

## NOTICE OF PUBLIC MEETING & AGENDA

### Board of Museums and History

September 13, 2024, 9 AM – 4PM

#### Meeting Location

This meeting will be an online meeting via MS TEAMS, accessible via electronic devices (certain cell phones, iPads, and computers) connected to the internet with listening and microphone capabilities. Video camera capability will also allow users to watch others in the meeting who are also using a video camera. The in-person meeting option will be held at 9AM, September 13, 2024:

Nevada Historical Society, 1650 N. Virginia St., Reno, Nevada 89503

#### Microsoft Teams Meeting

[Join the meeting now](#)

Meeting ID: 224 760 018 192

Passcode: L8XzQD

#### Dial-in by phone

[+1 775-321-6111,,56142246#](#) United States, Reno

[Find a local number](#)

Phone conference ID: 561 422 46#

+ = ASSOCIATED REPORTS AND DOCUMENTS IN BOARD MATERIALS

- 
- Meetings are audio-recorded and/or transcribed as part of the public record. Members of the public wishing to call in may do so by dialing (775) 321-6111 and use the phone conference ID: 561 422 46#
  - Action may be taken on those items denoted “For possible action.”
  - At the discretion of the chair: items on the agenda may be taken out of order; two or more agenda items may be combined; agenda items may be removed from the agenda or delay discussion relating to an item, at any time.

1. Call for the start of the recording of the meeting. Chair of the Nevada Board of Museums and History and Staff.
2. Call meeting to order. Board Chair.
  - a. All meeting participants should leave their microphones muted when not speaking to reduce audio feedback issues.
  - b. During discussion periods, Board members wishing to speak should use the “raise your hand” function via MS TEAMS and the chair will call on you in order of request. Please remain muted until you are called upon.
  - c. Board members are also encouraged to use the chat function to provide input and/or questions.

3. Call for confirmation that the meeting was properly posted. Board Chair and Staff.
4. Call for the roll call of Board and determination of quorum. Board Chair and Staff.
5. Public comment announcement. Board Chair (Informational only).

Public comment on both agenda and non-agenda items is welcomed by the Board. There are three periods of public comment during a meeting of the Nevada Board of Museums and History: at the beginning of meeting, at the end of meeting, and after discussion of each action item on the agenda, but before voting on the item. No action can be taken during the public comment period. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers. Speakers, including Board members, must identify themselves before speaking. Public comment options may include, without limitation, written public comment submitted to this public body via mail or email.
6. Acceptance of minutes. Board Chair and Staff. (All items for possible action)
  - a. JUN 20, 2024 Board of Museums & History Meeting summary of minutes +
  - b. AUG 23, 2024 Board of Museums & History Special Meeting summary of minutes
  - c. SEP 4, 2024 Board of Museums & History Buildings & Grounds Committee summary of minutes

*Minutes available on the DMH website: <https://nvmuseums.org/meetings-agendas-minutes/>*
7. Board Announcements and Meeting Dates. Board Chair. (All items for possible action)
  - a. 2024 Public Meeting Dates and Locations  
December 6 – Nevada State Museum in Las Vegas
  - b. 2025 Meeting Dates and Locations  
March 7 (FRI) – Nevada State Museum, Carson City  
June 5-6 (THU-FRI) – Nevada State Railroad Museum, Boulder City  
September 11 (THU) – Nevada State Railroad Museum, Ely  
December 5 (FRI) – Lost City Museum, Overton
8. Nevada Department of Tourism and Cultural Affairs. Brenda Scolari, Director.
  - a. Department Update. Brenda Scolari.
  - b. Marketing and Communications Report. Francine Burge.
9. Administrator's Report. Daniel P. Thielen, DMH Administrator. (For possible action unless otherwise noted)
  - a. General Report
  - b. Capital Improvement Projects Update +
  - c. 2025 Legislature BDR Update
  - d. East Ely Update
  - e. NAGPRA Report +
10. Nevada State Historic Preservation Office. Robin K. Reed, Acting Administrator / Deputy. (All items for possible action unless otherwise noted)
  - a. Staff report +
  - b. National Register of Historic Places nomination for the Black Springs Volunteer Firehouse, Reno, Washoe County. +

- c. National Register of Historic Places nomination for the LULAC Multi-Purpose Senior Center in Las Vegas, Clark County. +
- d. Board Request: Update on the status of the Comstock Historic District Commission (CHDC) and the Comstock History and Preservation Officer.

11. Chair's Report. Anthony Timmons, Board Chair (All items for possible action)

- a. CCCHP Grant Funding Update
- b. Committee Updates
  - 1. Legislative Affairs Committee Appointments
  - 2. New Committee Appointments
- c. 2025 Committee Meeting Schedule
  - 1. East Ely Depot CommitteeFebruary 5, May 7, August 6, November 5

12. Board Committee Updates (All items for possible action)

- a. Buildings & Grounds (Chair: Bert Bedeau)
- b. Finance (Chair: Michelle Schmitter)
- c. Marketing and Technology (Chair: Seth Schorr)
- d. Membership (Chair: Mercedes de la Garza)
- e. Museum Store (Chair: Jan Peterson)
- f. East Ely Depot (Chair: Tony Timmons)

13. Consent Agenda. All items, a-f, for possible action. Items may be combined for a single vote. Board members may pull any item for discussion and/or separate vote.

Items:

- a. Restricted \$5000 to NSMCC from the John and Grace Nauman Foundation +
- b. Restricted \$5000 to NSMCC from the Clark G. and Jean M. Russell Family Trust +
- c. Restricted \$300 to NSMCC from Elaine Manoukian +
- d. Restricted \$150 to NSMCC from Diane Boone +
- e. Restricted \$500 to NHS from Loren Little +
- f. Unrestricted \$19,666.66 to LCM from the Robert J. and Joyce N. Caproni Revocable Trust +

14. Museum Reports (All items for possible action unless otherwise noted)

- a. Nevada Historical Society, Reno +
  - 1. Contract: Sheridan Press +
- b. Nevada State Museum, Carson City +
- c. Nevada State Museum, Las Vegas +
- d. Lost City Museum, Overton +
- e. Nevada State Railroad Museum, Boulder City +
- f. East Ely Railroad Depot Museum, Ely +
- g. Nevada State Railroad Museum, Carson City +

15. Private funds budget adjustments - current year. (For possible action)

- a. Changes approved by the Division Administrator
- b. Changes requested from the Board over \$5,000

16. Board member comments on non-agendized items. (Discussion only)

17. Future Board agenda items (Discussion only). Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

18. Public Comment Announcement. Board Chair. (Informational only)

Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers. Public comment options may include, without limitation, written public comment submitted to the public body via mail or email. Speakers must identify themselves before speaking.

19. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2, Carson City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Mike Malone, Administrative Assistant III, Division of Museums and History, (775) 687-7340 ext. 301, or via email to [mpmalone@nevadaculture.org](mailto:mpmalone@nevadaculture.org). Supporting documents are available from the Nevada Division of Museums and History at:  
412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

We are pleased to provide reasonable accommodation for members of the public who have a disability and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687-7340 at least two days in advance of the meeting.



MEETING MINUTES  
Board of Museums and History  
June 20, 2024

This meeting was an online meeting via MS TEAMS.

**BOARD MEMBERS PRESENT**

Anthony Timmons, Chair  
Mercedes de la Garza, Vice Chair  
Bert Bedeau  
Nathan Harper  
Dora Martinez  
Courtney Mooney  
Janet Petersen  
Michelle Schmitter  
Mark Slaughter

**BOARD MEMBERS EXCUSED**

Rochanne Downs  
Daniel Markoff  
Seth Schorr

**STAFF PRESENT**

Brenda Scolari, Director, Department of Tourism & Cultural Affairs  
Mary Ellen Kawchack, Chief Deputy Director, Department of Tourism & Cultural Affairs  
Francine Burge, Marketing & Communications Manager, Department of Tourism & Cultural Affairs  
Ron Webster, Chief Technology Officer, Department of Tourism & Cultural Affairs  
Harry Ward, Deputy Attorney General, Nevada Office of the Attorney General  
Daniel Thielen, Administrator, Nevada Division of Museums & History  
Daphne DeLeon, Administrative Services Officer, Nevada Division of Museums & History  
Rebecca Palmer, Administrator, Nevada State Historic Preservation Office  
Jean-Guy T. Dube, National and State Register Coordinator, Nevada State Historic Preservation Office  
Robin Reed, Deputy State Historic Preservation Officer  
Josh Bonde, Director, Nevada State Museum, Carson City  
Hollis Gillespie, Director, Nevada State Museum, Las Vegas  
Christopher MacMahon, Director, Nevada State Railroad Museum, Boulder City  
Catherine Magee, Director, Nevada Historical Society  
Sean Pitts, Director, East Ely Railroad Depot Museum  
Tracey Sprague, Director, Lost City Museum  
Kelly Brant, Coin Press & Membership Programs Manager, Nevada State Museum, Carson City  
Anna Camp, Anthropology Tribal Liaison/NAGPRA Coordinator, Nevada State Museum, Carson City  
Kristina Hornback, Curator of Education, Nevada Historical Society  
Adam Michalski, Curator, Nevada State Railroad Museum Carson City  
Mike Malone, Administrative Assistant, Nevada Division of Museums & History

**MEMBERS OF THE PUBLIC PRESENT**

Chelsey Brice, Estipona Group  
Kyle Brice, Estipona Group

1. Call for the start of the recording of the meeting. Chair of Nevada Board of Museums and History and Staff.

*Chair Anthony Timmons called for the start of the meeting recording.*

2. Call meeting to order. Board Chair.

*Chair Timmons called the meeting to order.*

3. Call for confirmation that the meeting was properly posted. Board Chair and Staff.

*Mike Malone, AAll, confirmed the meeting was posted in accordance with open meeting law.*

4. Call for the roll call of Board and determination of quorum. Board Chair and Staff.

*Chair Timmons called for roll. Mike Malone took roll and confirmed there was a quorum for the meeting, with three excused absences.*

5. Public comment announcement. Board Chair (information only).

6. Acceptance of minutes. Board Chair and Staff. (all items for possible action)

a. March 1, 2024 Board Meeting summary +

*Vice Chair de la Garza moved to approve; member Petersen seconded. Motion passed with the majority of members, including the chair, voting in favor.*

b. April 2, 2024 Museum Store and Marketing & Technology Joint Committee Meeting

*Member Petersen moved to approve; member Slaughter seconded. Motion carried with the majority of members, including the chair, voting in favor.*

c. May 7, 2024 Finance Committee Meeting transcript

*Vice Chair de la Garza moved to approve; member Slaughter seconded. Motion passed with the majority of members, including the chair, voting in favor.*

d. June 3, 2024 Museum Store and Marketing and Technology Committees Joint Meeting transcript.

*Member Petersen moved to approve; member Slaughter seconded. Motion carried with the majority of members, including the chair, voting in favor.*

7. Board Announcements and Meeting Dates. Board Chair.

a. Tentative 2024 Public Meeting Dates (for possible action, subject to change)

September 13 – Laxalt Building, Carson City, NV

*Vice Chair de la Garza moved to hold the September 13 Board meeting at the Nevada Historical Society; Member Petersen seconded. Motion carried with the majority of members, including the chair, voting in favor.*

December 6 – Nevada Historical Society, Reno, NV

*Member Petersen moved to hold the December 6, 2024, Board meeting at the Nevada State Railroad Museum, Boulder City; member Slaughter seconded. Motion carried with the majority of members, including the chair, voting in favor.*

b. 2025 Meeting Dates and Locations

*Discussion pertaining to 2025 meeting dates and locations was tabled until the September 13<sup>th</sup> Board meeting.*

8. Nevada State Historic Preservation Office. Rebecca Palmer, Administrator. (All items are for possible action unless noted otherwise.)

a. Board Request: Discussion on materials pertaining to the review requirements for the Board of Museums and History as they relate to SHPO nominations.

*Member Bedeau stated the nature of his request in seeking additional materials for reviewing nominations.*

*Chair Timmons suggested the Building & Grounds Committee could review and provide insights to the larger Board.*

*Member Bedeau stated he will include that recommendation as part of the Committee's mandate.*

*He also clarified that the Lulac nomination informed his request and additional materials aren't typically needed for each nomination.*

*Administrator Palmer posed the question to Deputy Attorney General (DAG), Harry Ward, if a subcommittee reviewing the materials in advance would constitute ex parte communication.*

*DAG Ward stated that if a subcommittee is formed, they are subject to open meeting law. There shouldn't be any prohibition to form a subcommittee under the statute of regulations.*

*Administrator Palmer expressed a concern regarding timing, due to the responsibility of SHPO to respond to requests within a certain timeframe, as well as presenting nominations to the Board in a timely fashion. She also communicated that the information provided for the nomination has been the standard and if the Board would like to make a change, the Board meeting would be the place for those discussions.*

*Vice Chair de la Garza recommended the Buildings and Grounds Committee preview the details of nominations and make the determination regarding pertinent materials for the Board's deliberations during regular meeting.*

*No action was taken.*

b. Staff report +

*Administrator Palmer introduced National and State Register Coordinator, Jean-Guy Dube. Mr. Dube provided an overview of his experience and interests. Administrator Palmer thanked Member Petersen for her efforts nominating the G.S. Garcia Saddle and Harness Shop. Administrator Palmer shared that a bronze plaque has been purchased, recognizing the historical significance of the site.*

c. National Register of Historic Places nomination for the LULAC Multi-Purpose Senior Center in Las Vegas, Clark County. +

*Administrator Palmer informed the Board that the Lulac Multi-purpose Senior Center, Las Vegas, nomination was funded by an under-represented community grant by the city of Las Vegas with the Historic Preservation Commission of Las Vegas. The nomination was prepared by a contractor for the City of Las Vegas and SHPO was not involved with the decision to prepare the nomination.*

*Administrator Palmer forwarded the nomination in advance to the National Park Service because the State of Nevada has not yet had a property less than 50 years in age significant under criterion A.*

*Administrator Palmer worked closely with the national registry reviewer to ensure the nomination would meet the national registry requirements. Chair Timmons expressed his gratitude, as a former member of the Board of Directors of the Latin Chamber of Commerce, Las Vegas, for the nomination being put forward.*



*Member Bedeau expressed appreciation for the study but expressed some concerns whether the nomination satisfied reached the level of significance and requirements for certain criterion. Member Bedeau felt the nomination was problematic due to the period of significance and omissions of pertinent information regarding the significance of the building.*

*Member Bedeau moved to table the nomination for consideration at a future meeting when the City of Las Vegas provided additional information. Member Bedeau also offered his assistance to the city as well as the SHPO staff. Mooney seconded the motion. The motion passed with a majority of members present, with Chair and Member Petersen abstaining.*

d. Discussion on possible historical marker for Tupac Shakur; revised text. +

*Administrator Palmer resubmitted the request after the author updated the text. The original request was received by the Board in December, with the Board requesting updated text at that time.*

*Vice Chair de la Garza conveyed she had pursued an informal survey to determine interest in a marker and expressed concerns the interest in a marker did not rise to the level necessary to commit State resources and funds.*

*Member Bedeau communicated the distinction between Mr. Shakur's significant artistic contributions and personal life and stated he erred on the side of the artistic contributions.*

*Member Harper stated he also solicited input and believes the musical contributions are significant enough to warrant a marker and inquired as to the ownership of the property.*

*Administrator Palmer shared that the location has not been pursued at this time pending review by the Board.*

*Chair Timmons communicated that he did a general review of existing markers and found there aren't many contemporary examples. He suggested a broader approach toward more contemporary markers and would like to determine requirements and other criteria for such markers. Vice Chair de la Garza echoed the question and Administrator Palmer stated that the program has evolved, but has no dedicated funding. Ongoing maintenance currently falls to State Parks, but SHPO has no dedicated funding available. Administrator Palmer communicated there is a process, but suggested it would be helpful to review that process in light of the challenges she conveyed with regard to funding, staffing and maintenance concerns.*

9. Nevada Department of Tourism and Cultural Affairs. Brenda Scolari, Director.

a. Department Update. Brenda Scolari

*Director Scolari updated that the Department is reviewing position requests and one of the positions focused on development is the Community Partnership Manager. The position title is subject to revision. The human resource staff is assessing and reviewing classifications for every employee ahead of the 2025 session. The process is lengthy and Director Scolari will update the Board as the project continues. The School Bus Reimbursement Program is being put before the Interim Finance Committee to continue that successful program funded out of the lodging tax. Legislative Council Bureau (LCB) staff will participate in museum tours to become more familiar with the needs and opportunities leading into the 2025 legislative session.*

*Member Petersen expressed gratitude for Director Scolari's considerable efforts toward promoting the museums and apprising the Board of developments and opportunities.*



b. Marketing and Communications Report. Francine Burge.

1. Department of Tourism & Cultural Affairs update on marketing and communication strategies. *A presentation on the marketing and communication strategies was made by Francine Burge and staff from the Estipona Group. Member Bedeau suggested exploring opportunities to promote the SHPO facility in Virginia City. Member Martinez provided guidance pertaining to the accessibility of the museum's website and reminded the Estipona group she's available to assist with implementing effective accessibility strategies with the website.*

10. Administrator's Report. Daniel P. Thielen, DMH Administrator. (Information only, unless noted otherwise.)

a. Board Member Updates

*Members Markoff, Petersen, Schorr and Timmons were reappointed as representatives of the general public. Members de la Garza and Schmitter were reappointed as representing fields of history, prehistoric archaeology, historical archaeology, architectural history, and architecture. The Governor had not yet made a determination for the seat representing architectural history.*

b. General Report

*Administrator Thielen provided updates on several ongoing projects, including online ticketing, the museum store, and staffing efforts.*

*Administrator conveyed there is a project developing a new rail bike program that allows the museum better control of operations to be safer, expand the educational opportunities and better promote the program. This would require an investment from the private funds but is not an action item for this meeting.*

*The Division is heavily invested in America 250. There is a committee overseeing coordination and while the Division is not driving the discussion, they are a large player. A ribbon cutting in Boulder City is planned with anticipation of tens of thousands of attendees. Other state museums will be a strong partner with the event and marketing.*

*Administrator Thielen hoped for progress regarding the East Ely Depot Museum after an upcoming hearing. Work on the freight barn has stopped pending resolution.*

c. Capital Projects Update

*Administrator Thielen updated on a Boulder City Railroad Museum project that needed to be pulled back and clarified for bidders but would not affect the overall timeline. Major repairs are in the works at the Nevada Historical Society which will most likely require an 18-month shut down. This would affect visitation, but the planning is to maintain a presence while work is being completed. Administrator Thielen continued that the strategic and marketing plans are being discussed with each director.*

d. Interim Finance Committee Report (July 1, 2023 – December 30, 2023) (for possible action) + *Daphne DeLeon, ASO, updated the Board for discussion items being submitted for the upcoming Interim Finance Committee meeting. ASO DeLeon also noted a typo for fiscal year 2024 that should read July 1, "2023", not "2022".*

e. NAGPRA Report +

*Dr. Anna Camp apprised the Board of consultation discussions and status of various repatriations.*

11. Chair's Report. Anthony Timmons, Board Chair (all items for possible action)

a. Outreach Efforts

1. NHS Anniversary Celebration

*Chair Timmons and Member Schmitter attended the Nevada Historical Society Anniversary event in Reno and Chair was a guest speaker.*

2. Boulder City Public Meeting

*Chair Timmons and Member Harper attended the meeting discussing plans for the museum project, as well as Director Scolari. Chair encouraged members to plan their travel and outreach.*

b. Committee Updates

1. Legislative Affairs Committee

*Chair Timmons sought interest from members who would like to be on the Legislative Affairs Committee currently being formed.*

2. New Appointments

*Member Martinez will replace Member Schmitter on the Marketing & Technology Committee. Member Martinez will also be on the Buildings & Grounds Committee. Member Schmitter will be serving on the CCCP Committee.*

c. Annual Committee Meeting Schedule

*Chair Timmons requested preliminary meeting schedules from committee chairs for the rest of 2024, and 2025, in an effort to provide as much guidance to the public as possible.*

12. Board Committee Updates (all items for possible action)

a. Finance (Chair: Michelle Schmitter)

*Committee Chair Schmitter provided the Board an overview of deliberations and requests emanating from the May 7 committee meeting. Details of the discussion items were posted with meeting materials.*

1. Fiscal Year 2025 Budget Request +

*Member Petersen moved to approve the budget request as presented; Vice Chair de la Garza and Member Martinez seconded. Motion carried with the majority of members, including the chair, voting in favor.*

2. Fiscal Policy Revision +

*Member Schmitter and Administrator Thielen stated the need for the policy update to align timelines for previously approved items. Member Harper inquired how this level of authority compares with similar Boards/Commissions. ASO DeLeon stated that the structure aligns with state government.*

b. Marketing and Technology (Chair: Seth Schorr)

*No updates were provided for the Marketing and Technology Committee.*

c. Membership (Chair: Mercedes de la Garza)

*Kelly Brant updated the Board that the new membership cards are ready for the upcoming year and Board members will receive their copies shortly after meeting. Mr. Brant was able to update the membership cards at a significant savings compared with the original budget for the project.*

d. Museum Store (Chair: Jan Peterson)

1. Online Museum Store: Phase II Discussion

*Chair Petersen noted her previous discussions with the marketing team and expressed her enthusiasm for the ongoing project of the online museum store. Director Sprague and Estipona further elaborated on the upcoming plans. Chair Timmons requested the presentation be sent to Board members for further review.*

e. East Ely Depot (Chair: Courtney Mooney)

*Committee Chair Mooney stated Administrator Thielen provided updates in his report.*

13. Consent Agenda. All items, a-n, for possible action. Items may be combined for a single vote. Board members may pull any item for discussion and/or separate vote.

