



**MEMORANDUM**

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DATE: 01/17/2025

TO: Anthony Timmons, Chairman  
Board of Museums and History

Dan Thielen, Administrator  
Division of Museums and History

FROM: Tracey Sprague, Director  
Lost City Museum

RE: Request for funds from BA 5038 Category 41

Last year through December our museum store salaries were:  
FY24 -\$18,184.00  
FY25 - \$ 7,171.92

In FY24, we ceased spending for the museum store in February 2024, with only a few exceptions from March through June to help fill in some of our popular sellers.

So far, this year our store sales are up a little. We had a decrease in salaries as our Museum Store Attendant position has been empty since April 2024. We also had a successful first Trunk Show on Dec. 1, 2024 that brought in \$2,500 in sales on one day in a 4-hour period.

In December, we have submitted purchase orders that will use the remainder of our store budget. We are requesting an additional \$5,000.00 to carry us through the end of the fiscal year. Without additional spending, we feel we will have very little product to sell during our busy spring months.

Museum Store Sales	July	Aug	Sept	Oct	Nov	Dec	YTD Total	YTD Comparison
<b>FY2025</b>	\$ 3,943	\$ 4,131	\$ 4,834	\$ 5,771	\$ 8,143	\$ 8,667	<b>\$ 35,489</b>	<b>103%</b>
<b>FY2024</b>	\$ 4,194	\$ 4,097	\$ 3,909	\$ 8,313	\$ 7,325	\$ 6,684	<b>\$ 34,522</b>	

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Anthony Timmons, Chairman of the Board of Museums and History

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Date