>
</tr>
<tr>
<td><strong>Accession#</strong></td>
<td>1938.3</td>
</tr>
<tr>
<td><strong>Received as</strong></td>
<td>Purchase</td>
</tr>
<tr>
<td><strong>Cataloged by</strong></td>
<td>Fierer-Donaldson, M.</td>
</tr>
<tr>
<td><strong>Source</strong></td>
<td>Perkins, R.F.</td>
</tr>
<tr>
<td><strong>Catalog date</strong></td>
<td>02/24/2015</td>
</tr>
<tr>
<td><strong>Home loc</strong></td>
<td>LCM: Library Storage: U4:S3: Box 3</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Obsidian projectile point, tip broken, Desert Side Notched. Found on the surface near Big Springs House ruin (catalog card).</td>
</tr>
</tbody>
</table>

| **Date** | Desert Side Notch |
| **Year Range** | 0 - 0 |
| **Condition** | Status date |
| **Height** | 0.000 cm |
| **Width** | 1.200 cm |
| **Length** | 1.900 cm |
| **Depth** | 0.300 cm |
| **Diameter** | 0.000 cm |
| **Circum** | 0.000 cm |
| **Weight** | 0.000 gr |
| **Count** | 1 |
| **Coll date** | 01/01/1937 |
| **Excav date** | / / |
| **Ident date** | / / |
| **Site#** | 26CK948 |
| **Collector** | Park, W.S. |
| **Excavated by** | |
| **Identified by** | |
| **Material** | obsidian |
| **Material Feature** | |

| **Unit** | Room 2 |
| **Level** | 2 feet above floor |
| **X-Coordinate** | 0.00 |
| **Y-Coordinate** | 0.00 |
| **Z-Coordinate** | 0.00 |
| **Datum** | Box Number |
| **Provenance** | Collected by William S. Park, 1938 |
| **Acquired by** | R.F. Perkins after Park's death, 1946 |
| **Updated by** | 11/02/2015 10:40 AM Fierer-Donaldson, M. |
| **Bag Number** | |
| **Acquired from** | R.F. Perkins by the State of Nevada, 1973 |
**Collection**  Big Springs House Collection  
**Other#**  D6P  
**Old#**  26CK948-13  
**Accession#**  1938.3  
**Received as**  Purchase  
**Cataloged by**  Fierer-Donaldson, M.  
**Source**  Perkins, R.F.  
**Catalog date**  02/24/2015  
**Accession date**  12/05/1973

**Home loc**  LCM:Library Storage:U4:S3:Box 3

**Description**  Chert drill, tan. Found near the surface of room #2 of Big Springs House ruin, about 3 inches below ground level (catalog card).

<table>
<thead>
<tr>
<th>Date</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
</tr>
<tr>
<td>Condition</td>
<td>Status by</td>
</tr>
<tr>
<td>Height</td>
<td>Width 2.500 cm</td>
</tr>
<tr>
<td>Length</td>
<td>Depth 0.600 cm</td>
</tr>
<tr>
<td>Diameter</td>
<td>Circum 0.000 cm</td>
</tr>
<tr>
<td>Weight</td>
<td>Count 1</td>
</tr>
</tbody>
</table>

**Collector**  Park, W.S.  
**Excavated by**  / /  
**Identified by**  / /  
**Site name**  Big Springs  
**Material**  chert  
**Dating Method**  / /  
**Feature**  / /  

**Unit**  Room 2  
**Level**  3 feet below ground  
**Stratum**  / /  

**Provenance**  Collected by William S. Park, 1938  
Acquired by R.F. Perkins after Park's death, 1946  
Acquired from R.F. Perkins by the State of Nevada, 1973

**Updated by**  11/02/2015 10:40 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection

Other#: A117P

Old#: 26CK948-14

Accession#: 1938.3

Received as: Purchase

Cataloged by: Fierer-Donaldson, M.

Source: Perkins, R.F.

Home loc: LCM:Library Storage:U4:S3:Box 3

Description: Obsidian projectile point, corner notched. Found in room #2 about a foot above the floor in the Big Springs House, 3 miles west of Las Vegas, depth of the floor 33 inches, circular room 12 feet 4 inches in diameter, wattle and daub construction (catalog card).

Date

Year Range: 0 - 0

Condition

Height: 0.000 cm

Length: 0.000 cm

Diameter: 0.000 cm

Weight: 0.000 gr

Width: 0.000 cm

Depth: 0.000 cm

Circum: 0.000 cm

Count: 1

Status date

Status by

Status

Dim Notes: depth = thickness

Collector: Park, W.S.

Excavated by

Identified by

Site name: Big Springs

Material: obsidian

Dating Method

Feature

Unit: Room 2

Level: 2 feet above floor

Stratum

X-Coordinate: 0.00

Y-Coordinate: 0.00

Z-Coordinate: 0.00

Datum

Box Number

Bag Number

Provenance: Collected by William S. Park, 1938

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: Fierer-Donaldson, M.

Coll date: 04/01/1937

Excav date: / /

Ident date: / /

Site#: 26CK948
Collection: Big Springs House Collection

Other# K15P
Objecy name 2
Old# 26CK948-15
Object name 3
Accesnon# 1938.3
Othername
Received as Purchase
Accession date 12/05/1973
Cataloged by Fierer-Donaldson, M.
Catalog date 02/24/2015
Source Perkins, R.F.

Home loc LCM:Library Storage:U4:S3:Box 3

Description Chert knife, white, triangular. Found near the surface above room #1 of the Big Springs House ruin three miles west from Las Vegas. Found above one foot above the floor. (catalog card).

Date
Year Range 0 - 0
Condition

Height 0.000 cm Width 0.000 cm
Length 0.000 cm Depth 0.000 cm
Diameter 0.000 cm Circum 0.000 cm
Weight 0.000 gr Count 1

Dim Notes depth = thickness

Status date
Status by
Status

Collector Park, W.S.
Excavated by
Identified by
Site name Big Springs

Material chert

Dating Method

Feature

Unit Room 1 X-Cordinate 0.00
Level 1 foot above floor Y-Cordinate 0.00
Stratum Z-Cordinate 0.00

Datum Box Number Bag Number

Provenance Collected by William S. Park, 1937
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by 11/02/2015 10:40 AM Fierer-Donaldson, M.
<table>
<thead>
<tr>
<th>Collection</th>
<th>Big Springs House Collection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other#</td>
<td>K48P</td>
</tr>
<tr>
<td>OID#</td>
<td>26CK948-16</td>
</tr>
<tr>
<td>Accession#</td>
<td>1938.3</td>
</tr>
<tr>
<td>Received as</td>
<td>Purchase</td>
</tr>
<tr>
<td>Cataloged by</td>
<td>Fierer-Donaldson, M.</td>
</tr>
<tr>
<td>Source</td>
<td>Perkins, R.F.</td>
</tr>
<tr>
<td>Home loc</td>
<td>LCM:Library Storage:U4:S3:Box 3</td>
</tr>
<tr>
<td>Description</td>
<td>Chert knife, brown discoidal, round disc with graver like points, good workmanship. Found in room #1 on the floor near center of room, depth of floor 23 inches, Big Springs House (catalog card).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
</tr>
<tr>
<td>Condition</td>
<td>Status</td>
</tr>
<tr>
<td>Height</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Width</td>
<td>3.200 cm</td>
</tr>
<tr>
<td>Depth</td>
<td>0.600 cm</td>
</tr>
<tr>
<td>Diameter</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Circum</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Weight</td>
<td>0.000 gr</td>
</tr>
<tr>
<td>Collector</td>
<td>Park, W.S.</td>
</tr>
<tr>
<td>Excavated by</td>
<td>01/01/1937</td>
</tr>
<tr>
<td>Identified by</td>
<td>/ /</td>
</tr>
<tr>
<td>Site name</td>
<td>Big Springs</td>
</tr>
<tr>
<td>Material</td>
<td>chert</td>
</tr>
<tr>
<td>Dating Method</td>
<td></td>
</tr>
<tr>
<td>Feature</td>
<td></td>
</tr>
<tr>
<td>Unit</td>
<td>Room 1</td>
</tr>
<tr>
<td>Level</td>
<td>23 inches below surface</td>
</tr>
<tr>
<td>Stratum</td>
<td>on floor</td>
</tr>
<tr>
<td>X-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Y-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Z-Coordinate</td>
<td>0.00</td>
</tr>
<tr>
<td>Coll date</td>
<td>/ /</td>
</tr>
<tr>
<td>Site#</td>
<td>26CK948</td>
</tr>
<tr>
<td>Provenance</td>
<td>Collected by William S. Park, 1938</td>
</tr>
<tr>
<td></td>
<td>Acquired by R.F. Perkins after Park's death, 1946</td>
</tr>
<tr>
<td></td>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
</tr>
</tbody>
</table>

| Updated by | 11/02/2015 10:40 AM Fierer-Donaldson, M. |
Collection: Big Springs House Collection

Object name 2

Old#: 26CK948-17

Object name 3

Accession#: 1938.3

Othername

Received as Purchase

Accession date 12/05/1973

Catalog by Fierer-Donaldson, M.

Catalog date 02/24/2015

Source Perkins, R.F.

Home loc LCM: Library Storage: U4:S3:Box 3

Description Chert projectile point, dark tan, Rose Springs Corner Notched. Found in room #1 of the Big Springs House ruin, three miles west from Las Vegas, found about 12 inches above the floor level (catalog card).

Date

Year Range 0 - 0

Condition

Height 0.000 cm

Width 1.600 cm

Dim Notes depth = thickness

Length 4.000 cm

Depth 0.300 cm

Diameter 0.000 cm

Circum 0.000 cm

Weight 0.000 gr

Count 1

Collector Park, W.S.

Coll date 01/01/1937

Excavated by

Excav date / / / / 

Identified by

Ident date / / / / 

Site name Big Springs

Site# 26CK948

Material chert

Dating Method

Feature

Unit Room 1

X-Coordinate 0.00

Datum

Level 12 inches above floor

Y-Coordinate 0.00

Box Number

Stratum

Z-Coordinate 0.00

Bag Number

Provenance Collected by William S. Park, 1937

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by 11/02/2015 10:41 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection
Other#: A119P
Old#: 26CK948-18
Accession#: 1938.3
Received as: Purchase
Cataloged by: Fierer-Donaldson, M.
Source: Perkins, R.F.
Catalog date: 02/24/2015

Home loc: LCM:Library Storage:U4:S3:Box 3
Description: Obsidian projectile point, Corner Notched. Found 2 feet above the floor of room #2 of Big Springs House, just 9 feet below the surface (catalog card).

Date
Year Range: 0 - 0
Condition
Height: 0.000 cm
Length: 1.800 cm
Diameter: 0.000 cm
Weight: 0.000 gr
Width: 1.200 cm
Depth: 0.200 cm
Circum: 0.000 cm
Count: 1

Status date
Status by
Status
Dim Notes: depth = thickness

Collector: Park, W.S.
Excavated by
Identified by
Site name: Big Springs
Material: obsidian
Dating Method
Feature
Unit: Room 2
Level: 2 feet above the floor
Stratum
X-Cordinate: 0.00
Y-Cordinate: 0.00
Z-Cordinate: 0.00

Datum
Box Number
Bag Number

Provenance: Collected by William S. Park, 1937
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:41 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection

Other#: A138P

Old#: 26CK948-19

Accession#: 1938.3

Received as: Purchase

Cataloged by: Fierer-Donaldson, M.

Source: Perkins, R.F.

Catalog date: 02/24/2015

Home loc: LCM:Library Storage:U4:S3:Box 3

Description: Chert projectile point, brown and white, base broken. Found 2 feet above the floor of room #1, 20 inches below the surface, room circular 10 feet 5 inches in diameter, depth of floor 23 inches, thin clay floor, circular fire pit 4 inches deep, 16 inches in diameter, Big Springs House ruin (catalog card).

Date
Year Range: 0 - 0
Condition:

Height: 0.000 cm
Length: 4.100 cm
Diameter: 0.000 cm
Weight: 0.000 gr

Width: 1.200 cm
Depth: 0.300 cm
Circum: 0.000 cm
Count: 1

Collector: Park, W.S.

Excavated by: 

Identified by: 

Site name: Big Springs

Material: chert

Dating Method: 

Feature:

Unit: Room 1
Level: 2 feet above floor

X-Coordinate: 0.00
Y-Coordinate: 0.00
Z-Coordinate: 0.00

Datum: Box Number

Provenance: Collected by William S. Park, 1937
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:41 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection

Other#: A221P

Old#: 26CK948-20

Accession#: 1938.3

Received as: Purchase

Cataloged by: Fierer-Donaldson, M.

Catalog date: 02/24/2015

Source: Perkins, R.F.

Home loc: LCM: Library Storage:U4:S3:Box 3

Description: Chert projectile point, gray, Desert Side Notched. Found on the surface near Big Springs House ruins, 3 miles west of Las Vegas (catalog card).

Date
Year Range: 0 - 0

Condition

Height: 0.000 cm

Length: 2.300 cm

Diameter: 0.000 cm

Weight: 0.000 gr

Width: 1.200 cm

Depth: 0.200 cm

Circum: 0.000 cm

Count: 1

Collector: Park, W.S.

Excavated by

Identified by

Site name: Big Springs

Material: chert

Dating Method

Feature

Unit: Room 1

Level: 2 feet above floor

Stratum

Provenance: Collected by William S. Park, 1938

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:41 AM Fierer-Donaldson, M.
**Collection**  
Big Springs House Collection

**Other#**  
Object name 2

**Old#**  
26CK948-21  
Object name 3

**Accession#**  
1938.3  
Othername

**Received as**  
Purchase  
Accession date 12/05/1973

**Cataloged by**  
Fierer-Donaldson, M.  
Catalog date 02/24/2015

**Source**  
Perkins, R.F.

**Home loc**  
LCM:Library Storage:U4:S3:Box 3

**Description**  
Chert flake scraper, gray, Big Springs, House 5 (catalog card).

---

**Date**

<table>
<thead>
<tr>
<th>Year Range</th>
<th>0 - 0</th>
</tr>
</thead>
</table>

**Condition**

<table>
<thead>
<tr>
<th>Height</th>
<th>0.000 cm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Length</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Diameter</td>
<td>0.000 cm</td>
</tr>
<tr>
<td>Weight</td>
<td>0.000 gr</td>
</tr>
</tbody>
</table>

**Status**

<table>
<thead>
<tr>
<th>Status date</th>
<th>Status by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dim Notes</td>
<td>depth = thickness</td>
</tr>
</tbody>
</table>

**Coll date** //

**Excav date** //

**Ident date** //

**Site#** 26CK948

**Collector**  
Park, W.S.

**Excavated by**

**Identified by**

**Site name**  
Big Springs

**Material**  
chert

**Feature**

**Unit**

**Level**

**Stratum**

**X-Coordinate**  
0.00

**Y-Coordinate**  
0.00

**Z-Coordinate**  
0.00

**Provenience**

Collected by William S. Park, 1938  
Acquired by R.F. Perkins after Park's death, 1946  
Acquired from R.F. Perkins by the State of Nevada, 1973

**Updated/by**  
11/02/2015 10:42 AM Fierer-Donaldson, M.
Collection Big Springs House Collection

Other# Object name 2
Old# 26CK948-22 Object name 3
Accession# 1938.3 Othername
Received as Purchase Accession date 12/05/1973
Cataloged by Fierer-Donaldson, M. Catalog date 02/24/2015
Source Perkins, R.F.
Creditline

Home loc LCM:Library Storage:U4:S3:Box 3
Description Ceramic sherd, black on gray, Big Springs, House 5 (catalog card).

Date
Year Range 0 - 0
Condition
Height 0.000 cm Width 0.000 cm
Length 0.000 cm Depth 0.000 cm
Diameter 0.000 cm Circum 0.000 cm
Weight 0.000 gr Count 1

Collector Park, W.S.
Excavated by
Identified by
Site name Big Springs

Material ceramic/pigment
Dating Method
Feature

Unit
Level
Stratum

X-Coordinate 0.00 Datum
Y-Coordinate 0.00 Box Number
Z-Coordinate 0.00 Bag Number

Provenance Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by 11/02/2015 10:42 AM Fierer-Donaldson, M.
<table>
<thead>
<tr>
<th>Collection</th>
<th>Big Springs House Collection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other#</td>
<td>Object name 2</td>
</tr>
<tr>
<td>Old#</td>
<td>Object name 3</td>
</tr>
<tr>
<td>Accession#</td>
<td>Othername</td>
</tr>
<tr>
<td>Received as</td>
<td>Accession date 12/05/1973</td>
</tr>
<tr>
<td>Cataloged by</td>
<td>Fierer-Donaldson, M.</td>
</tr>
<tr>
<td>Source</td>
<td>Perkins, R.F.</td>
</tr>
<tr>
<td>Creditline</td>
<td>Catalog date 02/24/2015</td>
</tr>
<tr>
<td>Home loc</td>
<td>LCM:Library Storage:U4:S3:Box 3</td>
</tr>
<tr>
<td>Description</td>
<td>Ceramic sherds, Big Springs, House 5 (catalog card).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Status date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year Range</td>
<td>0 - 0</td>
</tr>
<tr>
<td>Condition</td>
<td>Status by</td>
</tr>
<tr>
<td>Height</td>
<td>Status</td>
</tr>
<tr>
<td>Length</td>
<td>Dim Notes</td>
</tr>
<tr>
<td>Diameter</td>
<td>depth = thickness</td>
</tr>
<tr>
<td>Weight</td>
<td>Coll date</td>
</tr>
<tr>
<td>Collector</td>
<td>Excav date</td>
</tr>
<tr>
<td>Excavated by</td>
<td>Ident date</td>
</tr>
<tr>
<td>Identified by</td>
<td>Site#</td>
</tr>
<tr>
<td>Site name</td>
<td>26CK948</td>
</tr>
<tr>
<td>Material</td>
<td>ceramic</td>
</tr>
<tr>
<td>Dating Method</td>
<td></td>
</tr>
<tr>
<td>Feature</td>
<td></td>
</tr>
<tr>
<td>Unit</td>
<td>X-Coordinate 0.00</td>
</tr>
<tr>
<td>Level</td>
<td>Y-Coordinate 0.00</td>
</tr>
<tr>
<td>Stratum</td>
<td>Z-Coordinate 0.00</td>
</tr>
<tr>
<td>Provenance</td>
<td>Collected by William S. Park, 1938</td>
</tr>
<tr>
<td></td>
<td>Acquired by R.F. Perkins after Park's death, 1946</td>
</tr>
<tr>
<td></td>
<td>Acquired from R.F. Perkins by the State of Nevada, 1973</td>
</tr>
<tr>
<td>Updated/by</td>
<td>11/02/2015 10:42 AM Fierer-Donaldson, M.</td>
</tr>
</tbody>
</table>
1938.3.31 ~ Knife

Collection: Big Springs House Collection
Object name: 2
Object name: 3
Othername: 
Accession date: 12/05/1973
Catalog date: 02/24/2015
Cataloged by: Fierer-Donaldson, M.
Source: Perkins, R.F.
Creditline: 

Home loc: LCM: Library Storage: U4:S3: Box 3
Description: Chert knife, brown. Found about six inches above the floor of room #3 of the Big Springs House, 3 miles west from Las Vegas, Nevada (catalog card).

Date
Year Range: 0 - 0
Condition: 

Height: 0.000 cm
Length: 4.100 cm
Diameter: 0.000 cm
Weight: 0.000 gr
Width: 2.000 cm
Depth: 0.200 cm
Circum: 0.000 cm
Count: 1

Collector: Park, W.S.
Excavated by: 
Identified by: 
Site name: Big Springs
Material: chert

Dating Method Feature

Unit: room 3
Level: 
Stratum: 
X-Cordinate: 0.00
Y-Cordinate: 0.00
Z-Cordinate: 0.00

Coll date: 01/01/1937
Excav date: / /
Ident date: / /
Site#: 26CK948

Provenance
Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: Fierer-Donaldson, M.
11/02/2015 10:42 AM
Collection   Big Springs House Collection
Other#       D7P
Old#         26CK948-25
Accession#   1938.3
Received as  Purchase
Cataloged by Fierer-Donaldson, M.
Source       Perkins, R.F.
Creditline

Home loc     LCM: Library Storage: U4:S3: Box 3
Description  Stone drill fragment, black porphory bit. Found about two inches above the floor in fallen wall in room #2 of the Big Springs House three miles west of Las Vegas (catalog card).

Date
Year Range  0 - 0
Condition
Height      0.000 cm
Length      5.600 cm
Diameter    0.000 cm
Weight      0.000 gr

Collector   Park, W.S.
Excavated by
Identified by
Site name   Big Springs
Material    stone/porphory
Dating Method
Feature
Unit        room 3
Level       
Stratum     

X-Coordinate 0.00
Y-Coordinate 0.00
Z-Coordinate 0.00
Datum
Box Number
Bag Number

Provenance  Collected by William S. Park, 1937
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated/by 11/02/2015 10:42 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection
Object name 2
Othername
Object name 3
Accession date 12/05/1973
Catalog date 02/24/2015
Catalog by Fierer-Donaldson, M.
Source Perkins, R.F.
Creditline

Home loc LCM:Library Storage:U4:S3:Box 3
Description Chert projectile point, white, Rose Springs Corner Notched. Found near the surface in excavating room 5 of Big Springs west from Las Vegas (catalog card).

Date Rose Springs
Year Range 0 - 0
Condition
Height 0.000 cm Width 1.700 cm
Length 2.800 cm Depth 0.300 cm
Diameter 0.000 cm Circum 0.000 cm
Weight 0.000 gr Count 1

Collector Park, W.S.
Excavated by
Identified by
Site name Big Springs
Material chert
Dating Method
Feature
Unit Room 3
Level
Stratum
Datum
X-Coordinate 0.00
Y-Coordinate 0.00
Z-Coordinate 0.00
Box Number
Bag Number

Provenance Collected by William S. Park, 1938
Acquired by R.F. Perkins after Park's death, 1946
Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by 11/02/2015 10:47 AM Fierer-Donaldson, M.
Collection: Big Springs House Collection

Other#: A256P

Old#: 26CK948-27

Accession#: 1938.3

Received as: Purchase

Cataloged by: Fierer-Donaldson, M.

Catalog date: 02/24/2015

Source: Perkins, R.F.

Home loc: LCM: Library Storage: U4:S3: Box 3

Description: Chert projectile point, white. Rose Springs Corner Notched. Found near the floor of room #5 near the south wall of Big Springs House 3 miles west from Las Vegas (catalog card).

