

Transcript of the Board of Museums & History, Finance Committee

May 7, 2024, 2:30PM

- **Michael Malone** started transcription

MM **Michael Malone** 0:03

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MS **Michelle Schmitter** 0:40

Okay, so agenda item 2, call the meeting to order agenda item 3, call for confirmation that the meeting was properly posted.

MM **Michael Malone** 0:40

Recording.
Michael Malone, for the record, the meeting was posted in accordance with open meeting law.
Thank you.

MS **Michelle Schmitter** 1:05

And can we have a call for roll?
I have a question for Harry.
Do I need to identify, identify myself each time?

DW **DAG Ward** 1:16

For the record, Harry War Deputy Attorney General, I'm not right now.
It's good to get in a habit of doing it, but when we get to action items, yes, I would

say so because I think it would be obvious that someone that would listen to this would know that the chairperson is conducting this at this time.

MS Michelle Schmitter 1:21

OK.
OK.

DW DAG Ward 1:34

But it's always a good habit and you don't have to use your full name or whatever, since we don't have too many shells on the committee.

MS Michelle Schmitter 1:36

OK, alright.
OK.

Alright, so shall we this Michelle Schmitter, for the record, can we call for the roll call, Mike.

MM Michael Malone 1:54

Absolutely.

Michael Malone, for the record for the museums in History Finance Committee chair Michelle Schmitter.

MS Michelle Schmitter 2:01

Present.

MM Michael Malone 2:02

Community Member Anthony Timmons.

MS Mark C. Slaughter 2:03

Yeah.

TT Tony Timmons 2:06

Present.

MM Michael Malone 2:07
Committee member Mark slaughter.

MS Mark C. Slaughter 2:09
Present.

MM Michael Malone 2:11
Member Mercedes Delagarza.
Member Seth Schorr.
We do have a quorum chair.

MS Michelle Schmitter 2:24
Thank you.
Can we move to agenda item 5 public comment announcement and I'll turn that over to you Mike.

MM Michael Malone 2:36
Thank you, Michael.
For the record, public comment on both agenda and non agenda items is welcomed by the committee.
There are three periods of public comment during a meeting of the Nevada Board of Museums and History at the beginning of the meeting at the end of meeting and after discussion of each action item on the agenda.
But before voting on the item, no action can be taken during the public comment period because of the time considerations, the period of four public comment may be limited to 3 minutes at the discretion of the chair and speaker there, as you avoid repetition of comments made by previous speakers, speakers, including board members, must identify themselves before speaking.
Public comment options.
May include without limitation, written public comments submitted to this body via email or mail.

MS Michelle Schmitter 3:14
All right.

Thank you.

Agenda item 6, we're going to move to review our budgeting for fiscal year 2025.

Daphne.

DD **Daphne DeLeon** 3:30

Daphne DeLeon for the record, thank you, chair.

Good morning.

Committee members you have received the packet for the fiscal year 25 budget request.

I thought the best thing to do is to go through the summaries and then go through each of the budgets.

I'll highlight any changes that are happening in the budgets and also the enhancements have discussion and perhaps chair if it suits you at the after the discussion for each budget, you can vote on it and then we can move on to the next budget.

MS **Michelle Schmitter** 4:09

OK.

Thank you.

DD **Daphne DeLeon** 4:11

You're welcome.

Once again, Daphne Deli on for the record, I'm going to share my screen, even though you all have the packets, it might be easier for us to sort of go through and then if there are any questions, we could all be looking at the same page.

So with that, I'm going to go ahead and share my screen.

And I'm just confirming that you guys can that everyone can see my fiscal year 2025 budget request summary by revenue source.

Perfect.

MM **Michael Malone** 4:44

We can't see it.

DD **Daphne DeLeon** 4:46

Perfect.

So for new members to Finance Committee, we always do a summary.

The summary looks at positions that are filled.

Umm, the request for funding based on revenue sources and you'll see that here by budget and then also the list of the enhancements.

So if you look at this page here, you'll see that it is broken out by revenue sources.

Most of our budgets are quite robust.

I will note that 5036 Nevada State Museum trust that unrestricted cash moving forward is really reflective of the coin price being back online.

We had a repair in the coin press for the last couple years and we haven't really seen the revenue come in as it has in the past and it's becoming to come in along with robust.

I'm museum store sales.

So I'm just going to leave that on the screen for a second and see if anyone has any questions regarding that summary.

Seeing none, I'm going to flip to the next page, which is a narrative summary for all of the enhancements by budget.

If there are no enhancements, just request a base adjustments.

It's also noted 5033, we do have the one enhancement for board enhanced board travel that was approved by the board at the March 1st meeting and we'll see that in your budget request 5034.

No enhancements, but base and maintenance adjustments only Historical Society.

Nevada Historical Society has six requested enhancements for a variety of materials, including an excuse my umm, typos.

I'm gonna go back through and do a closer spell check in state out-of-state.

Professional development, increased store authority and various exhibit projects that Dan can address.

If you have questions as we deal with that budget, including design, deinstallation and packing and repair, slash upgrade, 5036 Nevada State Museum, Carson City has five requested enhancements.

A request for authority to provide Umm staff, professional development training and also to include authority for staff to travel in order to.

Complete the jobs that they've been assigned.

This is not professional development.

Professional development always comes as an enhancement, but it's things.

For example, if the Natural History curator needs to go out and do research that

there is authority in that category in order to do that travel without coming to the board.

So we'll address that more in more detail in 5036 and I'll show you that in the budget 5037 A, which is the State museum, a state railroad museum, Carson City has four requested and enhancements the largest one is to support the acquisition of a Virginia and Truckee Coach, 20 that is currently located in Paris, California and then also in state and out-of-state professional development.

Nevada State Railroad Museum Boulder City has one request.

One enhancement for out of state professional development, state railroad museum easterly has no enhancements, only base and maintenance adjustments lost.

City Museum has three requested enhancements to support the Native American Heritage Day and to support in state and out-of-state professional development and the last budget that we'll address today is State Museum, Las Vegas, which has two enhancements, one to support the development of the old Santa Fe Trail exhibit and increase store authority.

So if you look at the next page and I'll bring it up here, you'll see that there, let me make it a little smaller.

There is a listing of more explanations regarding each of the enhancements and the amount of money that they're requesting, so these enhancements you'll see as we go through the budgets they're added in separately, aside from base.

So based on the vote of the committee, the recommendation enhancements can be removed or they can state in as part of the budget request and you'll see that I total subtotal each museum, each budget.

So you get an idea of how much is being asked for.

Generally what happens is when Dan and I put the budget together, we look at base and we look at what's available in our tab gate, which is the board's special projects. We also view it as an operational reserve to ensure that in downtimes, the museums are still able to fund their base bills and it's also.

Umm.

An amount that we look at to see if we're going, if Dan is going to recommend enhancements, be funded based on that.

Generally, we like to balance against 48 and you'll see that as we go through the budgets and you'll see that there is we've been very conservative and we've kept enough money in 48 to fund an operational reserve.

The next page that we have in our summaries, that's a second, third page is actually

positions that are funded.

These are positions that have been approved and are funded 100% with private funds.

They are state funded, they are state positions.

So you'll see that these numbers have gone up quite a bit.

If you were here last year and that's because it reflects the 12% COLA that was passed by legislature, there is going to be another COLA that is going to

be instituted in fiscal year 25.

And so I've projected that in and as we go through our budgets, you'll see that these costs are exerting some pressure on our budgets in terms of our P&L statements and also our return on investment.

One thing I will point out to you is this.

Umm 2 things two positions are currently vacant.

State Museum Las Vegas has been vacant since 2014.

This is the position that fund that supports the store.

The store has not.

Uh.

Generated enough income to fill this position.

The store when you see are when we go through 5039, the state Museum, Las Vegas budget, you'll see that the store is sales are increasing.

I'm thinking maybe in a year or two, depending on what happens with the online store, we might have enough revenue generated to start talking about filling this position.

If you look at this lost City Museum, this position that was in the store, there's two positions in the store.

One is filled and has been filled for many years.

This position position eight that we just laid off in April, we filled it in anticipation of the online store coming right being operational this year and this position being able to support the fulfillment of the online store orders and we thought we would have enough projected enough revenue to maintain this position with the 12% COLA and the delay of the online store, we were not able to sustain that position.

And so we, we laid off that person in April, I think moving forward you'll see that if we were to recommend Dan's to recommend that we fill a position that we are going to actually wait until revenues come in and get a better sense of a guarantee before we fill a position moving forward.

So that is the last of our summary pages.

And before we move on to our first budget, 5033, which is the board's budget, I will pause for any questions.

MS **Michelle Schmitter** 13:27

Thanks staff meeting.

DD **Daphne DeLeon** 13:28

Right here.

Yes, Michelle.

MS **Michelle Schmitter** 13:29

This was very helpful how you broke it down.

Appreciate it.

DD **Daphne DeLeon** 13:35

Daphne DeLeon for their record.

Thank you.

All right, everyone, so let's dive in. Now.

We are at our first budget.

So 5033 is the board of Museums and History.

This budget is funded umm from the Morgan Stanley account we do.

Here is the narrative.

I'm going to go to the summary page so we do balance forward from this budget and you'll see that we are projected to balance forward \$30,000.

A lot of that is because we have not done our audit, we budget in money to do the audit, but we haven't done it.

I believe since 2019, and so every year that money balances forward as long along with any savings that we have.

