



NOTICE OF PUBLIC MEETING & AGENDA

Board of Museums and History

December 7, 2023 at 8:30 AM – 4:30PM

December 8, 2023 at 8:30 AM – 1:00PM

Meeting Location

The meeting will be held at the Nevada Historical Society at 1650 N. Virginia Street, Reno, Nevada 89503, and via **Teams** conference, accessible via electronic devices (certain cell phones, iPads, and computers) connected to the internet with listening and microphone capabilities. Video camera capability will also allow users to watch others in the meeting who are also using a video camera.

Microsoft Teams meeting

Join on your computer, mobile app, or room device

[Click here to join the meeting](#)

Meeting ID: 268 349 270 516

Passcode: Bu7Typ

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 775-321-6111,,948198420#](#) United States, Reno

Phone Conference ID: 948 198 420#

+ = ASSOCIATED REPORTS AND DOCUMENTS IN BOARD MATERIALS

- Action may be taken on those items denoted “For possible action.”
- Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
- Meetings are audio-recorded and transcribed as part of the public record. Speakers must identify themselves before speaking.

1. Call for the start of the recording of the meeting. Chair of Nevada Board of Museums and History and Staff.

2. Call meeting to order. Board Chair.

3. Call for confirmation that meeting was properly posted. Board Chair and Staff.

4. Call for the roll call of Board and determination of quorum. Board Chair and Staff.
5. Board announcements and meeting logistics. Board Chair and Staff. (information only)
6. Public comment announcement. Board Chair. Public comment is welcomed by the Board. There are three periods of public comment during a meeting of the Nevada Board of Museums and History. The first is at the beginning of meeting and at the end of the meeting of the Board. A third period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Public comment options may include, without limitation, written public comment submitted to the public body via mail or email. Meetings are audio-recorded and transcribed as part of the public record. Speakers, including Board members, must identify themselves before speaking.
7. Public notification. Board Chair (information only). Items on the public agenda may be taken out of order, and the Board may combine two or more agenda items for consideration and action by the Board. In addition, the Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
8. Acceptance of minutes. Board Chair and Staff. (all items for possible action)
 - a. September 14, 2023 Board Meeting summary +
 - b. November 14, 2023 Marketing and Technology Committee Meeting transcript
 - c. November 20, 2023 East Ely Depot Committee Meeting transcript
 - d. November 30, 2023 Museum Store Committee Meeting transcript

Transcripts available on the DMH website: <https://nvmuseums.org/meetings-agendas-minutes/>
9. Board Announcements and Meeting Dates. Board Chair.
 - a. Tentative 2024 Public Meeting Dates (for possible action, subject to change)
 - March 1 – Lost City Museum, Overton, NV
 - June 3-4 – Nevada State Museum, Las Vegas, NV
 - September 12 – TBA (Southern Nevada)
 - December 5 – TBA (Northern Nevada)
10. Nevada State Historic Preservation Office. Rebecca Palmer, Administrator. (All items are for possible action unless noted otherwise.)
 - a. National Register nomination for the Leroy and Carrie Christensen House, Las Vegas, Clark County
 - b. National Register nomination for the El Rancho Hotel and Casino, Wells, Clark County
 - c. National Register nomination for the Gem Theater, Pioche, Lincoln County
 - d. State Register nomination for the Cactus Theatre, Hawthorne, Mineral County
 - e. Staff report for the National Register of Historic Places and NVSRHP +
11. Nevada Department of Tourism and Cultural Affairs. Brenda Scolari, Director.
 - a. Department Update
 1. Department Update. Brenda Scolari
 2. Marketing and Communications Report. Francine Burge, Samantha Szesciorka +

12. Administrator's Report. Daniel P. Thielen, DMH Administrator. (Information only, unless noted otherwise.)

- a. General Report
- b. Capital Projects Update
- c. Fiscal Report
 - 1. FY2024 Budget Adjustments (for possible action)+
 - 2. Request Funding Increase for MDTF Funded Salaries (for possible action)+
- d. NAGPRA Report +