Date: Rose Springs

Year Range: 0 - 0

Condition:

Height: 0.000 cm

Length: 2.800 cm

Diameter: 0.000 cm

Weight: 0.000 gr

Width: 1.700 cm

Depth: 0.300 cm

Circum: 0.000 cm

Count: 1

Collector: Park, W.S.

Excavated by:

Identified by:

Site name: Big Springs

Material: Chert

Dating Method:

Feature:

Unit: Room 5

Level:

Stratum:

X-Coordinate: 0.00

Y-Coordinate: 0.00

Z-Coordinate: 0.00

Datum:

Box Number:

Bag Number:

Provenance: Collected by William S. Park, 1938

Acquired by R.F. Perkins after Park's death, 1946

Acquired from R.F. Perkins by the State of Nevada, 1973

Updated by: 11/02/2015 10:46 AM Fierer-Donaldson, M.
MEMORANDUM

DATE: 5/16/2023

THROUGH: Myron Freedman, Administrator
Division of Museums and History

FROM: Tracey Sprague, Director
Lost City Museum

RE: LCM Docent Council $653.61 restricted donation acceptance

The Lost City Museum requests acceptance of restricted funds in the amount of $653.61 to our Museum Collections Storage fund, BA5038 as requested by the donor.

___________________________________________________
Date
Official Check
Cashier's Check

No. 134024747
Date: 03/01/23
Void After 90 Days

$653.61

TO
LOST CITY MUSEUM

FOR THE
ORDER
OF

PAYABLE THROUGH BOKF, NA BURLINGTON, OK

MEMO: HOT AND DUSTY

Thayne Shaffer
**Transaction Details:**

- **Transaction ID:** 12696177046758
- **Account Number:** XXXXX1002
- **Type of Instrument:** Cashier's Check
- **Instrument Number:** 134024747

**Date:** 03/01/23

**Amount:** $653.61
**Total Withdrawal:** $653.61
**Checking 9 Balance:** $670.29

**Payee Details:**

- **LOST CITY MUSEUM**

**Memo:** HOT AND DUSTY

**IMPORTANT NOTICE:** HANDLE THIS CHECK AS YOU WOULD CASH.

You cannot place a Stop Payment on this check. There are limited situations in which this check can be replaced if it is lost, stolen, or destroyed.

Detach and retain for your records.
Restricted Donation Form

First Name: Last City Museum Decent Council

Last Name: 

Address: PO Box 807

City/State/Zip: Overton, NV 89040

Home Phone: 
Cell Phone: 

Email: 

Enclosed is my tax-deductible gift of $1,653.61

I would like my donation applied toward:

[X] Museum Collections Building

☐ 

Please make checks, corporate matches, and other donations payable to:

Lost City Museum

Gift will be matched by: 

Organization Name: 

Branding/Logo: 

☐ Please keep my donation confidential

Per Division of Museums and History policy and Nevada Revised Statutes 381.0031 & 381.0033, all donations in excess of $250 will be presented to the Board of Museums & History for approval.
RE: Restricted Donation for Museum Collections Building at Lost City Museum

Dear LCM Docent Council,

Thank you so much for your restricted donation of $653.61 towards the design and construction of a museum collections storage building at Lost City Museum in Overton, Nevada.

As you are aware, we have a large goal of 2.1 million dollars for this project. Donations, such as yours, help Museum staff towards improving the preservation of southern Nevada’s cultural heritage for generations to come. It will increase the capacity of research projects within archaeological collections, educational content of our programming and exhibits, as well as improving our legacy as Nevadan cultural stewards.

I encourage you to follow installments towards this fundraising campaign on our webpage LostCityMuseum.org. I hope that you return to participate in our upcoming educational programming for families and adults. These will be posted in our membership newsletters and social media channels.

Thank you for your support of southern Nevadan archaeology and Lost City Museum.

Sincerely,

[Signature]

Administrative Assistant

[Lost City Museum Title]
Docent Council of the Lost City Museum
PO Box 807
Overton, NV 89040
702-397-2193

RECEIVED
FEB 09 2023

BY

INVOICE NO

BILL TO
Lost City Museum
PO Box 807
Overton, NV 89040

INSTRUCTIONS
Consignment

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Consignment Hot &amp; Dusty</td>
<td>694.25</td>
<td>694.25</td>
</tr>
</tbody>
</table>

SUB TOTAL $694.25
LESS 15% CONSIGNMENT FEE
LESS 6% CREDIT CARD FEE ON ($677.25)

TOTAL DUE 30 DAYS $653.61

Signature Per Jim Reiley
LCM Signature Janie Shopeau
<table>
<thead>
<tr>
<th>Store</th>
<th>Rcpt Date</th>
<th>Tender</th>
<th>Rcpt #</th>
<th>Desc1</th>
<th>Desc2</th>
<th>Item Note</th>
<th>Sold Qty</th>
<th>Ext Prc</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCM</td>
<td>09/25/2022</td>
<td>CASH</td>
<td>20462</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>-3000.0</td>
</tr>
<tr>
<td>LCM</td>
<td>12/28/2022</td>
<td>CASH</td>
<td>21457</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>2.0</td>
</tr>
<tr>
<td>LCM</td>
<td>01/06/2023</td>
<td>CASH</td>
<td>21552</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>15.0</td>
</tr>
<tr>
<td>LCM</td>
<td>08/27/2022</td>
<td>CREDIT</td>
<td>20302</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>-2983.01</td>
</tr>
<tr>
<td>LCM</td>
<td>08/30/2022</td>
<td>CREDIT</td>
<td>20309</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>7.50</td>
</tr>
<tr>
<td>LCM</td>
<td>08/30/2022</td>
<td>CREDIT</td>
<td>20310</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>1.22</td>
</tr>
<tr>
<td>LCM</td>
<td>09/24/2022</td>
<td>CREDIT</td>
<td>20437</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>5.00</td>
</tr>
<tr>
<td>LCM</td>
<td>10/08/2022</td>
<td>CREDIT</td>
<td>20585</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>3000.00</td>
</tr>
<tr>
<td>LCM</td>
<td>01/20/2023</td>
<td>CREDIT</td>
<td>21656</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>225.00</td>
</tr>
<tr>
<td>LCM</td>
<td>02/08/2023</td>
<td>CREDIT</td>
<td>21802</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>0.75</td>
</tr>
<tr>
<td>LCM</td>
<td>08/27/2022</td>
<td>DEBIT C</td>
<td>20301</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>30.00</td>
</tr>
<tr>
<td>LCM</td>
<td>08/31/2022</td>
<td>DEBIT C</td>
<td>203*5</td>
<td>DOCENT COUNCIL LCM</td>
<td>DOCENT COUNCIL LCM</td>
<td></td>
<td>1</td>
<td>47.00</td>
</tr>
</tbody>
</table>

**Grand Total:**

|          |                |                |                |                |                |                |          | 10       | 694.25   |

**Cash Total:**

- LCMD3
- LCMD21 Royston Necklace
- Donation from Mary O'Brien
- Buffalo Dreamer
- LCMD22 Dinner Date- V Lt

**Credit Card Total:**

- LCMD25 Walking stick

**Debit Card Total:**
### PURCHASE ORDER

**DIVISION OF MUSEUMS & HISTORY**

Required Information and Signatures to Request PO:

STATE TAX ID: 88-6000022

NO BACK ORDERS ACCEPTED AFTER 30 DAYS

**VENDOR INFORMATION:**

Vendor Number: T27035893

Name: DOCENT COUNCIL OF THE LOST CITY MUSEUM

Address: PO BOX 807

OVERTON, NV

89040

Contact: Mary Kaye Washburn

Email: cahlwaygal@lycos.com

Phone: 702-397-2193

Fax:

**SHIP TO:**

721 S MOAPA VALLEY BLVD

OVERTON, NV

89040

**SEND INVOICE TO:**

DIVISION OF MUSEUMS AND HISTORY

FISCAL UNIT

412 E. MUSSER STREET STE 2

CARSON CITY, NV 89701

---

**JANIE SHAKESPEAR**

Requestor

Category GL#

BA 1350

BA 5038

41 7561

Date of Request: 12/15/22

Justification/Purpose of Items/Service Needed:

CONSIGNMENT ITEMS

---

**Museum Director/Program Manager Approval**

Date

Daphne O. DeLeon

01/03/23

**Administrative Services Officer (Signature)**

Date

Debra Budo

12/16/22

**Fiscal Approval (Signature)**

Date

---

### DIVISION OFFICE USE

PLEASE CHECK APPROPRIATE BOX

YES NO

DIVISION OF PURCHASING DOES NOT HAVE A MANDATORY USE CONTRACT FOR THIS PURCHASE

THERE IS ADEQUATE AVAILABLE AUTHORITY FOR THIS PURCHASE

THERE IS ADEQUATE AVAILABLE CASH FOR THIS PURCHASE

---

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item Number</th>
<th>Item Description</th>
<th>Unit Price</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CONSIGNMENT</td>
<td></td>
<td>1,800.00</td>
<td>1,800.00</td>
</tr>
</tbody>
</table>

**PURCHASE AMOUNT CANNOT EXCEED TOTAL AUTHORIZED ON THE PURCHASE ORDER**

If you have any questions, please contact Janie Shakespear at (702) 397-2193 or at jshakespear@nevadaculture.org.

Note: Please complete peach highlighted portions of purchase order and forward to DMH at DMHfiscal@nevadaculture.org

PLEASE NOTE: The State of Nevada requires a federal tax identification number for all vendor payments.

**VENDOR: NO INVOICES WILL BE PAID WITHOUT THE VENDOR TAX ID NUMBER.**

REVISED 7/2016
<table>
<thead>
<tr>
<th>State Fiscal Year 2023</th>
<th>03/31/2023</th>
<th>GL/Cat#</th>
<th>SFY 2023</th>
<th>Actuals</th>
<th>Percentage</th>
<th>Column5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash From Prev Fiscal Year</td>
<td>2511</td>
<td>161,886</td>
<td>161,886</td>
<td>100.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash Bal Fwrd New Fiscal Year</td>
<td>2512</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Comparison of Revenues Budgeted/Received:**

- Photo Sales: 4010, Budget 65, Actuals 0, Percentage 0.00%
- Memberships*: 4008, Budget 3,460, Actuals 2,440, Percentage 70.52%
- Merchandise Sales*: 4025, Budget 50,000, Actuals 34,114, Percentage 68.23%
- Gifts & Donations: 4251, Budget 2,000, Actuals 773, Percentage 38.65%
- Private Grants: 4265, Budget 15,000, Actuals 966, Percentage 6.44%
- Treasurer's Interest: 4326, Budget 1,500, Actuals 1,351, Percentage 90.07%

**Total Revenues:**

- Total Revenues: $72,025, $39,644, Percentage 55.04%

**Comparison of Expenditures Budgeted/Expended:**

- Administration: 35, Budget 38,102, Actuals 4,676, Percentage 12.27%
- Collections: 39, Budget 1,000, Actuals 0, Percentage 0.00%
- Natural History: 47, Budget 1,500, Actuals 0, Percentage 0.00%
- Board Appr Special Projects: 48, Budget 121,584, Actuals 4,544, Percentage 3.74%
- Museum Store*: 49, Budget 30,617, Actuals 23,250, Percentage 75.94%
- Special Projects (Restricted): 55, Budget 41,106, Actuals 459, Percentage 1.12%

**Total Expenditures:**

- Total Expenditures: $233,909, $32,928, Percentage 93.06%
Revenue/Expenditure Comparison Narrative:
We have deliberately spent virtually nothing from the trust accounts to wait until staffing has been fulfilled. Further, I expect with nearly full staff, we shall be able to increase every area of earned revenue with dedicated effort.

Report is through March 31, 2023.
* Further detail available in the identified sections.
II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$3,511</td>
<td>$3,431</td>
<td>$4,880</td>
<td>$2,911</td>
<td>$3,495</td>
<td>$2,359</td>
<td>$4,426</td>
<td>$3,202</td>
<td>$5,898</td>
<td></td>
<td></td>
<td></td>
<td>$34,114</td>
</tr>
<tr>
<td>FY 22</td>
<td>$3,386</td>
<td>$4,234</td>
<td>$3,633</td>
<td>$3,586</td>
<td>$5,900</td>
<td>$2,761</td>
<td>$2,752</td>
<td>$5,571</td>
<td>$6,158</td>
<td>$6,008</td>
<td>$6,369</td>
<td>$4,688</td>
<td>$55,045</td>
</tr>
<tr>
<td>FY 21</td>
<td>$836</td>
<td>$40</td>
<td>$329</td>
<td>$878</td>
<td>$643</td>
<td>$0</td>
<td>$0</td>
<td>$1,560</td>
<td>$4,032</td>
<td>$5,038</td>
<td>$3,976</td>
<td></td>
<td>$17,334</td>
</tr>
<tr>
<td>FY 20</td>
<td>$4,133</td>
<td>$4,975</td>
<td>$2,843</td>
<td>$4,191</td>
<td>$2,944</td>
<td>$5,726</td>
<td>$3,939</td>
<td>$4,431</td>
<td>$3,163</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$36,344</td>
</tr>
<tr>
<td>YTD</td>
<td>$3,511</td>
<td>$6,942</td>
<td>$11,822</td>
<td>$14,733</td>
<td>$20,588</td>
<td>$25,014</td>
<td>$28,216</td>
<td>$34,114</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$34,114</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>103.69%</th>
<th>91.11%</th>
<th>105.06%</th>
<th>99.29%</th>
<th>87.90%</th>
<th>87.61%</th>
<th>95.28%</th>
<th>88.67%</th>
<th>89.82%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
<th></th>
</tr>
</thead>
</table>

**MONTHLY COMPARISON**

|               | 103.69% | 81.04% | 134.32% | 81.17% | 59.25% | 85.45% | 160.84%| 57.49% | 95.78% | 0.00%  | 0.00%  | 0.00%  |        |

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.
Museum Store Profit and Loss Chart

<table>
<thead>
<tr>
<th>Month</th>
<th>Revenues</th>
<th>Expenditures</th>
<th>Total</th>
<th>Net</th>
<th>% Net</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Merchandise</td>
<td>Personnel</td>
<td>Oper/Other</td>
<td>Expenditure</td>
<td>Profit (Loss)</td>
</tr>
<tr>
<td>July</td>
<td>3,511</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3,511</td>
</tr>
<tr>
<td>August</td>
<td>3,431</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3,431</td>
</tr>
<tr>
<td>September</td>
<td>4,880</td>
<td>589</td>
<td>-</td>
<td>589</td>
<td>4,291</td>
</tr>
<tr>
<td>October</td>
<td>2,911</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,911</td>
</tr>
<tr>
<td>November</td>
<td>3,495</td>
<td>431</td>
<td>-</td>
<td>431</td>
<td>3,064</td>
</tr>
<tr>
<td>December</td>
<td>2,359</td>
<td>-</td>
<td>7,057</td>
<td>7,057</td>
<td>(4,698)</td>
</tr>
<tr>
<td>January</td>
<td>4,426</td>
<td>3,976</td>
<td>6,091</td>
<td>10,067</td>
<td>(5,641)</td>
</tr>
<tr>
<td>February</td>
<td>3,202</td>
<td>778</td>
<td>1,939</td>
<td>2,717</td>
<td>485</td>
</tr>
<tr>
<td>March</td>
<td>5,898</td>
<td>769</td>
<td>1,619</td>
<td>2,389</td>
<td>3,509</td>
</tr>
<tr>
<td>April</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>May</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>June</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>FY23 Total</strong></td>
<td>34,114</td>
<td>6,543</td>
<td>-</td>
<td>16,707</td>
<td>23,250</td>
</tr>
<tr>
<td><strong>FY22 Total</strong></td>
<td>55,045</td>
<td>15,090</td>
<td>-</td>
<td>20,020</td>
<td>35,110</td>
</tr>
<tr>
<td><strong>FY21 Total</strong></td>
<td>17,334</td>
<td>402</td>
<td>-</td>
<td>1,580</td>
<td>1,982</td>
</tr>
<tr>
<td><strong>FY20 Total</strong></td>
<td>36,342</td>
<td>21,670</td>
<td>-</td>
<td>2,931</td>
<td>24,600</td>
</tr>
</tbody>
</table>

Museum Store Sales Narrative:

The late opening of the FY 23 Museum Store purchasing budget limited the amount of inventory purchases in the first quarter. Completing the second quarter, sales declined as the funding for the store Manpower employee was charged against the store budget. By the third quarter, revenue increased by a large increment and should place us in a comfortable position to enter the fourth quarter.
### Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

<table>
<thead>
<tr>
<th>Membership</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Qtr 1 July - Sep</td>
<td>Qtr 2 Oct - Dec</td>
<td>Qtr 3 Jan - Mar</td>
<td>Qtr 4 April - June</td>
<td>Total</td>
</tr>
<tr>
<td>Individual</td>
<td>4</td>
<td>2</td>
<td>3</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Family</td>
<td>6</td>
<td>2</td>
<td>7</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Sustaining</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Contributing</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Patron</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Benefactor</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Senior</td>
<td>4</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Student</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### YTD COMPARISON

- Individual: 466.67% 62.50% 325.00% 47.83% 336.36% 44.44% 185.00% 27.27%
- Family: 466.67% 62.50% 240.00% 40.00% 366.67% 25.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.
### Membership Sales

Membership sales comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FY 23</strong></td>
<td>$0</td>
<td>$0</td>
<td>$655</td>
<td>$255</td>
<td>$90</td>
<td>$0</td>
<td>$460</td>
<td>$50</td>
<td>$930</td>
<td></td>
<td></td>
<td>$0</td>
<td>$2,440</td>
</tr>
<tr>
<td><strong>FY 22</strong></td>
<td>$0</td>
<td>$370</td>
<td>$180</td>
<td>$370</td>
<td>$120</td>
<td>$230</td>
<td>$135</td>
<td>$240</td>
<td>$140</td>
<td>$110</td>
<td>$410</td>
<td>$80</td>
<td>$2,385</td>
</tr>
<tr>
<td><strong>FY 21</strong></td>
<td>$215</td>
<td>$20</td>
<td>$55</td>
<td>$330</td>
<td>$315</td>
<td>$170</td>
<td>$0</td>
<td>$100</td>
<td>$525</td>
<td>$640</td>
<td>$760</td>
<td>$330</td>
<td>$3,460</td>
</tr>
<tr>
<td><strong>FY 20</strong></td>
<td>$940</td>
<td>$885</td>
<td>$745</td>
<td>$2,190</td>
<td>$2,105</td>
<td>$1,070</td>
<td>$521</td>
<td>$129</td>
<td>$380</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$8,965</td>
</tr>
<tr>
<td><strong>YTD</strong></td>
<td>$0</td>
<td>$0</td>
<td>$655</td>
<td>$910</td>
<td>$1,000</td>
<td>$0</td>
<td>$1,460</td>
<td>$1,510</td>
<td>$2,440</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$2,440</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>YTD</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DIV</td>
<td>0.00%</td>
<td>119.07%</td>
<td>98.90%</td>
<td>96.14%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.00%</td>
<td>103.90%</td>
<td>91.79%</td>
<td>136.69%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**MONTHLY COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>DIV</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DIV</td>
<td>0.00%</td>
<td>363.69%</td>
<td>68.92%</td>
<td>75.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.00%</td>
<td>340.74%</td>
<td>20.90%</td>
<td>664.29%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year. Monthly Comparison compares the current month of the current year against the same month in the previous year.
The museum membership program continues with slow improvement simply because there is no available staff to move this forward now. As the museum begins filling its multiple vacancies, membership will be a priority for a new Museum Attendant and Administrative Assistant 3, guided by the Administrative Assistant IV. Moreover, visitor choice of Springs Preserve Membership and a Museum Membership with reciprocal entry cannibalizes our ability to differentiate our unique mission and comparative benefits.
V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>5106</td>
<td>4556</td>
<td>3493</td>
<td>3429</td>
<td>4027</td>
<td>2459</td>
<td>5325</td>
<td>6097</td>
<td>5982</td>
<td>4027</td>
<td>6097</td>
<td>5982</td>
<td>40474</td>
</tr>
<tr>
<td>FY 22</td>
<td>1926</td>
<td>2287</td>
<td>3012</td>
<td>4382</td>
<td>4901</td>
<td>3444</td>
<td>3753</td>
<td>4562</td>
<td>4602</td>
<td>7064</td>
<td>6155</td>
<td>4228</td>
<td>50316</td>
</tr>
<tr>
<td>FY 21</td>
<td>350</td>
<td>0</td>
<td>204</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>128</td>
<td>2952</td>
<td>4247</td>
<td>2552</td>
<td>10433</td>
<td></td>
</tr>
<tr>
<td>FY 20</td>
<td>6709</td>
<td>6598</td>
<td>4774</td>
<td>7734</td>
<td>6502</td>
<td>4724</td>
<td>5131</td>
<td>6221</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>48393</td>
</tr>
<tr>
<td>YTD</td>
<td>5,106</td>
<td>9,662</td>
<td>13,155</td>
<td>16,584</td>
<td>20,611</td>
<td>23,070</td>
<td>28,395</td>
<td>34,492</td>
<td>40,474</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>40,474</td>
</tr>
</tbody>
</table>

YTD COMPARISON
265.11% 229.34% 182.08% 142.85% 115.63% 119.78% 122.02% 123.14% 0.00% 0.00% 0.00%

MONTHLY COMPARISON
265.11% 199.21% 115.97% 78.25% 82.17% 71.40% 141.89% 133.65% 129.99% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

### Attendance Receipts

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$0</td>
<td>$53,740</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$53,740</td>
</tr>
<tr>
<td>FY 22</td>
<td>$53,172</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$53,172</td>
</tr>
<tr>
<td>FY 21</td>
<td>$53,172</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$53,172</td>
</tr>
<tr>
<td>FY 20</td>
<td>$53,172</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$53,172</td>
</tr>
<tr>
<td>YTD</td>
<td>0</td>
<td>53,740</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>53,740</td>
</tr>
</tbody>
</table>

YTD COMPARISON
0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

MONTHLY COMPARISON
0.00% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0!