So if you'll look at the summary, you'll see that we only have one category.

Our category is 35, which is administration.

So we are going to fund the out of state travel and you'll see here it's the enhancement, the \$5000 which is 2 board members to attend an out of state professional development opportunity at \$2500 apiece and here with the per diem in state.

This funds traditionally 6200 travel to the board meetings, but additionally it also is going to fund the additional travel for board members to visit museum, visit museums and museum programs, and you'll see that that 10,800 is additional.

So this is the enhancement column.

And one thing I will point out is if you go back up to revenue, we're going to balance forward \$30,000.

I'm projecting that we're going to bring in \$1976.00 and treasurers interest and then we are going to withdraw from the Morgan Stanley account \$28,194.00.

Usually what happens if this gets passed in the summer?

I make a request to out to Morgan Stanley and ask for a disbursement.

This money will come in along with a request for 5034, along with a \$10,000 withdrawal from the Brett Sloth Endowment.

And those funds come in and then we deposit them into the appropriate accounts.

So with that, let me just.

Go down to.

I want to go to the enhancements as you know.

Well, let's definitely on for the record.

Let's just review just basic structure for all of the budgets we all know we have the cover, the narrative, the summary page, which for me is the Bible.

I always go to the summary page because then I could look at all the numbers and make sure that the revenue balances what our projected expenditures are and here where you see the revenue base, this is where you see the detail.

You'll always see the GL the revenue GL.

You'll see the title, you'll see the description and then you'll see the adjustments that are here, right?

So there is, for instance the balance forward.

So we are projecting that we are going to balance forward \$3823.00 more than we did in fiscal year 23, which is our base.

And so that's why our request is \$30,000.

Umm, just to let around 2512 always zeros out because this takes into account what we had balanced forward and what we are moving forward.

So it becomes a 0 balance.

So before I move from revenue base, are there any questions about revenue base?

All righty Daphne DeLeon, for the record, then, I will just go forward to expenditure base.

Same type of thing, every category, every GL title for the GL description of the GL.
Sorry, apologies, this one has been cut off.

A maintenance budget adjustment has been submitted and then if there is an enhancement, there's an added enhancement line here, right?

So the base was zero out of state travel in 23.

There was nothing budgeted, nothing spent for maintenance adjustment.

We didn't make any adjustments to base, but there is a \$5000 enhancement based on what was approved by the board.

And you'll see the same thing here for 6200 and in state travel.

You'll see the enhancement here is \$10,800.

That's additional to the \$6800 that is part of adjusted base for a total of \$17,686.

So with that, are there any questions on expenditure base?

Seeing none Daphne Deli on for the record, I will point out 7030.

So our 7030 GL freight and delivery, this is FedEx.

And you'll see that actually this is in fiscal year 23, we spent \$1918 on FedEx.

So when we mail out packets, this is what it costs us because we've done so much.

In our effort to create an electronic packet and make it much more accessible, we're assuming that we're only going to need \$500.00 moving forward.

And so that's about what we spent so far this year.

So that's a real nice efficiency and savings that we see in the board operations and hopefully as we move forward, there are more efficiencies that we'll be able to realize and being able to reallocate funds to other items in the board request.

So after expenditure base, the last thing that we have is our fund map.

So the fun map this is essential in terms of how I build the budget in the state budgeting system, because I take all of the revenue and and I map it to the categories, right, our budget fit your budget 5033, pretty straightforward.

Everything maps to 35, but in our other museum budgets you'll see it's quite complicated.

It maps over anywhere between 5 to 10 categories.

So with that, that is the end of the presentation for budget 5033.

I am just going to roll back up to the third page to the summary.

Who?

Maybe four page and for the record I will state that budget 5033 the board's budget is requesting revenue of \$60,170 for fiscal year 25 with a corresponding projected expenditures of \$60,170 for discussion and approval by the board.

MS Michelle Schmitter 21:32

Michelle Schmitter, for the record, are there any questions?

So Daphne, we're looking at a 50% increase, 100% increase over last year.

No, we're not OK.

DD Daphne DeLeon 21:52

So we so we're not.

So Daphne DeLeon, for the record, what I can do is let me.

Quickly tell you what we are.

5033 is budgeted at for fiscal year 24.

So for fiscal year 24, Daphne DeLeon for record budget 5033 is budget at \$46,898.00.

So roughly the difference is the \$15,800 to the enhancement.

That's the increase.

MS Michelle Schmitter 22:39

OK.

Thank you.

DD Daphne DeLeon 22:41

You're welcome.

MS Michelle Schmitter 22:47

So are we going to vote on each one of these or discussion only?

DD Daphne DeLeon 22:52

But Daphne de Leon, for the record.

Uh, because we have so many budgets there are, it seems a million, but they're at least seven.

It seems chair that it would be best if after each budget presentation and questions that the committee.

Takes a vote to recommend or make changes to the budget request.

MS Michelle Schmitter 23:17

OK.

Thank you.

So could I call for a motion to accept this budget?

TT **Tony Timmons** 23:27
Chair Schmitter.

MS **Michelle Schmitter** 23:28
Yes, Anthony.

TT **Tony Timmons** 23:30
Anthony Timmons, for the record, I would like to make a motion that we recommend budgets.
The BA 5033 to be sent to the board for final approval.

MS **Mark C. Slaughter** 23:44
Parked letter for the record, a second.

MS **Michelle Schmitter** 23:47
Great.
We have a motion and a second any comments discussion.
Hearing none, let's call for the vote.
All in favor?

TT **Tony Timmons** 24:03
Aye.

MS **Michelle Schmitter** 24:04
I all opposed.

MS **Mark C. Slaughter** 24:04
I.

MS **Michelle Schmitter** 24:10
Hearing none, the motion carries and we'll move it forward to the board at the next meeting.

OK, do what did I do?

OK, Harry.

OK.

Alright, Daphne.

DD **Daphne DeLeon** 24:27

Thank you, chair, Daphne billion.

For the record, we will move on to the 5034 budget, which is the budget for the museum administrator.

This budget supports travel for staff to attend the board meetings and also operating supplies and memberships that support the work of the division and the museums as a whole.

This budget does not balance forward any funds, any savings that are realized are deposited back to Morgan Stanley at the end of the fiscal year and then a withdrawal is made for the entire request.

So if you look here, you'll see at the top of our summary sheet that our revenue that we're requesting is a little less is \$28,244 in fiscal year 24 we requested and were approved \$29,502.00.

So the difference in that is, if you look at 507060, which is contracts, this funds manpower.

So last year, the board approved an enhancement to fund 10 hours a week of a manpower staff to help roll out the new membership program.

That has been very successful at the June meeting that a new membership card will be presented, the new costs have been rolled out and the staffer has been able to set up a collaborative relationships with all the museums where there is a monthly update to 1 consolidated list for all Members, excluding the railroad museums for the museums to help each museum better offer reciprocity when Members from other museums come by.

So we are suggesting that this continue on for one more year, but at a reduced rate at 5 hours a week at a cost of \$8750.

This is reflective of increased costs because of Colas.

As we move forward, the other, umm, cost that you'll see is in 7301.

Membership dues we are currently authorized in fiscal year 24 for \$2695.

We've increased that by roughly 100% because when we looked at the cost of buying institutional memberships at the division level versus having each museum

buy a membership, it was more cost effective.

This also impacts professional development.

You'll see that when we go into professional developments, some of the registration costs are 700 dollars \$600.00.

That's because we're not able to avail of a member discount by increasing institutional memberships, we're able to provide all of our employees it the membership discount, not just that one museum's membership discount, one museum's employees.

So that's the two costs memberships at a institutional level at the division level plus the continuing on halftime of manpower staff for the membership program.

Those are the two costs that have changed.

Excuse me have changed and have contributed to the request of \$28,244.

So with that chair, Daphne DeLeon for their record, if there any questions about this budget, we are ready to answer them.

MS **Michelle Schmitter** 28:18

Alright.

Thank you, Daphne.

Any questions from the committee members?

And it should we miss Michelle Schmitter, for the record, should we move forward with the vote?

On NBA Ohh go ahead.

MS **Mark C. Slaughter** 28:41

Well, I I've moved that.

We approve the proposed museums Administrator trust fund, BA 5034.

MS **Michelle Schmitter** 28:52

Great.

Do we have a second?

TT **Tony Timmons** 28:56

Anthony Timmons, for the record, I'll seconded by Thelen.

Needs to cut back on his expenses.

No, just kidding.

Just kidding.

MS **Michelle Schmitter** 29:01

Yeah.

Thank you.

DT **Daniel P. Thielen** 29:03

Hey, I went.

MS **Michelle Schmitter** 29:03

We have.

DT **Daniel P. Thielen** 29:04

Damn, they look for the record.

I cut back from my first class.

Plane flights on southwest.

MS **Michelle Schmitter** 29:09

Travel.

DT **Daniel P. Thielen** 29:11

Yeah.

Yeah, I'm going coach now on southwest.

MS **Michelle Schmitter** 29:11

OK.

Good thing because that's the only option, right?

OK, so we have a motion and a second to approve approve BA 5034 budget.

All in favor say aye.

I any opposed?

TT **Tony Timmons** 29:31

I.

MS

Michelle Schmitter 29:36

Hearing none, the motion carries thank you back to death.

DD

Daphne DeLeon 29:44

Thank you, chair Daphne DeLeon.