Items:

- a. Restricted \$250 to NSMCC from the Reno Fiber Guild +
- b. Restricted \$50 to NSMCC from Joyce Robin Powell +
- c. Restricted \$350 to NSMCC from the Nevada Chapter of the PEO Sisterhood +
- d. Restricted \$800 to NSMCC from Coralee Johnson +
- e. Restricted \$3000 to NSMCC from the FRDK Trust +
- f. Restricted \$150 to NSMCC from Brown Elementary School +
- g. Restricted \$1000 to NSMCC from Brewery Arts Center +
- h. Restricted \$500 to NSMCC from David and Victoria Jones +
- i. Restricted \$45 to NSMCC from David and Elinor Bugli +
- j. Unrestricted \$9000 to NSMCC from Don and Nancy Dallas +
- k. Unrestricted \$25 to NSMCC from the Capurro Fund +
- l. Unrestricted \$100 to NSMCC from Thomas and Ana John +
- m. Restricted \$1000 to NHS from Meg Zbierski, Secretary, Trails West, Inc. +
- n. Restricted \$500 to NHS from Holly Gallup +

*Vice Chair de la Garza moved to approve items 13a-n as consent agenda; members Slaughter and Petersen seconded. Motion carried with the majority of members, including the chair, voting in favor.*

14. Museum Reports

a. Lost City Museum Report +

*Director Sprague shared that all CIP projects have been completed. Over 400 people attended the Native American Heritage Day event, despite the high winds, which is the largest attendance for the event in a long time. Other successful events included Archaeology Day and Kids Day. Members Harper and Petersen shared their appreciation for the organization and success of the Native American Heritage Day event.*

b. Nevada State Museum in Carson City +

*Director Bonde highlighted the record attendance, record store sales and increased new and upgraded memberships. Datsolalee medallion sales were very successful and \$5 of each sale benefitted the Washoe Cultural Center.*

c. Nevada State Museum in Las Vegas Report +

*Director Gillespie shared excellent attendance trends and stated there was a record number of student visitors to the museum. Store sales have already achieved targets and Director Gillespie expressed appreciation for the additional authority granted by the Board toward the increase in sales.*

d. Nevada Historical Society Report +

*Director Magee shared that the Historical Society has enjoyed an 84% increase in attendance compared with prior year figures. Additionally, there were fantastic responses to recent exhibits.*

1. Deaccession Memo (for possible action) +

*Member Bedeau moved to approve the deaccession; Vice Chair de la Garza and member Schmitter seconded. Motion carried with the majority of members, including the chair, voting in favor.*

2. Contract: Rowley Editorial Service +

*Member Bedeau moved to approve the Rowley contract; Vice Chair de la Garza seconded. Motion carried with the majority of members, including the chair, voting in favor.*

e. Nevada State Railroad Museum in Boulder City +

*Administrator Thielen provided context to the Board on behalf of Director MacMahon for the action items up for consideration.*

1. Request for Davenport Restoration +

*Member Bedeau moved to authorize the Davenport restoration; member Mooney seconded. Motion carried with the majority of members, including the chair, voting in favor.*

2. Eureka & Palisades Equipment Preservation Update +

*Administrator Thielen updated the Board on the progress for the Eureka & Palisades preservation.*

f. Nevada State Railroad Museum in Carson City +

*Administrator Thielen updated the Board on the departure of Madelyn Pecorino, who oversaw museum store operations with great success. Administrator shared that inventory storage continues to be a challenge and updated the Board on restoration projects.*

g. East Ely Railroad Depot Museum +

*Director Pitts shared highlights of a visit from Travel Nevada with a focus on the ghost town of Hamilton, NV. The museum also hosted a Lego Show, focused on STEM activities. One young man learned to program a Lego robot within two hours and won the tournament with great appreciation from his mother. Director Pitts emphasized the great partnership with Great Basin College and upcoming opportunities to collaborate, with Director Pitts planning to be a guest speaker. There is also a new opportunity to partner with the Boys & Girls Club of America utilizing the freight building for their fundraising event. KGHM Corporation will be hosting their employee appreciation in the freight building and the attendance is anticipated to be significant.*

15. Private funds budget adjustments - current year. (for possible action)

a. Changes approved by the Division Administrator:

1. State Museum CC Switch Replacement \$5000 +

*Administrator Thielen shared that the switches failed and this switch was necessary to continue museum store operations.*

b. Changes requested from the Board over \$5,000  
*No items were needed in the third quarter.*

16. Board member comments on non-agendized items. (discussion only)

*Member Bedeau requested the new Buildings and Grounds Committee be added to the agenda for committee reports.*

*Member Petersen expressed gratitude to member Mooney for her service on the Board.*

*Administrator Thielen indicated a determination on member Mooney's status from the Governor's office was still pending. Chair Timmons asked DAG Ward to clarify whether a member would continue in their current capacity until a new appointment was made. DAG Ward confirmed that has been the process with other boards and this Board does not have NAC that addresses this topic and would further investigate.*

17. Future Board agenda items (discussion only). Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

*Chair Timmons noted the tabled discussion for 2025 meeting dates, addition of the Buildings and Grounds Committee to Board agendas, and Francine Burge being added to the Legislative Affairs Committee.*

18. Public Comment Announcement. Board Chair. (For information only.)

*No public comment was received.*

19. ADJOURNMENT

*Chair Timmons adjourned the meeting.*

# ADVENTURE CENTERS



# ADVENTURE CENTERS

**BENEFITS:** *Tourism, Stewardship, Outdoor Recreation, Job Creation*

Located in Boulder City and Carson City, these recreation hubs will serve visitors and residents in Nevada's metro areas, providing adventure-seekers with:

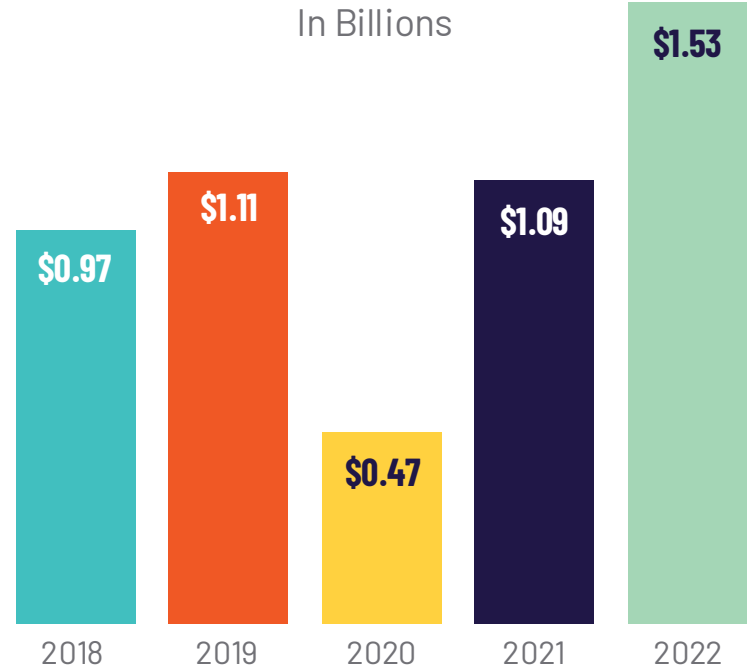
- Safety and conservation best practices
- Connection to vetted local tour guides
- Connection to outfitters and appropriate gear
- Outdoor activity education

In addition to the federal and state investment in these projects, the centers represent strong local partnerships and are fully endorsed by the Boulder City Chamber of Commerce and Visit Carson City, who will act as on-site managers along with Travel Nevada. The Adventure Center partnerships will serve as models for future outdoor recreation infrastructure in other Nevada communities.



# VISITOR SPENDING

**OUTDOOR  
RECREATION  
SPENDING  
INCREASE 40%**



Source: <https://travelnevada.biz/wp-content/uploads/Nevada-Tourism-Economic-Impact-2022.pdf>

**CARSON CITY**

# SITE CONTEXT & PLAN



# ENTRANCE VIEW



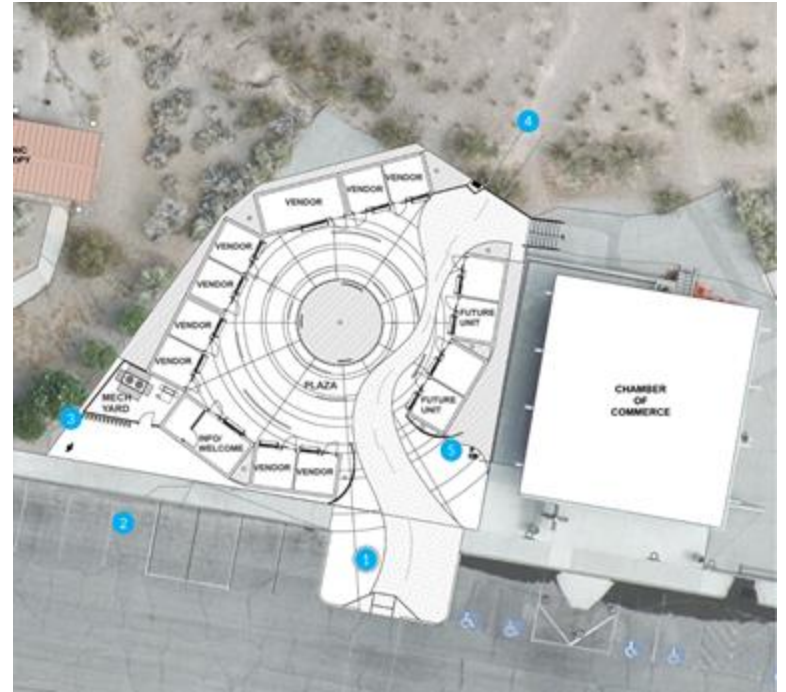
## PLAZA VIEW



**BOULDER CITY**



# SITE CONTEXT & PLAN





# ENTRANCE VIEW



## PLAZA VIEW



# Nevada Division of Museums and History (DMH)

## MISSION

Save and share Nevada's heritage to inspire curiosity and lifelong learning for all generations.

The DMH has 300,000 SF of facilities.  
Many more are leased.

## CRITICAL NEEDS

Public education areas, collections processing and storage, exhibits space

The DMH has a list of 45 projects.

# Nevada Historical Society

**BUILT IN 1968:** 22,000 SF

NHS is in critical need of more collections processing and storage space. SPWD is making a tremendous effort to repair issues due to age and expansive soil under structure.

## **REQUESTS THIS BIENNIUM:**

Exhibits modernization (#1)

High-density collections storage (#6)

## **TOTAL REQUEST**

\$ 4.4 Million

# Lost City

**BUILT IN 1935:** 25,000 SF

Construction was performed by the WPA and has adapted to new technology (indoor plumbing, electricity, telephone, digital) as it evolved over time.

Facility is due for a major remodel.

## **REQUESTS THIS BIENNIUM:**

Advance Planning: Repairs and upgrades (#5)

## **TOTAL REQUEST**

\$ 2.3 Million

# Nevada State Museum, Las Vegas

**BUILT IN 2008:** 78,000 SF

Several building systems require repair and modernization.

## **REQUESTS THIS BIENNIUM:**

Weather proofing systems renovation(#8)

Install surveillance systems (#12)

Humidifier reverse osmosis system installation (#17)

HVAC addition (#18)

## **STATEWIDE PROGRAM REQUESTS:**

Roofing replacement,

Fire suppression installation

## **TOTAL REQUEST**

\$ 12.5 Million

# Nevada State Museum, Carson City

*(Includes M Russell Textile Center and Indian Hills site)*

**BUILT IN 1871:** 75,000 SF

This museum requires collections storage and exhibits.

## **REQUESTS THIS BIENNIUM:**

Advanced Planning for Indian Hills Curatorial Center (#2)  
Natural History Exhibit Projects (#4)

## **STATEWIDE PROGRAM REQUESTS:**

Roofing replacement at the North annex, asphalt at the Textile Center, fire suppression modernization at Indian Hills

## **TOTAL REQUEST**

\$ 5.4 Million



# Nevada State Railroad Museum, Carson City

## BUILT BETWEEN 1903 AND 1988:

53,000 SF

Site needs collections storage, educational space and admin space.

## REQUESTS THIS BIENNIUM:

Site Master Plan (#11)

Security Fencing (#13)

Security Systems, Site Lighting  
and Network Upgrade (#16)

## STATEWIDE PROGRAM REQUESTS:

ADA sidewalk between museum and depot  
and replace fire alarm system.

## TOTAL REQUEST

\$6 Million

# East Ely Depot Museum

**BUILT IN 1906:** 21,000 SF

Critical needs are collections storage and processing and seismic upgrades. These were to be remedied by the modernization of the freight barn. Settling the language of the deed has momentarily stalled this great project.

## **REQUESTS THIS BIENNIUM:**

Replacement of intrusion alarm (#15)

Energy upgrades (#19)

## **TOTAL REQUEST**

\$ 3.3 Million

# Nevada State Railroad Museum, Boulder City

The division's newest facility comes online in FY26. This project will be a visitor's center and is the first phase of a several phase build-out.

Critical needs are large artifact storage area and a maintenance building.

## REQUESTS THIS BIENNIUM:

Security fencing (#14)

Advance Planning: Exhibit Hall (#20)

## TOTAL REQUEST

\$ 13.3 Million

# **NAGPRA BOARD REPORT**

**Museum:** Nevada State Museum, Carson City

**Quarter:** Quarter 4 (April – June 2024)

## **Repatriations:**

- Consultation with Patty Bassey and Vernon Rogers for Brinkerhoff Site to be added to NPS inventory
- Consultation with Washoe Te-Moak Tribe for possible return of Tosawihi collection
- Consultation with Betty Aleck (Pyramid Lake Paiute THPO) for the return of ancestral remains from Pyramid Lake and Winnemucca Lake area
- Consultation with Toni Burton Tribal Liaison, NASF regarding Ancestral remains (AHUR 2019, 2020, 6038)
- Consultation with Bureau of Reclamation regarding NSM NAGPRA related Cultural Objects
- Continued consultation with associated Tribes from Nevada, California, Arizona, Utah, Idaho, Oregon for the addition of ten ancestors to NAGPRA inventory. Will move toward repatriation of 20 ancestors (controlled by NSM)

## **NAGPRA Communications:**

- Provided summary of Ancestral remains and location data to BLM State Archaeologist, Madeline Van der Voort, for BLM controlled ancestors
- Biweekly meetings with Rochanne Downs (UNR NAGPRA Coordinator) and Madeline Van der Voort on NAGPRA-related activities
- Communication regarding the return of DNA samples from Dr. Owsley's lab at Smithsonian
- Assisted BLM, CA - Applegate Office with information regarding Dryden Cave Ancestral remains
- Provided State Parks with possible NAGPRA related ancestral remains from Fort Churchill
- Worked with Madeline Van der Voort (BLM State Archaeologist) to provide information for the repatriation of the Unionville Soldier

## **Other NAGPRA Related Work**

- Assisted ICF with providing tribal contact information for Mitigation Plan for their Pittman Wash Restoration Project
- Installation of compact shelving for rehousing of Ancestral remains at Indian Hills Curatorial Facility - Washoe, Shoshone, and Paiute visited space for blessing
- Began work on summaries for Federal and State Agencies and NPS, due January 14, 2025

## NAGPRA Inventory at Indian Hills and Lost City

Native American Remains curated at the Nevada State Museum, Carson City and Lost City Museum  
Subject to NAGPRA Repatriation.

Agency	No. Remains
<b>Nevada State Museum - CC</b>	34 (15 pending) *
Nevada Historical Society (NHS)	
NHS Control*	80 (10 pending) *
Federal Control	**
State Parks	1
Bureau of Land Management – NV	108 (5 pending) *
Bureau of Land Management – CA	3 (2 pending) *
Dept of Energy	1
Navy	4 (2 pending) *
National Park Service	1
Bureau of Indian Affairs	2
US Fish & Wildlife Service	4
Total Remains Curated at NSM	231***
<b>Lost City Museum (LCM)</b>	41*
Total Remains Curated at LCM	41*

\* Notice of Inventory Completion filed with National Park Service and/or waiting for transfer of control

\* Determination of “controlling” agency undetermined.

\*\* Determined that Reed collection did not have reliable provenance and therefore will be repatriated by NSM & NHS

\*\*\* Please note that this number is subject to change while inventory and repatriations are in progress. Also, this number does not reflect ancestral remains that have gone through the legal NAGPRA process (i.e., consultation and Notice of Inventory Completion filed), but transfer of control to the tribe has not yet occurred.



## Donation Memo

**Date:** June 28, 2024

**To:** Anthony Timmons, Chair  
Board of Museums & History

**From:** Josh Bonde, Director  
Nevada State Museum

**Through:** Daniel Thielen, Administrator-NDMH

**Re:** Restricted Donation

The Nevada State Museum, Carson City, has received a \$5,000 restricted donation from the John and Grace Nauman Foundation to go toward renovation costs for the Marjorie Russell Clothing and Textiles Center.

These funds are deposited into B/A 5036, Category 55, Project Code 3603.

Approval: \_\_\_\_\_

Anthony Timmons, Chair Board of Museums & History

Date

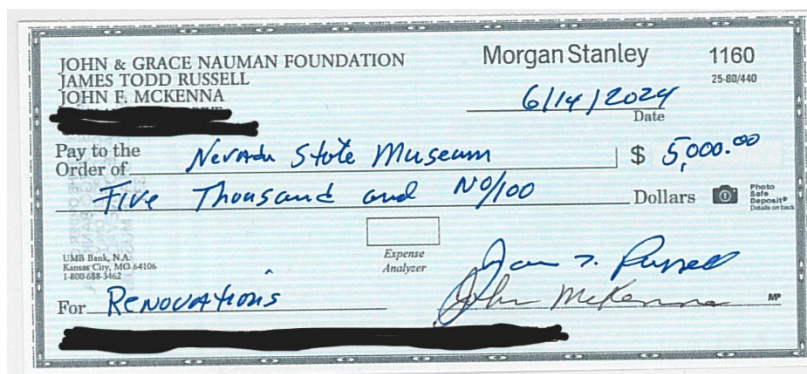


Figure 1 check# 1160 for \$5,000.



## Donation Memo

**Date:** August 6, 2024

**To:** Anthony Timmons, Chair  
Board of Museums & History

**From:** Josh Bonde, Director  
Nevada State Museum

**Through:** Daniel Thielen, Administrator-NDMH

**Re:** Restricted Donation

The Nevada State Museum, Carson City, has received a \$5,000 restricted donation from the Clark G and Jean M Russell Family Trust for the Museum's Registrar Program.

These funds are deposited into B/A 5036, Category 55, Project Code 3636.

Approval: \_\_\_\_\_

Anthony Timmons, Chair Board of Museums & History

Date



Figure 1 check# 1782 for \$5,000 from the Clark G and Jean M Russell Family Trust, made out for the Registrar's Dept.





NEVADA MUSEUMS & HISTORY

Joe Lombardo | Governor

Daniel P. Thielen | Administrator

Nevada State Museum

Carson City

Josh Bonde | Director

600 N. Carson Street

Carson City, NV 89701

## Donation Memo

**Date:** August 28, 2024

**To:** Anthony Timmons, Chair  
Board of Museums & History

**From:** Josh Bonde, Director  
Nevada State Museum

**Through:** Daniel Thielen, Administrator-NDMH

**Re:** Restricted Donation

The Nevada State Museum, Carson City, has received a \$300 restricted cash donation from Elaine Manoukian for the Charles and Marjorie Russell Fund.

These funds shall be deposited into B/A 5036, Category 55, Project Code 3602.

Approval: \_\_\_\_\_

Anthony Timmons, Chair Board of Museums & History

\_\_\_\_\_

Date



## Donation Memo

**Date:** August 20, 2024

**To:** Anthony Timmons, Chair  
Board of Museums & History

**From:** Josh Bonde, Director  
Nevada State Museum

**Through:** Daniel Thielen, Administrator-NDMH

**Re:** Restricted Donation

The Nevada State Museum, Carson City, has received a \$150 restricted donation from Diane Boone for the Charles and Marjorie Russell Fund.