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.
Museum Attendance Narrative:

Museum Attendance shows the highest levels of visitors since the pandemic. While still not on par with FY20, given the limit to programs and events resulting from staff vacancies, the museum has recovered nicely. Another positive note, we confirmed our March teacher open house which usually attracts upwards of 150 new teachers to introduce them to the museum and school programs. We’re holding our own despite not having a Learning and Community Engagement curator to champion our outreach efforts. I think once that person is in place, and can re-establish promotional and programming processes with the community and with our new Carson City PR people, I think patronage will take off. We’ve hung in there without the needed resources, so imagine what will happen when we have someone really focused on it!
VI. Fundraising Activities:

We continue to work closely with the Friends of the Nevada State Museum, Las Vegas to focus fundraising efforts. Likewise, with Curator Diaz on board, we both have been prospecting through community events and other donor opportunities to increase donations. We have received one donation of $3500 from a private company to build our exhibit development programs. Likewise, we have been promised a similar donation from the Nevada State Bank that will arrive in the fourth quarter.
VII General Museum Activities

Curatorial Report

Josef Diaz, Curator of History and Material Culture along with the Exhibitions Team and Registrar, are in the final stages for the exhibition Liberace: Real and Beyond opening June 23, 2023. He is also working concurrently on the following exhibition, The Old Spanish Trail opening in January 2024. There will be a robust schedule of public programs to accompany each exhibit.

A search for a new museum registrar was conducted in January 2023. The new hire for the position is Melanie Coffee who has worked at several museums in Las Vegas and is a welcome addition to the Nevada State Museum Team.

The Nevada State Museum will participate and have a float in the Helldorado Parade on May 13, 2023. This was made possible with the help of the Department of Tourism and Cultural Affairs.

Cahlan Research Library

Curator of Library, Manuscripts and Photographs was on leave January through the beginning of April.

Learning and Community Engagement

Discovery Saturdays

<table>
<thead>
<tr>
<th>Year</th>
<th>Adults</th>
<th>Children</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2023</td>
<td>135</td>
<td>143</td>
<td>812</td>
</tr>
<tr>
<td>2022</td>
<td></td>
<td>1,150</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td></td>
<td>3,697</td>
<td></td>
</tr>
</tbody>
</table>

This is a free drop-in family program with interactive stations and a craft project surrounding a theme tied to the museum, special recognition days, or events taking place at the Springs Preserve.

Looking forward:
- Currently, it is offered every Saturday from 10am – 2pm. We are likely to change these offerings to twice a month from 1pm – 3pm, with additional days or hours for special events or festivals taking place on site.

Field Trips

<table>
<thead>
<tr>
<th>Month</th>
<th>Children</th>
<th>Adults</th>
<th>Schools</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>104</td>
<td>26</td>
<td>3</td>
<td>130</td>
</tr>
<tr>
<td>February</td>
<td>47</td>
<td>14</td>
<td>2</td>
<td>61</td>
</tr>
<tr>
<td>March</td>
<td>125</td>
<td>10</td>
<td>1</td>
<td>135</td>
</tr>
<tr>
<td>April</td>
<td>28</td>
<td>6</td>
<td>1</td>
<td>32</td>
</tr>
</tbody>
</table>

There were 7 scheduled field trips in January - April, with 358 students, teachers, and chaperones in attendance. More school groups explored the museum while visiting Springs Preserve but did not register with NSMLV.

Looking forward:
We are trying to work with the Springs to have groups who register for field trips with them, also register with us.

We are evaluating field trips to offer a scheduled self-guided tour with accompanying handouts and a guided tour option with activities, potentially for a minimal fee.
Nevada State Museum Las Vegas
Report to the Board
June 8-9, 2023

☐ Will continue to book field trips for summer camps.

## Museum in a Box

<table>
<thead>
<tr>
<th>Year</th>
<th>Transaction</th>
<th>Adults</th>
<th>Children</th>
<th>Schools</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022-2023</td>
<td>267</td>
<td>762</td>
<td>20,312</td>
<td>90</td>
<td>21,074</td>
</tr>
<tr>
<td>2021-2022</td>
<td>87</td>
<td></td>
<td>475</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>2020-2021</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>2019-2020</td>
<td>59</td>
<td>311</td>
<td>9,493</td>
<td>24</td>
<td>9,804</td>
</tr>
<tr>
<td>2018-2019</td>
<td>98</td>
<td>295</td>
<td>12,004</td>
<td>52</td>
<td>12,299</td>
</tr>
</tbody>
</table>

The Museum in a Box program has gained great popularity. All reservation spots for the boxes were filled for the entire school year within the first two weeks. We are currently reevaluating this program to determine if it should grow or if it is hindering our field trip visits.

Looking forward:

☐ We will use the summer to send out surveys to teacher participants, inventory the boxes, ensure the Teacher Handbooks are in good condition and uniform, and update the box webpages on the website.

☐ Will be meeting with the Friends of NSMLV regarding any additional boxes and processes that they support.

### Teacher Meet-Up

Clark County School District offers sessions to educators (for credits) with local organizations talking about their institutions and topics for the classroom. We participated in holding a session on Thursday, March 2nd in which 56 teachers attended the museum to learn more about its educational offerings.

### Volunteers

<table>
<thead>
<tr>
<th>Area</th>
<th>Adults</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural History</td>
<td>1</td>
<td>46</td>
</tr>
<tr>
<td>Education</td>
<td>15</td>
<td>32</td>
</tr>
</tbody>
</table>
There are currently volunteers from Springs Preserve assisting the museum during Discovery Saturdays, a volunteer working monthly with Natural History collections, and three volunteers assisting the exhibits team.

We have recently received some volunteer interest forms and are reaching out. The goal is to grow our volunteer base and eventually we may reinstate the Volunteer Docent Council to assist with tours and field trips.

Looking forward:

- Will work with museum staff to determine volunteer needs and duties needed for their departments.

Registrar/Collections

Registrar activities summary:

The new Registrar started on March 6, 2023. The first two weeks were spent getting acquainted with the State of Nevada systems, job role and duties as well as the collection.

Incoming Loans:

Expired Incoming Loans were researched – 5 renewal processes begun.

Incoming loan objects had not had any object records created in Past Perfect previously. Object records for all current incoming loans were created, to enable location tracking within Past Perfect (145 records created).

Permanent Exhibit Inventory:
Exhibit lists with object inventories attached were created in Past Perfect. (37 lists created with 317 objects attached to applicable exhibit). A spreadsheet was also created to track archival items on exhibit that are not itemized in Past Perfect (106 objects listed on spreadsheet). A binder system was also created to storage all object labels for objects on exhibit.

Workroom Reorganization:
Deinstalled objects had been placed on tables in workroom – 50 objects returned to home locations in storage and Past Perfect updated. General clean-up and re-organization of archival supplies to improve storage.

Object Processing:
Backlogged objects: Reviewed an incoming donation of approximately 1,000-2,000 matchbooks, sorted them by possible accessions vs. out-of-state and items already represented in collections.

Exhibitions
As I was ending the Acting Facilities Supervisor 3 role in February, I finished helping Raul transition into the position, with the CIP contractors, Public Works, Otis Elevator, Orkin Pest Control, Johnson Controls and Helix Electric.

We interviewed candidates for the vacant (almost 4 years) Exhibit Preparator 2 position. We hired Jonelle Wilson for that position. Jonelle comes to the museum with high skills in Art framing, fabrication, graphics, custom painting, and a variety of other building skills. She has a bachelor’s degree from UNLV in Art History, a master’s degree in museum studies from Johns Hopkins University, is a fine art appraiser through the American Society of Appraisers (ASA) and had volunteered at NSMLV for 2 years before the pandemic.

We are currently working on the Liberace exhibit. In the last several weeks we have put together a ½” scale model of the changing gallery for this exhibit, built and painted two new 4’ x 6’ platforms for costumes, an 8’ x 12’ platform for a the famous rhinestone baby grand piano, a 12’ x 16’ replica stage for 4 large costumes with capes that Liberace performed in, custom stanchions for a sleek look, looked through thousands of photographs from the Liberace collection and the LVCVA, had several meetings with the lead curator on the exhibit, scheduled pick dates for the Paul Revere Williams exhibit with Nevada Museum of Art, and delivery dates for the piano.

We took down the greeting cards case in Curator’s Canyon and installed a new case of rare Nevada books in the Research Library.

Facilities Report

2/20/2023-5/5/2023
CIP Project
- Coordinated with Public Works and various contractors for the CIP project that's replacing all chillers, boilers, water heaters and FM200 fire suppressant tanks.
- Chillers installed.
<table>
<thead>
<tr>
<th>To:</th>
<th>State of Nevada Division of Museums &amp; History Board of Directors</th>
</tr>
</thead>
<tbody>
<tr>
<td>From:</td>
<td>Hollis J. Gillespie, Director, Nevada State Museum Las Vegas</td>
</tr>
<tr>
<td>Date:</td>
<td>15 May 2023</td>
</tr>
<tr>
<td>Re:</td>
<td>Request to Accept of Requested $3500. Donation from Innova Technologies, Inc.</td>
</tr>
</tbody>
</table>

Please accept and approve the attached donation from Innova Technologies, Inc. in the amount of $3500. Ms. Rosie Lee, Innova officer, has instructed that the full amount of the donation be restricted for use in Exhibits Development, Account 3903, at the Nevada State Museum Las Vegas.

A signed Letter of Restriction and payment documentation are included with this memo.

Thank you.
DONATION FORM

Donor Information:

First Name: Rosie  
Last Name: Lee

Organization: Innova Technologies, Inc.

Address: 1432 S. Jones Blvd.  
City: Las Vegas  
State: NV  
Zip: 89146  
Phone: 702-807-3281  
E-mail: rlee@innovavn.com

I would like to be included on the Nevada State Museum, Las Vegas Information and Announcements E-mail contact list (Please check one):

YES: □  Preferred E-mail address: rlee@innovavn.com
NO: □  I should only be contacted for administrative purposes related to my donation.

Donation Designation:

I would like to donate $3500 to the Nevada State Museum, Las Vegas for the following purpose(s):

(Please indicate the amount of your donation you would like applied to the category or categories of your choice)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Purpose</th>
<th>Acct</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>Museum general support as needed</td>
<td>4251</td>
<td></td>
</tr>
<tr>
<td>Collection Development</td>
<td>Acquisition of artifacts</td>
<td>3902</td>
<td></td>
</tr>
<tr>
<td>Exhibits Development</td>
<td>Installation of exhibits</td>
<td>3903</td>
<td></td>
</tr>
<tr>
<td>Programming</td>
<td>Educational activities for the general public</td>
<td>3904</td>
<td></td>
</tr>
<tr>
<td>Costume &amp; Textiles Collection</td>
<td>Preservation/acquisition of costumes &amp; textiles</td>
<td>3905</td>
<td></td>
</tr>
<tr>
<td>Programming-Children</td>
<td>Educational activities for children</td>
<td>3906</td>
<td></td>
</tr>
<tr>
<td>Natural History Collection</td>
<td>Preservation/acquisition of natural artifacts</td>
<td>3907</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td>Preservation/acquisition of library artifacts</td>
<td>3908</td>
<td></td>
</tr>
<tr>
<td>Audiovisual Collection</td>
<td>Preservation/acquisition of audiovisual materials</td>
<td>3909</td>
<td></td>
</tr>
</tbody>
</table>

Verification:

(Please sign and date the acknowledgement below, return with your form of payment and retain a copy for your records. A payment receipt will be returned to you upon transaction completion. Please consult a tax advisor for allowable deductions.)

I acknowledge that my donation should be restricted to support the above indicated fund(s) in the amount(s) shown.

Signature:  
Date: 04/06/2023

Thank you for your generous support!

A DIVISION OF NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS  
LASVEGASNVMUSEUM.ORG
Nevada State Museum
300 S. Valley View Blvd
Las Vegas NV
702 822 8744

Receipt # 19447
4/10/2023 4:08:37 PM
WS 1

<table>
<thead>
<tr>
<th>SKU</th>
<th>QTY</th>
<th>PRICE</th>
<th>EXT PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>100364</td>
<td>1</td>
<td>$3500.00</td>
<td>$3500.00</td>
</tr>
<tr>
<td>Orig</td>
<td></td>
<td>$3500.00</td>
<td></td>
</tr>
</tbody>
</table>

1 Unit(s) Subtotal: $3500.00
RECEIPT TOTAL: $3500.00

Check Tendered: $3500.00

We appreciate your business!
NEVADA STATE MUSEUM

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 8, 2023
I. Private Funds Budget Summary B/A 5036

<table>
<thead>
<tr>
<th>State Fiscal Year 2023</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash From Prev Fiscal Year</td>
<td>605,095</td>
<td>605,095</td>
<td>100.00%</td>
</tr>
<tr>
<td>Cash Bal Fwrd New Fiscal Year</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Comparison of Revenues Budgeted/Received:

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget</th>
<th>Actuals</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities Charg</td>
<td>4,450</td>
<td>2,830</td>
<td>63.60%</td>
</tr>
<tr>
<td>Anthropology Fees</td>
<td>60,000</td>
<td>2,785</td>
<td>4.64%</td>
</tr>
<tr>
<td>Coin Press Sales</td>
<td>200,000</td>
<td>10,443</td>
<td>5.22%</td>
</tr>
<tr>
<td>Memberships*</td>
<td>20,760</td>
<td>22,656</td>
<td>109.13%</td>
</tr>
<tr>
<td>Photograph Sales</td>
<td>2,945</td>
<td>636</td>
<td>21.58%</td>
</tr>
<tr>
<td>Merchandise Sales*</td>
<td>177,964</td>
<td>121,453</td>
<td>68.25%</td>
</tr>
<tr>
<td>Gifts &amp; Donations</td>
<td>4,228</td>
<td>4,406</td>
<td>104.20%</td>
</tr>
<tr>
<td>Private Grants</td>
<td>25,000</td>
<td>24,495</td>
<td>97.98%</td>
</tr>
<tr>
<td>Treasurer's Interest</td>
<td>2,836</td>
<td>5,047</td>
<td>177.97%</td>
</tr>
<tr>
<td>Outside Bank Acct (MS)</td>
<td>10,868</td>
<td>10,868</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

**Total Revenues:**

| | $509,051 | $205,618 | 40.39% |

Comparison of Expenditures Budgeted/Expended:

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget</th>
<th>Actuals</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology</td>
<td>15,000</td>
<td>2,554</td>
<td>17.03%</td>
</tr>
<tr>
<td>Natural History</td>
<td>10,000</td>
<td>544</td>
<td>5.44%</td>
</tr>
<tr>
<td>Administration</td>
<td>59,901</td>
<td>34,308</td>
<td>57.27%</td>
</tr>
<tr>
<td>Education</td>
<td>6,542</td>
<td>6,301</td>
<td>96.31%</td>
</tr>
<tr>
<td>Exhibits</td>
<td>15,000</td>
<td>5,939</td>
<td>39.60%</td>
</tr>
<tr>
<td>History</td>
<td>18,648</td>
<td>3,173</td>
<td>17.02%</td>
</tr>
<tr>
<td>Board Appr Special Projects</td>
<td>415,662</td>
<td>1,545</td>
<td>0.37%</td>
</tr>
<tr>
<td>Museum Store*</td>
<td>185,297</td>
<td>110,562</td>
<td>59.67%</td>
</tr>
<tr>
<td>Coin Press</td>
<td>74,928</td>
<td>8,282</td>
<td>11.05%</td>
</tr>
<tr>
<td>Special Projects (Restricted)</td>
<td>182,209</td>
<td>55,985</td>
<td>30.73%</td>
</tr>
<tr>
<td>Restr Collection Storage Maint</td>
<td>130,959</td>
<td>3,464</td>
<td>2.65%</td>
</tr>
</tbody>
</table>

**Total Expenditures:**

| | $1,114,146 | $232,658 | 20.88% |
At the conclusion of Q3 museum revenue is at 40% of fiscal year projections. This is due in large part to Coin Press No. 1 being out of order. Museum Admissions are at, or above, pre-COVID levels now. Museum admissions are set to surpass projections, the result of the increase in admission is the increase in Museum Store sales and Membership sales. The Museum Store is on track to surpass projections, Membership sales have already surpassed 100% of projections. The Museum has expended slightly more funds than it has brought in in revenue, but with sales and admissions trends, the Museum should end up well in the black.

Report is through March 31, 2023.

* Further detail available in the identified sections.
II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2023</td>
<td>$11,053</td>
<td>$17,168</td>
<td>$17,911</td>
<td>$12,822</td>
<td>$17,059</td>
<td>$10,626</td>
<td>$10,036</td>
<td>$8,103</td>
<td>$16,675</td>
<td></td>
<td></td>
<td></td>
<td>$121,452</td>
</tr>
<tr>
<td>FY 2022</td>
<td>$24,757</td>
<td>$29,777</td>
<td>-$21,384</td>
<td>$6,694</td>
<td>$9,388</td>
<td>$6,228</td>
<td>$8,089</td>
<td>$14,220</td>
<td>$16,158</td>
<td>$13,638</td>
<td>$16,444</td>
<td>$14,152</td>
<td>$138,162</td>
</tr>
<tr>
<td>FY 2021</td>
<td>$26,205</td>
<td>-$779</td>
<td>$22,992</td>
<td>-$13,098</td>
<td>$33,232</td>
<td>$3,044</td>
<td>$6,926</td>
<td>$15,963</td>
<td>$11,946</td>
<td>$13,451</td>
<td>$32,779</td>
<td>$25,302</td>
<td>$177,964</td>
</tr>
<tr>
<td>FY 2020</td>
<td>$28,512</td>
<td>$81,778</td>
<td>$29,889</td>
<td>$16,118</td>
<td>$18,073</td>
<td>$14,698</td>
<td>$7,092</td>
<td>$17,194</td>
<td>$3,879</td>
<td>$0</td>
<td>$0</td>
<td>$3,099</td>
<td>$220,331</td>
</tr>
</tbody>
</table>

YTD  | $11,053 | $28,221 | $46,132 | $58,954 | $76,013 | $86,639 | $96,674 | $104,777 | $121,452 | $121,452 | $121,452 | $121,452 | $121,452 |

**YTD COMPARISON**

|           | 44.65% | 51.75% | 139.16% | 147.96% | 154.40% | 156.22% | 152.13% | 134.73% | 129.30% | 112.91% | 97.94% | 87.91% |

**MONTHLY COMPARISON**

|           | 44.65% | 57.65% | -83.76% | 191.55% | 181.70% | 170.61% | 124.07% | 56.98% | 103.20% | 0.00%  | 0.00%  | 0.00%  |

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.
## Museum Store Profit and Loss Chart

<table>
<thead>
<tr>
<th></th>
<th>FY2023 Revenues</th>
<th>Expenditures</th>
<th>Total</th>
<th>Net</th>
<th>% Net</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Merchandise</td>
<td>Personnel</td>
<td>Oper/Other</td>
<td>Expenditure</td>
<td>Profit (Loss)</td>
</tr>
<tr>
<td>July</td>
<td>11,053</td>
<td>-</td>
<td>1,720</td>
<td>-</td>
<td>1,720</td>
</tr>
<tr>
<td>August</td>
<td>17,168</td>
<td>-</td>
<td>4,208</td>
<td>-</td>
<td>4,208</td>
</tr>
<tr>
<td>September</td>
<td>17,911</td>
<td>7,558</td>
<td>6,084</td>
<td>1,594</td>
<td>15,237</td>
</tr>
<tr>
<td>October</td>
<td>12,822</td>
<td>14,556</td>
<td>4,351</td>
<td>930</td>
<td>19,837</td>
</tr>
<tr>
<td>November</td>
<td>17,059</td>
<td>9,747</td>
<td>4,349</td>
<td>2,092</td>
<td>16,189</td>
</tr>
<tr>
<td>December</td>
<td>10,626</td>
<td>9,348</td>
<td>4,424</td>
<td>743</td>
<td>14,514</td>
</tr>
<tr>
<td>January</td>
<td>10,036</td>
<td>9,896</td>
<td>5,145</td>
<td>1,163</td>
<td>16,204</td>
</tr>
<tr>
<td>February</td>
<td>8,103</td>
<td>2,613</td>
<td>4,349</td>
<td>1,043</td>
<td>8,004</td>
</tr>
<tr>
<td>March</td>
<td>16,675</td>
<td>7448</td>
<td>6,232</td>
<td>969</td>
<td>14,648</td>
</tr>
<tr>
<td>April</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>May</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>June</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FY23 Total</td>
<td>121,452</td>
<td>61,166</td>
<td>40,863</td>
<td>8,533</td>
<td>110,562</td>
</tr>
<tr>
<td>FY22 Total</td>
<td>138,162</td>
<td>58,450</td>
<td>63,695</td>
<td>5,961</td>
<td>128,106</td>
</tr>
<tr>
<td>FY21 Total</td>
<td>177,964</td>
<td>59,764</td>
<td>64,778</td>
<td>2,808</td>
<td>127,350</td>
</tr>
<tr>
<td>FY20 Total</td>
<td>220,331</td>
<td>79,293</td>
<td>68,694</td>
<td>9,598</td>
<td>157,585</td>
</tr>
</tbody>
</table>

### Museum Store Sales Narrative:
The Museum Store is continuing to build strong relationships with local vendors, bringing in new merchandise. Signing up new vendors. The Store has put more effort into logo merch and working with staff on new labels, images and descriptions of new products. The Store is bringing in merchandise that relates to Nevada and our Museum. The Store Manager is keeping store open after-hours during Lectures and special events. The Store is doing Special sales, promotion on social media. The Store staff constantly are rotating Store merchandise and working to engage with customers and create a welcoming atmosphere. The Store staff are doing a good job of keeping the shelves stocked and having something for everyone.
### IV. Membership Program

#### Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

<table>
<thead>
<tr>
<th>Membership Categories</th>
<th>Qtr 1 (July - Sep)</th>
<th>Qtr 2 (Oct - Dec)</th>
<th>Qtr 3 (Jan - Mar)</th>
<th>Qtr 4 (April - June)</th>
<th>TOTAL</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual</td>
<td>3</td>
<td>25</td>
<td>5</td>
<td>10</td>
<td>8</td>
<td>38</td>
</tr>
<tr>
<td>Family</td>
<td>14</td>
<td>53</td>
<td>14</td>
<td>36</td>
<td>14</td>
<td>52</td>
</tr>
<tr>
<td>Sustaining</td>
<td>2</td>
<td>16</td>
<td>4</td>
<td>13</td>
<td>3</td>
<td>33</td>
</tr>
<tr>
<td>Contributing</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Patron</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Benefactor</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Senior</td>
<td>19</td>
<td>69</td>
<td>9</td>
<td>30</td>
<td>17</td>
<td>108</td>
</tr>
<tr>
<td>Student</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>FY 23</td>
<td>39</td>
<td>168</td>
<td>32</td>
<td>92</td>
<td>42</td>
<td>237</td>
</tr>
<tr>
<td>FY 22</td>
<td>28</td>
<td>36</td>
<td>33</td>
<td>53</td>
<td>56</td>
<td>196</td>
</tr>
<tr>
<td>FY 21</td>
<td>34</td>
<td>60</td>
<td>13</td>
<td>89</td>
<td>21</td>
<td>91</td>
</tr>
<tr>
<td>FY 20</td>
<td>59</td>
<td>122</td>
<td>26</td>
<td>101</td>
<td>65</td>
<td>137</td>
</tr>
<tr>
<td>YTD</td>
<td>39</td>
<td>168</td>
<td>71</td>
<td>260</td>
<td>113</td>
<td>497</td>
</tr>
</tbody>
</table>

#### YTD COMPARISON

<table>
<thead>
<tr>
<th>Percentage</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Combined</td>
<td>139.29%</td>
<td>116.39%</td>
<td>292.13%</td>
<td>96.58%</td>
<td>131.13%</td>
</tr>
<tr>
<td>New</td>
<td>466.67%</td>
<td>174.39%</td>
<td>173.58%</td>
<td>120.92%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Renew</td>
<td>76.35%</td>
<td>116.39%</td>
<td>75.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.
**Membership Sales**

Membership sales comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$195</td>
<td>$5,915</td>
<td>$915</td>
<td>$475</td>
<td>$2,328</td>
<td>$2,294</td>
<td>$1,600</td>
<td>$2,775</td>
<td>$6,160</td>
<td></td>
<td></td>
<td></td>
<td>$22,656</td>
</tr>
<tr>
<td>FY 22</td>
<td>$760</td>
<td>$785</td>
<td>$1,800</td>
<td>$705</td>
<td>$2,240</td>
<td>$1,275</td>
<td>$2,535</td>
<td>$4,380</td>
<td>$4,925</td>
<td>$1,955</td>
<td>$1,710</td>
<td>$1,295</td>
<td>$24,365</td>
</tr>
<tr>
<td>FY 21</td>
<td>$995</td>
<td>$395</td>
<td>$1,380</td>
<td>$4,870</td>
<td>$430</td>
<td>$1,420</td>
<td>$875</td>
<td>$1,420</td>
<td>$1,790</td>
<td>$2,390</td>
<td>$2,140</td>
<td>$2,655</td>
<td>$20,760</td>
</tr>
<tr>
<td>FY 20</td>
<td>$1,545</td>
<td>$4,360</td>
<td>$1,840</td>
<td>$2,355</td>
<td>$835</td>
<td>$1,695</td>
<td>$3,405</td>
<td>$1,835</td>
<td>$5,245</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$23,115</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>YTD</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$195</td>
<td>$6,110</td>
<td>$7,025</td>
<td>$7,500</td>
<td>$9,828</td>
<td>$12,121</td>
<td>$13,721</td>
<td>$16,496</td>
<td>$22,656</td>
<td></td>
<td></td>
<td></td>
<td>$22,656</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

389.74%  395.47%  210.01%  185.19%  156.24%  160.23%  135.86%  113.93%  116.76%  0.00%  0.00%  0.00%

**MONTHLY COMPARISON**

25.66%  753.50%  50.83%  67.38%  103.92%  179.89%  63.12%  63.36%  125.08%  0.00%  0.00%  0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year. Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**
We had 17 Upgraded Memberships (4 added 2nd Senior, 1 to Individual, 6 to Family, 5 to Sustaining & 1 to Contributing).

We also had 19 reactivated dormant memberships.
V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>2,911</td>
<td>2,581</td>
<td>2,360</td>
<td>3,769</td>
<td>2,632</td>
<td>1,373</td>
<td>1,600</td>
<td>1,659</td>
<td>2,333</td>
<td></td>
<td></td>
<td></td>
<td>21,218</td>
</tr>
<tr>
<td>FY 22</td>
<td>3,360</td>
<td>2,069</td>
<td>1,353</td>
<td>1,654</td>
<td>1,657</td>
<td>906</td>
<td>990</td>
<td>1,251</td>
<td>2,472</td>
<td>2,307</td>
<td>2,573</td>
<td></td>
<td>20,592</td>
</tr>
<tr>
<td>FY 21</td>
<td>1,567</td>
<td>1,338</td>
<td>1,380</td>
<td>1,250</td>
<td>240</td>
<td>581</td>
<td>716</td>
<td>943</td>
<td>1,323</td>
<td>1,553</td>
<td>1,886</td>
<td>2,452</td>
<td>15,229</td>
</tr>
<tr>
<td>FY 20</td>
<td>4,781</td>
<td>3,204</td>
<td>2,901</td>
<td>5,509</td>
<td>2,436</td>
<td>1,373</td>
<td>1,678</td>
<td>3,579</td>
<td>1,065</td>
<td>890</td>
<td>410</td>
<td>350</td>
<td>28,176</td>
</tr>
<tr>
<td>YTD</td>
<td>2,911</td>
<td>5,492</td>
<td>7,852</td>
<td>11,621</td>
<td>14,253</td>
<td>15,626</td>
<td>17,226</td>
<td>18,885</td>
<td>21,218</td>
<td></td>
<td></td>
<td></td>
<td>21,218</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<p>| | | | | | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>86.64%</td>
<td>101.16%</td>
<td>115.78%</td>
<td>137.75%</td>
<td>141.22%</td>
<td>142.07%</td>
<td>143.68%</td>
<td>142.64%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY 22</td>
<td>86.64%</td>
<td>124.75%</td>
<td>174.43%</td>
<td>227.87%</td>
<td>158.84%</td>
<td>151.55%</td>
<td>161.62%</td>
<td>132.61%</td>
<td>#DIV/0!</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td></td>
</tr>
</tbody>
</table>

**MONTHLY COMPARISON**

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

<table>
<thead>
<tr>
<th></th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$16,917</td>
<td>$22,028</td>
<td>$16,410</td>
<td>$15,050</td>
<td>$11,335</td>
<td>$5,440</td>
<td>$11,920</td>
<td>$8,160</td>
<td>$13,111</td>
<td></td>
<td></td>
<td></td>
<td>$120,371</td>
</tr>
<tr>
<td>FY 22</td>
<td>$16,134</td>
<td>$15,624</td>
<td>$7,280</td>
<td>$7,888</td>
<td>$9,916</td>
<td>$3,716</td>
<td>$8,020</td>
<td>$7,470</td>
<td>$11,916</td>
<td>$12,270</td>
<td>$11,790</td>
<td>$17,930</td>
<td>$129,955</td>
</tr>
<tr>
<td>FY 21</td>
<td>$8,256</td>
<td>$8,368</td>
<td>$8,592</td>
<td>$8,656</td>
<td>$1,432</td>
<td>$2,856</td>
<td>$3,552</td>
<td>$4,778</td>
<td>$7,408</td>
<td>$9,236</td>
<td>$10,572</td>
<td>$18,387</td>
<td>$92,093</td>
</tr>
<tr>
<td>FY 20</td>
<td>$23,060</td>
<td>$18,236</td>
<td>$19,712</td>
<td>$14,936</td>
<td>$8,184</td>
<td>$6,484</td>
<td>$10,172</td>
<td>$14,184</td>
<td>$6,048</td>
<td>$0</td>
<td>$0</td>
<td>$-2,103</td>
<td>$118,913</td>
</tr>
<tr>
<td>YTD</td>
<td>16,917</td>
<td>38,945</td>
<td>55,355</td>
<td>70,405</td>
<td>81,740</td>
<td>87,180</td>
<td>99,100</td>
<td>107,260</td>
<td>120,371</td>
<td></td>
<td></td>
<td></td>
<td>120,371</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<p>| | | | | | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>104.85%</td>
<td>122.63%</td>
<td>141.80%</td>
<td>150.03%</td>
<td>143.80%</td>
<td>143.96%</td>
<td>144.51%</td>
<td>141.04%</td>
<td>136.84%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>FY 22</td>
<td>104.85%</td>
<td>140.99%</td>
<td>225.40%</td>
<td>190.79%</td>
<td>114.31%</td>
<td>146.39%</td>
<td>148.63%</td>
<td>109.24%</td>
<td>110.03%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td></td>
</tr>
</tbody>
</table>

**MONTHLY COMPARISON**

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.
**Museum Attendance Narrative:**

Attendance is significantly up from last year. Strong attendance numbers are on pace to surpass pre-COVID numbers. Q3 sees the Museum continuing to surpass pre-COVID numbers. This despite an intense winter in which traffic was a serious issue for normal guests and school groups coming from out of town.

Even with weather issues Dr. Bonde and Curatorial Staff were able to provide private tours of the Museum for Governor Lombardo, the French General Consul of San Francisco, and for Senator Jacky Rosen’s Office.

Volunteers Jim Spain and Woody Davis work Coin Press No. 1 for State Senate Majority Leader Nicole Cannizzaro and Speaker of the Assembly Steve Yeager.
**Personnel**

Security Officer II David Ornellas was promoted to Exhibits Technician. Part-time Security Officer II Doug Schwartz was brought on. Our Education Curator position was filled.

*New personnel: Exhibits Technician David Ornellas working on Coin Press No. 1*

**Education and Outreach**

**3rd Quarter Grand Total:**
- NSM Guided Tours Total: 810
- NSM Unguided Tours Total: 125
- Capitol Guided Tours Total: 480
- Lunar New Year: 205
- Frances Humphrey Lectures: 96
- Family Fun Saturdays: 0
- Educational Programs: 130
- # of Educational Programs: 6

**January:**
- NSM Guided Tours Total: 175
- NSM Unguided Tours Total: 0
- Capitol Guided Tours Total: 10
- Lunar New Year: 205
- Frances Humphrey Lectures: 48

Family Fun Saturdays: canceled
Educational Programs: 40
# of Educational Programs: 2

February:
NSM Guided Tours Total: 465
NSM Unguided Tours Total: 40
Capitol Guided Tours Total: 0
Frances Humphrey Lectures: 48
Family Fun Saturdays: canceled
Educational Programs: 90
# of Educational Programs: 3

March:
NSM Guided Tours Total: 170
NSM Unguided Tours Total: 85
Capitol Guided Tours Total: 470
Frances Humphrey Lectures: canceled
Family Fun Saturdays: canceled
Educational Programs: 0
# of Educational Programs: 1 (canceled)

Exhibits Department
Fabricate and install First Ladies Inaugural Ball Gown exhibit.
Complete Ghost town LED/electrical retrofit and rewire project.
Complete Mine LED/electrical retrofit and rewire/electrical update.
Format and post 2 France Humphrey Lectures to NSM YouTube channel.
Assist Railroad Museum with troubleshooting and repair of digital touch exhibit and digital video exhibit.
Facilitate and record oral history recording of NSM Exhibits history with Scott Klette. Archived digital audio files.

Museum Store: Collaborated with George and Cayce to create 2 educational custom labels for store products: “Jurassic Bark” and “Mammoth Cocoa Bombs”. Assist Brett and Cayce with formatting etc. of Brett’s Children’s clothing character designs.

Mint History Exhibit:
- Fabricate framing and support structure for timeline, obtain acrylic, install all timeline components.
- Fabricate and install first 2 sections of timeline and 2D exhibit.
- Facilitate repair by Merit of damaged LED tape light for timeline.

**Stewart School Exhibit: Under One Sky**
- Repair button audio system. Update 20 year old system to new videotel equipment and locate and back up oral history interview files.
- Work with Jan and Anna to select new items to replace missing ones in exhibit. Build mounts and install Cross Country sign and school desk. Letterman jacket is currently in progress.

**“Trailblazing Nevada” Exhibit (Capitol):** Repair delamination of Stewart School Interactive and repair and reinstall 3D glasses case/holder.

**Governor’s Mansion and Capitol:**
- Work with Mary to retrieve pictures, 2 Joss house signs and text from both Capitol offices and Gov. Mansion.
  - Install pictures and photographs at Capitol offices and Gov. Mansion. Fabricate and install accompanying text panels.
  - Create labels and mounts for artifacts for Dickerson case at Gov. Mansion. Assist with install.

**Coin Press:** Retrieve coin press part from Columbia Machine Works. Facilitate install and subsequent adjustment sessions with Chris Dewitt.

**Mark Twain Event:**
- Designed and fabricated promotion props/photo station.
- Facilitated design/creation of Mark Twain medallion holder, envelope, members only event via volunteer Sandy Bell.

**Natural History: Preliminary prep**
- Work with George to develop and refine Natural History Phase 1 plan.
- Facilitated consultation and obtained quote for display case construction. Developed and refined 2D/3D concepts and plans for case furniture for funding pitch to board.
- Created and compiled floorplans, concepts and preliminary designs for funding pitch to Board.
- Consulted with Public works, Fire marshal, Albert and David Ornellas to begin Public Works permit process, fire permit process and compile materials list to begin construction on wet cave walkthrough dioramas and open nocturnal/diurnal dioramas.

**History Department**

**SUMMARY**
A difficult, snow filled winter proved an impediment to closing on several projects, namely returning Fremont loaned items, clearing out the Upper South Gallery and installing art at the Governor’s mansion and Governor’s offices. Work remained consistent on budgets, PO’s, loans, accessions, record keeping...
Nevada State Museum
Report to the Board
June 8-9, 2023

Work remained consistent on budgets, PO’s, loans, accessions, record keeping, inventories and re-housing of artifacts. Gabi and Cat continue to be exceptional and productive Manpower employees, but sadly Eileen took a full time job elsewhere, so the History Department has lost a valuable and trained curatorial assistant. The public has re-discovered the museum in many ways. It is great to feel their energy and excitement of discovery. This interest has resulted in an uptick in research and photo requests, donation offers, and many queries regarding valuations, (which are referred to professional appraisers.) It is also wonderful to have so many school groups in the museum again.

ACCESSIONS
Accessions = 9, Objects = 25

LOANS
Loans Current = 57
PAST PERFECT - PastPerfect Records updated = 1863

PHOTO & RESEARCH REQUESTS = 36

MANPOWER & VOLUNTEERS
Manpower workers: Eileen Lavelle, Gabi Fernandez, Cathleen Allison
Volunteer hours: Peggy Sweetland = 8, Bob Nylen = 25

January Highlights
Attended Curator of Education candidate presentations and provided feedback.
Assisted April Van Wyke with material for social media posts and Curator’s Corner.
Attended Manager’s Meetings, Collections Meeting, Board policies Meeting
Selected and pulled Chinese artifacts for Josh for media appearances
Met with State Treasurer, met with Secretary of State staff
Search and pulled items for Governor Lombardo to review, coordinated with his office
Research and inventory on RM and CM artifacts and Nevada Northern Material for Sean Pitts

February Highlights
Worked on the NSM/NHS MOU with Jan for final draft to present to Josh for review
Worked on clearing out the Upper South Gallery and continuing to return loaned Fremont Exhibit items.
Researching the possibility of producing a Juneteenth event with Julien Pellegrini
Researched and provided images for Capitol Tour Brochure per Myron’s request
Provided information from our collections regarding George Ferris to Josh
Participated in Docent Training with introduction and Behind-the-scenes tours.

Artwork brought to Stremmel Gallery for repair and framing.
Assisted April Van Wyke with material for Curator’s Corner.
Attended Manager’s meetings, Program Committee meeting
Moved crates, metal shelving, and exhibit cases to small house with Laurel, Albert, Jim, and David
Met with Gallery owner Frances Melhop to explore the possibility of placing contemporary art in some constitutional offices
Installed art at the Governor’s Mansion and placed exhibit items in the Dickerson Case
Assisted Lauren Jahn of NSRM in research on V & T Bells and ticket agent light

March Highlights
Attended Manager’s meetings, Collections meeting, AAM meetings, and Coin Press meetings.
Assisted NSRM store manager with scans for their Easter event
Met with German researcher
Installed newly ordered drawers in Steel Fixtures cases
Met with Sean Pitts to review material
Inventoried and re-organized the USS Nevada Cabinet
Inventory work at NDOT, also hosted and assisted NHS registrar to locate NHS items stored at NDOT
Shepherded the Bliss piano donation, arrival and loan.
Making arrangements for the return of the Halsey Saddle to the US Naval Academy
Sent NHS Registrar spreadsheet of 1249 items at MRCTRC to aid her in updating her records
Gave behind-the-scenes tour of the Halsey Saddle, USS Nevada artifacts and Silver Service to Commander and crew of USS Nevada Submarine SSBN 733, along with presidents of the Reno and Carson Navy Leagues.
Researched Laxalt artifacts for Josh & provided feedback on the Strategic plan draft

Anthropology Quarterly Report January – March 2023
Anna:
NAGPRA Repatriation of three ancestors to the Washoe Tribe;
NAGPRA Consultation with the Lovelock Paiute Tribe for NHS repatriation of 10 Lovelock Cave ancestors from NHS controlled collection;
Assisting NHS with NAGPRA listing Lovelock Cave ancestors on National Park Service NAGPRA inventory and Federal Register notice;
NAGPRA Consultation with Lovelock Tribe regarding NSM repatriation of four ancestors from Lovelock Cave and five ancestors from the Brinkerhoff Ranch;
Nevada Independent NAGPRA interview with Anna, Josh, Gene;
Reno News and Review NAGPRA interview with Anna, Josh, Gene;
Presented Paper at the Annual Nevada Archaeological Association meeting on NAGPRA: Curation vs. Control.
NSM (Anna and April) hosted NAGPRA Consultation meeting for Naval Air Station - Fallon.
Met with UNR NAGPRA Coordinator, Rochanne Downs regarding transfer of NAGPRA control of Steamboat Hot Springs ancestral remains from NSM to UNR;
Tribal Cultural Resources Monitor Training Class at NSM, organizer and presenter;
Department of Defense Cultural Sensitivity Training, Invited speaker and attendee at Naval Air Station – Fallon as subject matter expert on archaeology,
historic Native Americans, and NAGPRA in the Great Basin;
Anna and April, Behind the Scenes Tour for Washoe Tribal Elder’s Group;
Anna and April, Curator’s Corner and Social Media for Black History Month;
Processed 19 Nevada Antiquities Permits.
UNR Anthropology Dept. guest lecture on NAGPRA.

Rachel
Nevada Humanities, Close out FY22 grant;
Prepare for Lei Day;
Submit Grant Proposal for organizing USFS Smith Creek Canyon paleontological collection;
Nevada Legislature (Rachel and April), assisted with NSM’s Legislative Day table;
IPM – inspect traps, document trapped insects, and set out new insect traps;
Behind the Scenes Tour, presentation (assisted by April).

April
Draft cost estimate for Archaeological Site Files rehousing.
April, Anna, and Gene met with Karyn De Dufour (SHPO NVCRIS Mgr.) to discuss possible funding and MOU for archiving Archaeological Site Files following SHPO review;
Completed inventory of all Anthro publications sales stock and archives;
Black History Month Curator’s Corner (April and Anna);
Black History Month, two posts.

Gene
Humphries Lecture & Curator’s Corner, Fremont Cannon;
UNR Anthropology Dept. guest lecture on basketry.

**Natural History Department**
Assisted Exhibit Staff with Ghost Town Exhibit LED/electrical retrofit.
Assisted Exhibit Staff with Mine Exhibit LED/electrical retrofit.
Wrote two educational labels for natural history related merchandise in the Museum Store (“Jurassic Bark” and “Mammoth Cocoa Bombs”).
Selected items, made case furniture to display items, wrote interpretive text, and assisted in installation of Natural History materiel in the Dickerson case at Governor’s Mansion.

Assisted Exhibits Staff in retrieval of coin press part from Columbia Machine Works.
Assisted Exhibits staff in retrieval of coin press part from Columbia Machine Works.
Photo-documented installation of new press part.
Photo-documented the reception for the striking of the Mark Twain Medallion.
With assistance from Laurel Weil, drafted text portion of a proposal to request funds from the NSM Board to build Phase I of the new Natural History galleries.

In conjunction with Laurel Weil, refined floor plan for Phase I of the new Natural History galleries.
With assistance from Laurel Weil, prepared an article to promote the museum’s participation in Mark Twain Days. This article was posted on Facebook and will also be published in the NSM Newsletter.
Gave a presentation on NSM Safety to paid staff and volunteers.
Gave a presentation regarding plans for new Natural History exhibits to the NSM Docents and Volunteers.
With assistance from Laurel Weil, found a source and placed an order for a replica ore cart to be used in a natural History exhibit.

Facilities Department
Facilities Department had a busy quarter. HVAC units were all serviced for the (hopefully) coming spring months at all locations. All heaters are operational as well as AC units. Exterior grounds are being prepared for the spring weather (now that snow has melted). Part-time Security Officer started. Interviews were held for Fulltime Security Officer and Custodian. The museum attendance is picking up on weekends.

The main goal for this quarter is to prepare for spring. With the wet weather, facilities staff are checking all prone leaking areas. Resealing where needed. Extra sandbags were filled and on standby in case of major flooding from the heavy snowpack. A few sandbags were placed as a precautionary. On the interior, we are continuing to go through the facility everyday disinfecting all common areas and preparing for the spring break visitation.
Below is a brief breakdown for the quarter:

January:

Facilities:
- Interior Fan-coil HVAC quarterly servicing
- Orkin pest control monthly service
- Koch elevators monthly service
- Boiler System Service
- Snow removal. Lots and lots of snow removal!
- New Part-time Security Officer started (Doug Schwartz)

Admissions:
Nevada State Museum
Report to the Board
June 8-9, 2023

Weekend average is 125-175 visitors.
Chinese New Year Event
    200 attendees

February:

Facilities:
    Orkin pest control monthly service
    Koch elevator monthly service
    Quarterly emergency generator service and test
    Water heater replacement in N. Building
    Custodial Position Posted (Current Custodian left)
    More snow removal!

Admissions:
    Weekend average is 125 – 150 visitors.

March:

Facilities:
    Orkin Pest Control monthly service
    Annual Elevator Testing (2 passenger cars/Freight/Wheelchair)
    Annual Fire Inspection (a few discrepancies - battery replacements)
    Interior Fan coil units filter change (27 units)
    Four Events (Life screening/Nev. Civics/Mayor Delegation/Tribal Monitoring)
    Hired New Full Time Security Officer – Janet Williams will be starting first week of April.
    Hired New Custodian George Myers will be starting mid-April.
    Even more snow removal!