For the record, I have put up our summary sheet for our next budget budget 5035 and Nevada Historical Society.

This is a fully fleshed out budget.

You'll see many more revenue source gels and you'll see many more categories.

So what's in addition to the enhancements?

And there are six in this budget.

I think the best thing to do is to look at the budget numbers and then we will skip down to the enhancement request.

So you can see what a little bit more detail about what is being asked for.

One thing that's really quite a nice change is right our interest that we are earning is much more robust this year than it was last year.

This year in fiscal year 24, we projected that interest would be we would generate \$21,871.00 in interest very, very low because as of three, this is only half the year.

Half a year, two quarters, we have received \$41,072.00.

So you'll see that when I projected this out, I took this half year assuming that it would be flat and projected it out.

And in 25, I'm assuming we're going to get \$82,144.

And you'll see that across the budgets, everything else has been.

Has been pretty flat.

One thing that I did do is merchandise sales for the store.

It is actually doing very, very well as of the end of March, it had generated \$17,176.

That's \$2700, approximately more than it was budgeted for.

So I wanted to make sure that I kept it a little low because next year there is going to be a lot of work being done in the Historical Society and there's going to be some disruption of service not knowing any much more than that, I thought it better to base our revenue and projections on a little bit more of a conservative projection for merchandise sales.

And if sales come in higher then we can always make an adjustment for it.

If you look under enhancements, this is where you'll begin to see the the large

enhancements that are coming through.

So this \$78,000 in contracts that deals with exhibit design and exhibit a DNN, stallation, UMM, and I'm gonna have Dan address that as we go through and provide more information about that programming aspect as we go through the enhancements.

7240 The host fund expenses is umm in administration.

This is a standard cost for any sort of receptions that are done around programming, and I point that out because later on you'll see a docent fund, not everybody that has it, but some of them do.

And this dosent fund is the annual employee Appreciation dinner and the board approved last year \$30 a volunteer.

And so I asked the directors for how many volunteers they project in the next year, and we multiply it out by 30.

And this is where you get the 2100 once again, if you look at how degory 48 board approved special projects, this is where we look 1st to see if we have enough funding to propose that the enhancements be funded and you'll see that here under enhancements there's a negative.

So when Dan approves enhancements as we go through as we put them in categories, we balance it against 48 and even with taking out \$90,415, we are projecting that the operational reserve CAT 48 board approved special projects will have 310 dollars \$310,943.00 more than enough cushion in case something were to go terribly wrong with the budget during fiscal year 25.

And the budget is umm, this is a large budget in terms of money because it has a large restricted fund that moves forward more than \$1,000,000.

So fiscal year 25 budget request for historical site, he has projected revenue of two million \$139,084 with corresponding projected expenditures of two million \$139 thirty, \$9084.

But let me move.

Through this budget, it's going to be a little bit of a.

I don't want to flip through too many pages, but I want to get to the enhancements.

Each enhancement is listed separately.

Sorry, it's like oh.

So this one and its enhancement, alright, so this is enhancement one.

I'm going to make it a little larger for you to see.

And this is registration.

Umm this professional development only is asking for registration.

This is a training that's happening in Reno, so there's no travel, there's no travel, just a registration cost of \$700.00, and you'll see that the request puts it into 35 under 7302 and subtracts it, balances it against 48.

And let me.

So perhaps this is a smaller enhancement, #2 Daphne DeLeon.

For a record, this is a smaller exhibit cost in terms of supporting a traveling exhibit from the Arts Council and making sure to update labels to meet ADA requirements.

But let me get to.

Museum store.

So this is a request to increase the museum stores authority by \$6185 to purchase more materials, and I'm going to have Dan address.

The support for this request, and I'll also bring up the P&L statement for Historical Society that Dan can address.

So Dan, you are on.

DT Daniel P. Thielen 36:56

We want the OK in principle.

I want every museum store to have all the materials that they think they can safely sell in in their fiscal year.

Ideally umm, they would come back to you six months into the fiscal year and say, hey, we sold it all.

We want one more boost and respend that money. It's it.

It's a little bit, it's taking some time to generate the kind of income we want to have these museum stores, but I want the last problem for them to have is stock.

I also on the other side of the Ledger, I don't want him to be choking to death on materials and tripping over them as they as they wait to sell it.

So, but I don't want them to ever hold back on a sale because they need to save it for when the times get really busy.

So that's what this enhancements for.

4.

DD Daphne DeLeon 38:04

Thank you, Dan.

Daphne daily on for the record, and if you look at the P&L statement, one of the

reasons it's so healthy, right, they take basically they're total expenditure of let's say, last year, fiscal year 20, three \$5298.00 and they generate a pure profit of almost 50% is because they don't have any staffing costs.

So right now, as of March 31st, they spent a total of \$1911.00 knowing that things that they sell, they've also have been able to purchase in past years.

So that's not reflective of all their costs, just the cost and this year.

But they've been able to generate a profit of \$15,265.

I think that's, you know, they probably won't end with an 88.9% profitability rate.

It'll probably be lower, but I would think it's probably going to be 6070%, which is really quite healthy.

Umm.

And it looks like an additional \$6185 could generate at least another ten \$12,000, depending on what the traffic is in the store.

MS **Michelle Schmitter** 39:19

Daphne, go ahead, Dan.

DT **Daniel P. Thielen** 39:19

It it's.

Damn payment.

For the record, it's it's the terrible balancing act because if if we get so busy in sales that that the the state funded person can't get up to the next thing we're gonna be asking is can we hire somebody and that'll wipe any profit out we get as I look over the budgets of all the museums, the profitable stores are the ones that have that we've taken out at the state hide the the wages and benefits package comes out of the state side, the ones that are on the margin are the ones that the store is.

Funding themselves.

So I'm while we look at these wonderful numbers, it damped things exactly right.

We don't pay wages out of there.

Therefore, you can get an 88% profit margin.

MS **Michelle Schmitter** 40:15

OK.

Thanks.

I so this is this would be their budget for purchasing for the entire year 6185 or is

there some other?

Go ahead.

DD **Daphne DeLeon** 40:33

So Daphne, the Daphne DeLeon for the record, so this is an additional \$6185 to what is in base.

So let me go back up to.

Umm the summary page.

And go down to the store.

So their store is 41.

MS **Michelle Schmitter** 40:57

OK, OK.

DD **Daphne DeLeon** 40:57

So if you look at 7560, there's this is what they used to purchase merchandise.

So they're base is \$3456, right?

That's what they were budgeted at in fiscal year 23.

That's where we started from.

So we're asking the enhancements, asking to add \$6185.

That will give them a total of \$9641.00 to purchase materials, so it really is a big increase.

It's probably going to increase them threefold.

MS **Michelle Schmitter** 41:28

OK, alright.

I'm I'm good with that.

I think Anthony has a question, Anthony.

TT **Tony Timmons** 41:36

Yes, Anthony Timmons, for the record.

So I was in the store over the weekend and there's really no room to tell you the truth.

It was really cramped as it was in very small it.

Are we buying higher ticket items?

Is that why the amount is big or are we gonna have a whole bunch more merchandise when it seems like we don't have enough room even to put it?

DT Daniel P. Thielen 41:58

Damn peeling.

For the record, we're going on the Christmas ornaments are pretty high dollar item and low square footage item.

And so that that's part of the the purchase.

There are also a collectibles so people jump on them when they come out, but you're dead right?

It we are we.

If you could get three people in there at the same time, it's going to be pretty snug and we will reach our maximum very quickly.

On on how much it scored, yeah.

TT Tony Timmons 42:36

Anthony Timmons for the I was just going to say thank you.

DD Daphne DeLeon 42:44

So Daphne DeLeon, for the record, I will note that this additional authority \$6185.

So we watched the sales as they come in.

If their sales are not supporting the \$6185 additional, then we won't purchase.

So we really are looking at sales as they go through month by month, quarter by quarter and based on revenue coming in, then we'll release the authority to actually sell.

So if we reach that.

Unfortunate situation where we are topped out in terms of square footage and that is hampering ourselves.

Then we'll slow down in our purchasing or the museum store, and the director might make some other adjustments.

Perhaps there's a special push that they do out virtually that UPS their sales.

MS Michelle Schmitter 43:44

OK.

Any other questions on this budget?

Should we call for motion?

MS **Mark C. Slaughter** 43:57

Ohh, this is Mark Slaughter.

For the record, I move that we approve.

This budget is at 5035.

She moved on me.

MS **Michelle Schmitter** 44:05

Yes, yes.

MS **Mark C. Slaughter** 44:05

So OK, ohh.

Or approval of 5035.

MS **Michelle Schmitter** 44:11

Thank you, mark.

Have a motion.

Is there a second?

TT **Tony Timmons** 44:17

Anthony Timmins, I'll second that motion.

MS **Michelle Schmitter** 44:19

Great.

Thank you.

We have a motion and a second any questions?

Hearing none, I'll call for the vote.

All in favor say aye.

TT **Tony Timmons** 44:31

Aye.

MS Michelle Schmitter 44:32
Hey all opposed, say nay.

MS Mark C. Slaughter 44:34
Aye.

MS Michelle Schmitter 44:40
Alright, motion carries.
Next budget, Daphne.

DD Daphne DeLeon 44:46
Daphne DeLeon the records.
Thank you, committee.
So we are at the Nevada State Museum, Carson City budget 5036.
You'll see that this budget has is requesting a total of in revenue of 1 million \$377.00
seventy \$7162.00 with a corresponding projected expenditure of 1 million
\$377,162.00.