These funds shall be deposited into B/A 5036, Category 55, Project Code 3602.

Approval: \_\_\_\_\_

Anthony Timmons, Chair Board of Museums & History

Date

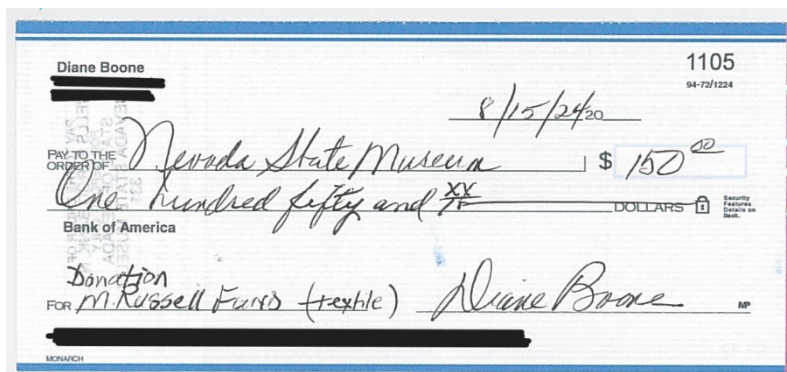


Figure 1 check# 1105 in the amount of \$150 from Diane Boone, made out for the Charles and Marjorie Russell Fund.



**Catherine Magee Ph.D.** | Director  
1650 North Virginia Street  
Reno, NV 89503



NEVADA MUSEUMS & HISTORY

Joe Lombardo | Governor

Daniel P. Thielen | Administrator

Lost City Museum

Tracey Sprague | Director

721 South Moapa Valley Blvd.  
Overton, NV 89040

## Donation Memo

**Date:** 8/13/24

**To:** Anthony Timmons, Chair  
Board of Museums & History

**From:** Tracey Sprague, Director  
Lost City Museum

**Through:** Daniel Thielen, Administrator-NDMH

**Re:** Unrestricted Donation

The Lost City Museum has received a check in the amount of \$19,666.66 from the Robert J. Caproni and Joyce N. Caproni Revocable Trust. The funds have been disbursed to the museum without restriction.

Approval: \_\_\_\_\_

Anthony Timmons, Chair Board of Museums & History

\_\_\_\_\_

Date

# Tillem McNichol & Brown

ATTORNEYS AT LAW

*Attorneys*  
Leonard M. Tillem, retired  
Rosamonde McNichol  
David A. Brown

846 Broadway  
Sonoma, California 95476  
Telephone (707) 996-4505  
Toll Free (800) 996-4505  
Fax (707) 996-2460  
[www.lentillem.com](http://www.lentillem.com)

*Paralegal*  
Vanessa Yassine

February 29, 2024

Re: The Robert J. Caproni and Joyce N. Caproni Revocable Trust  
dated September 5, 2013

Dear Beneficiaries:

On February 22, 2024, I mailed a Summary of Account for the period of January 1, 2023 to December 31, 2023. On page 1, 13 and 21 of the Accounting, the share going to the Capronis were identified as shares going to Caproni nephews; however, they are Caproni cousins. "MS" stands for Morgan Stanley. Enclosed please find corrected pages 1, 13 and 21.

Please let me know if you have any questions. Thank you.

Very truly yours,



Vanessa Yassine

Enclosures

cc: Amy Harrington, Trustee

THE ROBERT J. CAPRONI & JOYCE N. CAPRONI REVOCABLE TRUST  
DTD May 6, 2003 - SUCCESSOR TRUSTEE AMY HARRINGTON

Accounting Dates: January 1, 2023 to December 31, 2023

SUMMARY OF ACCOUNT

Charges

Assets on Hand at End of Prior Period (12/31/22):	\$ 4,976,084.88
made up of:	
Cash:	\$4,975,788.88
Non Cash:	\$296.00
Cash Receipts - Chronological (Schedule A):	\$ 196,627.78
Cash Receipts - By Category (Schedule A-1):	
Gains on Sale and Other Dispositions (Schedule B):	\$ -
TOTAL CHARGES:	\$ 5,172,712.66

Credits

Cash Disbursements - Chronological (Schedule C):	\$ 145,166.00
Cash Disbursements - By Category (Schedule C-1):	
Distributions (Schedule C-2):	\$ 4,249,999.98
Losses on Sale and Other Dispositions (Schedule D):	\$ 50.49
Assets on Hand at End of Period (Schedule E):	\$ 777,496.19
made up of:	
Cash:	\$777,496.19
Non Cash:	\$0.00
TOTAL CREDITS:	\$ 5,172,712.66

VALUE OF ASSETS AT END OF PRIOR PERIOD - SCHEDULE I

FAIR MARKET VALUE OF ASSETS AT BEGINNING AND END OF PERIOD - SCHEDULE F

ASSETS PURCHASED DURING ACCOUNTING PERIOD - SCHEDULE G

LIABILITIES - SCHEDULE H

BALANCE OF MORGAN STANLEY ACCOUNT - FBO CAPRONI COUSINS - SCHEDULE I

THE ROBERT J. CAPRONI & JOYCE N. CAPRONI REVOCABLE TRUST  
DTD May 6, 2003 - SUCCESSOR TRUSTEE AMY HARRINGTON

Accounting Dates: January 1, 2023 to December 31, 2023

SCHEDULE C-2

DISTRIBUTIONS

DATE	NO.	DESCRIPTION	AMOUNT
10/31/23	1015	Art Institute of Chicago / Distribution	\$ 500,000.00
10/31/23	1010	Benjamin Grant Hufbauer / Distribution	\$ 400,000.00
10/25/23	EFT	Caproni Cousins MS Fund / Distribution	\$ 1,000,000.00
02/09/23	1085	Caproni Cousins MS Fund / Distribution	\$ 250,000.00
10/31/23	1018	Elbert Hubbard Roycroft Museum / Distribution	\$ 66,666.66
10/31/23	1012	Ellen Arabelle Hufbauer / Distribution	\$ 400,000.00
10/31/23	1017	Janet Turner Print Museum / Distribution	\$ 66,666.66
10/31/23	1019	Lost City Museum / Distribution	\$ 66,666.66
10/31/23	1013	Romain Hufbauer / Distribution	\$ 400,000.00
10/31/23	1011	Ruth Arabelle Hufbauer / Distribution	\$ 400,000.00
10/31/23	1016	Salesian Missions / Distribution	\$ 300,000.00
10/31/23	1009	Sara Beth Hufbauer / Distribution	\$ 400,000.00

---

TOTAL DISTRIBUTIONS: \$ 4,249,999.98

**THE ROBERT J. CAPRONI & JOYCE N. CAPRONI REVOCABLE TRUST**  
**DTD May 6, 2003 - SUCCESSOR TRUSTEE AMY HARRINGTON**

Accounting Dates: January 1, 2023 to December 31, 2023

**SCHEDULE I**

**Balance of Morgan Stanley Acct #x3072 FBO Caproni Cousins**

DATE	NO.	DESCRIPTION	AMOUNT	TOTAL
		Account Opening Balance - 2/1/23		\$ -
		<b><u>Plus: Distributions Received</u></b>		
02/09/23		Robert & Joyce Caproni Trust / Distribution	\$ 250,000.00	
10/25/23		Robert & Joyce Caproni Trust / Distribution	\$ 1,000,000.00	
		<b>TOTAL Distributions Received:</b>		\$1,250,000.00
		<b><u>Plus: Interest Income</u></b>		
02/28/23		Federated HRMS Prime CS Obl WsS / Interest	\$ 63.22	
03/16/23		Federated HRMS Prime CS Obl WsS / Interest	\$ 473.01	
02/13/23		Morgan Stanley Acct #x3072 / Interest	\$ 1.07	
02/13/23		Morgan Stanley Acct #x3072 / Interest	\$ 0.02	
02/27/23		Morgan Stanley Acct #x3072 / Interest	\$ 376.37	
03/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 202.37	
03/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 202.37	
03/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 0.01	
04/28/23		Morgan Stanley Acct #x3072 / Interest	\$ 428.95	
04/28/23		Morgan Stanley Acct #x3072 / Interest	\$ 428.95	
05/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 479.05	
05/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 479.05	
06/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 471.20	
06/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 471.20	
07/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 505.86	
07/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 505.86	
07/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 0.01	
08/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 529.61	
08/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 529.61	
09/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 514.62	
09/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 514.62	
10/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 533.95	
10/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 533.95	
10/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 95.65	
11/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 1,522.38	
11/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 1,522.38	
11/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 194.13	
12/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 2,618.70	
12/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 2,618.70	
12/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 0.07	
		<b>TOTAL Interest Income:</b>		\$ 16,816.94
		Account Ending Balance - 12/31/23		\$1,266,816.94



**THE ROBERT J. CAPRONI & JOYCE N. CAPRONI REVOCABLE TRUST**  
**DTD May 6, 2003 - SUCCESSOR TRUSTEE AMY HARRINGTON**

Accounting Dates: January 1, 2023 to December 31, 2023

**SCHEDULE I**

**Balance of Morgan Stanley Acct #x3072 FBO Caproni Cousins**

DATE	NO.	DESCRIPTION	AMOUNT	TOTAL
		Account Opening Balance - 2/1/23		\$ -
		<b><u>Plus: Distributions Received</u></b>		
02/09/23		Robert & Joyce Caproni Trust / Distribution	\$ 250,000.00	
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		<b>TOTAL Distributions Received:</b>		\$1,250,000.00
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05/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 479.05	
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06/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 471.20	
07/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 505.86	
07/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 505.86	
07/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 0.01	
08/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 529.61	
08/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 529.61	
09/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 514.62	
09/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 514.62	
10/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 533.95	
10/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 533.95	
10/31/23		Morgan Stanley Acct #x3072 / Interest	\$ 95.65	
11/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 1,522.38	
11/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 1,522.38	
11/30/23		Morgan Stanley Acct #x3072 / Interest	\$ 194.13	
12/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 2,618.70	
12/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 2,618.70	
12/29/23		Morgan Stanley Acct #x3072 / Interest	\$ 0.07	
		<b>TOTAL Interest Income:</b>		\$ 16,816.94
		<b>Account Ending Balance - 12/31/23</b>		<b>\$1,266,816.94</b>

TILLEM McNICHOL & BROWN  
DAVID A. BROWN, ESQ., SBN 208686  
846 Broadway  
Sonoma, CA 95476  
Telephone: (707)996-4505  
Facsimile: (707)996-2460

Attorney for Amy Harrington, Trustee

The Robert J. Caproni and Joyce N. Caproni  
Revocable Trust dated September 5, 2013

**APPROVAL OF ACCOUNTING**

I, Tracey Sprague, have reviewed the Summary of Account of Amy Harrington, Trustee of The Robert J. Caproni and Joyce N. Caproni Revocable Trust dated September 5, 2013, for the period of January 1, 2023 to December 31, 2023 (the "Account"). By my signature below I hereby approve the Account for the stated period.

Dated: March 1st, 2024

Tracey Sprague  
Director, for  
Lost City Museum, Beneficiary

ROBERT J. & JOYCE N. CAPRONI REV TR  
AMY HARRINGTON  
846 BROADWAY  
SONOMA, CA 95476-7013  
UNITED STATES

Morgan Stanley

1036

25-30/440

6/17/2029

Date

Pay to the  
Order of Lost City Museum

Nineteen thousand, six hundred sixty-six + 66/100 \$19,666.<sup>66</sup>  
Dollars



Photo  
Safe  
Deposit  
Details on back

UMB Bank, N.A.  
Kansas City, MO 64106  
1-800-488-3462

Expense  
Analyzer

For Trust Distribution

*[Signature]*

AP

# The Lost City Museum

721 S Muapa Valley Blvd

PO Box 807

Overton NV

702 397-2193

Receipt # 25920

6/20/2024 2 09 15 PM

WS

2

SKU	QTY	PRICE	EXT PRICE
donbox	1	\$19666.66	\$19666.66

DONATION BOX

Orig \$19666.66

Carroll Trust Fund Distribution

1 Unit(s) Subtotal \$19666.66

RECEIPT TOTAL: \$19666.66

Check Tendered \$19666.66

Acct # 1036

Change: \$0.00

We appreciate your business!

ALL RETURNS MUST BE  
ACCOMPANIED BY RECEIPT

Refunds or Exchanges must be completed within  
30 days of original purchase

ALL SALES ARE FINAL ON  
SALE ITEMS



25920

**NEVADA MUSEUMS & HISTORY**

**Joe Lombardo** | Governor

**Daniel P. Thielen** | Administrator

**Catherine Magee** | Director

**NEVADA HISTORICAL SOCIETY**

1650 North Virginia Street

Reno, NV 89503

# NEVADA

## MUSEUMS & HISTORY



## NEVADA HISTORICAL SOCIETY

REPORT TO THE  
BOARD OF MUSEUMS AND HISTORY SEPTEMBER 13, 2024

**I. Private Funds Budget Summary B/A 5035**

**State Fiscal Year 2024**  
**as of 6/30/2024**

	<b><u>GL /Cat#</u></b>	<b><u>SFY 2024</u></b> <b><u>Budget</u></b>	<b><u>Actuals</u></b> <b><u>YTD</u></b>	<b><u>Percentage</u></b> <b><u>YTD</u></b>	<b><u>Column5</u></b>
Cash From Prev Fiscal Year	2511	1,987,195	1,987,195	100.00%	
Cash Bal Fwr New Fiscal Year	2512	44,943	44,943	100.00%	

**Comparison of Revenues Budgeted/ Received:**

Memberships*	4008	27,686	17,875	64.56%	
Photograph Sales	4010	4,107	600	14.61%	
Printing Sales	4011	375	175	46.69%	
Merchandise Sales*	4025	15,000	20,955	139.70%	
Gifts & Donations	4251	5,135	1,747	34.02%	
Private Grants	4265	9,511	24,284	255.33%	
Treasurer's Interest	4326	21,871	62,542	285.96%	
Trans Museum Ded Trust	4665	0	0	0.00%	
<b>Total Revenues:</b>		<b>\$83,685</b>	<b>\$128,178</b>	<b>153.17%</b>	

**Comparison of Expenditures Budgeted/Expended:**

Administration	35	39,732	15,483	38.97%	
Nevada Historical Quarterly	37	26,968	19,866	73.67%	
Museum Store*	41	6,468	4,490	69.42%	
Docent	43	1,530	1,410	92.16%	
Board Appr Special Projects	48	323,996	8,974	2.77%	
Photo	49	2,800	0	0.00%	
Special Projects (Restricted)	55	1,714,329	68,494	4.00%	
<b>Total Expenditures:</b>		<b>\$2,115,823</b>	<b>\$118,717</b>	<b>5.61%</b>	

Available Unrestricted Cash 395,763

**Revenue/Expenditure Comparison Narrative:**

The above figures reflect fiscal year 2023 revenues and expenditures as of June 30, 2024.  
\* Further detail available in the below identified sections.

Report is through June 30, 2024.

\* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>	<u>Column1</u>
FY 2024	-	8,416	13,265	3,261	500	1,058	(11,369)	1,121	924	2,020	1,592	166	20,955	
FY 2023	457	1,061	492	1,166	242	1,227	665	1,060	1,836	639	713	483	10,040	
FY 2022	2,279	378	532	876	478	1,732	357	153	1,869	273	292	3,017	12,237	
FY 2021	93	-	-	927	513	685	131	12	198	20	378	57	3,013	
YTD	0	8,416	21,681	24,942	25,442	26,501	15,131	16,252	17,176	19,196	20,788	20,955	20,955	

YTD COMPARISON														-968
	0.00%	554.41%	1078.42%	785.22%	744.30%	570.54%	284.96%	255.16%	209.32%	217.05%	217.52%	208.71%		

MONTHLY COMPARISON														
	0.00%	793.21%	2693.67%	279.69%	206.79%	86.27%	-1709.32%	105.80%	50.32%	316.39%	223.29%	34.46%		

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.



Nevada Historical Society  
Report to the Board  
September 13, 2024

Museum Store Profit and Loss Chart

<b>FY2024</b>	<b>Revenues</b>	<b>Expenditures</b>			<b>Total</b>	<b>Net</b>	<b>% Net</b>
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	Profit (Loss)
July	-	-	-	-	-	-	0.0%
August	8,416	-	-	-	-	8,416	100.0%
September	13,265	-	-	-	-	13,265	100.0%
October	3,261	120	-	-	120	3,141	96.3%
November	500	798	-	-	798	(298)	(59.5%)
December	1,058	120	-	-	120	938	88.7%
January	(11,369)	126	-	-	126	(11,495)	101.1%
February	1,121	309	-	-	309	812	72.5%
March	924	438	-	-	438	486	52.6%
April	2,020	135	-	-	135	1,885	93.3%
May	1,592	-	-	-	-	1,592	100.0%
June	166	2,445	-	-	2,445	(2,278)	(1368.8%)
<b>FY24 Total</b>	<b>20,955</b>	<b>4,490</b>	<b>-</b>	<b>-</b>	<b>4,490</b>	<b>16,464</b>	<b>78.6%</b>
<b>FY23 Total</b>	<b>10,040</b>	<b>3,455</b>	<b>12</b>	<b>1,831</b>	<b>5,298</b>	<b>4,742</b>	<b>47.2%</b>
<b>FY22 Total</b>	<b>12,237</b>	<b>1,635</b>	<b>24</b>	<b>3,662</b>	<b>5,321</b>	<b>6,916</b>	<b>56.5%</b>
<b>FY21 Total</b>	<b>3,013</b>	<b>4,120</b>	<b>48</b>	<b>1,080</b>	<b>5,248</b>	<b>(2,235)</b>	<b>(74.2%)</b>

**Museum Store Sales Narrative:**

The Administrative Assistant/Store Manager/ Membership Manager/ Admissions Manager left the NHS for a new position this quarter. The Director, Catherine, is undertaking these duties until the position is hired. There were 8 store-only visitors this quarter. Report reflects activity through June 30, 2024.

IV. ~~M~~embership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership Categories	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	8	22	4	19	9	35	6	39	27	115	142
Family	2	12	6	22	8	26	3	24	19	84	103
Sustaining	0	13	1	10	3	19	3	10	7	52	59
Contributing	0	1	0	0	0	0	0	0	0	1	1
Patron	0	0	0	0	0	0	0	0	0	0	0
Benefactor	0	0	0	0	0	0	0	0	0	0	0
Senior	8	10	5	16	6	16	11	12	30	54	84
Student	1	0	1	0	0	0	0	0	2	0	2
FY 24	19	58	17	67	26	96	23	85	85	306	391
FY 23	19	81	18	96	36	92	16	76	89	345	434
FY 22	2	60	11	66	12	99	0	144	25	363	388
FY 21	6	82	4	90	11	99	0	42	21	313	334
YTD	19	58	36	125	62	221	85	306	85	306	391

YTD COMPARISON

100.00% 71.60% 97.30% 70.62% 84.93% 82.16% 95.51% 88.70%

QUARTERLY COMPARISON

100.00% 71.60% 94.44% 69.79% 72.22% 104.35% 143.75% 111.84%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 24	\$0	\$0	\$0	\$0	\$2,625	\$2,855	\$3,130	\$2,605	\$1,350	\$3,920	\$915	\$475	\$17,875
FY 23	\$0	\$2,375	\$2,725	\$995	\$1,855	\$2,430	\$2,830	\$1,115	\$3,130	\$2,860	\$580	\$2,955	\$23,850
FY 22	\$1,365	\$315	\$2,300	\$300	\$1,760	\$3,595	\$2,300	\$2,510	\$3,590	\$505	\$620	\$1,685	\$20,845
FY 21	\$60	\$3,819	\$4,451	\$3,179	\$480	\$5,012	\$1,740	\$2,520	\$2,605	\$2,170	\$325	\$1,325	\$27,686
YTD	\$0	\$0	\$0	\$0	\$2,625	\$5,480	\$8,610	\$11,215	\$12,565	\$16,485	\$17,400	\$17,875	\$17,875

YTD COMPARISON

0.00% 0.00% 0.00% 0.00% 33.02% 52.79% 65.18% 78.29% 71.99% 81.15% 83.27% 74.95%

MONTHLY COMPARISON

#DIV/0! 0.00% 0.00% 0.00% 141.51% 117.49% 110.60% 233.63% 43.13% 137.06% 157.76% 16.07%

2133.39

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**

The NHS also has institutional memberships with 6 renewals. The Administrative Assistant/Store Manager/ Membership Manager/ Admissions Manager left the NHS for a new position this quarter. The Director, Catherine, is undertaking these duties until the position is hired. The NHS docents provide membership functions: send out and process renewals and update our membership database. This reflects memberships through June 30, 2024.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	521	143	266	442	284	326							1982
<b>FY 23</b>	254	60	169	239	144	222	87	330	558	483	351	236	3,133
<b>FY 22</b>	84	54	50	114	87	239	80	295	137	170	317	136	1,763
<b>FY 21</b>	20	36	36	63	36	2	32	56	70	41	16	39	447
<b>YTD</b>	521	664	930	1,372	1,656	1,982	0	0	0	0	0	0	1,982

YTD COMPARISON

205.12% 211.46% 192.55% 190.03% 191.22% 182.17% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

MONTHLY COMPARISON

205.12% 238.33% 157.40% 184.94% 197.22% 146.85% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$300	\$256	\$246	\$456	\$420	\$492	\$1,002	\$718	\$663	\$330	\$408	\$198	\$5,489
<b>FY 23</b>	\$74	\$70	\$108	\$240	\$150	\$156	\$276	\$402	\$822	\$396	\$254	\$198	\$3,146
<b>FY 22</b>	\$315	\$180	\$115	\$15	\$182	\$102	\$102	\$54	\$254	\$192	\$162	\$294	\$1,967
<b>FY 21</b>	\$25	\$50	\$0	\$95	\$15	\$0	\$15	\$50	\$40	\$190	\$25	\$135	\$640
<b>YTD</b>	300	556	802	1,258	1,678	2,170	3,172	3,890	4,553	4,883	5,291	5,489	5,489

YTD COMPARISON

405.41% 386.11% 318.25% 255.69% 261.37% 271.93% 295.34% 263.55% 198.13% 181.25% 179.48% 174.47%

MONTHLY COMPARISON

405.41% 365.71% 227.78% 190.00% 280.00% 315.38% 363.04% 178.61% 80.66% 83.33% 160.63% 100.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

The NHS Research Library is open by reservation Thursday - Saturday from 12:00 to 4:00; with 114 library appointments this quarter.  
The Museum Gallery is open to the public Wednesday -Saturday 10:00 AM to 4:00 PM; with 939 gallery with 57 out of state visitors.  
There were 337 students and 51 adult chaperons for school tours this quarter.  
The Administrative Assistant/Store Manager/ Membership Manager/ Admissions Manager  
Report reflects activity through June 30, 2024.