Admissions:
Weekend average is 175-200 visitors

Mission
The Nevada State Museum engages diverse audiences in understanding and celebrating Nevada’s natural and cultural heritage. The museum preserves heritage for long-term public benefit. The museum presents heritage through unique and authentic educational experiences, enhanced by an environment of comfort, interaction, and inspiration. Audiences learn what makes Nevada special. They gain stronger identity, connection, and validation. They develop a broader point of view and a sense of responsibility.

The museum extends benefits to the greatest audience, provides leadership in heritage education, and adheres to the highest standards of public-trust stewardship.

Current Operations
The museum is open six days a week, Tuesday through Sunday.
May 31, 2023

To: Nevada Board of Museums and History

Through: Myron Freedman, Administrator
Division of Museums and History

From: Daphne O. DeLeon, ASO II
Division of Museums and History

Subject: SFY22 Wild Republic Invoice S1440911

Approval of an outstanding SFY22 invoice for museum store merchandise ($331.25) for payment. A partial payment was processed in SFY22. This payment is the remaining balance of the original order.

If approved this invoice will be posted to BA 5036 Cat. 48 Board Approved Special Projects.

Signature of the Board of Museums and History Chair indicating approval:

__________________________________________  __________________________
Chair, Nevada Board of Museums and History          Date
K&M International, Inc.  
7711 E Pleasant Valley Rd  
Independence, 44131

Invoice Number: SI1440911
Invoice Date: 6/27/2022

Bill To TSN20743
NEVADA STATE MUSEUM  
CHARMAIN PHILLIPS  
C/O MUSEUM STORE  
600 N. CARSON ST.  
CARSON CITY, NV 89701  
USA

Ship To TSN20743
NEVADA STATE MUSEUM  
CHARMAIN PHILLIPS  
C/O MUSEUM STORE  
600 N. CARSON ST.  
CARSON CITY, NV 89701  
USA

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Cust Item #</th>
<th>Order Qty</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ocean Freight SurchARGE 6.75% of order</td>
<td></td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Ocean Freight Surcharge 6.75% of order</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ocean freight sur charge cannot be deducted

Subtotal: 331.25

Invoice Discount: 0.00

Total: 331.25

**This order entitles you to FFA**  
**FREE FREIGHT ALLOWANCE**

This allowance entitles you to deduct freight charges from your invoice if they are paid by the specified due date. 50% FFA is allowed to HI, AK, West Indies & Puerto Rico Customers.

**PLEASE NOTE: If your invoice is not paid by the due date, this deduction is then forfeited and can not be taken.**

This is an Invoice for Shipment of Backordered Merchandise.

REMITTANCE ADVICE
PLEASE RETURN WITH PAYMENT

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Customer</th>
<th>Invoice Number</th>
<th>Total Amount Due</th>
<th>Payment Terms</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/27/2022</td>
<td>TSN20743</td>
<td>SI1440911</td>
<td>$ 331.25</td>
<td>NET 90 DAYS FFA</td>
<td></td>
</tr>
</tbody>
</table>

PLEASE SEND PAYMENTS TO:
K&M International, Inc.  
DBA Wild Republic  
PO Box 734330  
Chicago, IL 60673-4330

OUR MISSION
Our Mission has always been to deliver toys and stuffed animals that foster curiosity about wildlife and educate children about the wonders of nature. Wild Republic brand of toys and stuffed animals adhere to the strictest of toy safety standards worldwide.

-G.B Pillai, Founder

WE ACCEPT ALL MAJOR CREDIT CARDS, ACH AND CHECKS.
All claims must be reported within 30 days
All returned checks will be charged $26
K&M International, Inc.
7711 E Pleasant Valley Rd
Independence, 44131

Invoice Number: SI1440911
Invoice Date: 6/27/2022

<table>
<thead>
<tr>
<th>Bill To</th>
<th>TSN20743</th>
</tr>
</thead>
</table>

NEVADA STATE MUSEUM
CHARMAIN PHILLIPS
C/O MUSEUM STORE
600 N. CARSON ST.
CARSON CITY, NV 89701
USA

<table>
<thead>
<tr>
<th>Ship To</th>
<th>TSN20743</th>
</tr>
</thead>
</table>

NEVADA STATE MUSEUM
CHARMAIN PHILLIPS
C/O MUSEUM STORE
600 N. CARSON ST.
CARSON CITY, NV 89701
USA

<table>
<thead>
<tr>
<th>Ship Via:</th>
<th>FFA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ship Agent:</td>
<td>FEDEX</td>
</tr>
<tr>
<td>Tracking #:</td>
<td>274839447800</td>
</tr>
<tr>
<td>Ship Date:</td>
<td>6/27/2022</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Order Qty</th>
<th>Units</th>
<th>Qty Shipped</th>
<th>Sale Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item #</td>
<td>Description</td>
<td>Cust Item #</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18223</td>
<td>AUD II AMERICAN GOLDFINCH</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>18224</td>
<td>AUD II BLACK CAPPED CHICKADEE</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>18232</td>
<td>AUD II BLUE GROSBEAK</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>18232</td>
<td>AUD II DOWNY WOODPECKER</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>19505</td>
<td>AUD II NORTHERN MOCKINGBIRD</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>18238</td>
<td>AUD II OSPREY</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>19594</td>
<td>AUD II PEREGRINE FALCON</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>19594</td>
<td>AUD II RED WINGED BLACKBIRD</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>21385</td>
<td>AUD II WILD TURKEY</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>22665</td>
<td>AUD II DARK EYED JUNCO</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>10875</td>
<td>CK-MINI RACCOON</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>10956</td>
<td>CK SMILODON</td>
<td>4</td>
<td>Each</td>
<td>4</td>
</tr>
<tr>
<td>FEDEX 06/27/22</td>
<td>FEDEX 06/27/22</td>
<td>1</td>
<td>1</td>
<td>24.830</td>
</tr>
</tbody>
</table>
Memo

Date: May 23, 2023

To: Acting Chairman
   Board of Museums & History

From: Josh Bonde, Director
   Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received $150 from the Fourth Grade Class at Brown Elementary School in Washoe County for the restricted Education fund.

These funds will be expended out of B/A 5036, Category 55 and Project Code 3611 to support educational programming.

Approval: ___________________________________________  __________________________
   Acting Chairman, Board of Museums & History  Date

A DIVISION OF THE NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS
CARSONNMUSEUM.ORG
Memo

Date: May 18, 2023

To: Acting Chair
   Board of Museums & History

From: Josh Bonde, Director
       Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received a $1,000 restricted donation for the Facilities Department to install a handicapped-accessible water fountain. The donor wishes to remain anonymous.

The donated funds have been disbursed to the Museum with restriction of use by the Facilities Department to install a water fountain that promotes improved accessibility for visitors and guests.

Approval: ________________________________  ________________________________

Chairman, Board of Museums & History  Date
Memo

Date: May 18, 2023

To: Acting Chairman
   Board of Museums & History

From: Josh Bonde, Director
      Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received $500 from Keres Consulting for the restricted Under One Sky fund.

These funds will be expended out of B/A 5036, Category 55 and Project Code 3601 to support the Under One Sky exhibit.

Approval: ___________________________________________   __________________

Acting Chairman, Board of Museums & History
Date
Memo

Date: March 30, 2023

To: Acting Chairman
   Board of Museums & History

From: Josh Bonde, Director
      Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received $50 from Liberty Baptist Church of Las Vegas for the restricted Education fund.

These funds will be expended out of B/A 5036, Category 55, Project Code 3611.

Approval: __________________________________________  ______________________

Chairman, Board of Museums & History  Date
Memo

Date: April 28, 2023

To: Acting Chairman
   Board of Museums & History

From: Josh Bonde, Director
      Nevada State Museum – Carson City

Re: New Restricted Donation

The Nevada State Museum, Carson City, has received $100 from Daniel and Christine Wyrick for the restricted Education fund.

These funds will be expended out of B/A 5036, Category 55 and Project Code 3611 to support educational programming.

Approval: ____________________________  ____________________________

Acting Chairman, Board of Museums & History  Date
### I. Private Funds Budget Summary B/A 5037-03

#### State Fiscal Year 2023

<table>
<thead>
<tr>
<th>GL/Cat#</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>2511</td>
<td>33,898</td>
<td>33,898</td>
<td>100.00%</td>
</tr>
<tr>
<td>2512</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Comparison of Revenues Budgeted/Received:**

<table>
<thead>
<tr>
<th>Description</th>
<th>GL/Cat#</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities Charge</td>
<td>3801</td>
<td>350</td>
<td>1,400</td>
<td>400.00%</td>
</tr>
<tr>
<td>Gifts &amp; Donations</td>
<td>4251</td>
<td>5,200</td>
<td>159</td>
<td>3.05%</td>
</tr>
<tr>
<td>Private Grants</td>
<td>4265</td>
<td>4,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Outside Bank Acct</td>
<td>4454</td>
<td>1,368</td>
<td>1,368</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Revenues:</strong></td>
<td></td>
<td><strong>$10,918</strong></td>
<td><strong>$2,927</strong></td>
<td><strong>26.81%</strong></td>
</tr>
</tbody>
</table>

**Comparison of Expenditures Budgeted/Expended:**

<table>
<thead>
<tr>
<th>Description</th>
<th>GL/Cat#</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Appr Special Projects</td>
<td>48</td>
<td>18,593</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>East Ely Railroad</td>
<td>51</td>
<td>17,223</td>
<td>6,935</td>
<td>40.27%</td>
</tr>
<tr>
<td>Special Projects (Restricted)</td>
<td>55</td>
<td>9,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td></td>
<td><strong>$44,816</strong></td>
<td><strong>$6,935</strong></td>
<td><strong>40.27%</strong></td>
</tr>
</tbody>
</table>

**Revenue/Expenditure Comparison Narrative:**

Report is through March 31, 2023.

* Further detail available in the identified sections.
V. **Museum Attendance**

**Attendance chart**

<table>
<thead>
<tr>
<th>Month</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>1145</td>
<td>974</td>
<td>858</td>
<td>565</td>
<td>120</td>
<td>156</td>
<td>75</td>
<td>97</td>
<td>173</td>
<td></td>
<td></td>
<td></td>
<td>4163</td>
</tr>
<tr>
<td>FY 22</td>
<td>845</td>
<td>930</td>
<td>794</td>
<td>591</td>
<td>298</td>
<td>190</td>
<td>111</td>
<td>158</td>
<td>283</td>
<td>569</td>
<td>875</td>
<td>907</td>
<td>6551</td>
</tr>
<tr>
<td>FY 21</td>
<td>710</td>
<td>571</td>
<td>747</td>
<td>626</td>
<td>97</td>
<td>73</td>
<td>102</td>
<td>121</td>
<td>257</td>
<td>471</td>
<td>792</td>
<td>1,089</td>
<td>5656</td>
</tr>
<tr>
<td>FY 20</td>
<td>1,117</td>
<td>775</td>
<td>798</td>
<td>570</td>
<td>176</td>
<td>174</td>
<td>110</td>
<td>127</td>
<td>52</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3899</td>
</tr>
<tr>
<td>YTD</td>
<td>1,145</td>
<td>2,119</td>
<td>2,977</td>
<td>3,542</td>
<td>3,662</td>
<td>3,818</td>
<td>3,893</td>
<td>4,163</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4,163</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th>Year</th>
<th>Attendance Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2023</td>
<td>135.50%</td>
</tr>
<tr>
<td>2022</td>
<td>119.38%</td>
</tr>
<tr>
<td>2021</td>
<td>115.88%</td>
</tr>
<tr>
<td>2020</td>
<td>112.09%</td>
</tr>
<tr>
<td>2019</td>
<td>105.90%</td>
</tr>
<tr>
<td>2018</td>
<td>104.66%</td>
</tr>
<tr>
<td>2017</td>
<td>103.56%</td>
</tr>
<tr>
<td>2016</td>
<td>101.86%</td>
</tr>
<tr>
<td>2015</td>
<td>99.12%</td>
</tr>
<tr>
<td>2014</td>
<td>0.00%</td>
</tr>
<tr>
<td>2013</td>
<td>0.00%</td>
</tr>
<tr>
<td>2012</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**MONTHLY COMPARISON**

<table>
<thead>
<tr>
<th>Month</th>
<th>Attendance Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>135.50%</td>
</tr>
<tr>
<td>FY 22</td>
<td>104.73%</td>
</tr>
<tr>
<td>FY 21</td>
<td>108.06%</td>
</tr>
<tr>
<td>FY 20</td>
<td>95.60%</td>
</tr>
<tr>
<td></td>
<td>40.27%</td>
</tr>
<tr>
<td></td>
<td>82.11%</td>
</tr>
<tr>
<td></td>
<td>67.57%</td>
</tr>
<tr>
<td></td>
<td>61.39%</td>
</tr>
<tr>
<td></td>
<td>61.13%</td>
</tr>
<tr>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td></td>
<td>0.00%</td>
</tr>
<tr>
<td></td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year. Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

NSRM-Ely consists of two buildings, the Depot and Freight Building. Although every visitor to the Depot has entered a State owned and maintained building, we only count those who choose to visit the exhibits on the second floor. We also count those to whom we take an outreach program. When taken into account the number of children who visit or receive a program from Museum staff, the number increases by another 95 for the month of March, putting us slightly behind last year's attendance.

The Nevada Northern Railway Foundation who unilaterally determined they would not sell tickets for the State's Museum on September 3 have not been mentioning the State's Museum. In talking to visitors, the Foundation ticket sellers are not informing visitors about the museum, but they discover us through our signage. We have completed a larger sign to be placed outside our door designed to attract more visitors to the upstairs exhibits. NSRM-Ely does welcome visitors and provides an enhanced interpretive experience for all who make the effort to find and interact with our exhibits and staff.
VI. Fundraising Activities:

Work continues on the Freight Building’s south side walkway funded by a grant from the Great Basin Heritage Area Partnership. More on this will be outlined in the General Museum Activities section.
VII General Museum Activities

As of this writing, NSRM-Ely Capital Improvement Projects remain in the Governor's Recommended Budget. Two projects are included, the Depot Seismic Retrofit and the Freight Building Upgrades have been long in coming. We look forward to completing these projects to extend the life of the historic buildings and improve our programs to eastern Nevada. Once completed, we will have a first class facility for Museum work including archive and artifact storage, a research center, and year round exhibits and community space.

The plans for the Freight Building Project have progressed. We look forward to a funded project that will begin with detailed plans and a busy construction season. The plans are a result of community meetings that were well attended by community leaders from government, business, education, and tourism. We also sought input from our Native American Community and other heritage organizations to ensure we included every voice in our interpretive planning. The second CIP project will strengthen the 1907 Depot's foundation through seismic retrofit. Constructed of sandstone 115 years ago, the stone foundation is beginning to deteriorate. This much needed project will protect and preserve the foundation of the building for another century or more.

The Freight Building Walkway is back underway after a lengthy winter. Record cold and record snow in eastern Nevada ground the project to a halt. We spent the winter staining the deck boards and are in the process of replacing the final 80 boards to complete the project. It is our second highest priority after replacing some damaged panels of the building.

NSRM-Ely staff continues to participate in the Travel Nevada’s Destination Development Demonstration grant. Funded by the NCOT, it is an important grant opportunity that funds communities to identify their natural and cultural resources, then work with marketing professionals to promote those resources into the future. Sean participated on the committee of three to write the grant and Ely’s application was selected as one of six in the State. He continues on the steering committee of the grant as it moves forward.

Ely has taken its educational role seriously and began the Spring outreach season. Three fourth grade classes received the Museum’s program on historic mining and how it shaped our community. We were pleased to host the Antelope Valley Home Sch

Sean was the opening speaker for the Basin to Range Conference held in Ely. The event, sponsored by the Nevada Arts Council brings people from around the State to focus on different issues. The program included a walking tour of downtown Ely with historical narration standing in front of outdoor murals. Comments were positive and led to an additional invitation to repeat the experience for a different group in September.

Senate Bill 186, that would have given the Depot and Freight Building to the Nevada Northern Railway Foundation was proposed and has been defeated. It never made it out of committee thanks to the tireless efforts of Myron and Dan Thielen. Their efforts to educate legislators and correct the misunderstandings of the bill (combined with the fact that giving a functioning State asset away for no compensation) is the primary reason it failed. It was a unified effort with Friends groups, Museum Staffs, and volunteers all joining to voice opposition. The staff of NSRM-Ely is profoundly appreciative of all who assisted. Board members Doris Drwyer, Jan Peterson, and Anthony Timmons were all helpful, as was Bob Stodahl who wrote an eloquent argument against the bill. We are sure there are efforts that we are not aware of and extend our heartfelt appreciation to all who opposed the bill so we can move forward. Like the other four attempts, this remains a monumentally bad idea.

We continue to make progress on many fronts. As always, I welcome your visit, comments, or concerns.
REPORT TO THE
BOARD OF MUSEUMS AND HISTORY June 8, 2023
# I. Private Funds Budget Summary B/A 5037-02

<table>
<thead>
<tr>
<th>State Fiscal Year 2023</th>
<th>GL/Cat#</th>
<th>SFY 2023</th>
<th>Actuals</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Budget</td>
<td>YTD</td>
<td>YTD</td>
</tr>
<tr>
<td>As of 03/31/2023</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash From Prev Fiscal Year</td>
<td>2511</td>
<td>347,529</td>
<td>347,529</td>
<td>100.00%</td>
</tr>
<tr>
<td>Cash Bal Fwrd New Fiscal Year</td>
<td>2512</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Comparison of Revenues Budgeted/Received:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Charge</td>
<td>3801</td>
<td>2,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Merchandise Sales*</td>
<td>4025</td>
<td>25,732</td>
<td>16,637</td>
<td>64.66%</td>
</tr>
<tr>
<td>Gifts &amp; Donations</td>
<td>4251</td>
<td>73</td>
<td>1,103</td>
<td>1510.96%</td>
</tr>
<tr>
<td>Private Grants</td>
<td>4265</td>
<td>3,800</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Friends of the RR</td>
<td>4266</td>
<td>1,809</td>
<td>666</td>
<td>36.83%</td>
</tr>
<tr>
<td><strong>Total Revenues:</strong></td>
<td></td>
<td>$33,414</td>
<td>$18,407</td>
<td>55.09%</td>
</tr>
<tr>
<td><strong>Comparison of Expenditures Budgeted/Expended:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board Appr Special Projects</td>
<td>48</td>
<td>37,349</td>
<td>1,541</td>
<td>4.13%</td>
</tr>
<tr>
<td>Boulder City Railroad</td>
<td>52</td>
<td>24,109</td>
<td>12,714</td>
<td>52.74%</td>
</tr>
<tr>
<td>Special Projects (Restricted)</td>
<td>55</td>
<td>319,485</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td></td>
<td>$380,943</td>
<td>$14,255</td>
<td>56.86%</td>
</tr>
</tbody>
</table>

## Revenue/Expenditure Comparison Narrative:

Nothing to report.

---

Report is through March 31, 2023

* Further detail available in the identified sections.
II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$274</td>
<td>$1,279</td>
<td>$1,184</td>
<td>$4,043</td>
<td>$2,069</td>
<td>$1,629</td>
<td>$1,246</td>
<td>$2,323</td>
<td>$2,590</td>
<td></td>
<td></td>
<td></td>
<td>$16,637</td>
</tr>
<tr>
<td>FY 22</td>
<td>$497</td>
<td>$496</td>
<td>$1,329</td>
<td>$1,782</td>
<td>$2,441</td>
<td>$2,539</td>
<td>$1,520</td>
<td>$2,629</td>
<td>$3,079</td>
<td>$3,135</td>
<td>$2,161</td>
<td>$544</td>
<td>$22,155</td>
</tr>
<tr>
<td>FY 21</td>
<td>$85</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$647</td>
<td>$732</td>
</tr>
<tr>
<td>FY 20</td>
<td>$1,578</td>
<td>$1,042</td>
<td>$1,838</td>
<td>$2,303</td>
<td>$2,307</td>
<td>$4,833</td>
<td>$1,026</td>
<td>$1,653</td>
<td>$952</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$17,533</td>
</tr>
<tr>
<td>YTD</td>
<td>$274</td>
<td>$1,553</td>
<td>$2,737</td>
<td>$6,780</td>
<td>$8,849</td>
<td>$10,477</td>
<td>$11,723</td>
<td>$14,046</td>
<td>$16,637</td>
<td>$16,637</td>
<td>$16,637</td>
<td>$16,637</td>
<td>$16,637</td>
</tr>
</tbody>
</table>

|               |      |      |      |      |      |      |      |      |      |      |      |      |        |
| YTD COMPARISON| 55.15% | 156.34% | 117.83% | 165.18% | 135.19% | 115.33% | 110.54% | 106.13% | 101.98% | 85.54% | 76.98% | 75.09% |        |
| MONTHLY COMPARISON | 55.15% | 257.61% | 89.05% | 226.91% | 84.75% | 64.14% | 81.92% | 88.36% | 84.11% | 0.00% | 0.00% | 0.00% |        |

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.
Chart will be updated for next scheduled Board of Museums and History meeting.
Nevada State Railroad Museum-Boulder City
Report to the Board
June 8, 2023

Museum Store Profit and Loss Chart

<table>
<thead>
<tr>
<th></th>
<th>FY2023 Revenues</th>
<th>FY2023 Expenditures</th>
<th>Total</th>
<th>Net</th>
<th>% Net</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Merchandise</td>
<td>Personnel</td>
<td>Oper/Other</td>
<td>Expenditure</td>
<td>Profit (Loss)</td>
</tr>
<tr>
<td>July</td>
<td>274</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>August</td>
<td>1,279</td>
<td>-</td>
<td>-</td>
<td>30</td>
<td>0.0%</td>
</tr>
<tr>
<td>September</td>
<td>1,184</td>
<td>-</td>
<td>-</td>
<td>1,087</td>
<td>0.0%</td>
</tr>
<tr>
<td>October</td>
<td>4,043</td>
<td>4,128</td>
<td>-</td>
<td>364</td>
<td>0.0%</td>
</tr>
<tr>
<td>November</td>
<td>2,069</td>
<td>-</td>
<td>-</td>
<td>200</td>
<td>0.0%</td>
</tr>
<tr>
<td>December</td>
<td>1,629</td>
<td>3,674</td>
<td>-</td>
<td>253</td>
<td>0.0%</td>
</tr>
<tr>
<td>January</td>
<td>1,246</td>
<td>953</td>
<td>-</td>
<td>140</td>
<td>0.0%</td>
</tr>
<tr>
<td>February</td>
<td>2,323</td>
<td>-</td>
<td>-</td>
<td>198</td>
<td>0.0%</td>
</tr>
<tr>
<td>March</td>
<td>2,590</td>
<td>1,232</td>
<td>-</td>
<td>455</td>
<td>0.0%</td>
</tr>
<tr>
<td>April</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td>0.0%</td>
</tr>
<tr>
<td>May</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td>0.0%</td>
</tr>
<tr>
<td>June</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td>0.0%</td>
</tr>
<tr>
<td>FY23 Total</td>
<td>16,637</td>
<td>9,986</td>
<td>-</td>
<td>2,728</td>
<td>12,714</td>
</tr>
<tr>
<td>FY22 Total</td>
<td>22,155</td>
<td>9,228</td>
<td>4,627</td>
<td>13,855</td>
<td>8,300</td>
</tr>
<tr>
<td>FY21 Total</td>
<td>732</td>
<td>111</td>
<td>367</td>
<td>478</td>
<td>254</td>
</tr>
<tr>
<td>FY20 Total</td>
<td>85,977</td>
<td>45,208</td>
<td>57,275</td>
<td>5,411</td>
<td>107,894</td>
</tr>
</tbody>
</table>

Museum Store Sales Narrative:
The museum added new apparel in October unique to the museum. In addition to hats and shirts with the museum logo, we added shirts for the Jackass & Western railroad that operated at the Nevada Test Site. The glow-in-the-dark J&W shirts have proven especially popular.