MS Michelle Schmitter 45:09
Staffing.
Excuse me, could you?
Sorry, Daphne, could you share your screen again?

DD Daphne DeLeon 45:14
Yes, Michelle.
Ohh, I'm sorry this is can you definitely on for record.
Can you see my screen now?
Let's see.

MM Michael Malone 45:28
Not yet.

MS Mark C. Slaughter 45:29

No, no, we cannot.

There we go.

DD **Daphne DeLeon** 45:32

Perfect.

Daphne DeLeon for the record, thank you, chair, for that reminder.

And so this budget is not the largest in terms of dollar amount, the largest in terms of dollar amount is Historical Society 5035.

But this budget is large in the sense that it has a lot of revenue coming in sizable revenue and a lot of established expenditure categories going out.

So you'll see that we're projecting to balance forward \$758,980.

A lot of that is coin press revenue that's coming in.

You'll see if you look at 3872, we approved 200,000 because in the past that program has brought in 200 and thousand \$200,000 in revenue.

But as of this quarter, it is brought in 79,597.

So you'll see that even though we are not hitting what we've projected, the costs are also not hitting what we projected.

And so we are bringing more money moving forward and work projecting the next year.

That will be at 200,000 because this year will easily be at over 100 if you look at the store, the store is in 23 brought in \$237,379.

We were very conservative in 24 thinking maybe that was a little bump and projected them at 205,000 right now at the well at the end of March, they had 151,000.

They're about up to 180 right now, so they will make their mark.

The store will make their mark and so I'm projecting that this year we're gonna push them a little up, 45,000 to 1/4 of \$1,000,000 coming in through the store.

What you'll see in the store when you look at their PNL, it's not as robust as a Historical Society, even though in terms of dollars, it's more because they fund a full time position out of that store.

And once again, you'll see that I've increased the treasurer's interest based on the trends that we see now.

So here in 5036, there are enhancements and there are quite a few enhancements and you'll see that this is where they start coming in, in anthropology out of state and in state travel, this enhancement is for Negara travel.

This is for our. Excuse me?

Not NAGPRA travel, so this is for our tribal liaison to actually do her required consultations with two.

How does state, tribal nations that have connections to Nevada and then in state travel to do consultations with our tribal nations here in Nevada?

The thought is that this cost was cut out of the budget.

The state budget side during COVID this is just a bridge that they're putting forth for this a little over \$8600 in travel in state and out of state and we are putting forth an enhancement to put it back into the state budget for 26 and 27.

So we're hoping the thought is that in 26, we won't see this enhancement.

It's not an ongoing enhancement, it's a one time enhancement.

Let's continue on a little bit more.

Let's go to to Natural History.

So I had mentioned that one of their enhancements, the directors, not just the director of the State Museum, Carson City, but his come up in discussion.

About being able to fund out of state or in state travel in a category, if you have existing authority and existing funding coming in, if it is required to actually do the job.

So here Natural History, you'll see that \$10,000 is based, right.

We always we always put, even though the base is what we spent 9721, we always work program in budget \$10,000.

So the director wanted to make sure that there was authority in out of state and in state travel, not asking for additional funding.

And so that is what we did.

What we did is we put in one out out of state trip \$2500 and \$1000 for in state and then reduce the special projects from \$10,000 to \$6500.

So the total authority for the category has not increased.

It's just been reallocated and so I think it begs a larger question of the board.

The board approves funding to support Natural History.

If it's not professional development, then this enhancement and this budget is saying that that includes authority to go out of state or in state based on regular internal DMH procedures.

If it is deemed travel that's required to do the work, and Dan, did you wanna add anything to that?



No, I think you covered it just fine.

I think that this you'll see this type of language come up often.

So in in in many of the departments for the divisions accounts.

We have no explicit in state travel or out of state travel.

That is just related to to job related activities and so you'll see enhancement requests out of cycle to go do something which adds a layer of bureaucracy that may not necessarily be there or be necessary.

So and and also we'll add a delay to something because in order to.

Uh, I'll give you a friend since if if somebody was going to donate something just across state line in California and they had three or four people looking for it and they wanted us to look at it and if we decided we want to go look at it, we have no accounts that say you can go out of state and travel and look at anything because there's there's zeros on the state side for out of state travel.

We may have money in our exhibits account or in our history account or in our operations.

Accounts that give us some room to do the travel, but none the lines of authority say and travel associated, and So what would happen is in June 15th, after the board meeting, somebody comes up and says, hey, we've got we've got this item that we need you to come look at because three other people want it.

But we really wanted to go to Nevada and we'll say great.

We'll either have to ask for a special board meeting or we'll have to request it from the board in September.

So there's a big delay in there to go to do things that are just pretty normal activity, getting the vehicle and go.

And so we end up having these terrible behaviors by museum staff, where they will take a day of vacation and get their own car.

Go look at the item and then come back and then and and that doesn't serve them. And So what we're asking for is authority to do the work of of the activity the funds are associated with.

That is absolutely part of the job requirement and what we think the donors and the people who have given us that money and including the board would say.

Ohh yeah, go do that.

That, that's that's not a thing.

We need to be involved with and that's what we're asking for here.

Is that type of authority in news accounts?
Other than that, Daphne did a great job.

MS **Michelle Schmitter** 53:59

Michelle Schmitt for the record, I think that's.
A great idea to facilitate the work of the museum directors and they would be coming to you and mentioning who's going where.
Correct. OK.

DT **Daniel P. Thielen** 54:19

Can't even for the record, yes, we we would.
They would come to us.
They would fill out a travel request and it would have to be approved by so the individual would have to request it.
Their supervisor would have to sign it.
The director would have to sign it, and depending whether it's in state or out-of-state, Daphne arrive, would sign.
Daphne will approve for in state travel and I'll approve for out of state travel.

MS **Michelle Schmitter** 54:45

OK.
So we still have several checks and balances on this and I think it's I I think it makes a lot of sense and with help with our the board's relationship with the staff.
So we won't have to continually have special meetings to improve small requests like this at it's really what the museum directors, I I like it definitely.
I hope it works.
Uh, Anthony, question.

TT **Tony Timmons** 55:21

Anthony Timmons, for the record, I I just want to say I want to state this on the record.
I'm fine with this, but the legislature needs to step up and fund travel that is related to job.
So I'm just going to be on the record to say that this the legislative step up and fund

this because it's related to job function and it's requirement of the job.
I am OK with funding it, but the legislature needs to start doing it.

DT **Daniel P. Thielen** 55:46

Damn feeling for the record.

MS **Michelle Schmitter** 55:46

All right.

Thank you.

DT **Daniel P. Thielen** 55:47

Umm, you are absolutely right and for the first time I am hearing it from the department as well.

So the department's bought into it.

Whether we can swing it past the, whether we can swing it past the legislature may take some help on behalf of of of our board, right.

Because you're right.

These, I mean we can say it's part of the work and all the rest of that, but gosh Dang it, the state has a piece of it.

Pick up half of it.

You know something reasonable that that it's a bonafide occupational requirement.

And so I I think that you're right.

Brenda sees it.

Brenda was a little bit shocked that because, you know, travel Nevada.

Gets it right.

You got to go see the people to bring him here.

Travels part of her name, but we're not allowed to do it.

So, but she sees it.

MS **Michelle Schmitter** 56:57

Umm.

Shelter for the record to Tony's point, is this going to set a precedent?

Is that what you're concerned about, Tony?

That they are.

They're going to say, well, you already found it out of you're enhancements.
So we don't need to do it.

TT **Tony Timmons** 57:17

Anthony timings for the record, no, I'm not too concerned about that.
I I just wanted to make a political statement.

MS **Michelle Schmitter** 57:21

OK.

TT **Tony Timmons** 57:22

So thank you.

MS **Michelle Schmitter** 57:24

All right.
Thanks.
All right.
Onward, Daphne.

DD **Daphne DeLeon** 57:32

Thank you, chair Daphne DeLeon for the records.
So on the second page of the summary, I wanted to point out the museum store,
which is Cat 49, and you'll see that the enhancement there is for \$10,000 for
additional authority to purchase goods, which would bring their total requested at
\$110,000.
This year it's at \$100,000 and they're going to get close to expended all at the end of
March.
They had spent \$79,826.
So I'm going to bring up the PNL statement for the state museum, Carson City.
This is a store and I'll let Dan address it.

DT **Daniel P. Thielen** 58:19

So this is another good news story.
They're getting about a 8% profit.
At that, at that store, they're doing well.

It is the.

It is the the anchor of it is the coin.

Press it has a tremendous amount of profitability.

It is now successfully operating and reliably operating, and they've reduced the uh stresses on it so that we don't anticipate that we're harming the machine itself.

So we think it's sustainable on that fashion, however long the public finds that that interesting and sustainable to them.

So there you are.

MS **Michelle Schmitter** 59:16

Any questions on this item?

Hearing none and move forward.

DD **Daphne DeLeon** 59:25

Thank you, chair Daphne DeLeon, for the record.

So you'll see the summary and the total amount of enhancements that are being asked from this budget for State museum.

Carson City is \$24,732 funding all of the enhancements as Umm.

As requested and put into the draft budget request that will leave \$491,319 in the per CAP, 48 board approved special Projects Operational Reserve, which is more than enough to ensure that if anything were to go awry in fiscal year 25, that there's ample funding to continue operations.