**VI. Fundraising Activities:**

June 30, 2024.  
Magee got a \$120,000.00 donation made to Nevada Historical Society, 501 (c) (3) from the Gregory Ne  
  
Our docent hours this quarter: 2759.5  
UNR and High School internships: 120 hours



## **VII General Museum Activities**

June 30, 2024

### **May 4 NHS celebrated its 120th birthday!**

**Partner organization that participated:** Historic Reno Preservation Society (HRPS), Nevada Women's History Project (NWHP), The Tahoe-Pyramid Trail (bike and hike), Historic Resources Commission - City of Reno ,Sons of Union Veterans of the Civil War, American Mountain Men Rendezvous Group, Blacksmiths, Hillside Cemetery Preservation Foundation, Nevada Bureau of Mines & Geology, Walker Basin Conservancy, OLLI ukulele, UNR Basque Studies & Library, Washoe County Library System, Stewart Indian School & Cultural Center Museum, Washoe County Parks, Bower's Mansion, Carson Sierra Spinners and Weavers, Our Story/Black Springs African Fireman's Museum, State Historic Preservation Office, Nevada State Parks .

**Dignitary speeches and proclamation received:** US Congressman Mark Amodei, City of Sparks Councilperson Charlene Bibee, Washoe County Commissioner Alexis Hill, and representatives from the City of Reno Mayors office and US Senator Jaquie Rosen, UNR Emeritus History Professor William Rowley, Division of Museums and History Administrator Dan Thielen, Former , Division of Museums and History Administrator Michael Fischer.

### **Public Outreach:**

- Reno Aces Education Days in April and May reached 3700 children attended
- Washoe Valley at event May with over 200 attendees
- Bowers Mansion "Porch Talk" in May given by Docent Lorraine Petersen on the Winters Family with 70 attendees
- PBS Finding Your Roots panel discussion in May with Sarah as genealogical research expert

STQRY app updated by Kristina and Shery with information in Spanish, English, Japanese, and Basque with AI voice translations available.

#### **X. NHS Quarterly**

Kristina Hornback is the Education Curator and NHSQ Managing Editor. She is gradually taking over the Managing Editor duties from Catherine.

The 2024 *Nevada Historical Society Q (NHSQ)* is in production with William Rowley as the contract Editor-in-Chief.

The NHSQ is now a hybrid digital/print publication for calendar year 2024.

Project MUSE will provide the online access for paid subscriptions to *NHSQ* and the "best of" end of year *NHSQ* will be printed and sent to subscribers once a year.

Sheridan Press is the company who prints and distributes the printed version of the *NHSQ*.

**XI. Mission Statement**

The Nevada Historical Society was founded in 1904

**Mission**

The Nevada Historical Society collects and preserves our state’s cultural heritage to make it accessible to everyone through education, research, and exhibitions about the people, places, and events that shape Nevada.

**Vision**

The Nevada Historical Society encourages the spirit of discovery and pursuit of knowledge to enrich lives through history.

We strive to be:

- A diverse and inclusive educational institution that reflects the histories of all Nevadans.
- A valuable resource that illuminates our past, connects us to the present, and inspires us for the future.
- An accessible destination for education, research, and public programs.

## **XII. Current Operations**

The NHS is open to the public Wednesday - Saturday 10 AM to 4 PM . The Research Library is open by reservation Thursday - Saturday 12PM to 4PM. The staff hours are from 7:30 AM to 5:30 PM Tuesday through Saturday.

Catherine Magee, Director  
August 14, 2024



<b>Funding Source</b>	<b>503537-7060</b>
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**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
FOR LESS THAN \$50,000**

A Contract Between the State of Nevada  
Acting by and Through its

Agency Name:	<b>Division of Museums and History</b>
Address:	412 East Musser Street
City, State, Zip Code:	Carson City, NV 89701
Contact:	Daphne O. DeLeon, Administrative Services Officer
Phone:	775-687-7340 ext. 302
Fax:	775-687-4333
Email:	dadeleon@nevadaculture.org

Contractor Name:	<b>Sheridan Press Inc</b>
Address:	450 Fame Ave
City, State, Zip Code:	Hanover, PA 17331-1585
Contact:	Joyce Coulter
Phone:	717-632-3535
Fax:	717-633-8933
Email:	ACCOUNTRECEIVABLES.TSP@SHERIDAN.COM

WHEREAS, NRS 333.700 authorizes officers, departments, institutions, boards, commissions, and other agencies in the Executive Branch of the State Government which derive their support from public money in whole or in part to engage services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in **Section 7, Contract Termination**. Contracts requiring approval of the Nevada Board Museums and History are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

Effective from:	<b>July 1, 2024</b>	To:	<b>June 30, 2025</b>
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2. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.

<b>Funding Source</b>	<b>503537-7060</b>
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3. **SCOPE OF WORK.** The Scope of Work is described below, which is incorporated herein by reference:

<b>DESCRIPTION OF SCOPE OF WORK:</b>
<p><b>Printing and mailing of the Nevada Historical Society Q publication V. 66 FY 25 to be mailed December 2024</b></p> <p><b>Sheridan printers to provide:</b></p> <p><b><u>Fiscal year 2025</u></b></p> <p>ONE print issue of the NHS Q mailed in December 2024</p> <p>- 200 pages; no color pages</p> <p>-719 total copies made</p> <p>-610 mailed individually (2 overseas)</p> <p>-109 shipped to NHS</p> <p>-NCOA fulfillment (National Confirmation of Address-required by US Postal Service)</p>

An Attachment must be limited to the Scope of Work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachment.. This Contract incorporates the following attachment.

ATTACHMENT AA:	CONTRACTOR'S PROPOSAL
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5. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 3, Scope of Work* at a cost as noted below:

\$	per	
Total Contract or installments payable at:		
Total Contract Not to Exceed:	\$4,107.36	

The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated Attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

6. **BILLING SUBMISSION: TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of

the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to Contractor.

7. **INSPECTION & AUDIT.** Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the State or United States Government, sufficient information to determine compliance with all State and federal regulations and statutes, and compliance with the terms of this contract, and agrees that such documents will be made available for inspection upon reasonable notice from authorized representatives of the State or Federal Government.
8. **CONTRACT TERMINATION.**
  - A. Termination Without Cause. Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days' notice in the manner specified in **Section 2, Notice**. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.
  - B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.
  - C. Termination with Cause for Breach. A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under **Subsection 7D**. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:
    - 1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or
    - 2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
    - 3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or
    - 4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
    - 5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
    - 6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.
  - D. Time to Correct. Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in **Section 2, Notice**, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under **Subsection 7C**, above, shall run concurrently, unless the notice expressly states otherwise.

9. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. For purposes of an award of attorneys' fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys' fees shall be one hundred and fifty dollars (\$150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.
10. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor's tort liability shall not be limited.
11. **INDEMNIFICATION AND DEFENSE.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor's obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Contractor waives any rights of subrogation against the State. Contractor's duty to defend begins when the State requests defense of any claim arising from this Contract.
12. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.
13. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor's automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of the required insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.

**A. Workers' Compensation and Employer's Liability Insurance.**

- 1) Contractor shall provide proof of worker's compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.
- 2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310 and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed "Affidavit of Rejection of Coverage" form under NRS 616B.627 and NRS 617.210.

**B. Commercial General Liability – Occurrence Form.** The Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- |  |             |
|--|-------------|
| 1) General Aggregate                         | \$2,000,000 |
| 2) Products – Completed Operations Aggregate | \$1,000,000 |
| 3) Personal and Advertising Injury           | \$1,000,000 |
| 4) Each Occurrence                           | \$1,000,000 |

***Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.***



<b>Funding Source</b>	<b>503537-7060</b>
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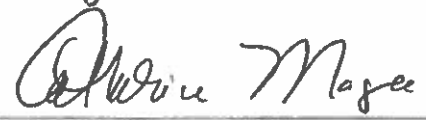
14. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
15. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
16. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract ("State Materials") shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.
17. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.
18. **GENERAL WARRANTY.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.
19. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.
20. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.
21. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its Scope of Work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the "not to exceed" value **Section 4, Consideration** equals or exceeds \$50,000. This Contract, and any amendments, may be executed in counterparts.


Funding Source	503537-7060
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IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

The Sheridan Press, Jim Wilde

	6/12/2024	VP, Publication Group Sales
Independent Contractor's Signature	Date	Independent Contractor's Title

	6/20/2024	Nevada Historical Society Director
State of Nevada Authorized Signature	Date	Title

	3/Sept 24	Nevada Division of Museums and History Administrator
State of Nevada Authorized Signature	Date	Title

Nevada Board of Museums & History Authorized Signature	Date	Chair Title
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Approved as to form by:

Deputy Attorney General for Attorney General	On: _____ Date
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**SAMPLE INVOICE**

Nevada Historical Society  
1650 North Virginia Street  
Reno, NV 89503-1799

Attn: Kristina Hornback

NHSQ

Title: NEVADA HISTORICAL SOCIETY Q		Unit Charge		Total
Volume:	Number:	Unit	(\$)	(\$)
67	1			
<b>Pages:</b> 200 plus cover <b>Trim Size:</b> 6-7/8x10				
<b>Quantity:</b> 719 (685 copies plus 5% overs)				
<b><u>Preparation</u></b>				
Preflight of furnished PDF file		1	60.00	60.00
			Subtotal:	60.00
<b><u>Presswork and Folding</u></b>				
Base pages black - 64		1	MR 401.00	401.00
			Run 39.60	28.47
32 page signature, black		4	MR 146.00	584.00
			Run 19.80	56.94
8 page signature, black		1	MR 134.00	134.00
			Run 8.75	6.29
Cover printed black both sides			MR 165.00	165.00
			Run 16.90	12.15
Additional to varnish or aqueous coat outside of cover			MR 72.00	72.00
			Run 5.05	3.63
<b><u>Binding</u></b>				
Perfect bind 7 to 12 signatures plus cover			MR 122.00	122.00
			Run 59.55	42.82
			Subtotal:	1,628.30
<b><u>Paper</u></b>				
<b>Text: 50 lb. white offset</b>				
Pages - 64		1	MR 35.00	35.00
			Run 165.00	118.64
32 page signature		4	MR 18.00	72.00
			Run 82.50	237.27
8 page signature		1	MR 16.00	16.00
			Run 20.80	14.96
Increase or decrease in cost of text stock		34.29%		169.35
<b>Cover: 10 pt. white C1S</b>				
			MR 37.00	37.00
			Run 66.55	47.85
Increase or decrease in cost of cover stock		128.23%		108.80
			Subtotal:	856.87

## **SAMPLE INVOICE**

Nevada Historical Society  
1650 North Virginia Street  
Reno, NV 89503-1799

Attn: Kristina Hornback

NHSQ

Title: NEVADA HISTORICAL SOCIETY Q			Unit Charge	Total
Volume:	Number:	Unit	(\$)	(\$)
67	1			
<b><u>Distribution</u></b>				
Mail in polybags	610		152.85 /M	93.24
Set up	1		43.65	43.65
Generate presorted inkjet or Cheshire labels	610		43.00 /M	26.23
Label generation set up	1		73.00	73.00
Prepare shipments for UPS, FedEx or parcel post	1		5.15	5.15
Prepare shipments for common carrier	1		20.25	20.25
Bulk pack into cartons	5	carton(s)	3.40	17.00
Subtotal:				278.52
10% Labor & material surcharge effective 9/1/22				196.68
Subtotal before Postage & Freight:				3,020.37
<b><u>Estimated Postage and Freight</u></b>				
U.S. Standard	608			857.28
Foreign via IMS (ROW)	2			8.46
Overcopies to Reno, NV 89503 via FedEx Ground	109			221.25
				719
Subtotal:				1,086.99
Total: \$				4,107.36

Quote valid for 30 days. Paper subject to availability at time of order.

Sample invoice does not include sales tax, author's alterations, or NCOA charges when applicable.  
Invoiced amount is subject to sales tax without a resale tax exempt certificate/form provided  
Sales tax will be calculated and added to actual invoice if applicable.  
Paper, postage and freight are invoiced at the prevailing rates

The above prices are taken from Proposal No. 10-086R

Respectfully submitted by:

Joyce Coulter  
Sales Representative  
JMC:kcs

**NEVADA MUSEUMS & HISTORY**

**Joe Lombardo** | Governor

**Daniel P. Thielen** | Administrator

**Joshua Bonde Ph.D.** | Director

**NEVADA STATE MUSEUM**

600 North Carson Street

Carson City, NV 89701

# NEVADA

## MUSEUMS & HISTORY



## NEVADA STATE MUSEUM

REPORT TO THE  
BOARD OF MUSEUMS AND HISTORY, SEPTEMBER 13, 2024

**I. Private Funds Budget Summary B/A 5036**

<b><u>State Fiscal Year 2024</u></b> <b><u>as of 06/30/2024</u></b>	<b><u>GL /Cat#</u></b>	<b><u>SFY 2024</u></b> <b><u>Budget</u></b>	<b><u>Actuals</u></b> <b><u>YTD</u></b>	<b><u>Percentage</u></b> <b><u>YTD</u></b>	<b><u>Column8</u></b>
Cash From Prev Fiscal Year	2511	583,759	583,759	100.00%	
Cash Bal Fwr New Fiscal Year	2512	38,427	38,427	100.00%	
<b><u>Comparison of Revenues Budgeted/ Received:</u></b>					
Facilities Charg	3801	4,650	6,255	134.52%	
Anthropology Fees	3871	60,000	140,560	234.27%	
Coin Press Sales	3872	200,000	113,260	56.63%	
Memberships*	4008	24,365	41,017	168.34%	
Photograph Sales	4010	1,208	1,142	94.56%	
Merchandise Sales*	4025	205,000	221,322	107.96%	
Gifts & Donations	4251	4,228	11,910	281.68%	
Private Grants	4265	25,000	58,438	233.75%	
Treasurer's Interest	4326	3,958	21,220	536.12%	
Outside Bank Acct (MS)	4454	10,000	10,000	100.00%	
<b>Total Revenues:</b>		\$538,409	\$625,123	116.11%	
<b><u>Comparison of Expenditures Budgeted/Expended:</u></b>					
Anthropology	37	15,000	13,523	90.15%	
Natural History	39	10,000	8,630	86.30%	
Administration	41	127,418	93,015	73.00%	
Education	42	6,916	6,316	91.33%	
Exhibits	43	93,132	91,807	98.58%	
History	45	20,003	19,503	97.50%	
Board Appr Special Projects	48	361,831	10,000	2.76%	
Museum Store*	49	189,811	180,446	95.07%	
Coin Press	50	104,089	24,426	23.47%	
Special Projects (Restricted)	55	174,534	48,198	27.62%	
Restr Collection Storage Maint	56	57,861	57,065	98.62%	
<b>Total Expenditures:</b>		\$1,160,595	\$552,928	47.64%	

The Museum closed FY2024 strong with revenue still exceeding expenditures by ~\$70,000.

Report is through June 30, 2024.

\* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 2024	\$22,869	\$19,308	\$18,316	\$36,373	\$22,983	\$18,207	\$13,394	\$13,465	-\$13,112	\$26,860	\$22,238	\$20,421	\$221,322
FY 2023	\$13,053	\$17,168	\$17,911	\$12,822	\$17,059	\$10,626	\$10,036	\$8,103	\$16,675	\$50,195	\$23,318	\$40,414	\$237,379
FY 2022	\$24,757	\$29,777	-\$21,384	\$6,694	\$9,388	\$6,228	\$8,089	\$14,220	\$16,158	\$13,638	\$16,444	\$14,152	\$138,162
FY 2021	\$26,205	-\$779	\$22,992	-\$13,098	\$33,232	\$3,044	\$6,926	\$15,963	\$11,946	\$13,451	\$32,779	\$25,302	\$177,964
YTD	\$22,869	\$42,177	\$60,493	\$96,865	\$119,848	\$138,055	\$151,450	\$164,915	\$151,803	\$178,663	\$200,901	\$221,322	\$221,322

YTD COMPARISON

175.20% 139.56% 125.68% 158.92% 153.63% 155.75% 153.48% 154.45% 122.96% 102.89% 102.00% 93.24%

MONTHLY COMPARISON

175.20% 112.47% 102.26% 283.67% 134.73% 171.34% 133.46% 166.18% -78.63% 53.51% 95.37% 50.53%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.



Nevada State Museum  
Report to the Board  
September 13, 2024

Museum Store Profit and Loss Chart

<b>FY2024</b>	<b>Revenues</b>	<b>Expenditures</b>			<b>Total</b>	<b>Net</b>	<b>% Net</b>
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	22,869	-	4,989	-	4,989	17,879	78.2%
August	19,308	13,547	4,826	2,645	21,018	(1,709)	(8.9%)
September	18,316	8,894	7,091	963	16,948	1,368	7.5%
October	36,373	16,643	5,404	1,016	23,063	13,310	36.6%
November	22,983	11,890	4,959	608	17,456	5,527	24.0%
December	18,207	8,188	4,959	762	13,908	4,299	23.6%
January	13,394	8,587	5,112	1,420	15,119	(1,725)	(12.9%)
February	13,465	5,644	4,994	1,136	11,774	1,691	12.6%
March	(13,112)	6,608	7,265	1,560	15,433	(28,546)	217.7%
April	26,860	9,051	2,344	1,613	13,008	13,853	51.6%
May	22,238	8,738	5,146	1,819	15,702	6,536	29.4%
June	20,421	2,000	5,086	4,942	12,028	8,393	41.1%
<b>FY24 Total</b>	<b>221,322</b>	<b>99,789</b>	<b>62,174</b>	<b>18,483</b>	<b>180,446</b>	<b>40,876</b>	<b>18.5%</b>
<b>FY23 Total</b>	<b>237,379</b>	<b>94,877</b>	<b>59,295</b>	<b>12,271</b>	<b>166,443</b>	<b>70,936</b>	<b>29.9%</b>
<b>FY22 Total</b>	<b>138,162</b>	<b>58,450</b>	<b>63,695</b>	<b>5,961</b>	<b>128,106</b>	<b>10,056</b>	<b>7.3%</b>
<b>FY21 Total</b>	<b>177,964</b>	<b>59,764</b>	<b>64,778</b>	<b>2,808</b>	<b>127,350</b>	<b>50,614</b>	<b>28%</b>

**Museum Store Sales Narrative:**

The Museum Store ended FY24 strong. The seeming loss of profits was a correction for funds that should have been coded to Membership and the Coin Press Program. Even with the correction, the Museum store is still in the profit category for the fiscal year.