The museum continues to experience supply chain delays. Our limited salesfloor and storage space makes us more susceptible to delays because we do not have the ability to store stock. Delays and limited merchandise available from vendors led to limited stock during the winter holidays and subsequent lower than average sales.

John Walker, who manages the store, has been working the store most weekends to keep costs down.
### Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

<table>
<thead>
<tr>
<th>Membership Categories</th>
<th>FY 2021</th>
<th>FY 2020</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul-Sep</td>
<td>Oct-Dec</td>
<td>Jul-Sep</td>
</tr>
<tr>
<td>Individual</td>
<td>11</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Family</td>
<td>53</td>
<td>98</td>
<td>0</td>
</tr>
<tr>
<td>Sustaining</td>
<td>55</td>
<td>12</td>
<td>0</td>
</tr>
<tr>
<td>Contributing</td>
<td>20</td>
<td>72</td>
<td>0</td>
</tr>
<tr>
<td>Patron</td>
<td>105</td>
<td>128</td>
<td>0</td>
</tr>
<tr>
<td>Benefactor</td>
<td>26</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Senior Couple</td>
<td>69</td>
<td>40</td>
<td>0</td>
</tr>
<tr>
<td>Senior</td>
<td>66</td>
<td>413</td>
<td>0</td>
</tr>
<tr>
<td>Students</td>
<td>282</td>
<td>453</td>
<td>0</td>
</tr>
<tr>
<td>Lifetime</td>
<td>348</td>
<td>453</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>453</td>
<td>453</td>
<td>0</td>
</tr>
</tbody>
</table>

### Year-to-Date Comparison

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2021</th>
<th>FY 2020</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

### Quarterly Comparison

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2021</th>
<th>FY 2020</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>0%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.
NSRMBC has no state membership program. Instead, individuals wanting to support the museum do so by joining/supporting the Friends of the Nevada Southern Railway.

Total Memberships: 316 representing 728 individuals
- Family: 84
- Senior Family: 60
- Individual: 3
- Senior Individual: 15
- Volunteer: 145
- Honorary: 9
V. Museum Attendance

Attendance chart (Train Ridership Only)

<table>
<thead>
<tr>
<th>Month</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>172</td>
<td>395</td>
<td>0</td>
<td>791</td>
<td>172</td>
</tr>
<tr>
<td>Aug</td>
<td>877</td>
<td>520</td>
<td>0</td>
<td>698</td>
<td>1,049</td>
</tr>
<tr>
<td>Sept</td>
<td>1,002</td>
<td>1,072</td>
<td>0</td>
<td>1,459</td>
<td>2,051</td>
</tr>
<tr>
<td>Oct</td>
<td>5,476</td>
<td>1,652</td>
<td>404</td>
<td>796</td>
<td>7,527</td>
</tr>
<tr>
<td>Nov</td>
<td>1,301</td>
<td>1,379</td>
<td>306</td>
<td>791</td>
<td>8,828</td>
</tr>
<tr>
<td>Dec</td>
<td>11,473</td>
<td>8,679</td>
<td>0</td>
<td>7,021</td>
<td>20,301</td>
</tr>
<tr>
<td>Jan</td>
<td>1156</td>
<td>1246</td>
<td>0</td>
<td>1,272</td>
<td>21,457</td>
</tr>
<tr>
<td>Feb</td>
<td>1469</td>
<td>2218</td>
<td>93</td>
<td>2,148</td>
<td>22,926</td>
</tr>
<tr>
<td>Mar</td>
<td>2263</td>
<td>1685</td>
<td>473</td>
<td>716</td>
<td>25,189</td>
</tr>
<tr>
<td>Apr</td>
<td>1301</td>
<td>1503</td>
<td>279</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>May</td>
<td>11,473</td>
<td>2935</td>
<td>1,266</td>
<td>1156</td>
<td>15,692</td>
</tr>
<tr>
<td>June</td>
<td>2,5189</td>
<td>870</td>
<td>735</td>
<td>1469</td>
<td>25,189</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

YTD COMPARISON

<table>
<thead>
<tr>
<th>Mode</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>43.54%</td>
<td>114.64%</td>
<td>103.22%</td>
<td>206.84%</td>
<td>43.54%</td>
</tr>
<tr>
<td>Year</td>
<td>175.93%</td>
<td>148.21%</td>
<td>133.59%</td>
<td>133.66%</td>
<td>0.00%</td>
</tr>
<tr>
<td>April</td>
<td>13.93%</td>
<td>133.66%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Traffic (Display Pavilion Only)

<table>
<thead>
<tr>
<th>Month</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>1,957</td>
<td>379</td>
<td>1,208</td>
<td>2,380</td>
<td>0</td>
</tr>
<tr>
<td>Aug</td>
<td>644</td>
<td>469</td>
<td>907</td>
<td>1,189</td>
<td>1,957</td>
</tr>
<tr>
<td>Sept</td>
<td>728</td>
<td>728</td>
<td>1,024</td>
<td>594</td>
<td>2,601</td>
</tr>
<tr>
<td>Oct</td>
<td>935</td>
<td>935</td>
<td>654</td>
<td>1,774</td>
<td>0</td>
</tr>
<tr>
<td>Nov</td>
<td>1,173</td>
<td>1,173</td>
<td>424</td>
<td>1,062</td>
<td>0</td>
</tr>
<tr>
<td>Dec</td>
<td>885</td>
<td>885</td>
<td>339</td>
<td>2,865</td>
<td>0</td>
</tr>
<tr>
<td>Jan</td>
<td>0</td>
<td>0</td>
<td>399</td>
<td>857</td>
<td>4,466</td>
</tr>
<tr>
<td>Feb</td>
<td>1,865</td>
<td>0</td>
<td>502</td>
<td>1,502</td>
<td>6,251</td>
</tr>
<tr>
<td>Mar</td>
<td>1,785</td>
<td>0</td>
<td>616</td>
<td>512</td>
<td>11,723</td>
</tr>
<tr>
<td>Apr</td>
<td>5,472</td>
<td>0</td>
<td>717</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>May</td>
<td></td>
<td>0</td>
<td>936</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>June</td>
<td></td>
<td>0</td>
<td>899</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>8,625</td>
<td>12,735</td>
<td>11,723</td>
</tr>
</tbody>
</table>

YTD COMPARISON

<table>
<thead>
<tr>
<th>Mode</th>
<th>FY 23</th>
<th>FY 22</th>
<th>FY 21</th>
<th>FY 20</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Year</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>April</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.
Museum Attendance Narrative:

The museum continues to experience problems with its beam splitter. A more accurate means of tracking attendance is needed.

Train Ride Receipts.
Train Ride Receipts Narrative:

Rail bike operations ended December 31, 2023. The new rail bike lease will be mapped to a separate budget line and will no longer be added to train ride revenues moving forward. The board should expect to see a drop in train ride revenues in the coming quarters as a result.
School Tours: Now that Clark County School District is authorizing field trips again, the museum has seen an uptick in the number of school tours visiting the museum averaging at least one school trip a week in the Spring (compared to one a month in the previous school year). January through March is when the museum receives the majority of school visits.

Open House: The museum's annual open house was a success. Mr. Markoff brought Eureka which operated at the open house and following weekend. The museum also hosted Operation Lifesaver to discuss railroad safety, and the American Legion to talk about the Merci Car. Additionally, the Lost City Museum set up a table to promote their museum. Despite poor weather the museum saw over 1,000 visitors, 731 train riders, and almost $1,000 in sales in the museum store. The open house was featured on Channel 3 and the Boulder City Chamber of Commerce did a special episode of their Best Dam Podcast that focused on volunteerism at the museum during this event.

Story Time Trains: One of the museum's recurring programs is its story time trains operated the third Saturday of each month. In February, the museum partnered with the Friends of the Boulder City Library who set up a booth during our story time trains where children can choose a free book to take home with them. Partnerships like these help ensure both organizations achieve their educational missions.
VI. Fundraising Activities:

The museum continues to miss fundraising opportunities because an online option is unavailable.
MEMO

To: Board of Museums and History

From: Dr. Christopher MacMahon, Director
       Nevada State Railroad Museum, Boulder City

Date: May 3, 2023

Re: MOU with UNLV

To the Board of Museums and History,

For the past two years, the Museum has worked with the College of Engineering at the University of Nevada, Las Vegas to help facilitate research and development of track inspection technologies. This has been sporadic with on-site visits occurring at irregular intervals. UNLV wishes to expand their research activities at the museum which museum staff believe requires a memorandum of understanding between the two parties to formalize the agreement.

A memorandum of understanding has been drafted and is included for the Board’s review. A copy was provided to the Deputy Attorney General for review.

Respectfully Submitted,

Christopher MacMahon, Ph.D.
Museum Director
MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING (this “MOU”) is effective as of the last date any authorized individual affixes his/her signature below (the “Effective Date”) by and between the Division of Museums and History on behalf of the Nevada State Railroad Museum Boulder City, a public agency, having a principle place of business at 601 Yucca St, Boulder City, NV 89005 (“MUSEUM”), and the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas, having a principle place of business at 4505 S. Maryland Parkway, Las Vegas, Nevada 89154 (“UNLV”). MUSEUM and UNLV are collectively referred to herein as the “Parties” and individually, as a “Party,” as may be required.

WHEREAS, MUSEUM and UNLV each have unique capabilities that are complementary on railroad research; and

WHEREAS, MUSEUM and UNLV are willing to establish a non-binding framework for collaborating their technical efforts to integrate their respective technologies.

NOW THEREFORE, MUSEUM and UNLV hereby agree as follows:

1. **Scope of Effort.**

   (a) **Conduct of Research.** MUSEUM and UNLV desire to undertake collaborative research and education activities as set forth in Exhibit A attached hereto and incorporated by reference herein (the “Collaboration Project”). In connection with the Collaboration Project, each Party will provide services on a best-efforts basis, including without limitation providing all necessary personnel, services, equipment, and facilities for the Collaboration Project.

   (b) **Communication and Coordination.** To provide for consistent and effective communication between MUSEUM and UNLV, the following points of contact are established:

   **For business matters:**

   For UNLV:
   Office of Economic Development
   University of Nevada, Las Vegas
   8400 W Sunset Rd, Suite 400
   Las Vegas, NV 89113

   For MUSEUM:

   Myron Freedman
   Administrator
   Nevada Division of Museums and History
   412 E. Musser Street, Suite 2
   Carson City, NV 89701
   (775) 687-7340
For technical R&D and research activities:

For UNLV:

Hualiang (Harry) Teng, Ph.D.
Department of Civil and Environmental Engineering
Howard R. Hughes College of Engineering
University of Nevada, Las Vegas
4505 Maryland Parkway, Box 454015
Las Vegas, NV 89154-4015

For NSRMBC:

Christopher MacMahon, Ph.D.
Museum Director
Nevada State Railroad Museum Boulder City
601 Yucca Street, Boulder City, NV 89005

2. Implementing Agreements. This MOU relates only to the cooperative efforts of MUSEUM and UNLV as outlined herein. While the parties intend to pursue the objectives defined in this MOU, they will do so based on mutual benefit. This MOU does not and is not intended to memorialize any legal relationship, obligation and/or covenant between the parties. This MOU does not and will not be used to obligate or commit funds or as the basis for the transfer of funds.

Agreements or project plans that set forth specific arrangements for program implementation will be separately developed and agreed to in implementing agreements facilitated by this MOU. Any commitment of funds or other resources, as well as tasking, will be established under such implementing agreements. Neither party shall undertake any activity solely for the purpose of evading regulatory or legal requirements applicable to the other party.

The provisions of this MOU do not constitute, create, give effect to, or otherwise imply a joint venture, pooling arrangement, partnership, or other formal business association between the parties or between the parties and any third party. Neither MUSEUM nor UNLV shall be authorized to act as the representative or agent of the other relative to third parties.

3. Term and Termination. This MOU is effective as of the Effective Date and will remain in effect for a period of thirty-six (36) months. Notwithstanding the foregoing, either Party may terminate this MOU with thirty (30) days’ written notice to the other Party.

4. Expenses and Funding. Except as provided in this MOU, each Party shall bear its own expenses incurred in connection with the performance under this MOU. Subject to available
funding, the Parties will work together to successfully accomplish the agreed upon objectives of the Collaboration Projection.

5. **Publicity.** No publicity or advertising regarding any activities or developments under this MOU or relating to the Collaboration Project will be released by either Party except by mutual written agreement of the Parties.
   a) UNLV acknowledges the Museum is required to provide quarterly updates to the Board of Museums and History, a public board holding open meetings, concerning on-going research at the Museum and use of its facilities in accordance with NRS 381.0045.

6. **Intellectual Property.** All intellectual property owned or controlled by either Party will remain its sole and exclusive property and will not be used by the other Party for any purpose without the prior written authorization of the Party that owns or controls it. Nothing contained in this MOU shall be deemed to grant to the other Party any right or license in respect of any patents, inventions, technical information, or any intellectual property rights owned by either Party.
   a) Any publication resulting from research conducted under this MOU shall acknowledge the Nevada State Railroad Museum Boulder City in the publication by the UNLV author(s).

7. **Export Control.** Each party acknowledges that it is responsible for its own compliance with all U.S. export control laws and regulations; and each party acknowledges it will not knowingly export directly or indirectly, through its affiliates, licensees or subsidiaries, any export-controlled hardware, software, or technical data in the performance of this MOU without a required license/authority which will be obtained by the responsible party from the appropriate U.S. authority.

8. **Debarment/Suspension Status.** Each party certifies that it is not suspended, debarred or ineligible from entering contracts with the Executive Branch of the Federal Government, or in receipt of a notice of proposed debarment from any state agency or local public body. Each Party agrees to provide immediate notice to the other Party in the event of being suspended, debarred, or declared ineligible by any state or federal department or agency, or upon receipt of a notice of proposed debarment during the term of this MOU.

9. **Limitation of Liability.** In no event will either Party be liable for any special, incidental, indirect or consequential damages in connection with this MOU, whether based on an action or claim in contract, equity, indemnity, tort (including negligence), intended conduct, strict liability or otherwise, even if such damages are foreseeable.

10. **Miscellaneous.** Neither Party may assign this MOU without the prior written consent of the other Party. Such consent will not be unreasonably withheld. This MOU will be governed by the laws of the United States of America and by the laws of the State of Nevada. The parties hereby submit to exclusive personal and subject matter jurisdiction of the state and federal courts located in Clark County, Nevada with respect to any claim or cause of action that may arise hereunder. This MOU constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes any other agreement or understanding, written or oral. Obligations which
by their nature should survive the termination or expiration of this MOU will survive. Any modification to this MOU must be in writing and signed by both parties.

11. **Counterparts.** This MOU may be executed in duplicate counterparts and shall become effective upon the Effective Date.

In Witness Whereof, the Parties hereto have executed this MOU as of the Effective Date.

**The Board of Museums and History**

Name, Title

Date

**Division of Museums and History**

Name, Title

Date

**Nevada State Railroad Museum Boulder City**

Name, Title

Date

**The Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas**

Recommended By:

Date

Reviewed By:

Date

Recommended By:

Approved By:
EXHIBIT A
COLLABORATION PROJECT

Education activities

The Nevada State Railroad Museum will provide the UNLV students tours of the railroad facilities. During the tours, the Museum will introduce the students to the facilities including the track, rolling stock, and maintenance shop at the Museum. The Museum will also illustrate how railroads are operated for providing passenger and freight services. This education will also orient students to Museum’s safety requirements (noted below).

Research activities

Many railroad research projects will be conducted at UNLV. For example, a 3D printing technology will be developed to repair worn rail. An unmanned aerial vehicle (UAV) with LiDAR will be developed to measure the geometry of railroad track. Another project involves developing acoustic sensor to detect internal defects in rail.

All UNLV researchers working on the MUSEUM’s railroad shall attend a railroad safety course hosted by the Museum and pass a written railroad safety examination in compliance with NRS 381.0061 and NAC 381.050.

All UNLV researchers working on the MUSEUM’s railroad shall comply with Title 49 of the Code of Federal Regulations Part 214 governing Railroad Workplace Safety. Researchers shall comply with any requests for information or supporting documentation made by officials from the Federal Railroad Administration and/or the Nevada Public Utilities Commission, or the Museum Director acting as an intermediary between the researchers and railroad regulators.

For conducting these research projects, the MUSEUM will provide space, equipment, and staff for field test and experiment needed for railroad research. For example, the Museum will provide space to host a rolling contact fatigue tester developed by UNLV. UNLV will work with Museum to schedule tests a minimum of 30 days in advance. UNLV will not be permitted to conduct research on Saturday, Sunday, or dates that interfere with Museum’s normal programming. UNLV will provide dimensions of track equipment to Museum for determination if adequate space exists prior to approval of this MOU. UNLV equipment will be stored outside and off main operating tracks so as not to interfere with Museum operations.

The MUSEUM will also allow UNLV to test their UAV on their railroad track. UNLV will comply with all Federal Aviation Administration restricted zones that may exist along the Museum’s right-of-way. UNLV acknowledges that the Museum’s diesel-electric locomotives create an electric generating field that will destroy UAVs that fly within approximately 30 feet of the locomotive and the Museum is not responsible for any loss or damage to UAVs operating too close to the Museum’s railroad equipment.

In addition, the Museum will provide the track and vehicle to test acoustic sensors.
UNLV will pay the costs incurred using the MUSEUM facilities such as locomotive, track and labor at the rate required by the Museum. UNLV will repair the equipment to its original condition using their research grants if some equipment fails during the testing at the Museum.
MEMO

To:      Board of Museums and History

From:    Dr. Christopher MacMahon, Director
         Nevada State Railroad Museum, Boulder City

Date:    May 11, 2023

Re:      Reauthorization of Funds for Acquisition of Nevada Test Site Artifacts

To the Board of Museums and History,

The Board previously authorized the museum to spend up to $50,000 from the Magnuson Trust for the acquisition of artifacts from the Nevada Test Site. Negotiations with the U.S. Department of Energy continue to progress positively, and the museum is waiting for DoE to set a transfer date to begin final preparations for the move and donation. The museum requests the Board reauthorize these funds for FY24 to help cover the logistical costs of moving these artifacts to the museum so we may act promptly once a date is determined. The artifacts being discussed for donation are:

1. Manned Crew Car (MCC)
2. Emplacement Vehicle (EIV)
3. Alco MRS-1 locomotive
4. Alco MRS-1 locomotive
5. Welcome to Area 25 billboard sign (tentative)

Respectfully Submitted,

Christopher MacMahon, Ph.D.
Museum Director
# I. Private Funds Budget Summary B/A 5037-01

## State Fiscal Year 2023

### 03/31/2023

<table>
<thead>
<tr>
<th>GL /Cat#</th>
<th>SFY 2023</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>2511</td>
<td>504,781</td>
<td>504,781</td>
<td>100.00%</td>
</tr>
<tr>
<td>2512</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Cash From Prev Fiscal Year**

**Cash Bal Fwrd New Fiscal Year**

## Comparison of Revenues Budgeted/Received:

<table>
<thead>
<tr>
<th>Description</th>
<th>3801</th>
<th>2,980</th>
<th>0</th>
<th>0.00%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities Charge</td>
<td>4025</td>
<td>170,000</td>
<td>115,491</td>
<td>67.94%</td>
</tr>
<tr>
<td>Merchandise Sales*</td>
<td>4251</td>
<td>5,000</td>
<td>527</td>
<td>10.54%</td>
</tr>
<tr>
<td>Gifts &amp; Donations</td>
<td>4265</td>
<td>20,000</td>
<td>45,000</td>
<td>225.00%</td>
</tr>
<tr>
<td>Private Grants</td>
<td>4266</td>
<td>6,053</td>
<td>113,707</td>
<td>1878.52%</td>
</tr>
<tr>
<td>Friends of the RR</td>
<td>4326</td>
<td>20,000</td>
<td>7,665</td>
<td>38.33%</td>
</tr>
</tbody>
</table>

**Total Revenues:**

$224,033 $282,390 126.05%

## Comparison of Expenditures Budgeted/Expended:

<table>
<thead>
<tr>
<th>Description</th>
<th>35</th>
<th>81,891</th>
<th>11,708</th>
<th>14.30%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>37</td>
<td>50,000</td>
<td>1,332</td>
<td>2.66%</td>
</tr>
<tr>
<td>Docent Expenses</td>
<td>43</td>
<td>441</td>
<td>441</td>
<td>100.00%</td>
</tr>
<tr>
<td>Museum Store*</td>
<td>45</td>
<td>159,199</td>
<td>81,203</td>
<td>51.01%</td>
</tr>
<tr>
<td>Board Appr Special Projects</td>
<td>48</td>
<td>73,935</td>
<td>3,404</td>
<td>4.60%</td>
</tr>
<tr>
<td>Special Projects (Restricted)</td>
<td>55</td>
<td>363,348</td>
<td>23,226</td>
<td>6.39%</td>
</tr>
</tbody>
</table>