MS **Michelle Schmitter** 1:00:16

Thanks.

Does anyone would anyone like Daphne to speak to any of the other enhancement categories?

Or are we ready to make a motion?

TT **Tony Timmons** 1:00:31

Chair, this is Anthony Timmons for the record.

MS **Michelle Schmitter** 1:00:35

Yes.

TT **Tony Timmons** 1:00:37

Anthony Timmons, for the record.

So I'm going to do a former chair.

Stovell proud.

And I really want to make sure that we have adequate reserves to ensure the long term viability of the coin press.

I know it's been an issue in prior budgets that we wanted to make sure that we had enough money set aside in the event that something needed to be repaired or replaced or completely machine new, which it seems to be a lot of the cases.

So I just wanted to get assurance from the staff and the leadership to make sure that we have those reserves covered to an adequate point.

DT **Daniel P. Thielen** 1:01:17

Anthem for the record.

Chair.

Your point is well taken.

I believe they do, but I will make sure I will.

I will make sure I contact the director and and have a chat with him to ensure that he knows that that is a requirement, that there are Easter, substantial reserve to ensure that the artifact is repaired properly and not hastily to to continue its operation.

TT **Tony Timmons** 1:01:54

So Anthony Timmons, for the record.

Thank you so much.

Yes, it's UM, I always believe you don't want to.

I don't want to say kill, but injure the golden goose.

So we want to make sure that adequate funding is there and I would support any any enhancement that we need to do to make sure that adequate funding is post side for that, for the coin press.

DD **Daphne DeLeon** 1:02:17

So Daphne DeLeon, for the record, if you look at the summary sheet, CAT50 is the coin press support category and you'll see in fiscal year 23, we did spend \$14,734 to have that item.

That piece of Coin, press 1 to be uh re-machining and then installed or recast I believe.

So generally we always put in a \$10,000 umm, and we put it back at \$10,000, but we still have \$10,000 in operating supplies and \$50,000 in purchase of goods because they need to buy materials to press the coins.

As to date 3/4 in, they've only spent \$13,549.

They're going to spend more because they're going to sell more and they'll need more raw materials, but I think this is adequate.

I think if there is an operational need for more funding, as Dan said, they'll come right away to the board and if that is needed, then we'll go through and set reset what this annual operational support needs to be because there is sufficient funding. You'll see they brought in \$79,000 as of March 31st.

They've only spent 22, so they brought in over \$50,000 in profit.

We don't do a P&L statement for the coin press, interestingly enough, and perhaps we might want to do that.

But wait, there are ROI.

Except we'll have to note that it's a little less than \$50,000 because they do fund their part time position.

Does membership and Coin press also so part of that maybe half of him will go to coin press.

So that's something that we might want to think about is, Umm, Dan working with the director to develop that PNL statement, not only for membership out of 5036, but also clean pressed because they share the cost of a part-time staffer.

DT Daniel P. Thielen 1:04:30

Down to the one for the record, please remind me of that again and I'll, I mean, when this meeting's over, when the chaos of today fades into tomorrow.

DD Daphne DeLeon 1:04:43

Daphne Deli, owned for the record, I will and talking about memberships, I wanted to point out one other thing in terms of revenue.

So I rolled back up to the summary sheet and if you look at the revenue section, if you look at memberships 4408, we were budgeted for to bring in \$24,365 as of March 31st, we brought in \$30,551.00.

That's better than all of last year fiscal year 23 of \$29,641.00 that is due primarily

because we have that part time staffer, that part time staffer is also the person that we pay the additional 10 hours this past year to facilitate the rollout of the new membership program and.

I think this is something that the board needs to look at in terms of staffing in the right amount and with the right incumbent leads to more money because they will probably bring in at least another 10,000 dollars, \$40,000 by the end of the year.

So something to think about.

Thank you, chair.

That is.

If there are no other questions, that is the end of my presentation for 5036, the Nevada State Museum, Carson City Fiscal Year 25 budget request.

MS **Michelle Schmitter** 1:06:18

Thank you, Daphne.

Then we have a motion to accept 5036 budget.

TT **Tony Timmons** 1:06:26

Anthony Timmons, for the record, I will make a motion to Ford or accept and Ford 5036.

The budget for the Nevada State Museum, Carson City to the full board.

MS **Michelle Schmitter** 1:06:37

Perfect.

Do we have a second?

MS **Mark C. Slaughter** 1:06:39

Mark Butter for the record, I second the motion.

MS **Michelle Schmitter** 1:06:43

Thank you.

We've been motion and a second all in favor, say aye, aye.

TT **Tony Timmons** 1:06:50

Aye.

MS **Mark C. Slaughter** 1:06:50
I.

MS **Michelle Schmitter** 1:06:51
Any opposed?
Hearing none, motion carries thank you.

DD **Daphne DeLeon** 1:07:02
Thank you, chair Daphne DeLeon for the record.
If you give me a moment, I'm just going to queue up the last U M5 budgets, so it'll be just a minute.

DT **Daniel P. Thielen** 1:07:16
I'm going to step out just for a moment.

MS **Michelle Schmitter** 1:07:25
They're in the in a stretch break here.

DD **Daphne DeLeon** 1:07:31
Cheer Daphne DeLeon.
For the record, I think that would be good.
We've been here for about an hour, maybe 5 minutes.

MS **Michelle Schmitter** 1:07:37
OK, that sounds good.
So we'll come back at for 43 or four or five 4:45.

DD **Daphne DeLeon** 1:07:51
I believe 8:45.

MS **Michelle Schmitter** 1:07:51
No, I'm sorry.

DD **Daphne DeLeon** 1:07:53

Chair Daphne DeLeon.

MS **Michelle Schmitter** 1:07:55

I switched out of my other glasses.

I was first. OK.

If 45.

Thank you.

Hi am I late.

DD **Daphne DeLeon** 1:17:08

Michelle, your chair.

You're exactly on time.

As the saying goes.

MS **Michelle Schmitter** 1:17:13

Alright, so let's bring back to order the the Finance Committee meeting of the Board of Museums and History.

DD **Daphne DeLeon** 1:17:46

Said chair.

This is Daphne de Leon.

Should I continue?

Are we all back?

MS **Michelle Schmitter** 1:17:55

I think so. We've got.

TT **Tony Timmons** 1:17:55

I am back.

MS **Michelle Schmitter** 1:17:57

OK.

Thanks Tony.

And and it looks like we've got about 40 minutes to move through the last several budgets, OK.

DD **Daphne DeLeon** 1:18:09

All righty.

So I'm going to share my screen the next budget that Daphne Daleon.

For the record, the next budget that we are going to be reviewing is 5037, a State railroad museum, Carson City.

There has been a change.

The summary that you see here has a request of \$720,238.00 that's \$50,000 less than what was in your packet.

I made this adjustment just yesterday when I realized that.

Uh, I did not put in a projected expense.

So you'll see that that 72238 is the updated revenue projected with the corresponding projected expenditure.

The way that it is reflected in expenditure, I'm going to move down to Cat 48, our favorite.

So if you look at Cat 48 instead of \$94,418.00 with funding the enhancements as presented at \$20,478, it will leave and Cat 48 forty \$4418.

So with that.

Umm, I'm going to leave this up knowing that if this is approved I will update the packet to reflect this revised summary sheet with a lower amount requested of \$720,238.

Now with that, let's look at some of the enhancements.

The large enhancement is actually the purchase of the VNT Coach, 20, and that includes Umm a certain amount for purchasing the item, but also travel that's required for staff to go down and get the coach ready to be shipped.

This is in collaboration with the Friends Group and I'm going to have Dan step in and give you more detail.

DT **Daniel P. Thielen** 1:20:23

Hello, this is Dan feeling.

For the record, this is Coach 20 as the VNT coach, which we are hearing is in great shape like it could be cleaned and put into revenue operation at the museum.

But being told that and having it be that and, is that really the best thing to do?

Is is all a great question, but I'm going to be down there in the next week on other I'm I'm personal business, but I'm going to make it a point to go by and take a look at it myself.

Alright so.

Umm, those challenges?

Where?

Where we're asking for money to do regular museum business because there's no accounting account for it to do to to travel, to look at things.

And so we requested some funds for.

Somebody got on and and make sure that it was intact.

Adam Halsey, the historian, went down and looked at it.

And and liked what he saw.

We're now going through the provenance process and we wanna make sure more than ever that that this is really a great peace to come in.

Alright, the financial part of it, the friends of the Nevada State Railroad Museum.

Approved a purchase for the complete purchase of this item.

They've also approved up to \$20,000 to transport it, and so they did that independently, even though we had put forward this budget request and which will be nice now, if we find that there are escalations and transportation or something squirrely goes on, this gives us a little bit of of comfort that we don't have to expend all these private funds.

So this request now is is going to be largely just for travel, for staff to go down and make sure it gets loaded properly.

I know I over I I don't even for the record, I know I provided much more information than you're really asking for, but.

MS **Mark C. Slaughter** 1:22:26

Take me.

It it marks later for record Dan, I just have a question.

How are those things shipped?

I mean, I just as a.

DT **Daniel P. Thielen** 1:22:42

Damp, damp feeling.

For the record, it's a great question and I would invite you to come down to watch it,

but we put it on a low boy and.

Uh, we build cracks.