13. Chair's Report. Anthony Timmons, Board Chair.

- a. Board Member Updates
- b. Bob Ostrovsky Lifetime Membership (for possible action)
- c. CCCHP Meeting Update (for possible action)
- d. Update of Meeting With Lt. Governor Stavros Anthony
- e. Chambers of Commerce Request (for possible action)

14. Board Committee Updates (all items for possible action)

- a. Finance (Chair: Michelle Schmitter)
 - 1. Endowment 101 Presentation
- b. Marketing and Technology (Chair: Seth Schorr)
- c. Membership (Chair: Mercedes de la Garza)
- d. Museum Store (Chair: Jan Peterson)
- e. East Ely Depot (Chair: Courtney Mooney)
 - 1 Freight Building Update +

15. Private Funds Board Policy Review. Michelle Schmitter, Finance Chair. (all items for possible action)

- a. Budgeting, Expenditure and General Control Policy & Procedure +
- b. Investment Policy +

16. Consent Agenda. All items, a-m, for possible action. Items may be combined for a single vote. Board members may pull any item for discussion and/or separate vote.

Items:

- a. restricted \$25 to NSMCC from Gwena Bakaric +
- b. restricted \$120 to NSMCC from Florence Burgess +
- c. restricted \$500 to NSMCC from Carson City Downtown Business Association+
- d. restricted \$1,000 from Cora Johnson
- e. restricted \$25 to NSMCC from Flanigan Living Trust +
- f. restricted \$36 to NSMCC from Gish Family Trust +
- g. restricted \$25to NSMCC from Donna Koepp +
- h. restricted \$1862.50 to NSMCC from Northern Nevada Coin & Bullion +
- i. restricted \$500 to NSMCC from Spanish Springs Construction +
- j. unrestricted \$1,000 to NSMCC from Virginia & Truckee Railroad Society +
- k. unrestricted \$66,666,66 to LCM from Caproni Trust +
- l. restricted \$10,000 to NHS from Goe +
- m. restricted \$2,500 to NHS from Ponica +

17. Museum Reports

- a. Lost City Museum Report +
- b. Nevada State Museum in Carson City +
 - 1 USDA Forest Service Agreement (for possible action) +
 - 2 Spacesaver Contract (for possible action) +
- c. Nevada State Museum in Las Vegas Report +
 - 1 Request Funding Increase for Museum Store (for possible action)+
 - 2 Request Establishment of Fee for Select Educational Programming (for possible action)+
- d. Nevada Historical Society Report +
 - 1 Sheridan Press Contract (for possible action)+
 - 2 Request Funding Increase for Museum Store (for possible action)+
- e. Nevada State Railroad Museum in Boulder City +
 - 1 Eureka and Palisades Car Update (for possible action)+
- f. Nevada State Railroad Museum in Carson City +
 - 1 Adventure Program Shipping Container Update Requested by Member Markoff (for possible action) +
 - 2 Request for Museum Store Shelving (for possible action) +
- g. East Ely Railroad Depot Museum +

18. Private funds budget adjustments - current year. (for possible action)

- a. Changes approved by the Division Administrator:
 - 1 FY23 invoices for store merchandise and restoration supplies totaling \$586.56.
- b. Changes requested from the Board over \$5,000.

19. Board member comments on non-agenized items. (discussion only)

20. Future Board agenda items (discussion only). Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

21. Public Comment Announcement. Board Chair. (For information only.) Public comment is welcomed by the Board. No action can be taken during the public comment period. Public comment on both agenda and non-agenda items is welcome. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Public comment options may include, without limitation, written public comment submitted to the public body via mail or email.

22. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2, Carson City, Nevada
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Mike Malone, Administrative Assistant III, Division of Museums and History, (775) 687-7340 ext. 301, or via email to mpmalone@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who have a disability and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687-7340 at least two days in advance of the meeting.