**IV. Membership Program**

**Membership Figures**

**Memberships (new and renewals) chart comparison against previous fiscal years.**

Membership	<u>Qtr 1</u>		<u>Qtr 2</u>		<u>Qtr 3</u>		<u>Qtr 4</u>		<u>TOTAL</u>		<u>TOTAL</u>
Categories	<u>July - Sep</u>		<u>Oct - Dec</u>		<u>Jan - Mar</u>		<u>April - June</u>				
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	9	25	4	8	14	95	21	74	48	202	250
Family	16	55	27	54	16	65	26	74	85	248	333
Sustaining	5	24	0	17	5	38	5	39	15	118	133
Contributing	0	3	0	1					0	4	4
Patron	0	0	0	0					0	0	0
Benefactor	0	1	0	0					0	1	1
Senior	26	77	23	57					49	134	183
Student	0	0	0	0					0	0	0
<b>FY 24</b>	56	185	54	137	35	198	52	187	197	707	904
<b>FY 23</b>	39	168	32	92	42	237	70	193	183	690	873
<b>FY 22</b>	28	36	33	53	56	196	31	94	148	379	527
<b>FY 21</b>	34	60	13	89	21	91	23	87	91	327	418
<b>YTD</b>	56	185	110	322	145	520	197	707	197	707	904

**YTD COMPARISON**

143.59% 110.12% 154.93% 123.85% 128.32% 104.63% 107.65% 102.46%

**QUARTERLY COMPARISON**

143.59% 110.12% 168.75% 148.91% 83.33% 83.54% 74.29% 96.89%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

**Membership Sales**

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$0	\$6,390	\$2,125	\$1,085	\$2,365	\$1,456	\$6,891	\$3,205	\$7,034	\$4,825	\$3,016	\$2,625	\$41,017
<b>FY 23</b>	\$195	\$5,915	\$915	\$475	\$2,328	\$2,294	\$1,600	\$2,775	\$6,160	\$3,405	\$2,570	\$1,010	\$29,641
<b>FY 22</b>	\$760	\$785	\$1,800	\$705	\$2,240	\$1,275	\$2,535	\$4,380	\$4,925	\$1,955	\$1,710	\$1,295	\$24,365
<b>FY 21</b>	\$995	\$395	\$1,380	\$4,870	\$430	\$1,420	\$875	\$1,420	\$1,790	\$2,390	\$2,140	\$2,655	\$20,760
<b>YTD</b>	\$0	\$6,390	\$8,515	\$9,600	\$11,965	\$13,421	\$20,312	\$23,517	\$30,551	\$35,376	\$38,392	\$41,017	\$41,017

**YTD COMPARISON**

#DIV/0!	104.59%	121.22%	128.01%	121.75%	110.72%	148.03%	142.56%	134.84%	135.74%	134.09%	138.38%
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**MONTHLY COMPARISON**

0.00%	108.04%	232.24%	228.42%	101.60%	63.46%	430.71%	115.48%	114.19%	141.70%	117.36%	259.89%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**

Mr. Kelly Brant continues his successful curation and recruitment of members. Membership program continues to be successful.

**V. Museum Attendance**

**Attendance chart comparison against three previous fiscal years.**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	3,775	3,101	2,959	7,594	3,350	2,320	2,047	2,177	2,579	2,608	3,882	3,681	40,073
<b>FY 23</b>	2,911	2,581	2,360	3,769	2,632	1,373	1,600	1,659	2,333	4,435	3,545	4,375	33,573
<b>FY 22</b>	3,360	2,069	1,353	1,654	1,657	906	990	1,251	1,798	2,472	2,307	2,573	22,390
<b>FY 21</b>	1,567	1,338	1,380	1,250	240	581	716	943	1,323	1,553	1,886	2,452	15,229
<b>YTD</b>	3,775	6,876	9,835	17,429	20,779	23,099	25,146	27,323	29,902	32,510	36,392	40,073	40,073

**YTD COMPARISON**

129.68% 125.20% 125.25% 149.98% 145.79% 147.82% 145.98% 144.68% 140.93% 126.73% 124.64% 119.36%

**MONTHLY COMPARISON**

129.68% 120.15% 125.38% 201.49% 127.28% 168.97% 127.94% 131.22% 110.54% 58.80% 109.51% 84.14%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Attendance Receipts**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$17,659	\$26,731	\$20,350	\$19,870	\$13,010	\$8,360	\$14,590	\$10,950	\$11,534	\$18,600	\$17,900	\$23,577	\$203,131
<b>FY 23</b>	\$16,917	\$22,028	\$16,410	\$15,050	\$11,335	\$5,440	\$11,920	\$8,160	\$13,111	\$17,416	\$14,990	\$30,443	\$183,221
<b>FY 22</b>	\$16,134	\$15,624	\$7,280	\$7,888	\$9,916	\$3,716	\$8,020	\$7,470	\$11,916	\$12,270	\$11,790	\$17,930	\$129,955
<b>FY 21</b>	\$8,256	\$8,368	\$8,592	\$8,656	\$1,432	\$2,856	\$3,552	\$4,778	\$7,408	\$9,236	\$10,572	\$18,387	\$92,093
<b>YTD</b>	17,659	44,390	64,740	84,610	97,620	105,980	120,570	131,520	143,054	161,654	179,554	203,131	203,131

**YTD COMPARISON**

104.39% 113.98% 116.95% 120.18% 119.43% 121.56% 121.66% 122.62% 118.84% 117.32% 117.53% 110.87%

**MONTHLY COMPARISON**

104.39% 121.35% 124.01% 132.02% 114.78% 153.68% 122.40% 134.19% 87.97% 106.80% 119.41% 77.45%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

Museum attendance continues at a record pace. We surpassed 40,000 guests for the first time in over a decade.

## VI. Fundraising Activities:



## VII General Museum Activities

### **Natural History Program Activities for Quarter 4 of 2024 (Apr-Jun)**

Docent hours accrued cataloging archival material into PastPerfect Data Base = 50

Plant data processed into computer catalog system = 2,447 items

Worked with NSM Exhibit personnel in the design of the new Natural History gallery.

Conducted research and compiled information to be used in writing text for the new Natural History exhibit.

Gave presentation about venomous reptiles to 10 members of Lyon County Sheriff Search & Rescue.

### **Exhibits Quarterly Report: April-June 2024**

#### **Basket Gallery:**

Design and fabricate mounts for baskets.

Travel to Fallon with Anna to meet with Loretta Burden to capture footage of modern weaving for Basket Gallery projector.

Install basket weave touch/tactile display in gallery.

Create basket photo art for large scale canvas prints and outsource to Fastsigns for print.

Meet with members of UNR Dept. of media technology to discuss permissions and use of archival basket weaving footage in the basket gallery.

#### **Natural History:**

Create floorplans for new natural history gallery for fire marshal and public works.

Consult with Ken Scarborough, Scott Klette etc. to find solutions to permitting challenges in Natural History exhibit.

Search and acquire services of architect for stamped plans required for permitting. Meet with Architect (Greg Erny, Architects +) to develop plan to solve permitting issues with Public Works and Fire Marshal. Meet with Public works architect Adrianna Benjamin to discuss CIP and permitting requirements.

Receive and install bird display cases and habitat display cases.

Field trip to Wesco in Rancho Cordova with Facilities and Exhibits to pick up product for natural history diorama construction, tour facility and learn about newest products on the market for exhibits related purposes.

Coat natural history floors with new flooring material.

Frame out Tahoe diorama exhibit area.

Misc:

Assist Fort Churchill State Park staff with selection process for contractor to complete major exhibits overhaul for the park. Attend candidate presentations and provide input.

Install TVs in concourse and coin press room. Provide relevant digital content for TV/monitors.

Consult with members from the blind/visually impaired community. Coordinate museum tours to facilitate feedback on how we can improve accessibility.

Planning for new minerals exhibit provided by the Division of Minerals. Visit Discovery Museum to assess similar exhibit and communicate changes and customization for our museum version. Provide modified graphics and font files to contractor assigned to project.

Swap out First Ladies dress and text in textiles case in changing gallery.

Coordinate and execute installation of second pollinator garden in Loftin

Park area.

Assist Education/Mahal with construction and installation of bee hotel in pollinator garden.

### Mission

The Nevada State Museum engages diverse audiences in understanding and celebrating Nevada's natural and cultural heritage.

The museum preserves heritage for long-term public benefit.

The museum presents heritage through unique and authentic educational experiences, enhanced by an environment of comfort, interaction, and inspiration.

Audiences learn what makes Nevada special. They gain stronger identity, connection, and validation. They develop a broader point of view and a sense of responsibility.

The museum extends benefits to the greatest audience, provides leadership in heritage education, and adheres to the highest standards of public-trust stewardship.

### **Current Operations**

The museum is open six days a week, Tuesday through Sunday.

**NEVADA MUSEUMS & HISTORY**

**Joe Lombardo** | Governor

**Daniel P. Thielen** | Administrator

**Hollis J. Gillespie** | Director

**NEVADA STATE MUSEUM LAS VEGAS**

309 S. Valley View Blvd

Las Vegas, NV 89107

# NEVADA

## MUSEUMS & HISTORY



### NEVADA STATE MUSEUM, LAS VEGAS

REPORT TO THE  
BOARD OF MUSEUMS AND HISTORY SEPTEMBER 13, 2024

**I. Private Funds Budget Summary B/A 5039**

<b><u>State Fiscal Year 2024 as of 06/30/2024</u></b>	<b><u>GL /Cat#</u></b>	<b><u>SFY 2024 Budget</u></b>	<b><u>Actuals YTD</u></b>	<b><u>Percentage YTD</u></b>	<b><u>Column5</u></b>
Cash From Prev Fiscal Year	2511	115,081	115,081	100.00%	
Cash Bal Fwr New Fiscal Year	2512	56,729	56,729	100.00%	
<b><u>Comparison of Revenues Budgeted/ Received:</u></b>					
Photo Sales	4010	0	0	0.00%	
Memberships*	4008	2,385	2,515	105.44%	
Merchandise Sales*	4025	65,000	70,439	108.37%	
Gifts & Donations	4251	13,919	1,878	13.49%	
Private Grants	4265	15,000	2,348	15.65%	
Treasurer's Interest	4326	1,500	5,090	339.33%	
<b>Total Revenues:</b>		<u>\$97,804</u>	<u>\$82,270</u>	84.12%	
<b><u>Comparison of Expenditures Budgeted/Expended:</u></b>					
Administration	35	122,034	53,268	43.65%	
Collections	39	1,000	212	21.21%	
Natural History	47	1,500	1,112	74.13%	
Board Appr Special Projects	48	67,530	3,385	5.01%	
Museum Store*	49	36,444	36,258	99.49%	
Special Projects (Restricted)	55	41,106	7,175	17.45%	
<b>Total Expenditures:</b>		<u>\$269,614</u>	<u>\$101,410</u>	37.61%	

**Revenue/Expenditure Comparison Narrative:**

The museum continues to expend funds conservatively. We are actively looking to expand earned revenue from specialized public programs, grants and donations, and community partnerships. All endeavors are in a building phase. We prepared a membership appeal and a donation request letters to be sent to our mailing list of members and supporters. We have begun to capture more renewals and did not result in a single donation to the museum. We will continue to look for better tactics to get a reliable donation stream going forward.

Report is through 30 June 2024.

\* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 24	\$3,251	\$3,855	\$2,770	\$7,310	\$8,186	\$3,428	\$5,579	\$5,901	\$5,155	\$11,107	\$8,144	\$5,752	\$70,439
FY 23	\$3,511	\$3,431	\$4,880	\$2,911	\$3,495	\$2,359	\$4,426	\$3,202	\$5,898	\$4,871	\$4,164	\$5,934	\$49,083
FY 22	\$3,386	\$4,234	\$3,633	\$3,586	\$5,900	\$2,761	\$2,752	\$5,571	\$6,158	\$6,008	\$6,369	\$4,688	\$55,045
FY 21	\$836	\$40	\$329	\$878	\$643	\$0	\$0	\$0	\$1,560	\$4,032	\$5,038	\$3,976	\$17,334
YTD	\$3,251	\$7,106	\$9,876	\$17,186	\$25,372	\$28,801	\$34,379	\$40,280	\$45,435	\$56,542	\$64,686	\$70,439	\$70,439

YTD COMPARISON

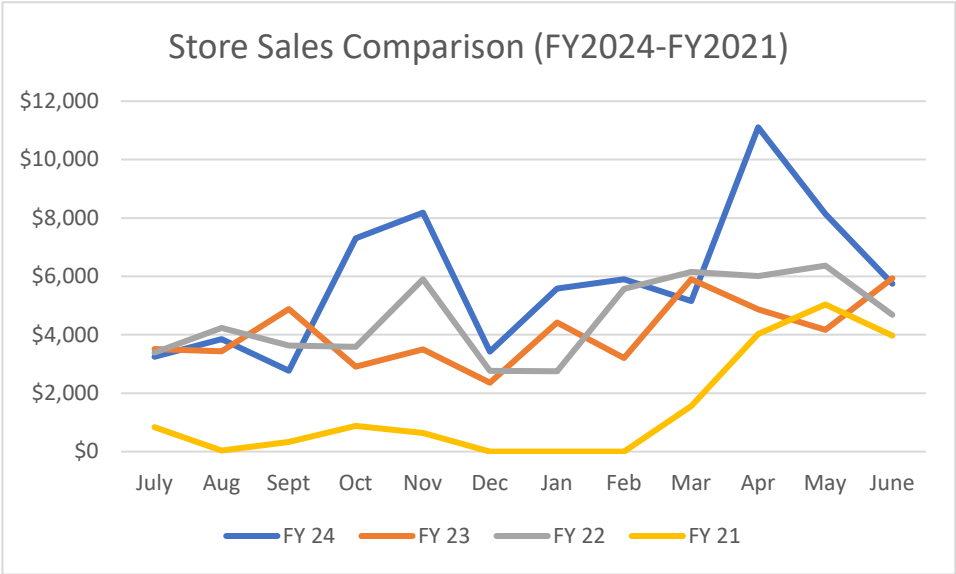
92.58% 102.36% 83.54% 116.65% 139.19% 139.89% 137.44% 142.76% 133.19% 145.04% 149.91% 143.51%

MONTHLY COMPARISON

92.58% 112.37% 56.76% 251.14% 234.19% 145.31% 126.05% 184.26% 87.41% 228.02% 195.58% 96.93%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.



Nevada State Museum Las Vegas  
Report to the Board  
September 13, 2024

Museum Store Profit and Loss Chart

<b>FY2024</b>	<b>Revenues</b>	<b>Expenditures</b>			<b>Total</b>	<b>Net</b>	<b>% Net</b>
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	
July	3,251	-	-	-	3,251	100.0%	
August	3,855	2,082	-	1,897	(123)	(3.2%)	
September	2,770	5,205	-	431	(2,866)	(103.5%)	
October	7,310	4,617	-	519	2,174	29.7%	
November	8,186	6,507	-	-	1,679	20.5%	
December	3,428	4,004	-	26	(602)	(17.6%)	
January	5,579	1,623	-	-	3,956	70.9%	
February	5,901	5,462	-	175	264	4.5%	
March	5,155	1,172	-	1,242	2,741	53.2%	
April	11,107	2,320	-	-	8,786	79.1%	
May	8,144	1,042	-	254	6,848	84.1%	
June	5,752	-	-	1,065	4,688	81.5%	
<b>FY23 Total</b>	<b>70,439</b>	<b>34,034</b>	<b>-</b>	<b>5,609</b>	<b>30,796</b>	<b>43.7%</b>	
<b>FY23 Total</b>	<b>49,083</b>	<b>8,164</b>	<b>-</b>	<b>21,992</b>	<b>18,928</b>	<b>38.6%</b>	
<b>FY22 Total</b>	<b>55,045</b>	<b>15,090</b>	<b>-</b>	<b>20,020</b>	<b>19,935</b>	<b>36.2%</b>	
<b>FY21 Total</b>	<b>17,334</b>	<b>402</b>	<b>-</b>	<b>1,580</b>	<b>15,352</b>	<b>88.6%</b>	

**Includes Board Approved Cat. 48 Expenditures**

**Museum Store Sales Narrative:**

Store sales were excellent this quarter overall. The spike in April & May was due to having healthy inventory and the butterfly habitat opening on the Springs Preserve, which increased visitation. With the additional spending authority the store received this fiscal year, which allowed Lara to keep the store stocked through June, FY24 store sales were 6% above the Division's projected amount.

The store's budget was frozen for the fiscal year on May 3rd. The loss of store inventory and drop in sales as a result will be evident at the beginning of FY25.

Physical Inventory was conducted at the end of June and went well. The store had a discrepancy from the initial on-hand inventory amount of only \$56.00.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership	<u>Qtr 1</u>		<u>Qtr 2</u>		<u>Qtr 3</u>		<u>Qtr 4</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>July - Sep</u>		<u>Oct - Dec</u>		<u>Jan - Mar</u>		<u>April - June</u>				
Categories	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	6	0	0	0	0	0	1	1			0
Family	7	6	5	6	1	1	4	4			0
Sustaining	0	2	0	1	0	1	0	0			0
Contributing	0	0	0	0	0	0	0	0			0
Patron	0	0	0	0	0	1	0	0			0
Benefactor	0	0	0	0	0	0	0	0			0
Senior	7	2	8	8	1	1	0	3			0
Student	0	0	0	0	0	0	0	0			0
FY 24	20	10	13	15	2	4	5	8	0	0	0
FY 23	14	5	12	6	11	1	30	0	67	12	79
FY 22	3	8	5	15	3	4	9	17	20	44	64
FY 21	7	25	9	5	17	11	12	31	32	54	86
YTD	20	10	33	25	35	29	40	37	0	0	0

YTD COMPARISON

142.86% 200.00% 126.92% 227.27% 94.59% 241.67% 59.70% 308.33%

QUARTERLY COMPARISON

142.86% 200.00% 108.33% 250.00% 18.18% 400.00% 16.67% #DIV/0!

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.



Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 24	\$0	\$60	\$55	\$80	\$565	\$660	\$225	\$125	\$75	\$220	\$150	\$300	\$2,515
FY 23	\$0	\$0	\$655	\$255	\$90	\$0	\$460	\$50	\$930	\$300	\$355	\$400	\$3,495
FY 22	\$0	\$370	\$180	\$370	\$120	\$230	\$135	\$240	\$140	\$110	\$410	\$80	\$2,385
FY 21	\$215	\$20	\$55	\$330	\$315	\$170	\$0	\$100	\$525	\$640	\$760	\$330	\$3,460
YTD	\$0	\$60	\$115	\$195	\$760	\$1,420	\$1,645	\$1,770	\$1,845	\$2,065	\$2,215	\$2,515	\$2,515

YTD COMPARISON

0.00% #DIV/0! 17.56% 21.43% 75.98% 141.98% 112.66% 117.21% 75.61% 75.36% 71.56% 71.96%

MONTHLY COMPARISON

#DIV/0! #DIV/0! 8.40% 31.37% 627.59% #DIV/0! 48.91% 250.00% 8.06% 73.33% 42.25% 75.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**

We now have assigned membership responsibility to our Admin 3 incumbent. They have been active contacting renewing and lapsed members to update their museum support. Further, they have evaluated the Past Perfect management system to be sure that that data is current and consistent so that we may begin pulling reports. Until all the museums are able to accept memberships applications and payments on line, I don't expect to advance our growth much.

V. Museum Attendance

Attendance chart comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 24	5001	5766	3845	5008	5347	3615	6720	12942	19729	11717	10113	5207	95010
FY 23	5106	4805	3493	3429	4027	3444	9473	7451	5838	7852	6241	6040	67199
FY 22	3423	2552	2996	4250	5931	3384	4126	4562	4602	7064	6155	4228	53273
FY 21	273	0	204	593	1713	0	3832	0	0	2524	4375	1238	14752
YTD	14,373	12,296	10,746	14,008	16,776	10,867	22,556	18,235	13,843	17,440	16,771	11,506	178,363

YTD COMPARISON

287.40% 114.20% 73.54% 71.40% 67.19% 38.02% 63.89% 37.80% 20.37% 21.88% 18.68% 12.11%

MONTHLY COMPARISON

102.10% 83.33% 90.85% 68.47% 75.31% 95.27% 140.97% 57.57% 29.59% 67.01% 61.71% 116.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Attendance Receipts

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
FY 24	\$66,605	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$66,605
FY 23		\$53,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,740
FY 22	\$53,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,172
FY 21	\$53,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,172
YTD	0	53,740	0	0	0	0	0	0	0	0	0	0	53,740

YTD COMPARISON

#DIV/0! 100.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

MONTHLY COMPARISON

#DIV/0! 0.00% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0!

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

We have been pleased with our consistent, high monthly attendance. DCTA support of museums and promotion and in-house staffing working on posting regularly to social media platforms had helped give a jolt to our number of visitors and engagement. In addition, the Springs Preserve has likewise enjoyed increased attendance this year and their efforts to advertise and include the museum in the SP experience is to our benefit. We are motivated to increase both actual attendance and the percentage total of visitors to the Springs. For the last quarter, we have enjoyed 34 percent capture rate. This is lower than the previous quarter suggesting more opportunity to attract higher total attendance.