So so you line up where this thing is resting on the tracks and we line up the truck.

So it looks like it could drive straight up and then we build a ramp onto the the the

the flatbed of the semi truck and we roll it right up onto the flat that we work with.

People who have heavy duty winches installed and then sometimes we assist with

some ground like either either a switch engine or a forklift, he is a forklift

tremendous amount of in Carson City on this.

But you go at about.

1/4 of walking speed and you just gently bring it up and you got people.

Just stand around with two by fours to block the wheels in case something squirrely

happens, and we just take it up gently one piece at a time, and then you just strap it

down and tell them not go above 55 miles an hour and and it.

But it's kind of a cool process.

So either the loading or the unloading, we'd invite you to come up and watch it.

MS

Mark C. Slaughter 1:23:56

The cutting?

Yeah.

So with the addition of this piece too, and I and I apologize if you explained this

earlier, is this going to be for an exhibit or for railroad use?

DT

Daniel P. Thielen 1:24:08

Umm damn thing.

For the record, the item is being grabbed because.

Because it has potential in service, but it also is such I mean the the V&T pieces are.

I mean, there's only a finite amount of them, and so they're grabbing it.

It's largely intact, which makes it very, very interesting for research and things like that, but.

Philosophically, for, for railroad operations, we want to get away from artifacts and yet in revenue operation, right?

But for long term use.

We'd love to.

For special events and things like that, that really draw the public on the something that that would be what we would look for.

I'm until our restoration staff looks at it and our operation staff look at it. We won't really know the condition of it cause everyone tells you it's great and then when you start uncovering things, you realize the last 40 years it was an operation. They kicked all the maintenance down because they're going to scrap it anyway. And so the railroad abuse. Yeah. And they're typically in pretty tough shape mechanically when you get them. So while everyone from the outside 15 feet away, they look spectacular. Ohh yeah, we can use this tomorrow. Yeah, the reality is, is that there usually used up if they were had any value that railroads would have been using them. The fact that there were kicked to the curb meant there is a reason that they weren't going to use them anymore.

MS **Mark C. Slaughter** 1:25:58
Thank you.

DT **Daniel P. Thielen** 1:25:59
You bet.

MS **Michelle Schmitter** 1:25:59
Dan, this Michelle question about what year do you think this vehicle dates too?

DT **Daniel P. Thielen** 1:26:10
The empty and for the record, this coach would be this coach would be 1880s, I think 18 seventies, 1880s it might, but I I don't know at this time I I I have not been deep in the discussion on this.

MS **Michelle Schmitter** 1:26:11
I mean this coach, go ahead.
Yeah.

DT **Daniel P. Thielen** 1:26:30
This came up kind of hard and fast because, umm, the, the museum that we're getting it from, it's an unusual place.

I don't know if you've been there, but some this is like a railroad museum that's gone absolutely feral.

Organic growth and wild the museum is notionally in charge of everything and then if you think about some of the challenges we've had with friends organizations, imagine if friends organizations have gone unchecked and you had six of them on the property and then you had four or five people who decided that they're going to live there and provide security and brought in all kinds of private property and all the rest of it.

It is.

It's kind of a Wild West place that has a board of directors and a president and and their own tries to tame back all these things that I grew up organically.

So when this became available, it was because they're out of storage space and they got together and and and then realized that only one place on the planet wants this thing.

And that would be us.

And they initially asked \$50,000 for it and we said absolutely not.

But we're not paying 50,000 for anything, you know it it just we don't have that kind of money to throw around and they kept coming down and kept coming down on price and kept coming down on price and the person in our friend's organization that was in contact with them.

Acquisition of artifacts makes people so excited.

And they get kind of wild eyed and as we push back on price and push back on price, they got more and more anxious.

And the more and more the friends were willing to spend, and all of a sudden, hey, we locked in at 17 and I think we'll pay for it if the state wants it.

And it was like, you know, OK, that's good.

That's.

That's good.

I mean, that's what the support organizations all about, but they it it came up hard and fast and they got really excited about it.

MS

Michelle Schmitter 1:28:45

Great.

Alright, call me down when you're unloading.

DT Daniel P. Thielen 1:28:46

Yeah.
OK.

MS Michelle Schmitter 1:28:54

Daphne.

DD Daphne DeLeon 1:28:55

So so chair Daphne de Leon for the record Committee members, you'll see that Cat 35, which is administration, holds all of the enhancements, all of the enhancements are a total of \$20,478 that are primarily for the to acquire the VNT coach 20, but also to support out of state travel for staff to attend the Heritage Rail Alliance in Arkansas and also in state travel to provide support for staff to attend the Nevada Museum Association and the requisite registration costs that come along with it.

So there any other questions regarding Budget 5037, a State railroad museum, Carson City, we're ready to answer them.

MS Michelle Schmitter 1:30:00

Any questions of Daphne Anthony?

TT Tony Timmons 1:30:06

Now my side, Anthony Timmons, for the record.

MS Michelle Schmitter 1:30:09

Right.

So should we entertain a motion for?

But not for early one.

Here Budget 5037 A or all of them.

Did we go through all of them or just say?

DD Daphne DeLeon 1:30:30

Daphne DeLeon for the record, just a.

MS Michelle Schmitter 1:30:34

OK.

So should we do them all in and group them together for the motion?

DD Daphne DeLeon 1:30:40

We can't chair Daphne DeLeon.

Let me go on to 5037 B.

MS Michelle Schmitter 1:30:45

OK.

DD Daphne DeLeon 1:30:46

This is for the State railroad museum, Boulder City.

And you'll see that it is requesting projected revenues of \$375,763 and corresponding projected expenditures of \$375,763.

It's has one enhancement.

It's one enhancement is to travel out of state to attend the Heritage Rail Alliance in Arkansas with the corresponding registration cost for a total request.

If enhancements of \$2390.00 and you'll see that if we fund if the committee wants to recommend that this enhancement be funded, it will leave \$38,628.00 in 48 or to prove special projects operational reserve, we're available for any questions that anyone may have.

MS Mark C. Slaughter 1:31:53

This is Mark, daughter for the record, and I guess it's a question for Dan.

So this this group in Arkansas that you're meeting with, can you just give me an idea of what it is that they it's the national organization for rebranded Folk, is that right?

DT Daniel P. Thielen 1:32:08

Damped for the record heritage rail alliances the AAM Associate American Association of Museums aligned.

Ohh College, I knew there mission right off top my head.

Anyway, it it is the museum and tourist railroad aligned.

I'm professional organization that that so reward museums have an additional

oversight.

Like every, every museum has some sort of oversight that they or or or statutory responsibility, that they're responsible for.

So museums would Native American remains.

You know what they have and that pride and all the rest of that, that makes it unique to those kind of holdings.

And where would museums has both state and federal oversight that that make sure that if you're running pieces of equipment?

That that you're in compliance with federal laws and and requirements and they also are the advocacy arm through AM.

So I'm here's the biggest, for instance, that I get out of them is for years and years and years.

Railroad museums couldn't be accredited because so much of their collection had been outside, exposed to the weather and not fenced off.

And so if you can imagine any museum on the planet just leaving the back door open so the public can wander through at any time, it's a horrifying thing.

And it's not the way you should be running the museum.

Redwood museums were unique in that way.

And there was a standard of care that was derived from the railroad.

And so they worked for years with AM setting collections standards so that you could you could have credit a railroad museum now because of their relationship with AM.

And so those are the types of things the national group does.

Is is realizing.

Here's the standard of care.

And this is this is best practices they they train new individuals in the in the field.

So if a museum professional comes into the field without any railroading background, they spin them up to speed pretty quick on.

Here's the unique part.

You know you're not an Art Museum now.

You are this and and these are the things you have to look forward to and and take care of on on many levels.

So that organization is a lot of training.

We feel like the state of Nevada in our operational care, we feel like we are absolutely.

With our peers and and we've been invited on now several occasions to present at

this this program, doctor McMahon did it last year, I've been invited to go down this time.

I don't know if I can carve out the time to do a presentation at this, but we feel like Nevada does really, really well.

And then we kind of feel like there's an obligation to assist, certainly within the state and nationally to be a voice on that type of activity.

So the Heritage Rail Alliance is that, is that alignment for the railroad museums that answer that for you, Mr Slaughter?

MS **Mark C. Slaughter** 1:35:33

Yes, Sir.

And do they move the meeting around the annual meet?

I guess this annual meeting around the different locales.

DT **Daniel P. Thielen** 1:35:39

A damn thing.

For the record, of course, because they were in Montreal last year and then they've invited me to speak in Little Rock.

So you can imagine my enthusiasm.

I could have got my wife to go to Montreal.

I don't think I'll get her to go to Little Rock so.

MS **Mark C. Slaughter** 1:35:55

Uh, summer.

Little Rock. Wonderful.

MS **Michelle Schmitter** 1:35:58

Where is it?

In our uh, Arkansas Hot Springs.

DT **Daniel P. Thielen** 1:36:03

I think it is hot spring, so you, yeah.

MS **Michelle Schmitter** 1:36:06

Yeah. Nice.

DT Daniel P. Thielen 1:36:08

I I've.

I've never been, and there's some historic places I absolutely want to go while I'm there, but my wife doesn't want to travel below the Mason Dixon line, and I don't travel alone much more anymore.

I I just.

I have traveled so much alone that that I I I'd rather have her and my daughter with me. Sorry.

MS Michelle Schmitter 1:36:34

OK.