**Total Expenditures:**

$728,814 $121,313 16.65%

## Revenue/Expenditure Comparison Narrative:
We are pleased with the direction the revenues are tracking.
II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$38,645</td>
<td>$13,984</td>
<td>$9,315</td>
<td>$9,144</td>
<td>$7,491</td>
<td>$21,691</td>
<td>$4,360</td>
<td>$5,111</td>
<td>$5,750</td>
<td></td>
<td></td>
<td></td>
<td>$115,491</td>
</tr>
<tr>
<td>FY 22</td>
<td>$15,880</td>
<td>$12,512</td>
<td>$5,858</td>
<td>$7,953</td>
<td>$9,659</td>
<td>$8,710</td>
<td>$3,792</td>
<td>$4,806</td>
<td>$6,771</td>
<td>$8,894</td>
<td>$11,394</td>
<td>$14,772</td>
<td>$111,003</td>
</tr>
<tr>
<td>FY 21</td>
<td>$6,335</td>
<td>$5,993</td>
<td>$7,867</td>
<td>$7,250</td>
<td>$3,383</td>
<td>$3,815</td>
<td>$4,036</td>
<td>$4,517</td>
<td>$7,531</td>
<td>$9,850</td>
<td>$9,270</td>
<td>$18,612</td>
<td>$88,460</td>
</tr>
<tr>
<td>FY 20</td>
<td>$15,536</td>
<td>$9,024</td>
<td>$11,969</td>
<td>$14,004</td>
<td>$5,624</td>
<td>$12,689</td>
<td>$5,002</td>
<td>$5,737</td>
<td>$2,842</td>
<td>$0</td>
<td>$20</td>
<td>$3,533</td>
<td>$85,977</td>
</tr>
<tr>
<td>YTD</td>
<td>$38,645</td>
<td>$52,629</td>
<td>$61,944</td>
<td>$71,088</td>
<td>$78,578</td>
<td>$100,270</td>
<td>$104,630</td>
<td>$109,741</td>
<td>$115,491</td>
<td>$115,491</td>
<td>$115,491</td>
<td>$115,491</td>
<td>$115,491</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

|              | 243.35% | 185.36% | 180.85% | 168.44% | 151.51% | 165.54% | 162.56% | 158.65% | 152.08% | 136.13% | 120.01% | 104.04% |

**MONTHLY COMPARISON**

|              | 243.35% | 111.76% | 159.00% | 114.97% | 77.56%  | 249.05% | 114.98% | 106.33% | 84.93%  | 0.00%   | 0.00%   | 0.00%   |

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.
## Museum Store Profit and Loss Chart

### FY2022 Revenues and Expenditures

<table>
<thead>
<tr>
<th></th>
<th>FY2022 Revenues</th>
<th>FY2022 Expenditures</th>
<th>Total Expenditure</th>
<th>Profit (Loss)</th>
<th>% Net Profit (Loss)</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>38,645</td>
<td>3,962</td>
<td>34,683</td>
<td>89.7%</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>13,984</td>
<td>3,982</td>
<td>10,002</td>
<td>71.5%</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>9,315</td>
<td>9,425</td>
<td>5,595</td>
<td>39.9%</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>9,144</td>
<td>3,982</td>
<td>3,982</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>7,491</td>
<td>5,153</td>
<td>57</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>21,691</td>
<td>9,927</td>
<td>4066</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>4,360</td>
<td>3,981</td>
<td>342</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>5,111</td>
<td>3,014</td>
<td>31</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>5,750</td>
<td>933</td>
<td>5,740</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>FY 23 Total</td>
<td>115,491</td>
<td>40,142</td>
<td>81,203</td>
<td>29.7%</td>
<td></td>
</tr>
<tr>
<td>FY 22 Total</td>
<td>111,003</td>
<td>63,066</td>
<td>47,247</td>
<td>13.2%</td>
<td></td>
</tr>
<tr>
<td>FY 21 Total</td>
<td>88,461</td>
<td>58,592</td>
<td>3,824</td>
<td>(31.2%)</td>
<td></td>
</tr>
<tr>
<td>FY 20 Total</td>
<td>85,977</td>
<td>52,088</td>
<td>107,894</td>
<td>(25.5%)</td>
<td></td>
</tr>
</tbody>
</table>

### Museum Store Sales Narrative:
Bottom line: The museum store has exceed the last 3 years revenues with one more quarter to go. Our new model to run the store has set an annual record in the 3rd quarter and we are projecting $150,000 in sales at the end of the fiscal year. This is just shy of our goal of $160K. We are setting a record nearly every month (even without a coin press!). We could not be happier. We will continue to expand our offerings while noting that we are substantially constricted in retail space.

State Public Works will assist in the development of the store remodel, as they have not yet determined if the museum can perform the work as an agency project. Conversations continue. However, this project has taken on a life of its own and may pass the $250K mark and will need to be funded with other than trust funds. We are adamant that this project is not that big and can be scaled down considerably. However, the drivers are structural, ADA, fire code and suppression. We now estimate that only 30% of total museum visitors enter the store. This greatly hampers our ability to sell to them.

Report is through March 31, 2023.
### Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

<table>
<thead>
<tr>
<th>Membership</th>
<th>Qtr 1 (July - Sep)</th>
<th>Qtr 2 (Oct - Dec)</th>
<th>Qtr 3 (Jan - Mar)</th>
<th>Qtr 4 (April - June)</th>
<th>TOTAL</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>New</td>
<td>Renew</td>
<td>New</td>
<td>Renew</td>
<td>New</td>
<td>Renew</td>
</tr>
<tr>
<td>Individual</td>
<td>63</td>
<td>62</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Family</td>
<td>178</td>
<td>186</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sustaining</td>
<td>127</td>
<td>110</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Contributing</td>
<td>10</td>
<td>7</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Patron</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Benefactor</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Senior Couple</td>
<td>322</td>
<td>314</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Senior</td>
<td>198</td>
<td>201</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Students</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lifetime</td>
<td>11</td>
<td>14</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>FY 23</td>
<td>0</td>
<td>912</td>
<td>0</td>
<td>897</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>FY 22</td>
<td>23</td>
<td>105</td>
<td>14</td>
<td>98</td>
<td>12</td>
<td>72</td>
</tr>
<tr>
<td>FY 21</td>
<td>11</td>
<td>53</td>
<td>9</td>
<td>55</td>
<td>20</td>
<td>105</td>
</tr>
<tr>
<td>FY 20</td>
<td>9</td>
<td>115</td>
<td>10</td>
<td>98</td>
<td>12</td>
<td>72</td>
</tr>
<tr>
<td>YTD</td>
<td>0</td>
<td>912</td>
<td>0</td>
<td>1,809</td>
<td>0</td>
<td>1,809</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

|          | 0.00%  | 868.57% | 0.00%  | 911.13% | 0.00%  | 657.82% | 0.00%  | 448.88% |

**QUARTERLY COMPARISON**

|          | 0.00%  | 868.57% | 0.00%  | 915.31% | 0.00%  | 0.00%   | 0.00%  | 0.00%   |

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.
The Nevada State Railroad Museum does not have a membership program. People wishing to support the museum through membership join the Friends of the Nevada State Railroad Museum. This non-profit organization provides cash support for various museum projects and programs. This report has some glitches in the data but our membership numbers are improving. The Friends have moved to an online membership sales and tracking and we are experiencing some delay in their reporting to us.

Report is through March 31, 2023.
## V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>11,769</td>
<td>1,744</td>
<td>1,665</td>
<td>1,176</td>
<td>1,021</td>
<td>1,017</td>
<td>530</td>
<td>909</td>
<td>834</td>
<td></td>
<td></td>
<td></td>
<td>20,665</td>
</tr>
<tr>
<td>FY 22</td>
<td>2,273</td>
<td>1,540</td>
<td>941</td>
<td>1,663</td>
<td>1389</td>
<td>490</td>
<td>828</td>
<td>1,098</td>
<td>1,166</td>
<td>3590</td>
<td>2019</td>
<td>1872</td>
<td>18,869</td>
</tr>
<tr>
<td>FY 21</td>
<td>1,087</td>
<td>1,100</td>
<td>1,185</td>
<td>1,024</td>
<td>192</td>
<td>402</td>
<td>604</td>
<td>774</td>
<td>1,096</td>
<td>1,360</td>
<td>2,072</td>
<td>2,076</td>
<td>12,972</td>
</tr>
<tr>
<td>FY 20</td>
<td>2,131</td>
<td>1,924</td>
<td>2,031</td>
<td>1,506</td>
<td>960</td>
<td>1,238</td>
<td>816</td>
<td>1,188</td>
<td>299</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>12,093</td>
</tr>
<tr>
<td>YTD</td>
<td>11,769</td>
<td>13,513</td>
<td>15,178</td>
<td>16,354</td>
<td>17,378</td>
<td>18,922</td>
<td>19,831</td>
<td>20,665</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>20,665</td>
</tr>
</tbody>
</table>

**VTD COMPARISON**

517.77% 354.39% 319.27% 254.85% 222.59% 217.00% 207.39% 194.00% 181.46% 0.00% 0.00% 0.00%

**MONTHLY COMPARISON**

517.77% 113.25% 176.94% 70.72% 73.51% 207.55% 64.01% 82.79% 71.53% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

## Attendance Receipts

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$11,000</td>
<td>$10,595</td>
<td>$11,922</td>
<td>$16,736</td>
<td>$9,491</td>
<td>$7,914</td>
<td>$4,376</td>
<td>$3,039</td>
<td>$5,581</td>
<td></td>
<td></td>
<td></td>
<td>$80,654</td>
</tr>
<tr>
<td>FY 22</td>
<td>$14,550</td>
<td>$10,367</td>
<td>$6,833</td>
<td>$9,480</td>
<td>$7,329</td>
<td>$8,435</td>
<td>$1,432</td>
<td>$5,346</td>
<td>$7,100</td>
<td>$10,912</td>
<td>$9,628</td>
<td>$15,677</td>
<td>$107,089</td>
</tr>
<tr>
<td>FY 21</td>
<td>$8,026</td>
<td>$7,394</td>
<td>$8,929</td>
<td>$7,774</td>
<td>$1,196</td>
<td>$2,248</td>
<td>$2,986</td>
<td>$3,465</td>
<td>$6,193</td>
<td>$8,005</td>
<td>$10,112</td>
<td>$15,187</td>
<td>$81,515</td>
</tr>
<tr>
<td>FY 20</td>
<td>$16,201</td>
<td>$14,695</td>
<td>$15,076</td>
<td>$13,446</td>
<td>$4,663</td>
<td>$4,727</td>
<td>$5,401</td>
<td>$5,574</td>
<td>$2,584</td>
<td>$0</td>
<td>$0</td>
<td>$4,062</td>
<td>$86,428</td>
</tr>
<tr>
<td>YTD</td>
<td>$11,000</td>
<td>$10,595</td>
<td>$11,922</td>
<td>$16,736</td>
<td>$9,491</td>
<td>$7,914</td>
<td>$4,376</td>
<td>$3,039</td>
<td>$5,581</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$80,654</td>
</tr>
</tbody>
</table>

**VTD COMPARISON**

75.60% 42.52% 37.55% 40.59% 19.55% 13.89% 7.49% 4.77% 7.87% 0.00% 0.00% 0.00%

**MONTHLY COMPARISON**

75.60% 102.20% 174.49% 176.54% 129.50% 93.82% 305.59% 56.85% 78.60% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.
Museum Attendance Narrative:

The bottom line: We are on track for 27,000 visitors this year!

We have already exceeded the past four years visitation with a quarter to go. The museum is having an exceptional year. New programming continues with a Saturday activity day. This has boosted our visitation and increased our visitor base. Winter weather caused the Museum to be closed for several days, and with other days either being a delayed opening or early closure. We love that we are receiving all this moisture, but it has affected our operations. Our focus is on the safety of the volunteers and the public.

Report is through March 31, 2023
### Train Ride Receipts Narrative:

Harvest Train was a tremendous boost to the quarter. Santa Train suffered from the two snow storms that seriously hampered visitation. As the museum does not have professional snow removal equipment, most of the parking lots and walkways were not clear until the storms stopped mid-day. In spite of the hardship, the snow was a beautiful addition and enhanced the magic surrounding Santa's visit. Those who braved the weather experienced a once in a lifetime event. It was exceptional. Report is through December 31, 2022.
The Friends of the Nevada State Railroad Museum hosted a reception for Nevada legislators on March 16 from 5:00pm to 7:30pm. The reception focused on educating the legislators regarding the role NSRM plays in education, preserving Nevada history, tourism, and various other aspects. Several legislators and lobbyists attended the event. The Friends provided dinner, hand carried personal invitations and were on hand to discuss their favorite parts of volunteerism. The Lieutenant Governor was on hand to greet the visitors, and we developed many new connections. It was an exceptional evening.

In March, NSRM was featured in an episode of season 10 of the reality TV series *Chrisley Knows Best*. In the episode, the family visits Lake Tahoe, but spends a day in Carson City learning about the local history and rides the McKeen Motor Car. Several NSRM volunteers made an appearance during the filming.

The Museum, along with the Division and Department of Tourism held an information day at the legislature. It was a tremendous opportunity to discuss the terrific projects in East Ely and Boulder City. We answered tough questions and were received very well.

Museum staff and volunteers leveled and tamped the track inside the Jacobsen Interpretive Center. Then, concrete was poured between the tracks. Adding the concrete between the tracks creates more floor space that can be used for special events. Also, there will no longer be a need to use steel plates to cover the tracks for a walkway.

The museum, with the Friends, Board of Museums and History, and the Administration, worked many hours to protect the East Ely Depot Museum from the takeover efforts of Nevada Northern Railway Foundation. We express our sincere appreciation for the efforts of the Friends, our volunteers and the writing campaign of so many supporters. This success reverberated throughout the system. Thank you.

The museum has reached out to SPWB to assist with both the store remodel and

Did we tell you about the snow? The ramp into the museum quite slippery and the use of ice-melt has caused some premature concrete failure. We had 4-5 major storms that required about 80 man-hours to manage. This next biennium should provide the tools that will reduce that time to less than 20. We are slated to replace our two trucks with new trucks equipped with snow plows. We will be able to provide a safe walking area during the worst of weather.

Report is through March 31, 2023.
VI. Fundraising Activities:
NEVADA HISTORICAL SOCIETY

REPORT TO THE
BOARD OF MUSEUMS AND HISTORY JUNE 8, 2023
# I. Private Funds Budget Summary B/A 5035

<table>
<thead>
<tr>
<th>State Fiscal Year 2023</th>
<th>GL / Cat#</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/31/2023</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash From Prev Fiscal Year</td>
<td>2511</td>
<td>2,027,105</td>
<td>2,027,105</td>
<td>100.00%</td>
</tr>
<tr>
<td>Cash Bal Fwrd New Fiscal Year</td>
<td>2512</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Comparison of Revenues Budgeted/ Received:**

<table>
<thead>
<tr>
<th></th>
<th>GL / Cat#</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memberships*</td>
<td>4008</td>
<td>27,686</td>
<td>17,455</td>
<td>63.05%</td>
</tr>
<tr>
<td>Photograph Sales</td>
<td>4010</td>
<td>2,590</td>
<td>840</td>
<td>32.43%</td>
</tr>
<tr>
<td>Printing Sales</td>
<td>4011</td>
<td>1,137</td>
<td>265</td>
<td>23.31%</td>
</tr>
<tr>
<td>Merchandise Sales*</td>
<td>4025</td>
<td>3,013</td>
<td>8,206</td>
<td>272.34%</td>
</tr>
<tr>
<td>Gifts &amp; Donations</td>
<td>4251</td>
<td>3,258</td>
<td>375</td>
<td>11.51%</td>
</tr>
<tr>
<td>Private Grants</td>
<td>4265</td>
<td>6,419</td>
<td>19,330</td>
<td>301.13%</td>
</tr>
<tr>
<td>Treasurer's Interest</td>
<td>4326</td>
<td>20,121</td>
<td>15,936</td>
<td>79.20%</td>
</tr>
<tr>
<td>Trans Museum Ded Trust</td>
<td>4665</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Revenues:</strong></td>
<td></td>
<td><strong>$64,224</strong></td>
<td><strong>$62,406</strong></td>
<td><strong>97.17%</strong></td>
</tr>
</tbody>
</table>

**Comparison of Expenditures Budgeted/Expended:**

<table>
<thead>
<tr>
<th></th>
<th>GL / Cat#</th>
<th>SFY 2023 Budget</th>
<th>Actuals YTD</th>
<th>Percentage YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>35</td>
<td>37,407</td>
<td>4,645</td>
<td>12.42%</td>
</tr>
<tr>
<td>Nevada Historical Quarterly</td>
<td>37</td>
<td>38,968</td>
<td>23,039</td>
<td>59.12%</td>
</tr>
<tr>
<td>Museum Store*</td>
<td>41</td>
<td>8,717</td>
<td>1,415</td>
<td>16.23%</td>
</tr>
<tr>
<td>Board Appr Special Projects</td>
<td>48</td>
<td>270,676</td>
<td>11,746</td>
<td>4.34%</td>
</tr>
<tr>
<td>Photo</td>
<td>49</td>
<td>2,800</td>
<td>728</td>
<td>26.00%</td>
</tr>
<tr>
<td>Special Projects (Restricted)</td>
<td>55</td>
<td>1,720,016</td>
<td>25,680</td>
<td>1.49%</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td></td>
<td><strong>$2,078,584</strong></td>
<td><strong>$67,253</strong></td>
<td><strong>3.24%</strong></td>
</tr>
</tbody>
</table>

Available Unrestricted Cash

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,022,258</td>
</tr>
</tbody>
</table>

Revenue/Expenditure Comparison Narrative:
The above figures reflect fiscal year 2023 revenues and expenditures as of March 31, 2023.

* Further detail available in the below identified sections.
Nevada Historical Society
Report to the Board
June 8-9, 2023

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2023</td>
<td>457</td>
<td>1,061</td>
<td>492</td>
<td>1,166</td>
<td>242</td>
<td>1,227</td>
<td>665</td>
<td>1,060</td>
<td>1,836</td>
<td>3,017</td>
<td>12,237</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2022</td>
<td>2,279</td>
<td>378</td>
<td>532</td>
<td>876</td>
<td>478</td>
<td>1,732</td>
<td>357</td>
<td>153</td>
<td>1,869</td>
<td>273</td>
<td>292</td>
<td>3,017</td>
<td>12,237</td>
</tr>
<tr>
<td>FY 2021</td>
<td>93</td>
<td>-</td>
<td>-</td>
<td>927</td>
<td>513</td>
<td>685</td>
<td>131</td>
<td>12</td>
<td>198</td>
<td>20</td>
<td>378</td>
<td>57</td>
<td>3,013</td>
</tr>
<tr>
<td>FY 2020</td>
<td>1,335</td>
<td>946</td>
<td>1,070</td>
<td>701</td>
<td>847</td>
<td>1,775</td>
<td>1,019</td>
<td>1,598</td>
<td>451</td>
<td>75</td>
<td>70</td>
<td>(4)</td>
<td>3,013</td>
</tr>
<tr>
<td>YTD</td>
<td>457</td>
<td>1,518</td>
<td>2,010</td>
<td>3,176</td>
<td>3,418</td>
<td>4,645</td>
<td>5,310</td>
<td>6,369</td>
<td>8,206</td>
<td>8,206</td>
<td>8,206</td>
<td>8,206</td>
<td>8,206</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

- 20.05% 57.12% 63.04% 78.13% 75.24% 74.02% 80.06% 93.87% 94.81% 91.91% 89.00% 67.06%

**MONTHLY COMPARISON**

- 20.05% 280.38% 92.65% 133.05% 50.64% 70.81% 186.31% 691.64% 98.24% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.
Chart will be updated for next scheduled Board of Museums and History meeting.
<table>
<thead>
<tr>
<th></th>
<th>FY23 Total</th>
<th>FY22 Total</th>
<th>FY21 Total</th>
<th>FY20 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues</td>
<td>8,206</td>
<td>12,237</td>
<td>3,013</td>
<td>9,884</td>
</tr>
<tr>
<td>Personnel</td>
<td>1,415</td>
<td>1,635</td>
<td>4,120</td>
<td>4,661</td>
</tr>
<tr>
<td>Total</td>
<td>1,415</td>
<td>2,910</td>
<td>5,200</td>
<td>2,201</td>
</tr>
<tr>
<td>Net</td>
<td>6,791</td>
<td>9,326</td>
<td>(2,187)</td>
<td>6,863</td>
</tr>
<tr>
<td>% Net</td>
<td>82.8%</td>
<td>76.2%</td>
<td>(72.6%)</td>
<td>30.6%</td>
</tr>
</tbody>
</table>

Museum Store Sales Narrative:
Sales in the museum store reflect increased revenue from new inventory purchases made by Tiffany Jones Administrative Assistant and the NHS Store Manager. She accessed the past sales and the inventory needs and purchased new merchandise, including purchasing children’s books. She is also purchasing inventory related to our special events. The updated and expanded merchandise is selling well. Report reflects activity through March 31, 2023.
## Membership Program

### Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

<table>
<thead>
<tr>
<th>Membership</th>
<th>Qtr 1 (July - Sep)</th>
<th>Qtr 2 (Oct - Dec)</th>
<th>Qtr 3 (Jan - Mar)</th>
<th>Qtr 4 (April - June)</th>
<th>TOTAL</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual</td>
<td>10</td>
<td>29</td>
<td>9</td>
<td>47</td>
<td>14</td>
<td>42</td>
</tr>
<tr>
<td>Family</td>
<td>6</td>
<td>17</td>
<td>3</td>
<td>22</td>
<td>13</td>
<td>18</td>
</tr>
<tr>
<td>Sustaining</td>
<td>1</td>
<td>21</td>
<td>1</td>
<td>13</td>
<td>0</td>
<td>19</td>
</tr>
<tr>
<td>Contributing</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Patron</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Benefactor</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Senior</td>
<td>2</td>
<td>14</td>
<td>3</td>
<td>13</td>
<td>8</td>
<td>11</td>
</tr>
<tr>
<td>Student</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>New</th>
<th>Renew</th>
<th>New</th>
<th>Renew</th>
<th>New</th>
<th>Renew</th>
<th>New</th>
<th>Renew</th>
<th>New</th>
<th>Renew</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>19</td>
<td>81</td>
<td>18</td>
<td>96</td>
<td>36</td>
<td>92</td>
<td>0</td>
<td>0</td>
<td>73</td>
<td>269</td>
<td>342</td>
</tr>
<tr>
<td>FY 22</td>
<td>2</td>
<td>60</td>
<td>11</td>
<td>66</td>
<td>12</td>
<td>99</td>
<td>0</td>
<td>144</td>
<td>25</td>
<td>363</td>
<td>388</td>
</tr>
<tr>
<td>FY 21</td>
<td>6</td>
<td>82</td>
<td>4</td>
<td>90</td>
<td>11</td>
<td>99</td>
<td>0</td>
<td>42</td>
<td>21</td>
<td>313</td>
<td>334</td>
</tr>
<tr>
<td>FY 20</td>
<td>43</td>
<td>75</td>
<td>15</td>
<td>67</td>
<td>18</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>76</td>
<td>330</td>
<td>406</td>
</tr>
<tr>
<td>YTD</td>
<td>19</td>
<td>81</td>
<td>37</td>
<td>177</td>
<td>73</td>
<td>269</td>
<td>73</td>
<td>269</td>
<td>73</td>
<td>269</td>
<td>342</td>
</tr>
</tbody>
</table>