**VI. Fundraising Activities:**

With the Friends of NSMLV acting as fiscal agent, the museum was awarded a Centennial Grant of \$14,355.85 from the City of Las Vegas. The funds will be applied to exhibit production and professional art shipments of artifacts for The Spanish Trail, Connecting a Network of Paths that opens 15 November 2024. The 32 Club has raised more than \$8000 this last quarter that is restricted to museum-school transportation of Museum in a Box rentals.

## VII General Museum Activities

### **History and Material Culture**

Josef Diaz, Curator

#### **Activities summary:**

- A search is in process to fill the registrar position at the Nevada State Museum, Las Vegas. This will be filled by August 19, 2024.
- Greetings from Las Vegas: Growth of a City Through Postcards that opened June 7th continues to draw visitors. It features historic postcards from the museum's collection.
- Josef Diaz, Curator of History and Material Culture continues to do research and planning for the exhibit The Old Spanish Trail: Connecting a Network of Paths opening on November 15, 2024 and running through April, 2025 There will be a robust schedule of public programs to accompany each exhibit. Jonelle Wilson and Josef Diaz will travel to New Mexico in August to pack and currier artifacts for the show.
- Josef Diaz wrote a grant and submitted it to the Centennial Commission to support the exhibit. The grant was awarded for \$15,000.00. He will continue to write grants to support this and future exhibits.

### **Natural History**

Richard Gawne, Curator

#### **Activities summary:**

- Working in close collaboration with our exhibits team, we have inaugurated a new rotating exhibit series that aims to highlight scientific research that is being done in, and is relevant to, the greater Las Vegas community. The first exhibit is a collaborative partnership with researchers at UNLV who are experts in the field of parasitology. This exhibit will remain on display for approximately 6 months, after which it will be replaced with new content.
- I have acquired new insect trapping equipment that has greatly increased the efficiency of our invertebrate collecting efforts. Field collection of specimens will continue to be a top priority through the early months of the fall. In addition to expanding the scope of our collection to include specimens in previously under-represented insect orders (esp. beetles), these efforts have enabled me to obtain a better understanding of the local ecosystems. This knowledge will be crucial for the success of future research and outreach projects.
- Significant headway has been made in a number of natural history research projects. Among other things, I have now finalized (in demo form) the computational image analysis program that will allow us to efficiently extract measurements from images of specimens in our collection. This program will be of importance for understanding the evolutionary dynamics of, e.g. wing shape in response to local environmental variation in desert climates. The next step in this research will be to extract data from collection images, and construct a series of mathematical models.



### **Manuscripts, Photographs, Research Library (VACANT)**

#### **Activities summary:**

- During 2023-2024 former Archivist, Maggie Gaspar worked on writing a book titled, Las Vegas Past and Present, for Arcadia Press. The book pairs 82 “past” images exclusively from the NSMLV collection paired with modern images of the same location and a caption. The publication will be released in September, and the museum will host a book signing event.
- Two historically important ledgers were digitized by the Nevada State Library, Archives, and Public Records (NSLAPR) in partnership with the NSMLV and Carson City. The ledgers were compiled in 1891 and contain translations of the Paiute language into English and the Mohave language into English. The will be featured in the upcoming exhibit, The Old Spanish Trail: Connecting a Network of Paths.

Records added/updated in Past Perfect:

- 7 research requests were answered.

### **Collections and Registration**

Curator of Collections (VACANT)

#### **Activities summary:**

### **Learning and Community Engagement**

Jordan Canal, Curator

Activities summary:  
Discovery Saturdays:

Month	Theme(s)	Adults	Children	TOTAL*
April	Dino Skeletons – Paleontology Month / Earth Day	242	227	575
May	Asian and Pacific Islander Heritage Month	123	112	221
June	Postcards / Dinosaurs / Independence Day	293	285	578
2024 totals	January 2024 – June 2024	1,070	1, 064	2,344

*\*Totals not reflecting adults and children totals are from weekends when no distinction was made between the two age groups or include Hands-on Cart numbers.*

- This is a free drop-in family program with interactive stations surrounding a theme tied to the museum or special recognition days every Saturday. This program offers educational resources, a hands-on activity or chance for guests to touch our hands-on Education Collection items. During the summer months, we focused on a postcard making station for our “Greetings from Las Vegas” exhibition and dinosaurs in partnership with the Springs Preserve’s new exhibition in the Origen Gallery.

Looking forward:

- Planning special Discovery Saturdays: Dino Day in July, Nevada, P.S. I Love You Postcard Project with Nevada Humanities in August, Incredible Insects with UNLV PARAVEC in September.
- We are planning two \$5 workshops through Discovery Saturday in the fall focusing on ichthyosaur-themed projects, led by a local Nevada Arts Council teaching artist.

Field Trips:

Month	Children	Adults	Schools	# of Trips	Total
April	1,052	185	15	15	1,237
May	1,063	143	14	14	1,206
June	70	7	1	1	1,77
23-24 totals	9,108	1,277	112	137	10,385

The updates made to this program this school year included guided and self-guided options, thematic worksheets in alignment with several grades’ Nevada Academic Content Standards for Social Sciences and Science, and more information available via the museum website. We found that making things clearer, grew interest in us as a field trip venue and resource for teachers. As a result, our field trip total grew **798 percent** over the 2022-2023 school year. We successfully surpassed our goal to exceed the pre-pandemic field trip totals.

Looking forward:



- Museum Guides, a volunteer docent program, are in training to assist with future guided tours for guests and field trips.
- Staff is strategizing how to manage another year of high field trip attendance while balancing other programmatic goals.

Museum in a Box:

Month	Children	Teachers	Schools	Bookings	Total
April	1,414	10	10	19	1,424
May	85	2	2	14	87
June	0	0	0	0	0
23-24 totals	6,976	194	48	104	7,170

For the 2023-2024 school year, we limited teachers to one box to ensure that all teachers had an opportunity to use these desired resources. Because of this, we have learned a lot about the current audience and that we need to increase our marketing efforts to reach new schools and teachers. We have been going through each box to update its resources and contents to match the current Nevada Academic Content Standards and professional standards. We also updated the booking page, box text on the website, and changed the reservations to three-week for the upcoming 2024-2025 school year.

Looking forward:

- Updating the remaining three box themes so that they can go online for reservations.
- Developing new themes through community partnerships.
- Forming a committee to revisit current box themes and update them to the current found research and academic standards.

Volunteers:

Month	#	Hours
April	14	308.6
May	15	282.75
June	11	289.50
2024 Totals	33	1,630.35

We are constantly recruiting new volunteers. Our total number of volunteers remains small, but committed, with more joining our ranks every month. We also debuted our Museum Guide program and have three new guides. Currently, they are providing weekly scheduled tours for guests to join in the galleries. Two also plan to assist us with our field trips this school year.

Looking forward:

- Planning to keep volunteers engaged. Hoping to hold a Volunteer Appreciation this year.
- Will begin planning learning opportunities for our Museum Guides.

Community Engagement:

Month	Theme(s)	Adults	Children	TOTAL*
April/May	Science and Tech Week at CCSD Schools (visited 5)	30	450	480
May	May the Science Be with You Event (DRI) / CCSD Career Days / NSRMBC Historic Preservation Day	14	163	813
June	Wetlands Park Discover Day	-	-	599
2024 totals	January 2024 – June 2024	98	798	2,257

*\*Totals not reflecting adults and children totals are when no distinction was made between the two age groups.*

We regularly attend festivals and events at community organizations we partner with. We also accommodate schools when they request us to come to present or speak with their students about our professions, a specific subject, or the museum in general.

Looking Forward:

- Will host community organizations at our facility as a part of our Nevada Day celebrations.
- Continue to respond to requests and attempt to visit any community events when staff is available.

Gallery Tours:

Month	Adults	Children	# of Tours	TOTAL*
April	21	0	2	21
May	-	-	-	-
June	36	200	2	236
2024 totals	85	279	15	400

*\*Totals not reflecting adults and children totals are when no distinction was made between the two age groups.*

We accommodate requests for Group Tours and receive some during the summer through the Springs Preserve’s Guest Services bookings. We are also now holding weekly gallery tours, open to the public through our Museum Guide program.

Looking Forward:

- More public tours available throughout the week by Museum Guides.
- Discussing booking our own Group Tours and charging a fee for them.

Other Programming:

Nevada State Museum Las Vegas

Report to the Board

September 13, 2024

Month	Theme(s)	Adults	Children	TOTAL*	Tickets
April	Liberace Workshop	18	0	18	\$598
May		-	-	-	
June		-	-	-	-
2024 totals	January 2024 – June 2024	18	0	18	\$598

*\*Totals not reflecting adults and children totals are when no distinction was made between the two age groups.*

It is a goal of ours to offer more adult programming that illustrates the work taking place behind the scenes in the museum and to highlight exhibitions on display. In April, we were able to pilot a workshop in connection with the “Liberace: Real & Beyond” exhibition. The Store and Learning departments met to develop a registration and payment process in the museum to intake monies to offset supplies. Through guest feedback, we determined the workshop a success and are planning more for the next fiscal year.

Looking Forward:

- Working with a teaching artist to offer family-friendly workshops through Discovery Saturday.
- Collaborating with the Natural History Curator to create an insect pinning capture and pinning workshop for the fall of 2024.
- Developing En Plein Museum, an experience for patrons to pay a fee to rent a “spot” to paint, draw, sketch or write in the museum. Beginner supplies to be provided with the cost of registration, if needed.

Social Media:

For the time-period of April 1-June 30, 2024

- Instagram

Followers: 3,580 (112 growth)

Impressions: 27,926 (most on July 5th: 3,346)

Average Reach: 228 (most on July 5th: 2,900)

Profile Views: 801

Website Clicks: 43

- Facebook

Page Likes: 16,713 fans

Impressions: 401,991 (most on April 5th: 25,364)

Reach: 370,143 (most on April 5th: 24,580)

Page Views: 6,317 (most on April 5th: 296)

Reactions: 6,869 (most on April 5th: 484)

## **Exhibits**

Wes Southerland, Exhibits Manager

### **Activities summary:**

- Jonelle Wilson and I have been working on The Old Spanish Trail: Connecting a Network of Paths exhibit, opening November 15th, 2024. We are currently building the platforms, pedestals and custom saddle stand mounts for the exhibit. Volunteer Tom Dyer has been working with us on this large exhibit.
- The Greetings from Las Vegas: Growth of a City through Postcards exhibit opened successfully, June 7th, 2024. Former Board Chairman Robert Stoldal spoke at the reception as well as the exhibit curator, former staff, Maggie Gaspar.
- Dr. Rick Gawne, Jonelle Wilson and I worked with Dr. Louisa Messenger and Dr. Chad Cross, and their team of students and completed an exhibit collaborated with UNLV. The exhibit is titled What is Medical Entomology and Medical Parasitology? The exhibit has various, bugs, viruses, and parasites found in the state of Nevada and what is changing in our environment, and diseases that affect our pets and humans. The team of scientists will be at the museum with some live mosquitos and roaches for Discovery Saturday and a small talk about the exhibit on September 14th, 2024. The exhibit will run until Spring of 2025.

## **Facility Maintenance**

Raul Cuellar, Facilities Supervisor

### **Activities summary:**

#### **Work Orders:**

Open – 20

Completed – 64

## **Museum Store**

Lara Brown, Museum Attendant

**Activities summary:**



An upside to doing inventory is we get the opportunity to give our best-selling rocks a good cleaning after they are weighed, counted and returned to the rock pile!

Store sales were excellent this quarter overall. The spike in April & May was due to having healthy inventory and the butterfly habitat opening on the Springs Preserve, which increased visitation. With the additional spending authority the store received this fiscal year, which allowed Lara to keep the store stocked through June, FY24 store sales were 6 percent above the Division's projected amount.

The store's budget was frozen for the fiscal year on May 3rd. The loss of store inventory and drop in sales as a result will be evident at the beginning of FY25.

Physical Inventory was conducted at the end of June and went well. The store had a discrepancy from the initial on-hand inventory amount of only \$56.00.

**NEVADA MUSEUMS & HISTORY**

**Joe Lombardo** | Governor

**Daniel P. Thielen** | Administrator

**Tracey Sprague** | Director

**LOST CITY MUSEUM**

721 South Moapa Valley Blvd.

P.O. Box 807

Overton, NV 89040

# NEVADA

## MUSEUMS & HISTORY



## LOST CITY MUSEUM

REPORT TO THE  
BOARD OF MUSEUMS AND HISTORY SEPTEMBER 13, 2024

I. Private Funds Budget Summary B/A 5038

State Fiscal Year 2024 06/30/24	GL /Cat#	SFY 2024 Budget	Actuals YTD	Percentage YTD	Column5
Cash From Prev Fiscal Year	2511	83,717	83,717	100.00%	
Cash Bal Fwr New Fiscal Year	2512	2,411	2,411	100.00%	
Comparison of Revenues Budgeted/ Received:					
Memberships*	4008	8,824	4,580	51.90%	
Merchandise Sales*	4025	114,000	82,989	72.80%	
Gifts & Donations	4251	5,771	88,442	1532.52%	
Private Grants	4265	5,000	532	10.64%	
Treasurer's Interest	4326	622	4,998	803.48%	
Outside Bank Account	4454	55,251	55,251	100.00%	
Total Revenues:		\$189,468	\$236,791	124.98%	
Comparison of Expenditures Budgeted/Expended:					
Administration	35	26,330	4,717	17.91%	
Archaeology Special Projects	36	2,500	462	18.46%	
Buildings & Grounds	37	3,311	502	15.17%	
Shelving Unit Project	38	55,251	52,245	94.56%	
Museum Store*	41	143,009	98,907	69.16%	
Special Events	42	3,950	2,550	64.55%	
Board Appr Special Projects	48	36,245	4,502	12.42%	
Special Projects (Restricted)	55	5,000	0	0.00%	
Total Expenditures:		\$275,596	\$163,884	59.47%	
Available Unrestricted Cash			154,035		

**Revenue/Expenditure Comparison Narrative:**

While memberships and store sales were a little lower than the previous year, LCM did see a large donation from the Caproni Trust twice in FY 2024. Overall, numbers where like FY2023.

FY 2024 saw the installation of our new shelving units for the lab and library, along with our most successful Native American Heritage Day in March.

Report is through June 30, 2024.

\* Further detail available in the identified sections.



II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL	Column1
FY 2024	\$4,194	\$4,097	\$3,909	\$8,313	\$7,325	\$6,684	\$7,006	\$7,484	\$11,863	\$9,682	\$5,194	\$7,237	\$82,989	
FY 2023	\$3,803	\$4,454	\$8,386	\$6,823	\$11,055	\$6,700	\$7,700	\$5,150	\$9,815	\$9,824	\$6,307	\$5,908	\$85,926	
FY 2022	\$6,996	\$6,445	\$7,569	\$7,096	\$9,933	\$5,795	\$5,916	\$7,778	\$8,127	\$11,839	\$6,296	\$5,439	\$89,230	
FY 2021	\$3,388	\$4,469	\$2,679	\$4,126	\$2,104	\$476	\$2,956	\$5,541	\$10,524	\$9,351	\$6,694	\$6,099	\$58,408	
YTD	\$4,194	\$8,291	\$12,200	\$20,513	\$27,839	\$34,523	\$41,529	\$49,013	\$60,876	\$70,558	\$75,752	\$82,989	\$82,989	

YTD COMPARISON

110.27%	100.40%	73.30%	87.42%	80.64%	83.75%	84.89%	90.64%	95.29%	95.72%	94.67%	96.58%
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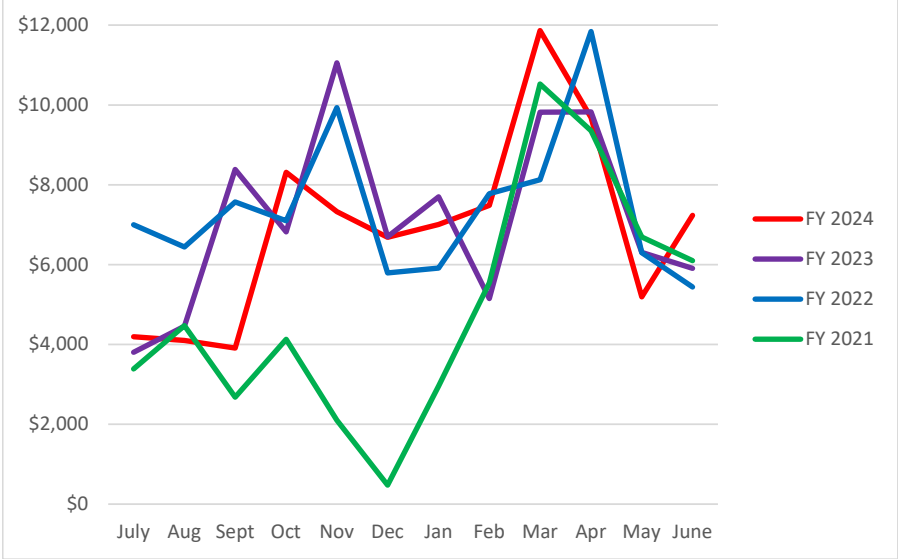
MONTHLY COMPARISON

110.27%	91.97%	46.62%	121.84%	66.26%	99.76%	90.99%	145.32%	120.86%	98.56%	82.36%	122.49%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against three previous fiscal years.



Museum Store Profit and Loss Chart

FY2024	Revenues	Expenditures			Total	Net	% Net
		Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)
July	4,194	-	5,939	-	5,939	(1,744)	(41.6%)
August	4,097	1,086	5,164	-	6,250	(2,153)	(52.6%)
September	3,909	17,738	7,081	170	24,989	(21,079)	(539.2%)
October	8,313	3,778	5,711	15	9,505	(1,192)	(14.3%)
November	7,325	2,418	5,215	562	8,196	(870)	(11.9%)
December	6,684	150	5,209		5,359	1,325	19.8%
January	7,006	2,086	5,244		7,330	(324)	(4.6%)
February	7,484	458	5,638	15	6,111	1,373	18.3%
March	11,863	-	7,153	1,242	8,395	3,467	29.2%
April	9,682	1,455	4,763	-	6,217	3,465	35.8%
May	5,194	-	3,365	-	3,365	1,829	35.2%
June	7,237	1,892	4,294	1,065	7,251	(14)	(0.2%)
FY24 Total	82,989	31,062	64,776	3,068	98,907	(15,918)	(19.2%)
FY23 Total	85,926	46,169	46,989	1,765	94,923	(8,997)	(10.5%)
FY22Total	59,452	26,617	29,264	3,299	59,180	272	0.5%
FY21 Total	63,731	34,415	46,108	3,854	84,377	(20,646)	(32.4%)

(3,068)

**Museum Store Sales Narrative:**

Compared to FY23, while April was around the same as FY23, April was down around \$1200, but that was made up in June with an \$1300 increase from the previous year. The LCM Store also decided this fiscal year to front load their merchandise spending. The store did continue to only spend small amounts in merchandise until sales have a more upward trajectory.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against four previous fiscal years.

Membership	<u>Qtr 1</u>		<u>Qtr 2</u>		<u>Qtr 3</u>		<u>Qtr 4</u>		<u>TOTAL</u>		<u>TOTAL</u>
	<u>July - Sep</u>		<u>Oct - Dec</u>		<u>Jan - Mar</u>		<u>April - June</u>				
Categories	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual	1	3	1	1	3	4	1		6	8	14
Family	1	1	4	1	2	4	5	5	12	11	23
Sustaining	1	0	4			3			5	3	8
Contributing									0	0	0
Patron									0	0	0
Benefactor									0	0	0
Senior	3	15	14	18	8	5	6	5	31	43	74
Student									0	0	0
<b>FY 24</b>	<b>6</b>	<b>19</b>	<b>23</b>	<b>20</b>	<b>13</b>	<b>16</b>	<b>12</b>	<b>10</b>	<b>54</b>	<b>65</b>	<b>119</b>
<b>FY 23</b>	<b>16</b>	<b>21</b>	<b>15</b>	<b>27</b>	<b>17</b>	<b>26</b>	<b>9</b>	<b>17</b>	<b>57</b>	<b>91</b>	<b>148</b>
<b>FY 22</b>	<b>15</b>	<b>21</b>	<b>21</b>	<b>26</b>	<b>9</b>	<b>15</b>	<b>20</b>	<b>16</b>	<b>65</b>	<b>78</b>	<b>143</b>
<b>FY 21</b>	<b>5</b>	<b>23</b>	<b>0</b>	<b>16</b>	<b>9</b>	<b>25</b>	<b>10</b>	<b>20</b>	<b>24</b>	<b>84</b>	<b>108</b>
<b>YTD</b>	<b>6</b>	<b>19</b>	<b>29</b>	<b>39</b>	<b>42</b>	<b>55</b>	<b>54</b>	<b>65</b>	<b>54</b>	<b>65</b>	<b>119</b>

YTD COMPARISON

37.50%    90.48%    93.55%    81.25%    87.50%    74.32%    94.74%    71.43%

QUARTERLY COMPARISON

37.50%    90.48%    153.33%    74.07%    76.47%    61.54%    133.33%    58.82%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

Membership Sales

Membership sales comparison against three previous fiscal years.