So are we ready?

Go ahead. Continue.

Daphne that so?

Any questions on the?

Which let's say on.

DD Daphne DeLeon 1:36:45

State Railroad Museum, Boulder city.

Daphne DeLeon for the record budget request.

MS Michelle Schmitter 1:36:47

On.

Umm, yes, so on B.

So are we?

Yep.

Any questions?

Additional questions.

DD Daphne DeLeon 1:37:03

Chair hearing.

None.

Daphne DeLeon.

For the record, I will move on to State Railroad Museum E early budget request

BA5037C.

And I'm going to make this a little bigger because it's a small budget.

It's requesting projected revenues of \$32,101.00 with a corresponding projected expenditures of \$32,101.00.

There are no enhancements for this budget, just some adjustments to base.

We are available for any questions that committee members may have.

MS **Michelle Schmitter** 1:37:55

OK, hearing no questions, do we want to make a motion to approve 5037 for all three museums, AB and C?

TT **Tony Timmons** 1:38:08

This is Anthony Timmons.

For the record, I'll go ahead and make a motion to proceed and approve the budget request for 9030 or I'm sorry, 5037, AB and C and advance it to the board for final approval.

MS **Mark C. Slaughter** 1:38:24

Is it mark slaughter?

For the record, I second the motion.

MS **Michelle Schmitter** 1:38:27

Thank you.

Have a motion and a second.

Any questions?

Hearing none, let's call for the vote.

Those in favor say aye.

TT **Tony Timmons** 1:38:37

Aye.

MS **Mark C. Slaughter** 1:38:37

Aye.

MS **Michelle Schmitter** 1:38:38

I'm those opposed say nay.

OK, motion carries.

Thank you.

Moving on, Daphne.

DD **Daphne DeLeon** 1:38:48

Thank you, chair Daphne DeLeon.

For the record, you have before you budget 5038 the Lost City Museum.

I'm going to go ahead and move to the summary page.

It is requesting a projected revenues of 1090 seven, \$197,100 with projected expenditures of \$197,100.

There are a few enhancements.

There are three enhancements in this budget.

Two of them are for professional development, one to travel out of state to.

Present findings based on the museum's collections to the Society of American Archaeologists and the other professional development request is for in state travel to support participation in the Nevada Museums Association.

That's a total of \$4049 requested for professional development and the third enhancement is.

The addition of \$3000 to support the Native American Heritage Day annual celebration.

So that's a total request of enhancements for 7040, excuse me, \$7049.

And if it is approved, it will leave a total of \$24,858 in CAP 48 board approved special Projects Operational reserve.

We are available to answer any questions that the committee members may have.

MS **Michelle Schmitter** 1:40:43

OK.

Hearing no questions from the committee, should we go ahead and recommend this budget to the board?

5038 can I have a motion?

MS **Mark C. Slaughter** 1:40:57

This is mark slaughter.

For the record, I move that we accept the.
Proposed budget to move it on to the board for item 5038.

MS Michelle Schmitter 1:41:10

I have a motion.
Is there a second?

TT Tony Timmons 1:41:11

OK.
Anthony Timmons, for the record, I'll go ahead and 2nd that motion.

MS Michelle Schmitter 1:41:17

Thank you.
We have a motion and a second call for approval.
All those in favor say aye.
I.

MS Mark C. Slaughter 1:41:27

Aye.

MS Michelle Schmitter 1:41:30

All those opposed say no.
Alright, motion carries.
Moving on to 5039, Daphne.

DD Daphne DeLeon 1:41:42

Thank you, chair.
Good afternoon.
Julian for the record, this is the last budget request that the committee will review today, 5039 Nevada State Museum, Las Vegas.
This budget has two enhancement requests, but before that it is a requesting projected revenues of \$258,064.00 with corresponding projected expenditures of \$258,064.
You'll see that.
One of their enhancements is for contracts and this is to support the development of

the old Santa Fe Trail.

A total of \$808,379 and the additional enhancement is to increase in the museum store their authority to purchase goods by \$11,430.00.

So total requests for enhancements are \$19,809 if we if the committee approves to put this request and budget forward, it will leave \$20,000 in cut 48 board approved special Projects operational reserve.

And in terms of supporting the museum store request for enhanced authority, I do have the PNL statement for the New Mexico, Nevada State Museum, Las Vegas and I'm going to have asked Dan to address it.

Thank you.

DT

Daniel P. Thielen 1:43:18

So OK, so we've got.

Some tightening in the this the budget down there it it looks like tremendous gains or our profitability in, in the museum store of 23.1% and that's reflected because we do not pay for the salary of anyone to operate the museum store down there.

In addition, we we like that the the person that they've assigned the task of developing the store to Lara, I think she could actually use a lot more than 10,000 because that she could comfortably go a lot higher than that.

So we're going to, this will be the initial blast and Ed's they continue to build that program.

We probably will be asking for more authority so that we can roll that money many times down there.

We think that the visiting public that comes in through the springs preserve that comes to the museum, it is, is, is ripe for making our unique purchases.

It's going to require us to be nimble because it's the springs preserve.

Store tends to duplicate what we have is successful, they'll send somebody over there and look at what we're going and it's successful.

And they'll tend to duplicate it.

And so we, we have to be a little bit more nimble, so that it's not too identical stores.

And I think we can do that in a lot of different ways.

And Laura's a person to do that.

The other side of the Ledger is on the private side.

We're paying for a part-time person to work in the education program and would that show up here?

We would probably be at substantially less profit than the 23% and that's the reality of it.

We we need people, we take them out of hide and we're paying for it here.

And but that has constricted some of the things that the director wanted to do on this this year's budget, because the revenues just weren't there.

MS **Michelle Schmitter** 1:45:34

OK.

Thank you.

I do have a question on the contract.

Are we looking for a historian to help with the exhibit?

I mean, what research development, what?

Who is this?

What is it?

I guess is the question.

DT **Daniel P. Thielen** 1:45:56

Define.

Can you pull up the contract?

I'm pulling a vapor lock on this one. Umm.

DD **Daphne DeLeon** 1:46:01

So Daphne DeLeon, for the record, there isn't a contract yet that hasn't been identified other than it's going to be used in development of of the exhibit.

MS **Mark C. Slaughter** 1:46:03

No.

DD **Daphne DeLeon** 1:46:15

If you give me a moment, let me see if I can find some additional information to share with you.

OK.

Be just a SEC.

MS **Mark C. Slaughter** 1:46:24

This is Barcelona.

For the record, my just the old Spanish trail doesn't run through there.

My guess is for exhibit and exhibit development, that's just my thought.

DT Daniel P. Thielen 1:46:35

Damn thing.

For the record, I apologize I I should have this up in front of me and I I got a little bit behind.

So, Daphne, if you can help, that's great.

And it is for the old Spanish trail, but I can't remember if it's.

If it's for materials, or if it's for consulting.

MS Michelle Schmitter 1:46:56

And this Michelle Schmitter, for the record, I have a question for Mark.

Are the other agencies?

Is this?

Is this going to be a partnership with the celebration?

MS Mark C. Slaughter 1:47:08

And I wouldn't.

I would guess yes, but I don't really know because the certainly the Bureau of Land Management has a group that developed the whole Spanish trail and there's also the last I knew of within the locality down here, there was an old Spanish Trail association, a friends group per se.

You know that?

Watch over that.

So my guess is they must outreach to those, but I haven't been involved in.

MS Michelle Schmitter 1:47:32

OK.

DT Daniel P. Thielen 1:47:33

Damn feeling for the record, this is for shipping, packing and shipping of artifacts.

MS **Mark C. Slaughter** 1:47:39

But for the accept it.

DT **Daniel P. Thielen** 1:47:42

For the Old Spanish Trail exhibit, yes, the partnership with the museum in Santa Fe.

MS **Michelle Schmitter** 1:47:49

Ah, OK, I think I remember saying that alright.

DT **Daniel P. Thielen** 1:47:54

Thank you, Daphne.

MS **Mark C. Slaughter** 1:47:54

And I think I think I think this came up in, in our meeting and that we had recently that it came up that they were going to Santa Fe to look at these artifacts.

MS **Michelle Schmitter** 1:48:02

Right, right. OK.

MS **Mark C. Slaughter** 1:48:02

So this is Mark Slater.

For the record. Sorry.

DD **Daphne DeLeon** 1:48:06

So definitely on for the record.

MS **Michelle Schmitter** 1:48:07

Alright.

DD **Daphne DeLeon** 1:48:08

I will note that I didn't put it in here, but Dan has committed to match this \$8379 with license plate funds to order in order to complete the old Santa Fe Trail exhibit.

DT **Daniel P. Thielen** 1:48:29
Thank you, Daphne.

DD **Daphne DeLeon** 1:48:30
You're welcome, Dan.

MS **Michelle Schmitter** 1:48:35
All right.

DT **Daniel P. Thielen** 1:48:35
That's when you saw the roll up of all the other the translations and the the other items that were in there.
It's like a \$16,000.
Ask they did not have enough in their budget.
We're going to commit to keeping that project rolling.
There's a lot of issues going on with that project right now, umm, and we're working really, really hard to make sure that.
That we get all the obstacles out of the way so that that can be a successful opening.

MS **Michelle Schmitter** 1:49:10
OK.
Thank you very much.
Any other questions on 5039 budget?
And hearing none, though, I have a motion to move this budget forward to the board.