### YTD Comparison
- 950.00% 135.00% 284.62% 140.48% 292.00% 72.90%

### Quarterly Comparison
- 950.00% 135.00% 163.64% 145.45% 300.00% 92.93% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.
**Membership Sales**

Membership sales comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$0</td>
<td>$2,375</td>
<td>$2,725</td>
<td>$995</td>
<td>$1,855</td>
<td>$2,430</td>
<td>$2,830</td>
<td>$1,115</td>
<td>$3,130</td>
<td></td>
<td></td>
<td></td>
<td>$17,455</td>
</tr>
<tr>
<td>FY 22</td>
<td>$1,365</td>
<td>$315</td>
<td>$2,300</td>
<td>$300</td>
<td>$1,760</td>
<td>$3,595</td>
<td>$2,300</td>
<td>$2,510</td>
<td>$3,590</td>
<td>$505</td>
<td>$620</td>
<td>$1,685</td>
<td>$20,845</td>
</tr>
<tr>
<td>FY 21</td>
<td>$60</td>
<td>$3,819</td>
<td>$4,451</td>
<td>$3,179</td>
<td>$480</td>
<td>$5,012</td>
<td>$1,740</td>
<td>$2,520</td>
<td>$2,605</td>
<td>$2,170</td>
<td>$325</td>
<td>$1,325</td>
<td>$27,686</td>
</tr>
<tr>
<td>FY 20</td>
<td>$735</td>
<td>$3,200</td>
<td>$1,670</td>
<td>$2,135</td>
<td>$1,610</td>
<td>$1,190</td>
<td>$2,435</td>
<td>$5,650</td>
<td>$260</td>
<td>$0</td>
<td>$580</td>
<td>$420</td>
<td>$19,885</td>
</tr>
</tbody>
</table>

**YTD**

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD</td>
<td>$0</td>
<td>$2,375</td>
<td>$5,100</td>
<td>$6,095</td>
<td>$7,950</td>
<td>$10,380</td>
<td>$13,210</td>
<td>$14,325</td>
<td>$17,455</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$17,455</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>0.00%</th>
<th>141.37%</th>
<th>128.14%</th>
<th>142.41%</th>
<th>131.62%</th>
<th>107.73%</th>
<th>110.68%</th>
<th>99.17%</th>
<th>96.78%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
</tr>
</thead>
</table>

**MONTHLY COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>0.00%</th>
<th>753.97%</th>
<th>118.48%</th>
<th>331.67%</th>
<th>105.40%</th>
<th>67.59%</th>
<th>123.04%</th>
<th>44.42%</th>
<th>87.19%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
</tr>
</thead>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year. Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**
The NHS also has institutional memberships with 39 renewals this quarter. The NHS docents provide membership functions: send out and process renewals and update our membership database. They are working in conjunction with Tiffany Jones who also oversees membership. This reflects memberships through March 31, 2023.
### Attendance chart comparison against three previous fiscal years.

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>254</td>
<td>60</td>
<td>169</td>
<td>239</td>
<td>144</td>
<td>222</td>
<td>87</td>
<td>330</td>
<td>558</td>
<td></td>
<td></td>
<td></td>
<td>2063</td>
</tr>
<tr>
<td>FY 22</td>
<td>84</td>
<td>54</td>
<td>50</td>
<td>114</td>
<td>87</td>
<td>239</td>
<td>80</td>
<td>295</td>
<td>137</td>
<td>170</td>
<td>317</td>
<td>136</td>
<td>1,763</td>
</tr>
<tr>
<td>FY 21</td>
<td>20</td>
<td>36</td>
<td>36</td>
<td>63</td>
<td>36</td>
<td>2</td>
<td>32</td>
<td>56</td>
<td>70</td>
<td>87</td>
<td>0</td>
<td>0</td>
<td>438</td>
</tr>
<tr>
<td>FY 20</td>
<td>578</td>
<td>227</td>
<td>243</td>
<td>388</td>
<td>349</td>
<td>243</td>
<td>334</td>
<td>347</td>
<td>215</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2,924</td>
</tr>
<tr>
<td>YTD</td>
<td>254</td>
<td>314</td>
<td>483</td>
<td>722</td>
<td>866</td>
<td>1,088</td>
<td>1,175</td>
<td>1,505</td>
<td>2,063</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2,063</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>302.38%</th>
<th>227.54%</th>
<th>256.91%</th>
<th>239.07%</th>
<th>222.62%</th>
<th>173.25%</th>
<th>165.96%</th>
<th>150.05%</th>
<th>180.96%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
</tr>
</thead>
</table>

**MONTHLY COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>302.38%</th>
<th>111.11%</th>
<th>338.00%</th>
<th>209.65%</th>
<th>165.52%</th>
<th>92.89%</th>
<th>108.75%</th>
<th>111.86%</th>
<th>407.30%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
</tr>
</thead>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

### Attendance Receipts

<table>
<thead>
<tr>
<th></th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 23</td>
<td>$74</td>
<td>$70</td>
<td>$108</td>
<td>$240</td>
<td>$150</td>
<td>$156</td>
<td>$276</td>
<td>$402</td>
<td>$822</td>
<td></td>
<td></td>
<td></td>
<td>$2,298</td>
</tr>
<tr>
<td>FY 22</td>
<td>$315</td>
<td>$180</td>
<td>$115</td>
<td>$15</td>
<td>$182</td>
<td>$102</td>
<td>$102</td>
<td>$54</td>
<td>$254</td>
<td>$192</td>
<td>$162</td>
<td>$294</td>
<td>$1,967</td>
</tr>
<tr>
<td>FY 21</td>
<td>$25</td>
<td>$50</td>
<td>$0</td>
<td>$95</td>
<td>$15</td>
<td>$0</td>
<td>$15</td>
<td>$50</td>
<td>$40</td>
<td>$190</td>
<td>$25</td>
<td>$135</td>
<td>$640</td>
</tr>
<tr>
<td>FY 20</td>
<td>$465</td>
<td>$395</td>
<td>$360</td>
<td>$605</td>
<td>$330</td>
<td>$390</td>
<td>$295</td>
<td>$310</td>
<td>$150</td>
<td>$0</td>
<td>$0</td>
<td>$80</td>
<td>$3,380</td>
</tr>
<tr>
<td>YTD</td>
<td>74</td>
<td>144</td>
<td>252</td>
<td>492</td>
<td>642</td>
<td>798</td>
<td>1,074</td>
<td>1,476</td>
<td>2,298</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$2,298</td>
</tr>
</tbody>
</table>

**YTD COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>23.49%</th>
<th>29.09%</th>
<th>41.31%</th>
<th>78.72%</th>
<th>79.55%</th>
<th>87.79%</th>
<th>106.23%</th>
<th>138.59%</th>
<th>174.22%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
</tr>
</thead>
</table>

**MONTHLY COMPARISON**

<table>
<thead>
<tr>
<th></th>
<th>23.49%</th>
<th>38.89%</th>
<th>93.91%</th>
<th>1600.00%</th>
<th>82.42%</th>
<th>152.94%</th>
<th>270.59%</th>
<th>744.44%</th>
<th>323.62%</th>
<th>0.00%</th>
<th>0.00%</th>
<th>0.00%</th>
</tr>
</thead>
</table>

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.
Museum Attendance Narrative:

The NHS Research Library is open by appointment Saturday from 12:00 to 4:00. The Museum Gallery is open to the public Wednesday-Saturday 10:00 AM to 4:00 PM. 128 library visitors, 598 gallery visitors; 204 field trip students and 45 chaperones for school tours this quarter.
VI. Fundraising Activities:

Our docent volunteer hours: January 664.5, February 496.5, March 574.5
A high school intern returned for a second internship: 20 hours
A UNR intern returned for a second internship: 4 hours
Total volunteer hours donated this quarter: 1759.5 hours
Total value of donated time: $52,697.00*
## VII  General Museum Activities

### Events:

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>January 2023</strong></td>
<td>5th</td>
<td>10-11:30 am</td>
<td>Docent Council Lecture—cancelled due to weather</td>
</tr>
<tr>
<td></td>
<td>11th</td>
<td>5-6:30 pm</td>
<td>Writers' Wednesday—John Glionna and Randi Lynn Beach, <em>Outback Nevada</em> - cancelled due to weather</td>
</tr>
<tr>
<td></td>
<td>19th</td>
<td>12-1:30 pm</td>
<td>High Noon—Eric Moody, <em>Camels in the Comstock-Austin Freighting Business of the 1860s</em></td>
</tr>
<tr>
<td></td>
<td>20th</td>
<td>10-12 pm</td>
<td>Docent Orientation (for new volunteers)</td>
</tr>
<tr>
<td><strong>February 2023</strong></td>
<td>2nd</td>
<td>10-11:30 am</td>
<td>Docent Council Lecture—Stan Paher, <em>Western Nevada Ghost Towns</em></td>
</tr>
<tr>
<td></td>
<td>8th</td>
<td>5-6:30 pm</td>
<td>Writers' Wednesday—Patty Cafferata, <em>Levy Mansion</em></td>
</tr>
<tr>
<td></td>
<td>11th</td>
<td>1-2:30 pm</td>
<td>Nevada History Lecture—Bob Nylen, <em>Frontier Baseball in Nevada</em></td>
</tr>
<tr>
<td></td>
<td>16th</td>
<td>12-1:30 pm</td>
<td>High Noon—Dick Dreiling, <em>Rocketdyne Nevada Field Laboratory</em>. Virtual Program.</td>
</tr>
<tr>
<td><strong>March 2023</strong></td>
<td>2nd</td>
<td>10-11:30 am</td>
<td>Docent Council Lecture—Tina Nappe, <em>Washoe Valley Ranch</em></td>
</tr>
<tr>
<td></td>
<td>8th</td>
<td>5-6:30 pm</td>
<td>Writers' Wednesday—Peter Mires, <em>Wicked Virginia City</em></td>
</tr>
<tr>
<td></td>
<td>11th</td>
<td>1-3:30 pm</td>
<td>NEW EXHIBIT—Photography Reception &amp; Talk at 2pm Mark Vollmer, <em>Landscapes, Skyscapes &amp; Great Escapes</em>, Changing Gallery</td>
</tr>
<tr>
<td></td>
<td>16th</td>
<td>12-1:30 pm</td>
<td>High Noon—Debbie Hinman, <em>The University Gateway Houses: A History and Update on the Relocated Survivors</em>. Virtual Program.</td>
</tr>
<tr>
<td></td>
<td>25th</td>
<td>1-2:30 pm</td>
<td>Nevada History Lecture—Dr. Diana Ahmad, <em>Prostitution in Nevada</em></td>
</tr>
</tbody>
</table>

### Interesting tours, and public outreach

- **January**
  Catherine gave a talk to the 20th Century Club about the NHS.

- **February**
  The NHS team began working with two UNR Shared History classes focused on NHS programming and collections- *Digitizing History* and *Museum Learning*.
  Shery and Debra began installation of new photography exhibit by Marc Vollmer.
  Sarah gave a presentation about NHS research resources to UNR Historic Preservation/World Architecture class.
  Docent Betsy Morse gave a presentation about NHS artifact Miss Wakayama to Alpha Delta Kappa group.

- **March**
  Shery gave a radio interview about the prostitution program.
  The Daughters of the American Revolution, requested and were provided a docent lead tour.
X. NHS Quarterly

The 2023 *Nevada Historical Society Q (NHSQ)* is in production with William Rowley as the contract Editor-in-Chief.

The NHSQ is on track to become a hybrid digital/print publication for calendar year 2023. Magee made corrections to the contract for Johns Hopkins University hosting the *NHSQ* on Project Muse.

Project MUSE will provide the online access for paid subscriptions to *NHSQ* and the "best of" end of year *NHSQ* will be printed and sent to subscribers once a year.
XI. Mission Statement

The Nevada Historical Society was founded in 1904

Mission
The Nevada Historical Society collects and preserves our state’s cultural heritage to make it accessible to everyone through education, research, and exhibitions about the people, places, and events that shape Nevada.

Vision
The Nevada Historical Society encourages the spirit of discovery and pursuit of knowledge to enrich lives through history.

We strive to be:
• A diverse and inclusive educational institution that reflects the histories of all Nevadans
• A valuable resource that illuminates our past, connects us to the present, and inspires us for the future
• An accessible destination for education, research, and public programs
The NHS is open to the public Wednesday- Saturday 10 AM to 4 PM. The Research Library is open by appointment Thursday- Saturday 12PM to 4PM. The staff hours are from 7:30 AM to 5:30 PM Tuesday through Saturday.

CatherineMagee, Director
May 17, 2023
CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
FOR LESS THAN $50,000

A Contract Between the State of Nevada
Acting by and Through its

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>Division of Museums and History</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>412 East Musser Street</td>
</tr>
<tr>
<td>City, State, Zip Code:</td>
<td>Carson City, NV 89701</td>
</tr>
<tr>
<td>Contact:</td>
<td>Daphne O. DeLeon, Administrative Services Officer</td>
</tr>
<tr>
<td>Phone:</td>
<td>775-687-7340 ext. 302</td>
</tr>
<tr>
<td>Fax:</td>
<td>775-687-4333</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:dadeleon@nevadaculture.org">dadeleon@nevadaculture.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contractor Name:</th>
<th>William Rowley</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>PO Box 1085</td>
</tr>
<tr>
<td>City, State, Zip Code:</td>
<td>Verdi, NV 89439-1085</td>
</tr>
<tr>
<td>Contact:</td>
<td>William Rowley</td>
</tr>
<tr>
<td>Phone:</td>
<td>775-560-6312</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:williamr@unr.edu">williamr@unr.edu</a></td>
</tr>
</tbody>
</table>

WHEREAS, NRS 333.700 authorizes officers, departments, institutions, boards, commissions, and other agencies in the Executive Branch of the State Government which derive their support from public money in whole or in part to engage services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in Section 7, Contract Termination. Contracts requiring approval of the Nevada Board of Examiners or the Clerk of the Board are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

| Effective from: | July 1, 2023 | To: | June 30, 2024 |

2. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.
3. **SCOPE OF WORK.** The Scope of Work is described below, which is incorporated herein by reference:

<table>
<thead>
<tr>
<th>DESCRIPTION OF SCOPE OF WORK:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope of work for the Contract Managing Editor of the Nevada Historical Society Q publication</td>
</tr>
</tbody>
</table>

- Advertise calls for submissions, including hanging fliers, e-mailing fliers and meeting with people in the field including Professors and students on UNR’s campus
- Create a timeline for the publication of issues and communicate deadlines to authors, reviewers and other editors
- Determine when special issues are warranted and work with an author pool for the special topic
- Communicate and delegate tasks to the associate, assistant and book review editors on all topics and inquiries
- Coordinate the work of copy editors, layout editors and printers when needed
- Communicate with potential authors and encouraging submissions
- Work with authors throughout the entire process from submission to publication including:
  1. Initial read through of submission and accepting or rejecting the paper
  2. If accepted, make editorial suggestions to the author
  3. Once edits have been made, find peer reviewers for the paper and furnish peer reviewers with a guideline for review
  4. Liaise between the peer reviewers and authors (it’s a double-blind process); this includes making certain that authors make edits suggested by reviewers- which means I give the paper a final read through and make the final acceptance decision
  5. Liaise between copy editor and author for any final content/wording changes
  6. Assist authors with images and permission to use images
- Communicate with copy editor and proofreader about formatting specifications
- Determine if formatting changes are needed and implement them
- Continue double-blind peer review process begun in early 2019
- Compile finalized papers into a folder to send to the layout editors when all have been copy-edited
- Communicate with layout editors regarding layout specifications, color pages, cover images, and adding in text or images last minute to fill in blank pages within a 4-page signature (the smallest printing signature our printers work with).
- Proofread the proofs along with a volunteer proofreader; proof reading is a detail-oriented task that requires looking over the entire publication with focused eyes. For the past few issues we have had to undergo 4 to 5 rounds of proofing before the publication is ready for print.
- Sign-off on the final proofs and ask the layout editors to send it to the printers and or website for online content (Note this will be a new process subject to the procedures for getting materials online)
- Sign-off on the printer’s final proof before directing them to print the issue
- Liaise with printers for any questions/issues or concerns that arise, for example- for color pages what type of paper we want to use, for a color cover what type of print we want to go with to avoid smearing, etc.
• Determine how many copies are sent to authors and with assistance have them mailed to authors
• Manage other tasks that arise concerning the publication of the journal
• Suggest potential speakers for public programs at NHS from paper submissions
• Meet with NHS staff as requested for communication on status or progress of publication

Hourly wage $25.00

Not to exceed $12,000 in any Fiscal year (number of hours per issue varies depending on submission, switch to online publication format, and other factors). This current proposal is to manage the publication for the FY2024 (beginning on July 1, 2023- June 30 2024) which includes changing to an online and print publication. The work duration and number of issues needs to be flexible and depends on funding and NHS staff availability.

Funding Sources

Budget Account 5035 Nevada Historical Society Quarterly Category 37

An Attachment must be limited to the Scope of Work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. INCORPORATED DOCUMENTS. The parties agree that this Contract, inclusive of the following attachment. This Contract incorporates the following attachment.

ATTACHMENT AA: CONTRACTOR’S RESPONSE

5. CONSIDERATION. The parties agree that Contractor will provide the services specified in Section 3, Scope of Work at a cost as noted below:

<table>
<thead>
<tr>
<th>$ per</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Contract or installments payable at:</td>
</tr>
<tr>
<td>Total Contract Not to Exceed:</td>
</tr>
</tbody>
</table>

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated Attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

6. BILLING SUBMISSION: TIMELINESS. The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars ($100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to Contractor.

7. INSPECTION & AUDIT. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the
8. **CONTRACT TERMINATION.**

A. **Termination Without Cause.** Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days’ notice in the manner specified in Section 2, Notice. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.

B. **State Termination for Non-Appropriation.** The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency’s funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

C. **Termination with Cause for Breach.** A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under Subsection 7D. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:

1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or

4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor’s ability to perform; or

5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

D. **Time to Correct.** Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in Section 2, Notice, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under Subsection 7C, above, shall run concurrently, unless the notice expressly states otherwise.

9. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys’ fees and costs. For purposes of an award of attorneys’ fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys’ fees shall be one hundred and fifty dollars ($150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any
State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

10. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor’s tort liability shall not be limited.

11. **INDEMNIFICATION AND DEFENSE.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State’s right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys’ fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor’s obligation to indemnify the State shall apply in all cases except for claims arising solely from the State’s own negligence or willful misconduct. Contractor waives any rights of subrogation against the State. Contractor’s duty to defend begins when the State requests defense of any claim arising from this Contract.

12. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.

13. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor’s automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.

A. **Workers’ Compensation and Employer’s Liability Insurance.**

1) Contractor shall provide proof of worker’s compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.

2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310 and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed “Affidavit of Rejection of Coverage” form under NRS 616B.627 and NRS 617.210.

B. **Commercial General Liability – Occurrence Form.** The Policy shall include bodily injury, property damage and broad form contractual liability coverage.

1) General Aggregate $2,000,000
2) Products – Completed Operations Aggregate $1,000,000
3) Personal and Advertising Injury $1,000,000
4) Each Occurrence $1,000,000

*Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.*

14. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

15. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
16. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract (“State Materials”) shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.

17. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.

18. **GENERAL WARRANTY.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.

19. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.

20. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.

21. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its Scope of Work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the “not to exceed” value **Section 4, Consideration** equals or exceeds $50,000. This Contract, and any amendments, may be executed in counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.
<table>
<thead>
<tr>
<th>Independent Contractor’s Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>State of Nevada Authorized Signature</td>
<td>Date</td>
</tr>
<tr>
<td>State of Nevada Authorized Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

Managing Editor NHSQ

Nevada Historical Society Director

Nevada Division of Museums and History Administrator

APPROVED BY BOARD OF MUSEUMS & HISTORY

Chair, Board of Museums & History

On: June 8, 2023

Approved as to form by:

Deputy Attorney General for Attorney General

On: Date
MEMORANDUM

DATE: 05/24/2023

TO: Board of Museums and History

THROUGH: Myron Freeman, Administrator
Division of Museums and History

FROM: Catherine Magee, Director
Nevada Historical Society

RE: Little restricted donation acceptance

The Nevada Historical Society requests acceptance of restricted funds in the amount of $500.00 to BA 5035 account number 3522, NHS Collections fund.

____________________________________  __________
Representative of the Board of Museums and History  Date
May 23, 2023

Mr. Loren Little
86 Moondale Rd.
Alamogordo, NM 88310-9262

Dear Mr. Little,

Your generous donation of $500.00 for collections will allow us to continue to preserve, protect, and share Nevada’s cultural heritage.

I would like to state that no goods or services were transferred to you because of your tax-deductible donation valued at $500.00. Additionally, your gift will not be placed in a donor advised fund or supporting organization.

Thank you for facilitating our work, preserving history, and being a stalwart supporter. The Nevada Historical Society is so fortunate to have you as a friend and donor.

Sincerely,

Catherine E. Magee
Check confirmation

Date Description

THIS CHECK IS MADE PAYABLE TO YOU AT THE REQUEST OF THE SHAREHOLDER

CHECK DATE: 04/26/2023

CHECK AMOUNT: ******500.00******

© 2023 The Vanguard Group, Inc. All rights reserved.

Detach this confirmation and retain for your records before cashing or depositing check.