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$330	\$270	\$195	\$160	\$480	\$770	\$455	\$220	\$600	\$390	\$455	\$255	\$4,580
<b>FY 23</b>	\$0	\$280	\$250	\$1,215	\$235	\$710	\$625	\$415	\$290	\$315	\$300	\$330	\$4,965
<b>FY 22</b>	\$215	\$200	\$535	\$275	\$870	\$285	\$630	\$230	\$160	\$1,045	\$445	\$315	\$5,205
<b>FY 21</b>	\$195	\$315	\$180	\$370	\$200	\$425	\$240	\$325	\$335	\$570	\$170	\$580	\$3,905
<b>YTD</b>	\$330	\$600	\$795	\$955	\$1,435	\$2,205	\$2,660	\$2,880	\$3,480	\$3,870	\$4,325	\$4,580	\$28,115

**YTD COMPARISON**

0.00%    214.29%    150.00%    54.73%    72.47%    81.97%    80.24%    77.21%    86.57%    89.27%    93.31%    92.25%

**MONTHLY COMPARISON**

#DIV/0!    96.43%    78.00%    13.17%    204.26%    108.45%    72.80%    53.01%    206.90%    123.81%    151.67%    77.27%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Membership Program Narrative**

Membership total numbers for the quarter was down 4 compared to the previous year. Overall, for the year, we saw a 29 decrease in total memberships.

**V. Museum Attendance**

**Attendance chart comparison against three previous fiscal years.**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	330	498	560	1085	1087	568	784	736	1680	900	807	784	9819
<b>FY 23</b>	436	398	522	1018	928	702	805	744	1425	1136	633	629	9376
<b>FY 22</b>	648	410	667	842	683	566	718	1006	1473	1113	677	562	9365
<b>FY 21</b>	279	435	334	561	198	7	330	657	932	1,011	573	519	5836
<b>YTD</b>	330	828	1,388	2,473	3,560	4,128	4,912	5,648	7,328	8,228	9,035	9,819	9,819

**YTD COMPARISON**

75.69% 99.28% 102.36% 104.17% 107.81% 103.10% 102.14% 101.71% 105.02% 101.40% 103.29% 104.72%

**MONTHLY COMPARISON**

75.69% 125.13% 107.28% 106.58% 117.13% 80.91% 97.39% 98.92% 117.89% 79.23% 127.49% 124.64%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Attendance Receipts**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$799	\$2,000	\$2,735	\$3,546	\$3,468	\$1,536	\$4,775	\$3,580	\$4,461	\$5,480	\$3,480	\$2,372	\$38,232
<b>FY 23</b>	\$1,714	\$1,414	\$2,724	\$3,557	\$3,127	\$2,138	\$3,356	\$4,338	\$4,766	\$4,804	\$3,650	\$3,082	\$38,670
<b>FY 22</b>	\$2,186	\$1,695	\$2,765	\$3,155	\$3,229	\$1,896	\$3,355	\$4,458	\$4,268	\$5,566	\$3,433	\$3,508	\$39,514
<b>FY 21</b>	\$780	\$1,445	\$1,285	\$2,440	\$800	\$0	\$955	\$2,110	\$4,470	\$3,805	\$2,500	\$2,470	\$23,060
<b>YTD</b>	799	2,799	5,534	9,080	12,548	14,084	18,859	22,439	26,900	32,380	35,860	38,232	38,232

**YTD COMPARISON**

46.62% 89.49% 94.57% 96.51% 100.10% 95.98% 104.60% 100.32% 99.14% 101.38% 100.77% 98.87%

**MONTHLY COMPARISON**

46.62% 141.47% 100.40% 99.69% 110.91% 71.84% 142.28% 82.53% 93.60% 114.07% 95.35% 76.96%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

The museum held its 2nd annual Archaeologists of Southern Nevada lecture series monthly from April - July. Below are the attendance numbers for each event this quarter:

April 27 Valley of Fire talk with Kevin Rafferty – 25

May 4 Lithic demo with Justin DeMaio – 8

June 15 Domestic Dogs with Virigina Lucas – 15

Except for the lecture series, no other in-person events happened during this quarter due to repairs and upgrades around the property.

During the quarter, Archaeologist Virginia Lucas made educational connections with over 500 people with the following offsite and onsite activities:

UNLV Anthro Society Panel Discussion April 24 – 20

Las Vegas Natural History Museum ‘Ologist Night on April 29 – 350

Red Rock Search and Rescue – Animal Bone Recovery at Lee Canyon on June 9 - 30

Nevadans for Cultural Preservation Speaker Series May 24 – 15

Equality Day at the Discovery Children's Museum on June 2 - 100

During the quarter, Director Tracey Sprague had outreach with the following offsite activities:

Boulder City Historic Preservation Day on May 11 at NSRMBC - 236



**VI. Fundraising Activities:**

We are targeting to accrue funds in the restricted account for the Design and Construction of a Museum Storage building in the lower parking lot at Lost City Museum. The Lost City Museum Docent Council has been assisting with raising monies for this project.

**VII General Museum Activities**

**Building Projects**

The last quarter saw many repairs needed on the property - siding for the workshop and shed, painting of all the wood trim, the replacement of the picnic area rooves, the re-mudding of the pueblos, replacement of exterior signs, repairs to the interior breaker boxes, and the installation of new storage shelves in the library and lab all happened during this timeframe.

**Staff Activities:**

The museum held its 2nd annual Archaeologists of Southern Nevada lecture series. Attendance and program information can be found in the Attendance tab.

Most of this quarter revolved around these and other much needed maintenance repairs to the museum's campus. While the museum was open during the duration of these projects, the museum did offer a \$4 discounted entrance fee as a "pardon our mess" during most of the month of June.

The Curator II Exhibits position was filled in May 2024 by Raymond Robbins, who joined us from Valley of Fire and has experience with education and exhibits installations.

The Museum Attendant I store position was vacated in April 2024.

*Lost City Museum is open from Tuesday to Sunday from 8:30 am to 4:30 pm.*

The following is an inventory of known human remains still held by the Lost City Museum. Previous Directors have made efforts in repatriation of these remains by contacting the Southern Paiute and the Hopi. However, these efforts did not succeed in removing the human remains from museum control. A total of at least 41 individuals have been identified and are currently curated at Lost City Museum, and this number will likely increase by at least two individuals by the completion of the inventory.

16 individuals were published in an Inventory completed November 11, 2000:

AHURS: (6 total) 506, 507, 508, 509, 510, 513

26CK2036: 1 individual

26CK0020: 4 individuals<sup>1</sup>

26CK0029: 1 individual

26CK2003: 1 individual<sup>2</sup>

26CK2059: 1 individual<sup>3</sup>

Unknown provenance: 2 individuals → actually 4 individuals

Individuals and AFOs not included in the November 2000 inventory

- Accession Number – 1995.7
  - 1 individual
- 26CK2036
  - 1 infant
  - At least 2 dog burials
  - Burned Seed cakes
  - Burned Antler
- NPR 21-3
  - 1 subadult – 10-13 years old
- NPR 21-2
  - 1 subadult – 8-12 years old
  - 1 adult
- Accession Number – 1978.1 – 26CK2413
  - 1 infant – perinate
- 26CK2039
  - Burial 402
    - Commingled burial with 4 individuals
- BP 4783
  - 1 individual
- 26CK2037
  - 3 individuals
    - 2 adults
    - 1 juvenile – 16-32 months

- Accession Number – 1984.33
  - 1 individual
- 26CK2059
  - 2 individuals
  - 1 dog burial
- 26CK2020<sup>1</sup>
  - 3 individuals
    - 1 adult
    - 1 subadult
    - 1 infant
    - Burial 400 – still has to be inventoried
- 26CK20<sup>1</sup>
  - 1 individual
- NPR – no other number
  - 1 individual
- Pueblo II ruin – no site name or number given
  - 1 adult individual

<sup>1</sup>It is possible that the site number in the original inventory was incorrect. There are 4 individuals from 26CK2020 (Bunker Hill). There is only one individual from site 26CK20 (Burial Hill).

<sup>2</sup>Site 26CK2003 (Mill Point #1) has 1 individual inventoried, but this will likely increase once the inventory has been completed.

<sup>3</sup>Since the time of the first inventory, site 26CK2059 (Adam(s)#2) has been examined more closely. There are two additional individuals as well as 1 dog burial.

There were 37 AFOs included on the original Inventory completed Nov. 11, 2000

AFOs with 26CK2036 include 2,000+ beads, 30 projectile points, 2 charred seed cakes, bone awls, and charred antlers. We are still looking for these AFOs.

In June and July 2024, Unassociated Funerary Objects (UFOs) and Associated Funerary Objects were removed from display. This move consisted of 61 UFOs, AFOs, and Sacred Objects removed from display. These objects were replaced with non-NAGPRA items.

**NEVADA MUSEUMS & HISTORY**

**Joe Lombardo** | Governor

**Daniel P. Thielen** | Administrator

**Christopher MacMahon** | Director

**NEVADA STATE RAILROAD MUSEUM**

600 Yucca Street

Boulder City, NV 89005

# NEVADA

## MUSEUMS & HISTORY



### NEVADA STATE RAILROAD MUSEUM-BOULDER CITY

**REPORT TO THE BOARD OF MUSEUMS AND HISTORY   SEPTEMBER 13, 2024**

**I. Private Funds Budget Summary B/A 5037-02**

<u>State Fiscal Year 2023</u>	<u>GL /Cat#</u>	<u>SFY 2024</u> <u>Budget</u>	<u>Actuals</u> <u>YTD</u>	<u>Percentage</u> <u>YTD</u>	<u>Column5</u>	<u>Column6</u>	<u>Column7</u>
As of 12/31/2023							
Cash From Prev Fiscal Year	2511	335,330	335,330	100.00%			
Cash Bal Fwd New Fiscal Year	2512	0	0	0.00%			
<b><u>Comparison of Revenues Budgeted/ Received:</u></b>							
Facilities Charge	3801	2,000	0	0.00%			
Merchandise Sales*	4025	27,532	29,545	107.31%			
Gifts & Donations	4251	73	4,423	6059.56%			
Private Grants	4265	3,800	0	0.00%			
Friends of the RR	4266	1,809	0	0.00%			
<b>Total Revenues:</b>		\$35,214	\$33,969	96.46%			
<b><u>Comparison of Expenditures Budgeted/Expended:</u></b>							
Docents	43	1830	0	0			
Board Appr Special Projects	48	30,913	0	0.00%			
Boulder City Railroad	52	33,671	21,445	63.69%			
Special Projects (Restricted)	55	304,130	0	0.00%			
<b>Total Expenditures:</b>		\$370,544	\$21,445	5.79%			

**Revenue/Expenditure Comparison Narrative:**

Nothing to report.

Report is through June 30, 2024

\* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 24	\$1,900	\$579	\$1,821	\$2,942	\$3,053	\$3,165	\$1,979	\$3,562	\$3,005	\$2,645	\$2,059	\$2,836	\$29,545
FY 23	\$274	\$1,279	\$1,184	\$4,043	\$2,069	\$1,629	\$1,246	\$2,323	\$2,590	\$2,563	\$2,467	\$2,271	\$23,937
FY 22	\$497	\$496	\$1,329	\$1,782	\$2,441	\$2,539	\$1,520	\$2,629	\$3,079	\$3,135	\$2,161	\$544	\$22,155
FY 21	\$85	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$647	\$732
YTD	\$1,900	\$2,479	\$4,299	\$7,241	\$10,295	\$13,460	\$15,438	\$19,000	\$22,005	\$24,650	\$26,709	\$29,545	\$29,545

YTD COMPARISON

693.37% 159.60% 157.08% 106.80% 116.34% 128.46% 131.69% 135.27% 132.27% 128.39% 123.27% 123.43%

MONTHLY COMPARISON

693.37% 45.25% 153.78% 72.77% 147.61% 194.33% 158.87% 153.29% 116.02% 103.20% 83.46% 124.91%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.

Chart will be updated for next scheduled Board of Museums and History meeting.



Nevada State Railroad Museum-Boulder City  
Report to the Board  
September 13, 2024

Museum Store Profit and Loss Chart

<b>FY2024</b>	<b>Revenues</b>	<b>Expenditures</b>			<b>Total</b>	<b>Net</b>	<b>% Net</b>
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	
July	1,900	-	-	-	1,900	100.0%	
August	579	-	1,193	1,193	(615)	(106.2%)	
September	1,821	263	40	303	1,518	83.4%	
October	2,942	954	211	1,165	1,778	60.4%	
November	3,053	2,384	1,093	3,477	(424)	(13.9%)	
December	3,165	1,545	327	1,872	1,293	40.9%	
January	1,979	2,696	170	2,867	(888)	(44.9%)	
February	3,562	-	497	497	3,065	86.0%	
March	3,005	3,866	1,251	5,117	(2,112)	(70.3%)	
April	2,645	-	1,519	1,519	1,125	42.6%	
May	2,059	2,547	527	3,074	(1,016)	(49.3%)	
June	2,836	-	361	361	2,475	87.3%	
<b>FY24 Total</b>	<b>29,545</b>	<b>14,255</b>	<b>-</b>	<b>7,190</b>	<b>21,445</b>	<b>8,100</b>	<b>27.4%</b>
<b>FY23 Total</b>	<b>23,937</b>	<b>18,656</b>	<b>-</b>	<b>3,847</b>	<b>22,503</b>	<b>1,434</b>	<b>6.0%</b>
<b>FY22 Total</b>	<b>22,155</b>	<b>9,228</b>	<b>-</b>	<b>4,627</b>	<b>13,855</b>	<b>8,300</b>	<b>37.5%</b>
<b>FY21 Total</b>	<b>732</b>	<b>111</b>	<b>-</b>	<b>367</b>	<b>478</b>	<b>254</b>	<b>34.7%</b>

**Museum Store Sales Narrative:**

Fewer people attend in summer leading to slower sales.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership	<u>Qtr 1</u>		<u>Qtr 2</u>		<u>Qtr 3</u>		<u>Qtr 4</u>		<u>TOTAL</u>		<u>TOTAL</u>
Categories	<u>July - Sep</u>		<u>Oct - Dec</u>		<u>Jan - Mar</u>		<u>April - June</u>				
	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual									0	0	0
Family									0	0	0
Sustaining									0	0	0
Contributing									0	0	0
Patron									0	0	0
Benefactor									0	0	0
Senior Couple									0	0	0
Senior									0	0	0
Students									0	0	0
Lifetime									0	0	0
FY 23	0	0	0	0	0	0	0	0	0	0	0
FY 22	0	0	0	0	0	0	0	0	0	0	0
FY 21	0	0	0	0	0	0	0	0	0	0	0
FY 21	11	53	9	55	20	105	26	69	66	282	348
YTD	0	0	0	0	0	0	0	0	0	0	0

YTD COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

QUARTERLY COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

**Membership Program Narrative**

NSRMBC has no state membership program. Instead, individuals wanting to support the museum do so by joining/supporting the *Friends of the Nevada Southern Railway*.

Total Memberships: 254 representing 467 individuals  
Family: 92  
Individual: 16  
Volunteer: 139  
Honorary: 7

The Friends have seen a sharp decline in memberships following removal of the senior category.

**V. Museum Attendance**

**Attendance chart (Train Ridership Only)**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	633	353	1,730	4,212	2,499	9,353	826	2100	2932	1391	1767	1381	29177
<b>FY 23</b>	172	877	1,002	5,746	1,301	11,473	1156	1469	2263	2732	1437	1207	30,835
<b>FY 22</b>	395	520	1,072	1,652	1,379	8,679	1,246	2,218	1,685	1,503	2,935	870	24,154
<b>FY 21</b>	0	0	0	404	306	0	0	93	473	279	1,266	735	3,556
<b>YTD</b>	633	986	2,716	6,928	9,427	18,780	19,606	21,706	24,638	26,029	27,796	29,177	29,177

**YTD COMPARISON**

368.02% 93.99% 132.42% 88.85% 103.62% 91.29% 90.24% 93.58% 96.78% 92.33% 93.82% 94.62%

**MONTHLY COMPARISON**

368.02% 40.25% 172.65% 73.30% 192.08% 81.52% 71.45% 142.95% 129.56% 50.92% 122.96% 114.42%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Attendance Traffic (Display Pavilion Only)**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	596	819	2,233	2,289	2,436	5,056	1,644	1,909	819	1,088	1,070	791	20,750
<b>FY 23</b>		1,957	644	1,860	3,198	2,772	1,865	1,785	5,472	3,889	3,856	1,707	29,005
<b>FY 22</b>	379	469	728	935	1,173	885				4,737	3,567	2,903	15,776
<b>FY 21</b>	1,208	907	1,024	654	424	339	399	502	616	717	936	899	8,625
<b>YTD</b>	596	1,415	3,648	5,937	8,373	13,429	15,073	16,982	17,801	18,889	19,959	20,750	20,750

**YTD COMPARISON**

#DIV/0! 72.30% 140.25% 133.09% 109.32% 128.74% 122.58% 120.60% 91.04% 80.58% 73.12% 71.54%

**MONTHLY COMPARISON**

#DIV/0! 41.85% 346.74% 123.06% 76.17% 182.40% 88.15% 106.95% 14.97% 27.98% 27.75% 46.34%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

The museum continues to experience problems with its beam splitter. A more accurate means of tracking attendance is needed.

**Train Ride Receipts.**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$4,221	\$812	\$10,238	\$14,854	\$37,875	\$33,365	\$61,031	\$13,027	\$13,720	\$22,827	\$12,556	\$8,200	\$232,726
<b>FY 23</b>	\$15,346	\$22,171	\$15,676	\$21,699	\$60,178	\$59,422	\$84,908	\$10,955	\$15,994	\$14,973	\$21,662	\$9,540	\$352,524
<b>FY 22</b>	\$8,230	\$519	\$7,245	\$10,748	\$9,860	\$72,063	\$91,776	\$13,555	\$50,684	\$37,050	\$55,607	\$37,320	\$394,657
<b>FY 21</b>	\$0	\$5,805	\$6,075	\$10,310	\$22,692	\$12,285	\$16,875	\$11,475	\$15,891	\$12,435	\$9,070	\$53,971	\$176,884
<b>YTD</b>	\$4,221	\$5,033	\$15,271	\$30,125	\$68,000	\$101,365	\$162,396	\$175,423	\$189,143	\$211,970	\$224,526	\$232,726	\$232,726

**YTD COMPARISON**

	27.5%	13.4%	28.7%	40.2%	50.3%	52.1%	58.1%	60.4%	61.7%	66.0%	65.5%	#DIV/0!
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**MONTHLY COMPARISON**

	27.5%	3.7%	65.3%	68.5%	62.9%	56.1%	71.9%	118.9%	85.8%	152.5%	58.0%	86.0%
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Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Train Ride Receipts Narrative:

With extreme heat moving in sooner this year, our normal summer downturn began earlier than previous years. The museum cancels train rides when temperatures exceed 110 degrees for the safety and wellbeing of our volunteers and the public.



## **VII General Museum Activities**

**Dining Car 4813:** The car has been sanded and is waiting for the weather to cool to paint the car as the paint will not adhere properly in the extreme heat of summer. In the past quarter the interior wiring has been replaced and all the lighting replaced with soft LEDs that emulate the feel of authentic lighting in the car. The night lights have also been replaced allowing them to be operable for the first time in over a decade. Carpet has been pulled and will be replaced following painting. All tables have been cleaned and re-sealed. Wall paper that was added in 2001 was removed and the walls will be painted as when the car was operated by Union Pacific.

**Memorial Day Extras:** The museum operated excursion trains on Memorial Day. Attendance was light due to heat.

**Henderson Extension:** The inspection of the bridge over Interstate 11 was compelled, and the FRA has authorized operations on the Henderson extension to Paradise Hills. This adds slightly less than a mile to the overall trip. The museum has replaced degraded ties on the Henderson sub, installed a derail safety device at the end of our line, and other minor track repairs to bring the line into Class II standards. We are working with Jill Lagan at the Boulder City Chamber of Commerce to schedule a first train into Henderson ceremony that will include state, county, and city leaders from both Boulder City and Henderson who have helped make this possible. Board Members should expect an invite once a date and time have been set.

**Online Ticket Sales:** After a successful RFP, Anchor Systems was selected as the online ticket vendor for the Railroad Museums. Staff from both museums have been working closey with Anchor to launch the online ticket sales for admission and train rides by September 1. More information and possible demonstration should be available at the time of the board meeting.

**Master Plan:** The museum has been working with LGA Architecture toward development of a master plan guiding the future of the museum campus. The museum held two open community meetings to obtain feedback from our partners as well as citizens that have helped guide our strategy. A final plan is anticipated in early September and will be presented at the September board meeting if available.