MS **Mark C. Slaughter** 1:49:34
Ohh this is Mark Sutter.
I move that we accept this budget of 5039 and move it on for approval to the board.

MS **Michelle Schmitter** 1:49:44
Have a motion.
Is there a second?

TT **Tony Timmons** 1:49:47
Anthony Timmons, for the record, I'll go ahead and second it.

MS **Michelle Schmitter** 1:49:50
Thank you, Anthony.
We have a motion in a second.
Any further discussion?
If not, then I'll move ordered with the approval all those in favor say aye.

MS **Mark C. Slaughter** 1:50:05
Aye.

TT **Tony Timmons** 1:50:05
Aye.

MS **Michelle Schmitter** 1:50:06
I, all those opposed say nay.
Hearing none, the motion carries thank you.
Are we right, 921 alright next.

DD **Daphne DeLeon** 1:50:24
Chair Daphne DeLeon.
For the record, I want to thank the committee member for committee members for all of their undivided attention today and in the past as they reviewed these budgets. It really is.
And extremely helpful to have this meeting and to go over the budget because Dan and I are so much in our heads that we need to have a new fresh eyes and chair.
I would just remind you that there is one other possible action item, a revision to the budgeting policy.

MS **Michelle Schmitter** 1:50:55
I do see that.
So thank you, Daphne, and thank you for your work on the budgeting process.
Of course we have agenda item 7, which is review, proposed revisions to the private

funds, budgeting expenditure and general control policy and procedure.

Or possible action.

The board chair is authorized to sign contracts under 100,000.

The board chair will present a summary of the contracts, purchase and dollar amount to the board at the next full board meeting, so that would be the revision.

Is that what is the?

Remind me what the previous amount was or did we not have an amount?

This is completely new.

DD **Daphne DeLeon** 1:51:38

So Daphne deleone for the record, thank you, chair.

So this is new language for the board and I'm proposing it because I'm mimicking what's happened at the state.

So in the state budgeting, they have increased the ability for the clerk of the Board of Examiners to sign contracts up to \$99,999.99 because they realized that it allows more attention to be focused on the larger contracts.

And so looking at the contracts that have been coming before the board in the last two plus years that I've been here, they've ranged from anywhere from \$67,000 to an enhancement that was already approved and then a contract comes forth to a \$12,000 contract ongoing for copy editing for the historical societies queue.

So my thought is that one this allows the museums to, umm, put forth contracts in a tighter timeline to get their work done.

It also allows the board to sort of clear their schedule and not have to call special meetings.

We've had special meetings called for contracts, right?

Native American Heritage Day, a contract that was roughly \$4500 umm, so I thought it would be good if the policy recognized the authority of the chair to sign contracts under that are \$99,999 or \$0.99 or less.

For projects that have already been approved, either through prior budgets or through enhancements, and to report out to the board that those are things that he or she had signed, and I actually put, oh, go ahead, Dan and what?

MS **Michelle Schmitter** 1:53:29

OK.

DT Daniel P. Thielen 1:53:35

I damn feeling for the record, we recognize that that it can be we add bureaucratic layers where they may not necessarily have to be.

And when we we are we we recognize that if the board has approved a budget we have.

So if it approves a budget in March or June at the for the for the board meeting, then six months later we come back or we got a contract midway, we want to start work on it.

We would typically have to wait for another board meeting or call a special board meeting to do something that they've already approved and most of our contracts will be under \$100,000 and it is a lot to ask UM for an unnecessary delay.

I don't think the board wants any of that to be there.

And then also it is a lot to ask the board to keep coming together as a board.

You guys got jobs to do and we understand how much it takes to be a board member.

And so for the things that have been budgeted and approved prior, we think that the signature is the legal part of it.

It's not necessarily the entire board's problem to deal with it, and we'll ring out the board chair over and over and over again because he said yes to that job and we're going to get the best out of them.

We can, but we don't have to do it to everybody.

MS Michelle Schmitter 1:55:11

That's a good point.

How does the board chair feel about this?

TT Tony Timmons 1:55:18

Board chair Anthony Timmons, for the record, I'm fine with it.

I'm just umm at when I first saw it I got a little nervous because I didn't want to approve and sign contracts without board authority.

So the fact that I saw that it was approved by the board 1st in the contractors really kind of the formality of the process, I'm fine with it.

MS Michelle Schmitter 1:55:37

OK, great.

And so do we want to motion or do we want to just move this to the full board?

Because, I mean, I we all do.

How do we want to proceed, Harry, can we just agree to this cause?

I don't know if we need action within our committee for this.

DT Daniel P. Thielen 1:56:01

I think what Dan feel, I know you asked, Harry, but.

DW DAG Ward 1:56:02

There.

Yeah, go ahead, Dan.

DT Daniel P. Thielen 1:56:07

You're making a recommendation to the whole board, the Finance Committee, everything that you do is, hey, I recommend this does as well talk about it one more time, but we you, you're gonna make a recommendation and then we can discuss that at the full board meeting.

MS Michelle Schmitter 1:56:10

Right.

DT Daniel P. Thielen 1:56:23

If somebody asks a question or has reservations about it, I think that's where it should come out.

MS Michelle Schmitter 1:56:31

So then we want to go ahead and call for a motion to recommend this.

The board chair be authorized to sign contracts under 100,000.

Uh, actually, make the motion.

I don't like to make the motions as the chair, but I will go ahead and make the motion that we authorize the board chair to sign contracts under 100,000 that of previously expended funds and report that everything back to the full board.

Uh, Anthony, do you have a question?

TT **Tony Timmons** 1:57:12
I'll go ahead and wait for the 2nd and then I'll ask my question.

MS **Michelle Schmitter** 1:57:15
OK.

MS **Mark C. Slaughter** 1:57:17
Where was Mark Slaughter with the record?

MS **Michelle Schmitter** 1:57:18
And then.

MS **Mark C. Slaughter** 1:57:19
I second the motion.

MS **Michelle Schmitter** 1:57:21
Great.
Thanks, mark.
Any questions, Anthony?

TT **Tony Timmons** 1:57:26
So Anthony Timmons, for the record, I'm going to refer back to Harry as this action item does involve me as the board chair and my authorized to vote for it.
Should I abstain?
What do you recommend?

DW **DAG Ward** 1:57:37
For the record, Harry Ward, deputy Attorney General, you do not have to sustain from this.
If you did one, we would not have a quorum.
I don't think the vote in the long run the board.
This is just a recommendation.
As Dan said, this committee makes recommendations.

MS Michelle Schmitter 1:57:50

Yeah.

DW DAG Ward 1:57:53

The board's going to make their final decision on it.

So yes, Mr.

Chair board.

I mean, yeah, board chair, you can vote no problem.

TT Tony Timmons 1:58:02

Anthony Timmons, for the record, thank you.

MS Michelle Schmitter 1:58:05

All right.

We have a motion and a second and clarification.

All those in favor say aye, aye.

TT Tony Timmons 1:58:14

Hi.

MS Michelle Schmitter 1:58:16

All those opposed say nay.

Motion carries.

So we're on to agenda item eight other discussion items.

Anthony.

TT Tony Timmons 1:58:31

Anthony Timmons, for the record, I would like to take this moment on behalf of the Finance Committee to thank Chair Schmitter for her representation on the board.

We will be selecting a new chair of the Finance Committee come the next fiscal year,

so I wanted to thank her for her service as the Chair of this board, she will be put

forth as the nomination for the Board of History Museums for the CHP going forward and we will replace her as the Chair of the Finance Committee.

So she has time to that duty.

So thank you, Michelle.

I appreciate you.

Thank you so much.

I know I kind of threw you in here and you did an excellent job.

So thank you.

Being the chair, I really do appreciate it.

MS **Michelle Schmitter** 1:59:12

Sure, I'm getting replaced.

This wasn't the committee I was looking at.

DT **Daniel P. Thielen** 1:59:17

Alright.

MS **Michelle Schmitter** 1:59:20

But that's fine.

Thank you.

So we'll move on to it.

TT **Tony Timmons** 1:59:22

We'll keep you on the committee, but we'll move you off the chair.

Anthony Timmons for the record.

MS **Michelle Schmitter** 1:59:27

OK.

That's great.

Thank you.

Agenda item 9 public comment announcements, Mike.

MM **Michael Malone** 1:59:38

We're just getting my camera here.

Michael Malone, for the record public comment, is welcomed by the committee because of time.

Consideration is the period for public comment by each speaker may be limited to 3 minutes at the discretion of the committee chair and speakers are urged to avoid

repetition of comments made by previous speakers.

Public comment options.

May include without limitation written public comments submitted to the public body via mail or email.

Speakers must identify themselves before speaking chair.

We did not receive any email or written request for public comment here at the DMH office.

MS **Michelle Schmitter** 2:00:09

All right.

Thank you.

I know there's some other people on the line.

Does anyone have a comment?

And it doesn't look like it.

So I'll move to agenda.

Item 10 adjourn.

Adjoin.

We're gonna adjourn.

I can say that it's 931.

TT **Tony Timmons** 2:00:31

Perfect.

DW **DAG Ward** 2:00:31

Thanks guys.

You did a great job.

MS **Michelle Schmitter** 2:00:33

Alright, thanks.

DT **Daniel P. Thielen** 2:00:34

Thank you.

MS **Michelle Schmitter** 2:00:38

Bye.

- **Michael Malone** stopped transcription