**VI. Fundraising Activities:**

Once the master plan is complete, the museum will continue working with the Boulder City Chamber of Commerce and the Blue Ribbon Commission toward acquiring grants and private funding for the Linear Park phase of expansion.

**NEVADA MUSEUMS & HISTORY**

**Joe Lombardi** Governor

**Daniel P. Thielen** | Administrator

**Sean Pitts** | Director

**NEVADA STATE RAILROAD MUSEUM**

1100 Avenue A

Ely, NV 89301

# NEVADA

## MUSEUMS & HISTORY



### **NEVADA STATE RAILROAD MUSEUM-EAST ELY**

**REPORT TO THE  
BOARD OF MUSEUMS AND HISTORY SEPTEMBER 13, 2024**

**I. Private Funds Budget Summary B/A 5037-03**

<b><u>State Fiscal Year 2024</u></b> <b><u>as of 03/31/2024</u></b>	<b><u>GL /Cat#</u></b>	<b><u>SFY 2024</u></b> <b><u>Budget</u></b>	<b><u>Actuals</u></b> <b><u>YTD</u></b>	<b><u>Percentage</u></b> <b><u>YTD</u></b>	<b><u>Column5</u></b>
Cash From Prev Fiscal Year	2511	29,157	29,157	100.00%	
Cash Bal Fwr New Fiscal Year	2512	0	0	0.00%	
<b><u>Comparison of Revenues Budgeted/ Received:</u></b>					
Facilities Charge	3801	350	1,800	514.29%	
Gifts & Donations	4251	5,120	0	0.00%	
Private Grants	4265	3,000	0	0.00%	
Outsie Bank Acct	4454	0	0	0.00%	
<b>Total Revenues:</b>		<b>\$8,470</b>	<b>\$1,800</b>	<b>21.25%</b>	
<b><u>Comparison of Expenditures Budgeted/Expended:</u></b>					
Board Appr Special Projects	48	12,052	0	0.00%	
East Ely Railroad	51	17,575	11,726	66.72%	
Special Projects (Restricted)	55	8,000	0	0.00%	
<b>Total Expenditures:</b>		<b>\$37,627</b>	<b>\$11,726</b>	<b>31.16%</b>	

**Revenue/Expenditure Comparison Narrative:**

Report is through June 30, 2024.

\* Further detail available in the identified sections.

**V. Museum Attendance**

**Attendance chart**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	1415	674	923	759	163	122	112	74	188	919	606	1013	6968
<b>FY 22</b>	1145	974	858	565	120	156	75	97	173	331	703	1017	6214
<b>FY 22</b>	845	930	794	591	298	190	111	158	283	569	875	907	6551
<b>FY 21</b>	710	571	747	626	97	73	102	121	257	471	792	1,089	5656
<b>YTD</b>	1,415	2,089	3,012	3,771	3,934	4,056	4,168	4,242	4,430	5,349	5,955	6,968	6,968

**YTD COMPARISON**

123.58% 98.58% 101.18% 106.47% 107.43% 106.23% 107.06% 106.32% 106.41% 119.03% 114.59% 112.13%

**MONTHLY COMPARISON**

123.58% 69.20% 107.58% 134.34% 135.83% 78.21% 149.33% 76.29% 108.67% 277.64% 86.20% 99.61%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

NSRM-Ely visitation is up from last year. We count visitors in three catagories: Adults who visit the our exhibits and interact with our staff, children who visit the Museum or receive a program from the Museum, and those who attended an event in the Freight Building.

The total listed above does not include 245 children attended the Museum from April - June.

**VI. Fundraising Activities:**

No Action in this area.

## **VII General Museum Activities**

The bid opening of the Freight Building project is delayed due to the litigation with the Nevada Northern Railway Foundation. The AG's Office filed the motion in White Pine County. We are awaiting the response from the other side. It is slowing the project significantly. While we clearly own the building, they are causing delays with claims they own the street that the building is on. We look forward to a rapid judgement, but every indication is this will drag out longer than we had hoped.

The second CIP Project is underway and begins on Monday, August 19th. You will recall the Museum in Ely sits in a "moderate" earthquake zone and a structural study of the building revealed a real potential for damage to the building and a significant risk to life in the event of an earthquake. The short term fix is to immediately shore up the wood that supports the floor. While this work proceeds, we will be seeking a study, design, and construction drawings from Public Works that will prepare the way for the Seismic Retrofit CIP request. Based on other projects, this request totals \$275 per square foot. That will put the project into the \$6 million dollar range. But, the building will be stabilized and last for another century.

Museum staff undertook a project to replace the vertical boards of the Freight Building's north side. Snow piles up against this area and the northern exposure means it is the last to melt, which damages the wood. Joel Jensen has undertaken the responsibility to replace and repair each of the boards in the 440 foot long building and has worked on it all summer. We used materials we already had on hand to complete a low cost project. More than a dozen volunteers showed up to paint the boards. As of this writing, that project is completed. We are pleased that it shows the State's commitment to preservation and the community's support of our efforts.

Sean was the speaker for a summer program entitled "Lunch and Learn." It is hosted by Great Basin College and he was the inaugural speaker for the program. More than 20 people attended the event entitled, "White Pine County's National Significance" and focused on the initial discovery of silver in the area in 1867. Reviews revealed a desire of our community for more events like this.

The local mine, KGHM utilized the Freight Building for their annual employee appreciation day. There were over 800 people through the building on a single day. We are pleased to have this partnership with the area's largest employer.

We continue to make progress on many fronts. As always, I welcome your visit, comments, or concerns.



**NEVADA MUSEUMS & HISTORY**

**Joe Lombardo** | Governor

**Daniel P. Thielen** | Administrator

**Dan Thielen** | Director

**NEVADA STATE RAILROAD MUSEUM**

2180 S. Carson Street

Carson City, NV 89701

# NEVADA

## MUSEUMS & HISTORY



### NEVADA STATE RAILROAD MUSEUM-CARSON CITY

**REPORT TO THE BOARD OF MUSEUMS AND HISTORY**  
**SEPTEMBER 13, 2024**

**I. Private Funds Budget Summary B/A 5037-01**

<b><u>State Fiscal Year 2024</u></b> <b><u>as of 03/31/2024</u></b>	<b><u>GL /Cat#</u></b>	<b><u>SFY 2024</u></b> <b><u>Budget</u></b>	<b><u>Actuals</u></b> <b><u>YTD</u></b>	<b><u>Percentage</u></b> <b><u>YTD</u></b>	<b><u>Column5</u></b>
			0		
Cash From Prev Fiscal Year	2511	460,879	460,879	100.00%	
Cash Bal Fwr New Fiscal Year	2512	0	0	0.00%	
<b><u>Comparison of Revenues Budgeted/ Received:</u></b>					
Facilities Charge	3801	1,400	2,645	188.93%	
Merchandise Sales*	4025	190,000	127,213	66.95%	
Gifts & Donations	4251	5,000	5,571	111.41%	
Private Grants	4265	20,000	4,327	21.63%	
Friends of the RR	4266	36,053	14,778	40.99%	
Treasurer's Interest	4326	20,000	25,950	129.75%	
<b>Total Revenues:</b>		<b>\$272,453</b>	<b>\$180,483</b>	<b>66.24%</b>	
<b><u>Comparison of Expenditures Budgeted/Expended:</u></b>					
Administration	35	42,877	19,698	45.94%	
Exhibits	37	50,000	11,297	22.59%	
Docent Expenses	43	2,800	4,346	155.21%	
Museum Store*	45	165,911	154,089	92.87%	
Board Appr Special Projects	48	163,601	7,395	4.52%	
Special Projects (Restricted)	55	483,644	17,684	3.66%	
<b>Total Expenditures:</b>		<b>\$908,833</b>	<b>\$214,509</b>	<b>23.60%</b>	

**Revenue/Expenditure Comparison Narrative:**

We are pleased with the direction the revenues are tracking. 2023 was a terrific year.

Report is through June 30, 2024.

\* Further detail available in the identified sections.

II. Museum Store Sales

Gross store sales revenue comparison against three previous fiscal years.

Fiscal Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
FY 24	\$11,946	\$13,027	\$11,395	\$13,237	\$15,091	\$13,415	\$7,303	\$4,397	\$5,320	\$8,931	\$10,879	\$12,272	\$127,212
FY 23	\$38,645	\$13,661	\$9,637	\$9,144	\$7,491	\$21,691	\$4,767	\$4,237	\$6,913	\$8,284	\$10,268	\$14,877	\$149,615
FY 22	\$15,880	\$12,512	\$5,858	\$7,953	\$9,659	\$8,710	\$3,792	\$4,806	\$6,771	\$8,894	\$11,394	\$14,772	\$111,003
FY 21	\$6,335	\$5,993	\$7,867	\$7,250	\$3,383	\$3,815	\$4,036	\$4,517	\$7,531	\$9,850	\$9,270	\$18,612	\$88,460
YTD	\$11,946	\$24,972	\$36,368	\$49,605	\$64,696	\$78,111	\$85,414	\$89,811	\$95,131	\$104,062	\$114,940	\$127,212	\$127,212

YTD COMPARISON

30.91% 47.74% 58.71% 69.78% 82.33% 77.90% 81.32% 82.19% 81.88% 83.60% 85.31% 85.03%

MONTHLY COMPARISON

30.91% 95.35% 118.25% 144.77% 201.46% 61.85% 153.20% 103.78% 76.95% 107.81% 105.95% 82.49%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

Store sales chart comparison against previous fiscal years.  
Chart will be updated for next scheduled Board of Museums and History meeting.

Nevada State Railroad Museum-Carson City  
Report to the Board  
September 13,, 2024

Museum Store Profit and Loss Chart

<b>FY2024</b>	<b>Revenues</b>	<b>Expenditures</b>			<b>Total</b>	<b>Net</b>	<b>% Net</b>
	Merchandise	Personnel	Oper/Other	Expenditure	Profit (Loss)	Profit (Loss)	
July	11,946	-	4,787	-	4,787	7,158	59.9%
August	13,027	-	4,536	-	4,536	8,491	65.2%
September	11,395	6,100	6,477	188	12,765	(1,370)	(12.0%)
October	13,237	19,735	4,922	202	24,859	(11,621)	(87.8%)
November	15,091	2,025	4,561	1,009	7,595	7,496	49.7%
December	13,415	13,589	4,561	35	18,185	(4,770)	(35.6%)
January	7,303	8,124	4,637	156	12,918	(5,615)	(76.9%)
February	4,397	5,221	4,493	668	10,382	(5,985)	(136.1%)
March	5,320	2,166	6,615	110	8,891	(3,571)	(67.1%)
April	8,931	590	4,763	1,520	6,872	2,059	23.1%
May	10,879	13,189	7,509	129	20,827	(9,948)	(91.4%)
June	12,272	14,712	4,816	1,943	21,472	(9,200)	(75.0%)
<b>FY 24 Total</b>	<b>127,212</b>	<b>85,450</b>	<b>62,679</b>	<b>5,960</b>	<b>154,089</b>	<b>(26,877)</b>	<b>(21.1%)</b>
<b>FY 23 Total</b>	<b>149,615</b>	<b>55,618</b>	<b>55,762</b>	<b>3,413</b>	<b>114,793</b>	<b>34,822</b>	<b>23.3%</b>
<b>FY 22 Total</b>	<b>111,003</b>	<b>63,066</b>	<b>30,790</b>	<b>3,265</b>	<b>97,121</b>	<b>13,882</b>	<b>12.5%</b>
<b>FY 21 Total</b>	<b>88,461</b>	<b>58,592</b>	<b>53,639</b>	<b>3,824</b>	<b>116,055</b>	<b>(27,594)</b>	<b>(31.2%)</b>

**Museum Store Sales Narrative:**

Revenue in the 4th quarter of FY24 was about 96 percent of the 4th quarter of FY23. While revenue was relatively similar to FY23 during the same time period, expenses shot up significantly. Personnel costs were up almost \$7,000 from FY23 and almost \$30,000 more was spent on merchandise in FY24 compared to FY23. Extra merchandise was purchased in May and June to get the museum store through the summer while the store budget is closed for a few months. Museum attendance was strong in the 4th quarter, but it did not translate into more stores sales, unfortunately. Price increases on merchandise and perhaps buying merchandise that turns over more quickly could help improve the bottom line in FY25.

Report is through June 30, 2024.

IV. Membership Program

Membership Figures

Memberships (new and renewals) chart comparison against previous fiscal years.

Membership	<u>Qtr 1</u> <u>July - Sep</u>		<u>Qtr 2</u> <u>Oct - Dec</u>		<u>Qtr 3</u> <u>Jan - Mar</u>		<u>Qtr 4</u> <u>April - June</u>		<u>TOTAL</u>		<u>TOTAL</u>
Categories	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>New</u>	<u>Renew</u>	<u>Combined</u>
Individual									0	0	0
Family									0	0	0
Sustaining									0	0	0
Contributing									0	0	0
Patron									0	0	0
Benefactor									0	0	0
Senior Couple									0	0	0
Senior									0	0	0
Students									0	0	0
Lifetime									0	0	0
Comp									0	0	
FY 24	0	0	0	0	0	0	0	0	0	0	0
FY 23	0	912	0	897	0	0	6	673	6	2,442	2,448
FY 22	23	105	14	98	12	72	9	128	58	493	551
FY 21	11	53	9	55	20	105	26	69	66	282	348
YTD	0	0	0	0	0	0	0	0	0	0	0

YTD COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

QUARTERLY COMPARISON

0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Quarterly Comparison compares the current quarter of the current year against the same quarter in the previous year.

**Membership Program Narrative**

The Nevada State Railroad Museum does not have a membership program. People wishing to support the museum through membership join the *Friends of the Nevada State Railroad Museum*. This non-profit organization provides cash support for various museum projects and programs. This report has some glitches in the data but our membership numbers are improving. The Friends have moved to an online membership sales and tracking and we are experiencing some delay in their reporting to us.

Report is through June 30, 2024.



**V. Museum Attendance**

**Attendance chart comparison against three previous fiscal years.**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	2,134	1,519	1850	1,482	1,384	1,237	560	909	1125	1520	1511	2070	17,301
<b>FY 23</b>	11,769	1,744	1665	1,176	1,021	1,017	530	909	834	1385	1198	2176	25,424
<b>FY 22</b>	2,273	1,540	941	1,663	1389	490	828	1098	1166	3590	2019	1872	18,869
<b>FY 21</b>	1,087	1,100	1,185	1,024	192	402	604	774	1,096	1,360	2,072	2,076	12,972
<b>YTD</b>	2,134	3,653	5,503	6,985	8,369	9,606	10,166	11,075	12,200	13,720	15,231	17,301	17,301

**YTD COMPARISON**

18.13% 27.03% 36.26% 42.71% 48.17% 52.23% 53.73% 55.85% 59.04% 62.22% 65.52% 68.05%

**MONTHLY COMPARISON**

18.13% 87.10% 111.11% 126.02% 135.55% 121.63% 105.66% 100.00% 134.89% 109.75% 126.13% 95.13%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Attendance Receipts**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$16,531	\$17,154	\$18,646	\$19,089	\$9,241	\$6,396	\$6,164	\$4,191	\$5,945	\$12,173	\$10,051	\$14,607	\$140,187
<b>FY 23</b>	\$11,000	\$10,595	\$11,922	\$16,736	\$9,491	\$7,914	\$4,376	\$3,039	\$5,581	\$10,572	\$12,348	\$15,677	\$119,251
<b>FY 22</b>	\$14,550	\$10,367	\$6,833	\$9,480	\$7,329	\$8,435	\$1,432	\$5,346	\$7,100	\$10,912	\$9,628	\$15,187	\$106,599
<b>FY 21</b>	\$8,026	\$7,394	\$8,929	\$7,774	\$1,196	\$2,248	\$2,986	\$3,465	\$6,193	\$8,005	\$10,112	\$4,062	\$70,389
<b>YTD</b>	\$16,531	\$17,154	\$18,646	\$19,089	\$9,241	\$6,396	\$6,164	\$4,191	\$5,945	\$12,173	\$10,051	\$14,607	\$140,187

**YTD COMPARISON**

150.28% 79.44% 55.63% 37.98% 15.47% 9.45% 8.56% 5.58% 7.37% 13.34% 9.70% 12.25%

**MONTHLY COMPARISON**

150.28% 161.91% 156.40% 114.06% 97.37% 80.82% 140.86% 137.91% 106.53% 115.14% 81.39% 93.17%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.

Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Museum Attendance Narrative:**

Museum attendance increased about 7 percent more in the 4th quarter compared to the same period in FY23. This could be attributed to a greater selection of programming (Caboose Corner for kids, additional evening presentations, additional school groups, etc.) and increased advertising for the museums. Attendance receipts were about 4 percent less in the 4th quarter of FY24 compared to FY23. This could be attributed to an increase in attendance from school groups and children in general. Children 17 and under are free.

**\*\*Please note Wristband pricing does not breakout accurately in the report\*\***

Report is through June 30, 2024.

**Train Ride Receipts.**

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>TOTAL</u>
<b>FY 24</b>	\$5,093	\$4,644	\$2,592	\$8,561	\$5,873	\$15,252	\$140	\$0	\$0	\$1,566	\$4,631	\$3,464	\$51,814
<b>FY 23</b>	\$0	\$1,099	\$2,530	\$5,569	\$3,726	\$12,081	\$780	\$0	\$0	\$6,174	\$117	\$8,308	\$40,384
<b>FY 22</b>	\$8,230	\$519	\$834	\$9,286	\$5,997	\$16,080	\$0	\$0	\$0	\$4,608	\$2,686	\$1,730	\$49,970
<b>FY 21</b>	\$3,194	\$806	\$3,640	\$4,112	\$1,697	\$0	\$0	\$0	\$0	\$1,846	\$2,308	\$7,188	\$24,791
<b>YTD</b>	\$5,093	\$9,737	\$12,329	\$20,889	\$26,762	\$42,014	\$42,154	\$0	\$0	\$43,720	\$48,351	\$51,814	\$51,814

**YTD COMPARISON**

#DIV/0! 886.1% 339.8% 227.1% 207.1% 168.0% 163.5% 0.0% 0.0% 136.8% 150.7% 6.0%

**MONTHLY COMPARISON**

#DIV/0! 422.6% 102.5% 153.7% 157.6% 126.2% 17.9% #DIV/0! #DIV/0! 25.4% 3957.7% 41.7%

Year-to-Date Comparison compares the cumulative year to date figures against the same time period in the previous year.  
Monthly Comparison compares the current month of the current year against the same month in the previous year.

**Train Ride Receipts Narrative:**

There's not much to report regarding Q3 train rides, as this is the time of year the museum does maintenance on rolling stock. The motor cars were in service March 30-31 for the Eggstravaganza. Also, we had a few school tours in March that were able to use the Edwards Motor Car due to good weather and available crew.

**\*\*Please note Wristband pricing does not breakout accurately in the report\*\***

Report is through March 31, 2024.

**VII General Museum Activities**

The Nevada State Library and Archives scanned the museum's restoration feasibility studies (RFS). Curator of History Adam Michalski and Chief Mechanical Officer Chris de Witt will work together to update and format the RFSs, in order to make them more accessible to the public. Ideally, the finished products will be able to be reprinted and sold in the museum store. NSRM staff thanks the Nevada State Library and Archives for their assistance and expertise in completing this project.

NSRMCC's annual safety meetings took place on April 13 and May 4. The annual safety meetings bring together the steam and motor car operating crews to review safety rules, conduct rules testing, and receive some hands-on training from museum staff. All volunteers who intend to participate on operating crews during the upcoming operating season are required to attend one of the safety meetings each year.

The Volunteer Appreciation Dinner made a comeback in 2024 after a hiatus due to the pandemic. On May 5, the Volunteer Appreciation Dinner occurred at the Nashville Social Club in Carson City. More than 70 volunteers attended the dinner. It was great to see so many volunteers getting together for an evening of food, fun and frivolity.

Mark Twain Days occurred in Carson City on May 11-12. NSRMCC participated with free museum admission, crafts for kids, food trucks, and rides in the McKeen Motor Car and with the Glenbrook.

Curator of History Adam Michalski and Museum Store Manager Madelyn Pecorino traveled to Baltimore for the joint American Alliance of Museums - Museum Store Association Conference in May. The joint AAM-MSA Conference is one of the largest gatherings for museum professionals in the United States. Adam was able to learn about new museum trends, such as doctors prescribing visits to museums, art, and cultural events to improve mental health and wellbeing. Madelyn met with various vendors to gain ideas for new merchandise in the store.

Museum Attendant Cristol Digangi arranged for tours of museums and historic sites in Northern Nevada for museum volunteers this spring. Tours included visits to the Bowers Mansion and the Stewart Indian School. The tours allowed volunteers to gain more knowledge of Nevada history and become aware of other museums and historic sites in the area. The tours were quite popular and successful.

Report is through June 30, 2024.

**VI. Fundraising Activities:**

No fundraising activities occurred as yet this year.